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ACCREDITED WITH GRADE A++ NAAC

G20 भारत 2023 INDIA

Azadi Ka Amrit Mahotsav

E-PROSPECTUS JULY-2023

- Post-Graduation
- Graduation
- PG Diploma
- Diploma
- PG Certificate
- Advanced Certificate
- Certificate
- Awareness Programmes

ODL Programmes

Online Programmes

Course -wise Registration

THE PEOPLE'S UNIVERSITY

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INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi - 110068, INDIA

Electronic version of the prospectus is available for download at: http://www.ignou.ac.in

RECOGNITION

IGNOU is a NATIONAL OPEN UNIVERSITY established by an Act of Parliament in 1985 (Act No. 50 of 1985).

It is the 'Only' Open University in the Country to have been accredited with the highest A++ Grade by NAAC.

IGNOU has been exempted from applicability of UGC (Open and Distance Learning Programme and Online Programme) Regulations, vide Letter No. F. No. 1-8/2019 (DEB-I) dated 9th August 2019 & F. No. 2-/2019 (OL) dated 17th March, 2020.(http://ignou.ac.in/userfiles/Exemption%20from%20UGC%20regulations.pdf)

The Degrees/ Diplomas/ Certificates awarded by IGNOU are recognised by all the member institutions of the Association of Indian Universities (AIU) and are at par with the corresponding Degrees/ Diplomas/ Certificates issued by all Indian Universities/ Deemed Universities/ Institutions etc.

The UGC Notification No. F. 1-1/2020(DEB-I) dated 4th Sept., 2020 regarding recognition of Degrees and Certificate acquired through ODL mode states as under:

" 22. Equivalence of qualification acquired through Conventional or Open and Distance Learning and Online modes.— Degrees at undergraduate and postgraduate level in conformity with UGC notification on Specification of Degrees, 2014 and post graduate diplomas awarded through Open and Distance Learning mode and/or Online mode by Higher Educational Institutions, recognised by the Commission under these regulations, shall be treated as equivalent to the corresponding awards of the Degrees at undergraduate and postgraduate level and post graduate diplomas offered through conventional mode."

Compiled, Composed and Vetted by: Student Registration Division

CUT OFF DATES

Please check the admission advertisement on IGNOU Website (www.ignou.ac.in) for the last date of submission of admission form for the January & July admission cycles.

Important Links

Admission Portal for ODL Programmes: https://ignouadmission.samarth.edu.in/

Admission Portal for Online Programmes: https://ignouiop.samarth.edu.in/

Admission Portal for Fixed Learner Intake Programmes: https://ignouflip.samarth.edu.in/

Student Portal (after admission): https://ignou.samarth.edu.in/

All students are advised to register on the Student Portal after confirmation of their admission and create their own Student Account. They are also advised to create/lines their Academic Bank of credit (ABC) Account for which a link is provided in the student account.

ज्ञान-विज्ञान विमुक्तये
प्रो. रजनीश जैन
सचिव
Prof. Rajnish Jain
Secretary

सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)
बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
Ph : 011-23236288/23239337
Fax : 011-2323 8858
E-mail : secy.ugc@nic.in

Speed Post

F.No.1-19/2020 (DEB-I)

March 25, 2021

To
The Vice Chancellor
Indira Gandhi National Open University
Maidan Garhi
Delhi-110068

Sub: **Exemption from applicability of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 to Indira Gandhi National Open University, New Delhi**

Ref: 1. F. No. 1-8/2019 (DEB-I) dated 9th August, 2019
2. F. No. 2-5/2019 (OL) dated 17th March, 2020

Respected Sir,

UGC has notified University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 on 04.09.2020 in the Gazette of India.

In continuation to previous Commission orders under reference (1) and (2), it is informed that the Commission in its 550th meeting held on 18th February, 2021 has decided as under:

"....to exempt the Indira Gandhi National Open University (IGNOU), New Delhi, a university established under the IGNOU Act, 1985 (50 of 1985), from the application of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, with effect from the date of Gazette Notification of the said Regulations i.e. 4th September, 2020, academic session 2020-2021 and onwards till further orders...."

Yours faithfully,

(Rajnish Jain)
Secretary

The Soft copy of the Self learning material for different programmes can be downloaded from the following:-

- **E-Gyankosh (E-Content repository of educational resources) https://egyankosh.ac.in/**
- **IGNOU E-Content mobile App (Can be downloaded from Google Play Store)**

gyandhara

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1 THE UNIVERSITY

1.1 Introduction

The Indira Gandhi National Open University was established by an Act of Parliament in 1985 to achieve the following objectives:

- democratising higher education by taking it to the doorsteps of the learners,
- providing access to high quality education to all those who seek it irrespective of age, region, religion and gender,
- offering need-based academic programmes by giving professional and vocational orientation to the courses, and
- promoting and developing distance education in India.

1.2 Prominent Features

IGNOU has certain unique features such as:

- National jurisdiction with international presence
- Flexible admission rules
- The programmes are offered in compliance to NEP 2020 Guidelines
- Individualised study: flexibility in terms of place, pace and duration of study
- Use of latest information and communication technologies
- Nationwide student support services network
- Cost-effective programmes
- Modular approach to programmes
- The programmes follow the multidisciplinary and inter-disciplinary approach
- Resource sharing, collaboration and networking with conventional universities, open universities and other institutions/organisations
- Socially and academically relevant programmes based on students' need analysis, and
- Convergence of open and conventional education systems

1.3 Important Achievements

- First Open University in the Country to have been accredited with the highest A++ Grade by NAAC.
- Emergence of IGNOU as the largest Open University in the world.
- Recognition as Centre of Excellence in Distance Education by the Commonwealth of Learning (1993).
- Award of Excellence for Distance Education Material by Commonwealth of Learning (1999).

Launch of a series of 24 hour Educational Channels 'Gyan Darshan'. IGNOU is the nodal agency for these channels and regular transmissions are done from the studios at Electronic Media Production Centre (EMPC), IGNOU.

Regular educational broadcast with facility for live interaction

- IGNOU has been entrusted with the responsibility of National Coordinator for Swayam Prabha Project for four channesl (CH 17 to 20). These channels are broadcasting the recorded videos as well as live telecasting of IGNOU programmes on 24x7 basis.

- UNESCO has declared IGNOU as the largest institution of higher learning in the world in 2010.
- Largest network of learning support system.
- Declaration of Term-end result within 45 days.

1.4 The Schools of Studies

With a view to develop interdisciplinary programmes, the University operates through its Schools of Studies. Each School is headed by a Director who arranges to organise its academic programmes and courses in coordination with the School faculty and staff, and different academic, administrative and service divisions of the University. The emphasis is on providing a wide choice of courses atdifferent levels.

The following Schools of Studies are in operation currently:

- School of Humanities (SOH)
- School of Social Sciences (SOSS)
- School of Sciences (SOS)
- School of Education (SOE)
- School of Continuing Education (SOCE)
- School of Engineering and Technology (SOET)
- School of Management Studies (SOMS)
- School of Health Sciences (SOHS)
- School of Computer and Information Sciences (SOCIS)
- School of Agriculture (SOA)
- School of Law (SOL)
- School of Journalism and New Media Studies (SOJNMS)
- School of Gender and Development Studies (SOGDS)
- School of Tourism and Hospitality Service Management (SOTHSM)
- School of Interdisciplinary and Trans-disciplinary Studies (SOITS)
- School of Social Work (SOSW)
- School of Vocational Education and Training (SOVET)
- School of Extension and Development Studies (SOEDS)
- School of Foreign Languages (SOFL)
- School of Translation Studies and Training (SOTST)
- School of Performing and Visual Arts (SOPVA)

1.5 Academic Programmes

The University offers Certificates, Diplomas, Advance Diplomas, Post Graduate Diplomas and Degrees, which are conventional as well as innovative. Most of these programmes have been developed after need based survey for such programmes. They are launched with a view to fulfilling the learners' needs for:

- certification,
- improvement of skills,
- acquisition of professional qualifications,
- continuing education and professional development at workplace,
- self-enrichment,
- diversification and updating of knowledge, and
- empowerment.

1.6 Modular Approach to Programmes

The Programmes offered by the University are in compliance to the National Education Policy 2020. The teaching-learning arrangements in IGNOU are highly flexible. With this objective in mind, the University has followed a modular approach to Programme development for many of its degree level programmes. As per the University policy, programmes with modular approach are designed keeping in mind the need of the learners and offer the flexibility in the combination of courses as well as methods. The learners have the choice to decide the pace of their learning and they have the option of course-wise registration for various programmes.

Under the modular approach, each course is allocated a certain credit weightage. A learner enrolled in a modular programme can exit the programme at designated points and obtain a certificate or diploma, depending on the number of credits completed.. Alternately depending on the number of credits earned, a learner with Certificate level can complete a Diploma or a Degree.

In IGNOU, modularity has been implemented in two ways. In some Programmes, exit options have been provided whereby students not wanting to complete the entire programme can make an exit after completion of a

defined number of courses and get a Diploma / PG Diploma. This helps the students in meeting their immediate professional requirement.
In the other approach to modularity, students completing a Diploma / PG Diploma Programme are allowed lateral entry in a degree programme. This helps the students in upgrading their knowledge / skill as per their requirement and convenience.

1.7 Multiple Entry and Multiple Exit Points

In keeping with the spirit of the National Educational Policy – 2020 and the National Higher Education Qualifications Framework (NHEQF), the undergraduate programmes offered by the University follow a modular approach and multiple exists and multiply entries are allowed to facilitate the professional journey of the learners. The Multiple Entry and Multiple Exit facility will be available in the University for BAG,BCOMG,BSCG and BCA Programmes with effect from July 2022 admission cycle.

The details of the exit points and certification at different levels are given below:

Levels of Multiple Exit and Multiple Entry points

Sr No.	Level of the Programme	Exit and Certification
1.	Undergraduate Certificate	The learners successfully completing first year (2 semesters) of study at the undergraduate level will be awarded an Undergraduate Certificate. (Total Credits : 40 - 44)
2.	Undergraduate Diploma	The learners successfully completing the 2 years (4 semesters) of study at the undergraduate level will be awarded an Undergraduate Diploma. (Total Credits : 80 - 88)
3.	Undergraduate Degree	The learners successfully completing the 3 years (6 semesters) of study at the undergraduate level will be awarded a general Degree Bachelor's Degree in the disciplines studied. (Total credits : 120- 132)

Other details will be uploaded from the Notification available at the IGNOU website.
http://www.ignou.ac.in/userfiles/Notification%20signed%20Multiple%20Entry%20and%20Multiple%20Exist%2024-8-2022.pdf

1.8 Course Preparation

Learning material is specially prepared by teams of experts drawn from different universities and specialized institutions in the area spread throughout the country as well as in-house faculty. The material is scrutinized by the content experts, in -house faculty and edited by the language experts at IGNOU before these are finally sent for printing. Similarly, audio and video materials are produced in consultation with the course writers, in-house faculty and producers. The material is previewed and reviewed by the faculty as well as outside experts and edited/modified, wherever necessary, before they are finally dispatched to the students, Learner Support Centres and Telecast through Gyan Darshan.

1.9 Credit System

a) Defining Credit in ODL

The University follows the 'Credit System' for most of its programmes. Each credit in our system is equivalent to 30 hours of learner study comprisingall learning activities (i.e., reading and comprehending the print material, listening to audio, watching video, attending counselling sessions, teleconference and writing assignment responses). Thus, a 4-credit course involves 120 hours of study and a 6-credit course involves 180 hours of study. This helps the learner to know the academic effort he/she has to put in, to successfully complete a course. Completion of an academic programme (Degree or Diploma) requires successful completion of the assignments, practical, projects and the Term-End Examination as per requirement of each course in a programme.

b) Choice Based Credit System (CBCS)

The Bachelor's Degree Programmes offered through this prospectus follow the Choice Based Credit System (CBCS) introduced by UGC. The CBCS provides the learner with flexibility to study the subjects/courses at their own pace; greater choice of inter-disciplinary, intra-disciplinary and skill-based courses; and mobility to different institutions for studies. The system has the following advantages:

- Allows learners to choose a combination of inter-disciplinary, intra-disciplinary courses, skill oriented courses (even from other disciplines according to their learning needs, interests and aptitude).
- Makes education broad-based and at par with global standards.
- Offers flexibility for learners to study at different times and at different institutions to complete the programme. Credits earned at one institution can be transferred to another institution.

1.10 Support Services

In order to provide individualized support to its learners, the University has a large number of Learner Support Centres, spread across the country. These Learner Support Centres are coordinated by 67 Regional Centres and Recognised Regional Centres. At the Learner Support Centres, the learners interact with the Academic Counselors and other learners, refer to books in the Library, watch/listen to video/audio programmes and interact with the Coordinator on administrative and academic matters. The list of Regional Centres is given in this Prospectus. Support services are also provided through Work Centres, Programme Learner Support Centres, Skill Development Centres and Special Learner Support Centres.
In case the number of students enrolled in a program is small, the University shall provide Technology Enabled Learner Support (TELS) through Gyan Darshan / Gyan Vani / Swayam Prabha/ Web based support.

1.11 Programme Delivery

The methodology of instruction in this University is different from that of the conventional Universities. The Open University system is more learner-oriented and the learner is an active participant in the pedagogical (teaching and learning) process. Most of the instructions are imparted through distance education methodology as per the requirement.

The University follows a multimedia approach for instruction, which comprises:

a) **Self Instructional Printed Material:** The printed study material (written in self-instructional style) for both theory and practical components of the programmes is provided to the learners in the form of a single print book and/or e-book, comprising blocks and units or in the form of separate printed blocks for every course (on an average 1 block per credit). A block which comes in theform of a booklet usually comprises 3 to 5 units.

Audio-Visual Material Aids: The learning package contains audio and video programmes which have been produced by the University for better clarification and enhancement of understanding of the course material given to the learners. A video programme is normally of 25-30 minutes duration.

b) The Video content is available on eGyan kosh (www.egyankosh.ac.in) – the digital learning repository of the University.

The video programmes are also telecast on National Network of Gyan Darshan and Swayamprabha channels. All Gyan Vani stations broadcast curriculum-based audio programmes as per their schedule that is notified in advance. In addition, some selected stations of All India Radio also broadcast the audio **programmes.** Learners can confirm the dates for the programmes from their Learner Support Centres. The information is also provided through the university website.

c) **Counselling Sessions:** Normally counselling sessions are held as per schedule drawn by the Learner Support Centres. These are mostly held outside the regular working hours of the host institutions where the Learner Support Centres arelocated. **However, in case the number of students in a programme is small, face-to-face counselling shall not be organized. In such cases the University shall provide Web Enabled Academic Support to the learners.**

d) **Tele conferences:** Live sessions are conducted via satellite through interactive Gyan Darshan Channel as well as simultaneously webcaste at http://ignouonline.ac.in/and via Facebook Live sessions.

e) **Practicals/Project Work:** Some Programmes have practical/project component also depending upon the learning requirements. Practical sessions are held at designated institutions for which schedule is provided by the Learner Support Centres. Attendance at practical sessions is compulsory. For project work, comprehensive project guide, in the form of a booklet, is provided to the learner along with the study material.

1.12 Gyan Darshan

Gyan Darshan (GD) channel is a major milestone in the field of Educational Television in India. It is a joint venture of the Ministry of Human Resource Development (MHRD), Ministry of Information & Broadcasting (I & B Ministry), Prasar Bharati and IGNOU serving as the nodal agency. Launched in the year 2000, GD is a 24-hour educational channel which offers the best of educational programmes covering a variety of subjects and catering to a wide range of viewers. These include pre-school, primary, secondary and higher secondary students, college/university students, youth seeking career opportunities, homemakers and working professionals. The software is pooled from various educational Institutions and Development Organisations. GD conducts two hours of live interactive sessions every day to build interactivity in the Open and Distance Learning (ODL) system. Teachers/Resource persons and IGNOU Regional Center functionaries interact for academic and administrative matters with students. Induction Programmes for new students and convocations for graduating students are also conducted live through Teleconferencing every year.

Gyan Darshan is also available on webcast, thus extending the reach of IGNOU programmes to audiences world over. The Gyan Darshan telecast is also beneficial for students of the formal education system and the viewers can access Gyan Darshan on IGNOU's website http://gd.ignouonline.ac.in/gyandarshan/ . As Gyan Darshan Channel is must carry channel as per the Government of India Gazette notification, a number of private DTH/Cable Operators carries Gyan Darshan in their Bouquets. Gyan Darshan is now part of Swayam Prabha and can be watched on MHRD Channel no.25

1.13 Gyanvani

Gyan Vani (GV) FM Radio was conceived in 2001 as a network of educational FM Radio Channels operating from various cities in the country. With an aim to enhance and supplement the teaching-learning process, each GV Station has a range of about 60 kms and covers an entire city/town including the adjoining rural areas. Gyan Vani serves as an ideal medium for niche audience addressing the local educational, developmental and socio-cultural requirements of the people. The flavor of the channel is by and large local and the medium is English, Hindi or language of the region. The overall content pertains to Primary and Secondary Education, Adult Education, Technical and Vocational Education, Higher Education, Distance Education and Extension Education etc. Interactive Radio Counseling (IRC) facility is being provided by GV Stations to enable students to interact with the faculty, academic counselors and student support staff. The live phone-in programmes are popular components of the network. The programmes broadcast through each stations include both pre-recorded and live content. click the link – (http://gd.ignouonline.ac.in/gyandhara/)

1.14 Swayam Prabha

Swayam Prabha is an initiative of the Ministry of Education, Government of India to provide 34 High Quality Educaional TV Channels through DTH (Directo to Home) across the length and breadth of the country on 24x7 basis using GSAT 15 Satellite. Curriculum-based course content covering diverse disciplines are telecast through Swayam Prabha and are provided by NPTEL, IITs, UGC, CEC and IGNOU with the objective of meeting the needs of lifeling learners in India and abroad. IGNOU has been entrusted with the responsibility of National Coordinator for Swayam Prabha Project for four channesl (CH 17 to 20) which are presently operational with effect from 1st Sept., 2020 after reorganization of earlier five channels. These four channels are broadcasting the recorded videos as well as live telecasting of IGNOU programmes on 24x7 basis.

1.15 Gyandhara

Gyandhara is an internet audio counseling service offered by IGNOU. Students can listen to the live discussions by the teachers and experts on the topic of the day and interact with them through telephone, email and also chat mode. When live sessions are not on, Gyanvani Delhi is made available on this platform. The Gyandhara streaming is available for internet users anywhere in the world. Important events broadcast by GV Delhi are also relayed by all GV stations using the Gyandhara feed.

The Learners can access Gyandhara using the link https://www.ignouonline.ac.in/gyandhara//

1.16 Web Enabled Academic Support (WEAS)

To provide technology based academic support to the learners of the distance mode programmes, IGNOU has initiated a scheme of Web Enabled Academic Support (WEAS) for various ODL programmes of IGNOU. WEAS is a Single Window Platform providing various kinds of academic support including the study material, audio-video, quiz, discussion forum, calendar of activities, web-based video counselling, links of various web-based resources to the distance learners by using simple and easily available ICT tools. The students enrolled in programmes being offered through WEAS are given access to their programme specific portal in which they are provided with course material in digital format, video and learning resources. The portal enables online peer-to-peer interaction and discussion, it also gives an opportunity to the students to learn online and interact virtually with teachers and experts. To access WEAS click the link - https://sites.google.com/ignou.ac.in/weas

1.17 Evaluation System

The University conducts Term-End Examinations (TEE) twice a year ordinarily in the months of June & December.

The system of evaluation followed by the University also is different from that of conventional universities. IGNOU has a multitier system of evaluation.

1. Self-assessment exercises within each unit of study material.
2. Continuous evaluation mainly through assignments which are tutor-marked, practical assignments and seminar/ workshops/extended contact programmes, etc.
3. Term-End Examinations (TEE).
4. Project / Term-end Practical examination.

The evaluation of learners depends upon various instructional activities undertaken by them. A learner has to write assignment responses compulsorily before taking Term-End Examinations from time to time to complete an academic programme. A learner has to submit Tutor Marked Assignments (TMA) responses to the Coordinator of the Learner Support Centre to which s/he is attached. **Term-end examination is conducted at various examination centres spread all over the country and abroad in June and December every year.**

IGNOU uses the following system of "Grading" for evaluating learners' achievement

Letter Grade	Qualitative Level	Point Grade
A	Excellent	5
B	Very Good	4
C	Good	3
D	Average	2
E	Unsatisfactory	1

For Bachelors' and Masters' degree programmes, normally the system of numerical marking is followed, and the marks secured in assignments, TE Exams, etc. are later converted into grades as per the five-point grading scale given above. However, if required by the learner, the university provides numerical marks and division (I, II or Pass).

IGNOU uses 10-Point Grading System for evaluating learners' achievement for Bachelor Degree Programmes under CBCS, as under:

10-Point Grading System of IGNOU as per UGC-CBCS Guidelines

Letter Grade	Numerical Grade	Percentage
O (Outstanding)	10	≥85
A+ (Excellent)	9	≥ 75 to < 85
A (Very Good)	8	≥ 65 to < 75
B+ (Good)	7	≥ 55 to < 65
B (Above Average)	6	≥ 50 to < 55
C (Average)	5	≥ 40 to < 50
D (Pass)	4	≥ 35 to < 40
F (Fail)	0	< 35
Ab (Absent)	0	Absent

Term-End Examination and Payment of Examination Fee

The University conducts Term-end Examination (TEE) twice a year in the months of June & December. A learner is permitted to appear in TEE subject to the following conditions: -

1. Registration for the courses is valid and not time barred.
2. Required number of assignments in the courses have been submitted by due date wherever applicable.
3. Minimum time to pursue these courses as per the provision of the programme has been completed.
4. Examination fee for all the courses the learner is appearing in the examination has been paid.

In the case of non-compliance of any of the above conditions, the result of all such courses is liable to be with held by the University.

Term-end Examination

The learners are required to fill in the Examination form to appear in the TEE each time i.e., for every exam (June/ December) a learner has to apply a fresh. The Examination Forms are accepted online only as per the schedule available on the IGNOU website (https://ignou.ac.in) from time to time.

Examination fee and Mode of Payment

Examination Fee	Mode of Payment
@ 200 per theory course	Credit Card/Debit Card/NetBanking

The fee applicable to Projects and Practical Exams w.e.f. January, 2023 Admission Cycle shall be as under:

a. Project Evaluation Fees

Up to 4 credits project work: 300
Above 4 credits project work: 500
The fee is tobe submitted by the students along with the Term End Examination form.

b. Practical Examination

Fees Up to 4 credits: 300
Above 4 credits: 500
The fee is to be submitted by the students along with the Term End Examination form.

Examination fee once paid is neither refundable nor adjustable even if the learner fails to appear in the examination.

Hall Ticket for Term End Examination

No hall ticket shall be dispatched to the examinees. Hall Tickets of all examinees are uploaded on the University Website (www.ignou.ac.in) 7-10 days before the commencement of the Term End Examinations. Therefore, learners are advised to visit IGNOU website for updates.

Students are advised to take the print out of the Hall Ticket from University website after entering the enrolment number and name of programme of study, and report at the examination centre along with the Identity Card issued by the University. Without a valid IGNOU Student ID Card issued by the University, examinees will not be permitted to appear in the examination.

In case, any learner has misplaced the Identify Card issued by the University, it is mandatory to apply for a duplicate Identity Card to the Regional Centre concerned well before commencement of the examinations so as to get a duplicate ID Card in time. Learners without valid ID Card will not be allowed to enter the Examination Centre premises. Students who have taken admission online can download their ID Card online.

1.18 International Students Residing in India

The foreign nationals are advised to visit the page of Intenational Division of the University (http://ignou.ac.in/ignou/aboutignou/division/id/introduction) for the programmes on offer for them; programme fee and other fees applicable for them. They may also contact International Division of the University at the Headquarters for more details.

1.19 Online Admission System

The Admission Forms can be submitted online through Online Admission System at https://ignouadmission.samarth.edu.in/ by the Indian Student. Currently, the facility is available for the programmes offered through Common Prospectus except entrance test based programmes. Foreign student residing in other countries can also join the online programmes and can submit their admission form at https://ignouforeigniop.samarth.edu.in/ . The prospective learners are required to create their user ID and password for logging in the system and upload the required documents along with the submission of the Admission Form. There is no need to send the printed copy of the Admission Form to the Regional Centre. The programme fee can be paid online using payment Gateway through net banking, debit/credit card or UPI. Once the admission form is submitted online, the students can track the progress of their admission. A message is sent on the mobile number and email ID registered with the System once admission is confirmed. In case of any discrepancy in the Admission Form, the prospective students are advised to remove the discrepancy within a stipulated time. Failing to do so will lead to rejection of admission form.

The prospective learners submitting the Admission Form through this System can download the Prospectus free from IGNOU website http://www.ignou.ac.in. However, fee as prescribed from time to time will be charged as registration fee along with the programme fee.

1.20 eGyanKosh

The IGNOU eGyanKosh (http://egyankosh.ac.in/) is a national digital repository of educational resources in higher education. It is available for the learners and teachers, and public at large for free. The eGyan Kosh currently houses the self-learning material of over 3923 courses of 384 programmes of IGNOU. The IGNOU learners are encouraged to make use of these resources for their learning.

1.21 IGNOU e-Content Mobile App

IGNOU-e-Content Mobile App is an official mobile app of Indira Gandhi National Open University (IGNOU), New Delhi. This app is an ICT initiative of IGNOU to provide Digital Learning Environment to IGNOU learners and extending Technology Enhanced Learner Support Services to them. The aim of this initiative is to disseminate the digitised course material to IGNOU Learners. IGNOU learners can use this app to access their course material through their hand held devices such as Mobile Phones and Tablets.

1.22 Library Services

The IGNOU library is the most resourceful information centre in the country in the field of distance education. The collection of printed and electronic resources is quite strong, with 1.5 lakh printed books at IGNOU Headquarters and 2.5 lakh printed books at libraries of RCs and LSCs.

- The University Library provides remote access to 8–10 online databases through the UGC e-Shodh Sindhu Consortium. Users can access over 7900+ e-journals and more than1700 e-books **(http://www.ignou.ac.in/ignou/aboutignou/division/ldd/EResources)** as well as millions of open-access resources in digital form.
- The holdings of the library collection and access to e-resources can be browsed and downloaded from their desktops through WebOPAC **(https://libraryopac.ignou.ac.in/)** and Integrated Search Engines.
- Library is a member of the Developing Library Network (DELNET) **(https://www.delnet.in/)** that provides various resource sharing services like browsing of Union Catalogues, Inter-Library Loan and Document Delivery from more than 7000 member libraries.
- IGNOU is also a member of 'The Daisy Forum of India' (DFI), which provides Sugamya Pustakalaya **(https://library.daisyindia.org/ NALP/welcomeLink.action)** facilitating access to more than 67,000 books to the blind, people with low vision, or people with any other print disability.
- IGNOU library uploads Ph.D/M.Phil theses on UGC INFLIBNET's "Shodhganga" Repository for digital preservation and ensuring continuous access to scholarly content.
- IGNOU library uses Urkund/Ouriginal software provided by UGC INFLIBNET to check the texts of Research papers/Theses/Dissertations for originality and protect it against potential plagiarism **(ouriginal.com/login/).**
- Research Scholars can take library membership by paying refundable security deposit of `5000 for availing lending services.
- Post graduate students interested in remote access of e-resources should download the form from Link: http://www.ignou.ac.in/ignou/aboutignou/division/ldd/raf, fill up the same and email to librarian@ignou.ac.in to facilitate access.

1.23 Vidya Lakshmi Portal

Vidya Lakshmi Portal is a first of its kind portal for students seeking Education Loan. Set up in August 2015, it is a single window electronic platform for students to access information and prepare applications for Educational Loans and Government Scholarships. The Portal has the facility of tracking the students right from the inception of loan application until the completion of sanction of loan or otherwise. Students can view, apply and track their education loan applications to banks anytime, anywhere through the Portal. The portal has been developed and being maintained by NSDL e-Governance Infrastructure Limited.

Nearly 40 Banks have registered for over 131 **Educational Loan Schemes** on the Vidya Lakshmi Portal and integrated their system with the Portal for providing loan processing status to students.

1.24 Course-wise Registration and Certification Scheme (CRCS)

The University offers a scheme of Course-wise Registration and Certification (CRCS). Under this scheme, one can register for a single course or a limited number of courses, subject to a maximum of 16 credits. The rules of CRCS are as under:

1. The eligibility for registering for a course under the Scheme shall be same as the eligibility for admission to the Programme from where the course(s) are drawn.
2. The Scheme shall be offered in both Cycles of Admission, subject to the provision that the courses are on offer in the particular admission cycle.
3. Registration for all courses of all the academic programmes shall be open for registration under the Scheme except the courses offered under Research Degree Programmes and Awareness/Appreciation level Programmes.
4. Courses offered in combination shall have to be taken together by the student.
5. Course(s) once opted shall not be changed or withdrawn by the student.
6. The minimum and maximum period allowed for completion of the course(s) registered would be six months and two years, respectively.

7. There will be no separate counselling or lab-work schedule for students registered under the Scheme. The registered students under the Scheme shall be advised to be in touch with the Learner Support Centre allocated in order to know the schedule of theory/practical counselling sessions and participate in the sessions accordingly.

8. Candidates registering under the Scheme, for successfully completing the course(s) opted, shall be required to fulfill all the academic requirements as prescribed by the University from time to time.

9. Candidates successfully completing the course(s) opted shall be provided with a Certificate of Completion of Course indicating the score obtained in continuous/term-end assessment and credits earned.

10. The fee chargeable under the Scheme shall be as under:

Credit weightage of each course	Course Fee
Up to 4 credits	Rs.1000/-
Above 4 credits	Rs.2000/-

The fee shall be calculated per course and not on the basis of total number of credits taken. The Course Fee shall be subject to revision and shall be linked with the revision of Programme fee. In addition to the course fee, Registration fee as decided by the University from time shall be chargeable. Fee once paid shall be non-refundable or non-adjustable. Examination fee, as notified by the University from time to time, shall be charged over and above the course fee and registration fee.

11. Candidates shall be allowed to seek transfer of credits earned under the Scheme by taking admission in a Programme of IGNOU subject to the following conditions:

a. Fulfillment of all the conditions as notified by the University from time to time for that particular academic programme.
b. A maximum of 50% of the credits earned under the Scheme shall be allowed at the time of taking admission in the relevant programme.
c. Credits earned for Project or Internship shall not be transferred.
d. Transfer of credits earned under the Scheme for an academic programme that falls under the purview of a Regulatory Authority shall be governed by the rules and regulations of the concerned Regulatory Authority.
e. Credit transfer of a course shall be permitted on application with requisite fee after taking admission in a programme.
f. Credit transfer shall be given only in the courses offered in that programme. In case the completed course under the Scheme is revised, credit transfer shall not be permitted.
g. Transfer of credits earned under the Scheme to an academic programme offered by the University in collaboration/under MoU with other Institutions, shall be governed by the terms of collaboration/MoU.
h. The UGC framework for Credit Transfer shall be applicable for transfer of credits.
i. Application for CRCS can be made on the online on the Online Admission Portal of the University.
j. The facility of Academic Bank of Credit (ABC) as envisioned in the NEP 2020 is also available for different programmes.

1.25 Scheme of Fee Support to SC/ST Students

The University provides exemption of programme fee to students from SC/ST category as per its policy. The policy is reviewed for every admission cycle. Students are advised to visit the University website or contact the Regional Centre to know about the latest provisions. The exemption, if admissible, will be allowed for one programme only.

The following SC and ST students are **not** eligible for fee exemption:

- who are employed OR
- who are availing any kind of fellowship or fee exemption from other agencies, OR

- whose Parents'/ Guardians' income from all Sources exceeds Rs 2.5 lakhs during financial year as per Government of India norms.

The applicants should submit income certificate issued by Authorized Government Agency while taking admission. The exemption of fee is confined to the extent of Programme Fee mentioned in the Prospectus. The students belonging to these categories will have to pay late fee (if any), Term End Examination Fee, convocation fee, Registration fee, etc. since these are not exempted under this Scheme.

2 SUMMARY LIST OF PROGRAMMES (fee, duration,eligibility, medium, etc.)

Academic Programmes of the University

*** Registration fee of Rs 300/- (Non-refundable) is to be paid at the time of admission in addition to the programme fee given in the following table.**
**** University Development fee of Rs 200/- is to be paid at the time of admission in addition to the programme fee given in the following table.**
***** Registration fee of Rs 500/- (Non-refundable) is to be paid at the time of application in addition to the programme fee given in the following FLIP (Fixed Learning Intake Programme): PGDMCH, PGDGM, PGDHHM, PGDHIVM, DNA, PGCMDM**
******Registration fee of Rs 850/- (Non-refundable) is to be paid at the time of admission in addition to the programme fee given in the following table - BCOMAF, MCOMFT**

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
	BACHELOR'S DEGREE PROGRAMMES								
1	Bachelor of Arts	BAG	SOSS	10+2 or its equivalent	English & Hindi	3 years	6 years	Rs. 4,200 /- per year Total = Rs. 12,600/-*	January & July
2	Bachelor of Commerce	BCOMG	SOMS	10+2 or its equivalent	English & Hindi	3 years	6 years	Rs. 4,200 /- per year Total = Rs. 12,600/-*	January & July
3	Bachelor of Commerce with Major in Accountancy and Finance	BCOMAF	SOMS	1. 10+2 or its equivalent 2. Passed Common Proficiency Test/ PE/ Foundation from ICAI 3. Registration in Professional Competence Course/ PEII/ Intermediate (Chartered Accountancy First Stage) of ICAI; **or** Similarly, all those students who have passed Chartered Accountancy are also eligible for admission subject to successful completion of condition (1) and (2) above	English & Hindi	3 years	6 years	Total fee= Rs 8,100/- ***	January & July
4	Bachelor of Business Administration (Services Management)	BBASM	SOMS	In order to qualify for admission to this programme the applicant should: •have passed 10+2 or equivalent qualification from a recognized institution •have attained at least 18 years of age and • be working in services industry as a full time intern / Apprentice / Employee.	English & Hindi	3 years	6 years	Rs. 20,000/- per year*	July
5	Bachelor of Business Administration	BBARIL	SOMS	(i) Category A–Direct Entry (a) 10+2 /equivalent. (b) University provides reservation of seats as per Government of India rules (ii) Category B – Sponsored Admission The sponsor is allowed to nominate employees, who have passed 10+2/equivalent, from their Retail Organization. The sponsor will submit application form of the candidate nominated with the Programme fee through a Demand Draft drawn in favour of IGNOU payable at New Delhi.	English	3 years	6 years	Rs. 10,200 /- per year Total = Rs. 30,600/-*	July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
6	Bachelor of Science	BSCG	SOS	10+2 with science subjects or its equivalent qualification	English & Hindi	3 years	6 years	Rs. 5,700/- per year Total=Rs. 17,100/-*	January & July
7	Bachelor of Computer Applications	BCA	SOCIS	10+2 or its equivalent	English	3 years	6 years	Rs. 7,700/- per semester Total=Rs. 46,200/-*	January & July
8	Bachelor of Library and Information Sciences	BLIS	SOSS	i) Bachelor's Degree with 50% marks for General and 45% and for the SC/ST/OBC/PH category respectively. OR ii) Bachelor's Degree with Diploma (one year) in Library Science OR iii) Bachelor's Degree with 2 years of working experience in Library and Information Centre	English. Students can write assignments and TEE in Hindi language also.	1 year	2 years	Rs. 8,300/-*	January & July
9	Bachelor of Arts (Tourism Studies)	BTS	SOTHSM	10+2 or its equivalent	English & Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
10	Bachelor of Arts (Facility and Services Management)	BAFSM	SOTHSM	10+2 or equivalent from recognized Board	English	3 years	6 years	Rs. 10,500 /- per year	January & July
11	Bachelor of Social Work	BSWG	SOSW	10+2 or its equivalent	English & Hindi	3 years	6 years	Rs. 6,100 /- per year Total = Rs. 18,300/-*	January & July
12	Bachelor of Arts (Vocational Studies) Tourism Management	BAVTM	SOTHSM	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 4,200 /- per year Total = Rs. 12,600/-*	January & July
13	Bachelor of Arts (Vocational Studies) Micro Small and Medium Enterprises	BAVMSME	SOVET	10+2 or its equivalent	English	3 years	6 years	Rs. 5,100 /- per year Total = Rs. 15,300/-*	January & July
14	BA (Gender Studies)	BAGS	SOGDS	10+2 or its equivalent	English	3 years	6 years	Rs. 4,000 /- per year Total = Rs. 12,000/-*	January & July
15	B.A. in Applied Sanskrit	BAASK	SOH	10+2 or its equivalent	Hindi	3 years	6 years	Rs. 4,500 /- per year Total = Rs. 13,500/-*	January & July
16	B.A. in Applied Hindi	BAAHD	SOH	10+2 or its equivalent	Hindi	3 years	6 years	Rs. 4,500 /- per year Total = Rs. 13,500/-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
17	B.A. in Applied Urdu	BAAUD	SOH	10+2 or its equivalent	Urdu	3 years	6 years	Rs. 4,500 /- per year Total = Rs. 13,500/-*	January & July
	BACHELOR (HONOURS) DEGREE PROGRAMMES								
18	Bachelor of Arts (Honours) Economics	BAECH	SOSS	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
19	Bachelor of Arts (Honours) History	BAHIH	SOSS	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
20	Bachelor of Arts (Honours) Political Science	BAPSH	SOSS	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
21	Bachelor of Arts (Honours) Psychology	BAPCH	SOSS	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 5,200 + 600/- Practical fee per year Total = Rs. 15,600 +1800= 17,400/-*	January & July
22	Bachelor of Arts (Honours) Public Administration	BAPAH	SOSS	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
23	Bachelor of Arts (Honours) Sociology	BASOH	SOSS	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
24	Bachelor of Science (Honours) (Anthropology)	BSCANH	SOSS	10+2 or its equivalent	English and Hindi	3 years	6 years	Rs. 6,200 /- per year Total = Rs. 18,600/-*	January & July
25	Bachelor of Arts English (Honours)	BAEGH	SOH	10+2 or its equivalent	English	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
26	Bachelor of Arts Hindi (Honours)	BAHDH	SOH	10+2 or its equivalent	Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
27	Bachelor of Arts Sanskrit (Honours)	BASKH	SOH	10+2 or its equivalent	Hindi	3 years	6 years	Rs. 4,700 /- per year Total = Rs. 14,100/-*	January & July
28	Bachelor of Arts Urdu(Honours)	BAUDH	SOH	10+2 or its equivalent	Urdu	3 years	6 years	Rs. 4,500 /- per year Total	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
								= Rs. 13,500/-*	
29	Bachelor of Science (Honours) (Biochemistry)	BSCBCH	SOS	10 + 2 pass (or equivalent from other recognized Boards) with science subjects, namely, Biology, Chemistry and Physics	English and Hindi	3 years	6 years	Rs. 14,500 /- per year Total = Rs. 43,500/-*	January & July
30	Bachelor of Performing Arts – Hindustani Music (Honours)	BAPFHMH	SOPVA	10 + 2 th or its equivalent	Hindi	3 years	6 years	Rs. 9,200 /- per year Total = Rs. 27,600/-*	July
	MASTER'S DEGREE PROGRAMMES								
31	Master of Commerce	MCOM	SOMS	Bachelor's Degree or a higher degree from a recognized University.	English & Hindi	2 years	4 years	Rs. 9,300 /- per year Total = Rs. 18,600/-*	January & July
32	Master of Commerce in Finance & Taxation	MCOMFT	SOMS	1) Graduate in any discipline or equivalent from a recognized University/Institute. 2) Admitted in the Chartered Accountancy Final Course. OR Who has already passed Chartered Accountancy.	English	2 years	4 years	Total = Rs. 8,400/- ***	January & July
33	Master of Business Administration	MBA	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15500 /- per semester*	January & July
34	Master of Business Administration - Human Resource Management	MBAHM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15500 /- per semester*	January & July
35	Master of Business Administration - Financial Management	MBAFM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15500 /- per semester*	January & July
36	Master of Business Administration - Operations Management	MBAOM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15500 /- per semester*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
37	Master of Business Administration - Marketing Management	MBAMM	SOMS	Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).	English	2 years	4 years	Rs. 15500 /- per semester*	January & July
38	Master of Business Administration (Banking and Finance)	MBF	SOMS	For admission to the MBA (Banking & Finance) (MBF) programme, the candidate should satisfy the following conditions: a) Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category). b) S/he should have passed the CAIIB examinations of the Indian Institute of Banking & Finance, Mumbai, and awarded the requisite qualification/credentials there for by the Institute; c) S/he should have been working with the banking or financial services sector for a period of at least two years.	English	2 years	4 years	Rs. 15500 /- per semester*	January & July
39	Master of Arts (English)	MEG	SOH	Bachelor's Degree or a higher degree from a recognized University.	English	2 years	4 years	Rs. 7,300 /- per year Total = Rs. 14,600/-*	January & July
40	Master of Arts (Hindi)	MHD	SOH	Bachelor's Degree or a higher degree from a recognized University.	Hindi	2 years	4 years	Rs. 7,300 /- per year Total = Rs. 14,600/-*	January & July
41	Master of Arts (Political Science)	MPS	SOSS	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 7,300 /- per year Total = Rs. 14,600/-*	January & July
42	Master of Arts (History)	MAHI	SOSS	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 7,300 /- per year Total = Rs. 14,600/-*	January & July
43	Master of Arts (Sociology)	MSO	SOSS	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 7,300 /- per year Total = Rs. 14,600/-*	January & July
44	Master of Arts (Psychology)	MAPC	SOSS	Bachelor's Degree in any subject from a recognized University	English	2 years	4 years	Rs. 9,600 /- per year Total = Rs. 19,200/-*	January & July
45	Master of Arts (Economics)	MAEC	SOSS	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 8,800 /- per year Total = Rs. 17,600/-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
46	Master of Arts (Public Administration)	MPA	SOSS	Bachelor's Degree or a higher degree from a recognised University.	English & Hindi	2 years	4 years	Rs. 7,300 /- per year Total = Rs. 14,600/-*	January & July
47	Master of Library and Information Sciences	MLIS	SOSS	Bachelor's Degree in Library and/or Information Science or Associate ship from NISCAIR or DRTC	English. Students can write assignments and TEE in Hindi language also	1 year	2 years	Rs.11,100 /-*	January & July
48	Master of Arts (Anthropology)	MAAN	SOSS	Bachelor's Degree or a higher degree from a recognized University	English	2 years	4 years	Rs. 8,900 /- per year Total = Rs. 17,800/-*	January & July
49	Master of Arts (Gandhi and Peace Studies)	MGPS	SOSS	Bachelor's Degree or a higher degree from a recognized University	English and Hindi.	2 years	4 years	Rs. 6,000 /- per year Total = Rs. 12,000/-*	January & July
50	Master of Computer Applications	MCA_New	SOCIS	**(a)** (i)Passed B.C.A/B.Sc (Computer Science)/ B.Sc. (IT)/ B.E.(CSE)/ B.Tech. (CSE)/B.E. (IT)/B.Tech. (IT) or Equivalent Degree. **OR** (ii)* Passed any Graduation Degree(e.g.:B.E./B.Tech./B.Sc/B.Com./ B.A./B.Voc./etc.) preferably with Mathematics at 10+2 level or at Graduation level. (b) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination. * The students of category a (ii) are required to register and successfully complete the compulsory Bridge courses of IGNOU along with Master of Computer Applications programme as given in section 5.26	English	2 years	4 years	Rs. 12,300/- per semester. (MCS-201 ,MCS-208 & BCS-012 @Rs.1,000/- per course as additional fee as per the eligibility) Total=Rs. 73,800/-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
51	Master of Arts (Rural Development)	MARD	SOCE	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 6,800 /- per year Total = Rs. 13,600/-*	January & July
52	Master of Science (Food Nutrition)	MSCDFSM	SOCE	B.Sc. (Home Science) specialization in Food and Nutrition, Dietetics and Clinical Nutrition or PG Diploma in Dietetics and Public Health Nutrition or Graduate (B.Sc.) or equivalent (MBBS, BHHS etc) from the following background – Home Science/ Food Science and Technology, Life Science, Microbiology, Pharmaceutical, Catering along with the DNHE or CNCC or CFN offered by IGNOU (Simultaneous admission for CFN/CNCC is also permitted).	English	2 years	4 years	Rs. 16,500/- per year Total = Rs. 33,000/-* (Fee for CFN/CNCC, if any, will be additional)	July
53	Master of Science (Counselling and Family Therapy)	MSCCFT	SOCE	Bachelor's degree in any subject from a recognized university.	English	2 years	4 years	Rs. 17,100 /- per year Total = Rs. 34,200/-*	July
54	Master of Social Work	MSW	SOSW	Bachelor's Degree or a higher degree from a recognized University	English & Hindi	2 years	4 years	Rs. 18,000/- per year Total = Rs. 36000/-*	January & July
55	Master of Social Work (Counselling)	MSWC	SOSW	Bachelor's degree in any discipline from a recognized university	English and Hindi	2 years	4 years	Rs. 18,000/- per year Total = Rs. 36000/-*	January & July
56	Master of Arts (Education)	MAEDU	SOE	Bachelor's Degree in any discipline	English	2 years	4 years	Rs. 9,300/- per year Total = Rs. 18,600/-*	January & July
57	Master of Arts (Distance Education)	MADE	STRIDE	Graduates in any discipline may take admission into this 2 years programme OR those who have earlier completed PGDDE from IGNOU, may take lateral entry directly into the second year of MA (Distance Education).	English	2 years	4 years	Rs. 6,300/- per year Total = Rs. 12,600/-*	January & July
58	Master of Arts (Adult Education)	MAAE	SOE	Bachelor's Degree from any recognized University	English	2 years	4 years	Rs. 7,500/- per year Total = Rs. 15,000/-*	July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
59	Master of Tourism and Travel Management	MTTM	SOTHSSM	Category 1: BTS,BA(Tourism); B.Sc. Hospitality and Hotel Administration (BHM); Bachelor's in Hotel Management (approved by AICTE) and those students who have done their graduation in any field along with a Diploma in Tourism, which is recognized in the University system or by AICTE. Category 2: A Bachelor's Degree in any field. (However, all students of Category 2 will have to pass four additional Tourism foundation courses during their period of study.)	English	2 years	4 years	Category-I : Rs. 7,100/- per year Total = Rs. 14,200/-* Category-II :Rs. 10,100/- for 1st year and Rs. 7,100/- for 2nd year. Total = Rs. 17,200/-*	January & July
60	Master of Arts (Philosophy)	MAPY	SOITS	Bachelor's Degree or equivalent.	English	2 years	4 years	Rs. 7,000/- per year Total = Rs. 14,000/-*	January & July
61	Master of Arts (Development Studies)	MADVS	SOEDS	Bachelor's Degree in any discipline from a recognized University	English	2 years	4 years	Rs. 6,300/- per year Total = Rs. 12,600/-*	January & July
62	Master of Arts (Corporate Social Responsibility)	MACSR	SOEDS	Graduation in any discipline	English	2 years	4 years	Rs. 7,500/- per year Total = Rs. 15,000/-*	January & July
63	Master of Arts (Urban Studies)	MAUS	SOEDS	Graduation in any discipline	English	2 years	4 years	Rs. 7,200/- per year Total = Rs. 14,400/-*	January & July
64	Master of Arts (Women and Gender Studies)	MAWGS	SOGDS	Bachelor's Degree from any recognized University	English	2 years	4 years	Rs. 7,200/- per year Total = Rs. 14,400/-*	January & July
65	Master of Arts (Gender and Development Studies)	MAGD	SOGDS	Bachelor's Degree or a higher degree from a recognized University.	English & Hindi	2 years	4 years	Rs. 6,000/- per year Total = Rs. 12,000/-*	January & July
66	Master of Arts (Translation Studies)	MATS	SOTST	Graduate in any discipline with adequate knowledge of Hindi and English	English & Hindi	2 years	4 years	Rs. 6,000/- per year Total = Rs. 12,000/-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
67	Master of Science (Mathematics with Application in Computer Science)	MSCMACS	SOS	Graduate with a Major, or Honours in Mathematics or Graduate with a BA/B.Sc. degree with Mathematics as one of the three main subjects with equal weightage.	English	2 years	4 years	Rs. 6,900/- per semester Total = Rs. 27,600/- **	January & July
68	Master of Arts (Journalism and Mass Communication)	MAJMC	SOJNMS	The learners should have Bachelors Degree in any discipline. They should have access to computers, Internet and basic knowledge of word processing (for creating word documents and communicating through the Internet for sending and receiving mails, browsing sites etc.).	English & Hindi	2 years	4 years	Rs. 12,800/- per year (English & Hindi) Total = Rs. 25,600/-* and Tamil Regional Language medium Rs.6000/- * Per year	January & July
68A	Master of Arts (Journalism and Mass Communication) Tamil	MAJMCT	SOJNMS	The learners should have Bachelors Degree in any discipline. They should have access to computers, Internet and basic knowledge of word processing (for creating word documents and communicating through the Internet for sending and receiving mails, browsing sites etc.).	Tamil	2 years	4 years	Rs. 6,000/- *per year Total = Rs.12,000 /-	January & July
69	Master of Arts (Journalism and Digital Media)	MAJDM	SOJNMS	Bachelors Degree in any discipline	English	2 years	4 years	Rs. 10,000/- per year Total = Rs. 20,000/-*	January & July
70	Master of Arts (Journalism and Electronic Media)	MAJEM	SOJNMS	Bachelors Degree in any discipline from a recognized university	English	2 years	4 years	Rs. 12,500/- per year Total = Rs. 25,000/-*	January & July
71	Master of Arts (Develolpment Journalism)	MADJ	SOJNMS	Bachelors Degree in any discipline from a recognized university	English	2 years	4 years	Rs. 10,000/- per year Total = Rs. 20,000/-*	January & July
72	Master of Arts (Sanskrit)	MSK	SOH	Bachelor's Degree or a higher degree from a recognized University	Hindi	2 years	4 years	Rs. 7,000/- per year Total = Rs. 14,000/-*	January & July
73	Master of Arts Urdu	MAUD	SOH	Bachelor's Degree or a higher degree from a recognized University. There would be no entrance test.	Urdu	2 years	4 years	Rs. 6,300/- per year Total = Rs. 12,600/-*	January & July
74	Master of Arts (Jyotish)	MAJY	SOH	Bachelor's Degree or a higher degree from a recognized University	Hindi & Sanskrit	2 years	4 years	Rs. 6,300/- per year Total = Rs. 12,600/-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
75	Master of Arts in (Hindi Vyavsayik Lekhan)	MAHV	SOH	Graduation in any discipline.	Hindi	2 years	4 years	Rs. 7,000/- per year Total = Rs. 14,000/-*	January & July
76	Master of Arts in Vedic Studies	MAVS	SOH	Bachelor's Degree or a higher degree from a recognized University	Hindi	2 years	4 years	Rs. 7,000/- per year Total = Rs. 14,000/-*	January & July
77	M.Sc.Food Safety & Quality Management	MSCFSQM	SOA	a) Graduation/Post Graduation in Science with Chemistry/Bio-chemistry or Microbiology as one of the subjects. (b) Graduation/Post Graduation in allied sciences like Agriculture/Food Science/Food Technology/Food and Nutrition/Engineering having Chemistry and Microbiology subjects/Post Harvest Technology/Home Science/Life Science/Microbiology/Biochemistry/ Biotechnology/Horticulture/DairyTechnology/Veterinary/Fisheries/ Med al/Dental Sc./Nursing/BAMS/BHMS/Hotel Management and Catering/Hospitality Management etc. (c) PG Diploma in Foof Safety and Quality Management (lateral entry for 2nd year of M.Sc.). These diploma holders should also have one of the qualifications mentioned at (a) and (b). They will also have to complete one additional project work/industrial training report/food testing lab training/MOOC of 4 credits in the second year.	English	2 years	4 years	Rs. 13,000/- per year Total = Rs. 26,000/-*	January & July
78	M.Sc. (Environmental Science)	MSCENV	SOITS	Graduation in Science from a recognized University	English	2 years	4 years	Rs. 7,800/- per year Total = Rs. 15,600/-*	January & July
79	Master of Arts (Folklore and Culture Studies	MAFCS	SOITS	Graduation in any discipline.	English	2 years	4 years	Rs. 6,000/- per year Total = Rs. 12,000/-*	January & July
80	Master of Arts (Environmental and Occupational Health)	MAEOH	SOITS	Graduation in any discipline.	English	2 years	4 years	Rs. 7,300/- per year Total = Rs. 14,600/-*	January & July
81	Master of Arts (Sustainability Science)	MASS	SOITS	Graduation in any discipline.	English	2 years	4 years	Rs. 7,000/- per year	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
								Total = Rs. 14,000/-*	
82	Master of Arts (Environmental Studies)	MAEVS	SOITS	Graduation in Any discipline from a recognized University	English	2 years	4 years	Rs. 6,000/- per year Total = Rs. 12,000/-*	January & July
83	Master of Arts in Migration and Diaspora	MAMIDI	SOITS	Graduation in Any discipline from a recognized University	English	2 years	4 years	Rs. 6,000/- per year Total = Rs. 12,000/-*	January & July
84	Master of Arts (Drawing and Painting)	MADP	SOPVA	Bachelor in Arts- Drawing and Painting OR Bachelor in Fine/Visual Arts in Painting/ Applied Art/ Sculpture/ Art Education/ History of Art/ Printmaking/ Visual Communication etc. OR Bachelor in Design/ Fashion/Technology/ Textile etc. OR Graduate Diploma programme in Drawing/ Painting/Design/ Fashion/Technology/ Textile etc. OR Five-year diploma in Visual/Fine Arts	English & Hindi	2 years	4 years	Rs. 8,250/- per year Total = Rs. 16,500/-*	July
85	Master of Science (Information Security)	MSCIS	SOVET	Bachelor Degree any discipline or its equivalent from a recognized University/ Institute.	English	2 years	4 years	Rs. 21600/- Per Year Total= Rs. 43200/-*	July
86	Master of Arts (Entrepreneurship)	MAER	SOVET	Bachelor degree in any discipline or its equivalent from a recognized University/Institution.	English	2 years	4 years	Rs.7,500/- per year Total = Rs. 15,000/-*	July
87	Master of Science (Renewable Energy and Environment)	MSCRWEE	SOET	B.Sc./BE/ BTech	English	2 years	4 years	Rs. 12,200/- per year Total = Rs. 24,400/-*	January & July
88	Master of Arts in (Arabic)	MAARB	SOFL	Bachelor in Arabic/Bachelor in any subject with Arabic as a subject/Bachelor in any subject with Advance Diploma/Diploma/Certificate in Arabic (with deep interest in Arabic)	Arabic & English	2 years	4 years	Rs. 5,400/- per year Total = Rs. 10,800/- *	January & July
89	Master of Arts in (Russian)	MARUS	SOFL	Bachelor in Russian or Graduate in any Discipline with Advance Diploma or Certificate in Russian	Russian & English	2 years	4 years	Rs. 5,400/- per year Total = Rs. 10,800/- *	January & July
90	Master of Arts in (French)	MAFL	SOFL	**1)** 03 Years Bachelors Programme (Undergraduate Degree) in French (French Hons.) from any recognized Indian or Foreign University. **OR** **2)** Any Undergraduate Degree from a recognized Indian or Foreign University with 04 semesters (02 years) of French as major subject at UG Level + Diploma in French (B1 level). **OR** **3)** Any Undergraduate Degree from a recognized Indian or Foreign University with 03 years UGC prescribed Advanced Diploma in French (Level B2) from an Indian/Foreign University or Certified Institution as per University regulations.	French & English	2 years	4 years	Rs. 6,225/- per year Total =Rs.12,500/-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
	POST GRADUATE DIPLOMA PROGRAMMES								
91	Post Graduate Diploma in Rural Development	PGDRD	SOCE	Bachelor's Degree.	English & Hindi	1 year	3 years	Rs. 2,400/- *	January & July
92	Post Graduate Diploma in Counselling and Family Therapy	PGDCFT	SOCE	Bachelor's degree in any subject from a recognized University	English	1 year	3 years	Rs. 16,800/- *	July
93	Post Graduate Diploma in Early Chilhood and Foundational Stage Education	PGDECFE	SOCE	Graduate in any Discipline	English	1 year	3 years	Rs. 10,800/- *	July
94	Post Graduate Diploma in Translation	PGDT	SOTST	Bachelor's Degree	Hindi	1 year	3 years	Rs. 4,000/-*	January & July
95	Post Graduate Diploma in Sindhi-Hindi-Sindhi Translation	PGDSHST	SOTST	Any Graduate with knowledge of Hindi and Sindhi	Hindi	1 year	3 years	Rs. 5,100/-*	January & July
96	Post Graduate Diploma in International Business Operations	PGDIBO	SOMS	Bachelor's Degree in any discipline or equivalent	English & Hindi	1 year	3 years	Rs. 8,200/- *	January & July
97	Post Graduate Diploma in Applied Statistics	PGDAST	SOS	Graduation in any discipline.	English	1 year	3 years	Rs.7,600/- *	January & July
98	Post Graduate Diploma in Environment and Sustainable Development	PGDESD	SOS	Graduate from a recognized University/Institution	English	1 year	3 years	Rs. 7,000/- *	January & July
99	Post Graduate Diploma in Analytical Chemistry	PGDAC	SOS	Science Graduate with Chemistry or B. Pharma./B.Tech. degree holders.	English	1 year	3 years	Rs. 9,600/- *	January & July
100	Post Graduation Diploma in Geo-informatics	PGDGI	SOS	Graduation in any discipline	English	1 year	3 years	Rs. 15,700/-*	January & July
101	Post Graduate Diploma in Disaster Management	PGDDM	SOSS	Graduate in any discipline	English & Hindi	1 year	3 years	Rs. 6,300/- *	January & July
102	Post Graduate Diploma in Mental Health	PGDMH	SOSS	I. Post graduates in Psychology/Social Work/Nursing OR II. Medical graduates(Allopathy/Homoeopathy/ Ayurvedic/Unani/Siddha/ Yoga and Naturopathy/Bachelor's Degree in Dental Surgery (BDS)	English	1 year	3 years	Rs.9,000/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
103	Post Graduate Diploma in Library Automation and Networking	PGDLAN	SOSS	Bachelor's Degree in Library and Information Science	English	1 year	3 years	Rs. 18,000/- *	January & July
104	Post Graduate Diploma in Gandhi and Peace Studies	PGDGPS	SOSS	Graduate in any discipline.	English and Hindi	1 year	3 years	Rs.4,200/- *	January & July
105	Post Graduate Diploma in Higher Education	PGDHE	SOE	Teachers in an institution of higher education or Post Graduate Degree holders in any subject including a Professional Degree	English	1 year	3 years	Rs. 3,000/- *	January & July
106	Post Graduate Diploma in Educational Technology	PGDET	SOE	Graduation from a recognized University.	English	1 year	3 years	Rs. 6,600/- *	January & July
107	Post Graduate Diploma in School Leadership and Management	PGDSLM	SOE	Graduate /Post Graduate Teachers	English & Hindi	1 year	3 years	Rs. 6,000/- *	January & July
108	Post Graduate Diploma in Educational Management and Administration	PGDEMA	SOE	Graduate in any discipline	English	1 year	3 years	Rs. 7,000/- *	January & July
109	Post Graduate Diploma in Pre Primary Education	PGDPPED	SOE	Graduate in any discipline	English	1 year	3 years	Rs. 9,600/- *	January & July
110	Post Graduate Diploma in Adult Education	PGDAE	SOE	Bachelor's Degree from any recognised University	English	1 year	3 years	Rs.7,200/- *	January & July
111	Post Graduate Diploma in Urban Planning and Development	PGDUPDL	SOEDS	Graduation in any discipline	English & Hindi	1 year	3 years	Rs.6,000/- *	January & July
112	Post Graduate Diploma in Development Studies	PGDDVS	SOEDS	Graduation in any discipline	English	1 year	3 years	Rs. 5,400/- *	January & July
113	Post Graduate Diploma in Corporate Social Responsibility	PGDCSR	SOEDS	Graduation in any discipline	English	1 year	3 years	Rs. 7000/- *	January & July
114	Post Graduate Diploma in Journalism and Mass Communication	PGJMC	SOJNMS	Bachelor's Degree in any subject The learners should possess working knowledge of computers- MS Office and other simple software and should have internet access	English & Hindi	1 year	3 years	Rs.12,500 /- *(English & Hindi) and Tamil Regional	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
								Language medium Rs.6000/- * Per year	
114 A	Post Graduate Diploma in Journalism and Mass Communication Tamil	PGJMCT	SOJNMS	Bachelor's Degree in any subject The learners should possess working knowledge of computers- MS Office and other simple software and should have internet access	Tamil	1 year	3 years	Rs.6000/- *	January & July
115	Post Graduate Diploma in Audio Programme Production	PGDAPP	SOJNMS	Graduate in any discipline	English & Hindi	1 year	3 years	Rs. 12,000/- *	January & July
116	Post Graduate Diploma in Digital Media	PGDIDM	SOJNMS	Bachelor's degree in any discipline	English	1 year	3 years	Rs. 5000/- *	January & July
117	Post Graduate Diploma in Development Communication	PGDDC	SOJNMS	Bachelor's Degree in any discipline	English	1 year	3 years	Rs. 5000/- *	January & July
118	Post Graduate Diploma in Electronic Media	PGDEME	SOJNMS	Bachelor's Degree in any discipline	English	1 year	3 years	Rs. 9,500/- *	January & July
119	Post Graduate Diploma in Advertising and Integrated Communication	PGDAIC	SOJNMS	Graduation in any discipline	English	1 year	3 years	Rs. 8,000/- *	January & July
120	Post Graduate Diploma in Food Safety and Quality Management	PGDFSQM	SOA	**i)** Graduation in Science with Chemistry/ Bio-Chemistry or Microbiology as one of the subjects. **ii)** Degree in allied Sciences like Agriculture/ Food Science/ Food Technology/ Post Harvest Technology/ Engineering/ Home Science/ Life Science/ Microbiology/ Biochemistry/ Biotechnology/ Horticulture/ Dairy Technology/ Veterinary/ Fisheries/ Hotel Management and Catering/ Hospitality Management, or equivalent etc. **iii)** Science graduate in disciplines like Geography, Statistics with Physics & Maths, Art Subjects and Medical Lab technology and with minimum three years experience in food processing and / or quality control. These students should have minimum 1 year experience in quality control activities. **iv)** Arts/Commerce graduate with diploma in food science/ hotel management disciplines viz fruits and vegetables, dairy technology, meat technology, cereals, pulses and oilseeds etc. with minimum 5 years experience in Food Processing/ Food Quality Control/ Hotel Management (food preparation/ food catering)	English	1 year	3 years	Rs.14,400 /-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
				and out of which 2 years experience should be in quality control activities.					
				be in quality control activities. **v)** BA/B.Com graduates with minimum 7 years experience in Food Processing/ Food Quality Control/ Hotel Management (food preparation/ food catering) or holding senior position in Govt./ Semi Govt. Units involved in Food Quality Control.					
121	Post Graduate Diploma in Agribusiness	PGDAB	SOA	Graduation in any discipline	English	1 year	3 years	Rs. 7,100/- *	January & July
122	Post Graduate Diploma in Information Security	PGDIS	SOVET	Bachelor Degree in any discipline or its equivalent from a recognized university / Institute.	English	1 year	3 years	Rs. 10,800/- per semester Total= Rs.21,600 /- *	January & July
123	Post Graduate Diploma in Pharmaceutical Sales Management	PGDPSM	SOVET	Graduate degree in any discipline with Science in 10+2 OR Graduate degree in any discipline without Science in 10+2 but with 2 years of working experience as a medical representative in a pharma industry.	English	1 year	3 years	Rs. 8,400/- *	January & July
124	Post Graduate Diploma in Intellectual Property Rights	PGDIPR	SOL	Graduate in any discipline	English	1 year	3 years	Rs. 10,200/- *	January & July
125	Post Graduate Diploma in Criminal Justice	PGDCJ	SOL	Any Graduate, Graduate in Criminology, Social Work & Functionaries of Criminal Justice Administration	English	1 year	3 years	Rs. 10,800/- *	January & July
126	Post Graduate Diploma in Environmental and Occupational Health	PGDEOH	SOITS	Graduation in any discipline	English	1 year	3 years	Rs. 6,600/- *	January & July
127	Post Graduate Diploma in Folklore and Culture Studies	PGDFCS	SOITS	Graduate in any discipline	English	1 year	3 years	Rs. 2,700/- *	January & July
128	Post Graduate Diploma in Sustainability Science	PGDSS	SOITS	Any Bachelor's Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
129	Post Graduate Diploma in Migration and Diaspora	PGDMIDI	SOITS	Any Bachelor's Degree from a recognised University	English	1 year	3 years	Rs.6,100/- *	January & July
130	Post Graduate Diploma in Environmental Management & Law	PGDEML	SOITS	Any Bachelor's Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
131	Post Graduate Diploma in Women's & Gender Studies	PGDWGS	SOGDS	Bachelor's Degree from any recognized University	English	1 year	3 years	Rs. 7,200/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
132	Post Graduate Diploma in Book Publishing	PGDBP	SOH	Bachelor Degree + knowledge of English & knowledge of word processing	English	1 year	3 years	Rs.9,000/- *	January & July
133	Post Graduate Diploma in British Literature	PGDBLT	SOH	Bachelor's Degree or a Higher Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
134	Post Graduate Diploma in the Novel	PGDNOV	SOH	Bachelor's Degree or a Higher Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
135	Post Graduate Diploma in Writings from the Margins	PGDWM	SOH	Bachelor's Degree or a Higher Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
136	Post Graduate Diploma in American Literature	PGDAML	SOH	Bachelor's Degree or a Higher Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
137	Post Graduate Diploma in Writings from India	PGDWI	SOH	Bachelor's Degree or a Higher Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
138	Post Graduate Diploma in New Literature in English	PGDNLEG	SOH	Bachelor's Degree or a Higher Degree from a recognised University	English	1 year	3 years	Rs.7,000/- *	January & July
139	संस्कृत साहित्य में स्नातकोत्तर डिप्लोमा	PGSKT	SOH	Bachelor's Degree or a Higher Degree from a recognised University	Hindi	1 year	3 years	Rs.6,700/- *	January & July
140	Post Graduate Diploma in Social Work Counselling	PGDCOUN	SOSW	Graduation in any discipline from a recognized university	English and Hindi	1 year	3 years	Rs. 15,000/- *	January & July
141	Post Graduate Diploma in Hospital and Health Management	PGDHHM	SOHS	a) Graduate in any system of medicine recognized by respective councils. b) Graduate/Post Graduate in Nursing, Pharmacy or any allied health care system/specialty with at least two years of working experience in hospitals having a minimum of 100 beds. c) Graduate/Post Graduate in any field with at least five years of experience in supervisory/managerial capacity in a hospital having a minimum of 100 beds.	English	1 year	3 years	Rs.25,200 /- **	January

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
142	Post Graduate Diploma in Geriatric Medicine	PGDGM	SOHS	MBBS degree recognized by MCI	English	1 year	3 years	Rs.26,400 /- **	January
143	Post Graduate Diploma in Maternal and Child Health	PGDMCH	SOHS	MBBS degree recognized by MCI	English	1 year	3 years	Rs.30,000 /- **	January
144	Post Graduate Diploma in HIV Medicine	PGDHIVM	SOHS	MBBS Degree recognized by Medical Council of India (MCI)	English	1 year	3 years	Rs. 60,000/- **	January
145	Post Graduate Diploma in Computer Applications	PGDCA_NEW	SOCIS	Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND Mathematics as one of the subject at 10+2 level or Graduation level. OR Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND doesn't have Mathematics as one of the subject at 10+2 level or graduation level. These students are required to successfully complete BCS-012 (Graduate level Mathematics course) as Bridge Course.	English	1 year	3 years	Rs.10800/- per semester. Non-Maths students have to pay Rs.1400/- additional in the first semester. Total= Rs. 21,600/- *	January & July
146	Post Graduate Diploma in Vastu Shastra	PGDVS	SOMS	Bachelor's Degree or a Higher Degree from a recognised University	Hindi	1 year	3 years	Rs. 6,000/- *	January & July
147	Post Graduate Diploma in Human Resource Management	PGDIHRM	SOMS	Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretary ship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.	English	1 year	3 years	Rs. 20,000/- Total *	January & July
148	Post Graduate Diploma in Financial Management	PGDIFM	SOMS	Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretary ship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.	English	1 year	3 years	Rs. 20,000/- Total *	January & July
149	Post Graduate Diploma in Operations Management	PGDIOM	SOMS	Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretary ship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.	English	1 year	3 years	Rs. 20,000/- Total *	January & July
150	Post Graduate Diploma in Marketing Management	PGDIMM	SOMS	Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretary ship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.	English	1 year	3 years	Rs. 20,000/- Total *	January & July
151	Post Graduate Diploma in Animal Welfare	PGDAW	SOEDS	Graduation in any discipline	English	1 year	3 years	Rs. 5,400/- *	January & July
152	Post Graduate Diploma in Industrial Safety	PGDINDS	SOET	1.Graduate in Engineering/Graduate in Science with any Discipline. 2. Lateral Entry in Second Semester o programme (Those who have completed PGCINDS programme from IGNOU).	English	1 year	3 years	Rs. 12,100/- * & Lateral Entry in second year Rs.6,100/-	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
								*	
153	Post Graduate Diploma in Distance Education	PGDDE	STRIDE	A graduate in any discipline is eligible to enroll for PGDDE. Lateral entry to second year shall be given into the MADE programme for those who have earlier completed PGDDE of 32 credits. Students who are seeking lateral entry have to follow the procedure and payment for credit transfer as laid down by the Student Registration Division	English	1 year	3 years	Rs. 6,000/- per course *	January & July
	DIPLOMA PROGRAMMES								
154	Diploma in Early Childhood Care and Education	DECE	SOCE	10+2 or its equivalent	English, Hindi & Tamil	1 year	3 years	Rs. 3,000/- *	January & July
155	Diploma in Nutrition & Health Education	DNHE	SOCE	10+2 or its equivalent	English & Hindi	1 year	3 years	Rs. 3,000/- *	January & July
156	Diploma in Panchayat Level Administration and Development	DPLAD	SOCE	10+2 or its equivalent	English	1 year	3 years	Rs. 3,600/- *	January & July
157	Diploma in Event Management	DEVMT	SOCE	10+2 or its equivalent	English	1 year	3 years	Rs. 8,000/- *	January & July
158	Diploma in Tourism Studies	DTS	SOTHSSM	10+2 or its equivalent	English & Hindi	1 year	3 years	Rs.4,500/- *	January & July
159	Diploma in Creative Writing in English	DCE	SOH	10+2 or any one without 10 +2 but age should be 20 years or above	English	1 year	3 years	Rs.3,800/- *	January & July
160	Diploma in Urdu Language	DUL	SOH	10+2 with Urdu as one of the subjects or Certificate in Urdu Language from IGNOU in Language of Urdu a as subject, with no maximum age limit.	Urdu	1 year	3 years	Rs. 1,800/- *	January & July
161	Diploma in Dairy Technology	DDT	SOA	10+2 or its equivalent	English, Hindi and Telugu	1 year	3 years	Rs. 15,200/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
162	Diploma in Meat Technology	DMT	SOA	10+2 or its equivalent	English & Hindi	1 year	3 years	Rs. 14,400/- *	January & July
163	Diploma in Watershed Management	DWM	SOA	10+2 or its equivalent	English & Hindi	1 year	3 years	Rs. 12,000/- *	January & July
164	Diploma in Value Added Products from Fruits & Vegetables	DVAPFV	SOA	10+2 or its equivalent	English & Hindi	1 year	3 years	Rs. 14,400/- *	January & July
165	Diploma in Horticulture	DHORT	SOA	10+2 Pass	English	1 year	3 years	Rs.3,800/- *	January & July
166	Diploma in Women's Empowerment and Development	DWED	SOGDS	10+2 or its equivalent OR Non 10+2 with three years working experience as development workers at any level	English & Hindi	1 year	3 years	Rs.3,600/- *	January & July
167	Diploma in HIV and Family Education	DAFE	SOSW	10+2 or its equivalent	English & Hindi	1 year	3 years	Rs.1,500/- *	January & July
168	Diploma in Business Process Outsourcing — Finance and Accounting	DBPOFA	SOVET	10+2 or its equivalent with English as compulsory subject & 50% aggregate. OR Bachelors degree and above (with English as compulsory subject at 10+2 level)	English	1 year	3 years	Rs. 5,000/- per Semester Total=Rs. 10,000/- *	January & July
169	Diploma in Modern Office Practice	DMOP	SOVET	10+2 Pass or its equivalent	English	1 year	3 years	Rs. 6,000/- *	January & July
170	Diploma in Paralegal Practice	DIPP	SOL	10+2 or its equivalent	English & Hindi	1 year	3 years	Rs.8,400/- *	January & July
171	Diploma in Aquaculture	DAQ	SOS	10+2 Pass	English	1 year	3 years	Rs.7,800/- *	January & July
172	Diploma in Retailing	DIRIL	SOMS	(i) Category A–Direct Entry (a) 10+2 / equivalent (b) University provides reservation of seats as per Government of India rules. (ii) Category B – Sponsored Admission The sponsor is allowed to nominate employees, who have passed 10+2/equivalent, from their Retail Organization. The sponsor will submit application form of the candidate nominated with the Programme fee through a Demand Draft drawn in favour of IGNOU payable at New Delhi.	English	1 year	3 years	Rs 10,000/- *	July
173	Diploma in Teaching German as a Foreign Language	DTG	SOFL	DTG is meant for all persons who have a B.A. degree and German knowledge of B1 (according to the Common European Framework of References for Languages) and/or equivalent language proficiency and who want to teach German as a Foreign Language at Indian secondary schools.	German	1 year	3 years	Rs.7,000/- *	January

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
174	Diploma in Nursing Administration	DNA	SOHS	General Nursing and Midwifery (GNM) with two years of experience in the profession. (for male nurses or nurses who have not done midwifery in the GNM programme should have a certificate in any of the nursing course of 6-9 months duration prescribed by the Indian Nursing Council in lieu of midwifery) OR B.Sc. (Nursing) with no experience	English	1 year	3 years	Rs.10,800 /- **	January
175	Diploma in Critical Care Nursing	DCCN	SOHS	Registered Nurse (RN) and (RNRM) at all levels (GNM or above)	English	1 year	3 years	Rs.6,000/- *	January
176	Diploma in Theatre Arts	DTH	SOPVA	10+2	English	1 year	3 years	Rs. 7,700/- *	January & July
177	Diploma in Value Education	DPVE	SOEDS	10+2	English	1 year	3 years	Rs. 4,000/- *	January & July
178	Diploma in Smart City Development and Management	DSCDM	SOET	10+2 in Science with Mathematics	English	1 year	3 years	Rs. 10,000/- *	January & July
	POST GRADUATE CERTIFICATE PROGRAMMES								
179	Post Graduate Certificate in Cyber Law	PGCCL	SOL	Graduate in any discipline or 4th and 5th year students of 5 year integrated LLB course who passed three years.	English	6 months	2 years	Rs. 8,400/- *	January & July
180	PG Certificate in Patent Practice	PGCPP	SOL	Degree in Science/ Technology/Medicine, Law and Fourth & Fifth year students of integrated LL.B. Course who passed three years. Learners with experience in dealing with patents and technology transfer will be preferred.	English	6 months	2 years	Rs.9,600/- *	January & July
181	Post Graduate Certificate in Climate Change	PGCCC	SOITS	Graduation in any discipline from a recognized university	English	6 months	2 years	Rs. 3800/- *	January & July
182	Post Graduate Certificate in Geoinformatics	PGCGI	SOS	Graduate in any discipline from a recognised university	English	6 months	2 years	Rs.6000/- *	January & July
183	Advanced Certificate in Power Distribution	ACPDM	SOET	Engineering graduate OR Engineering Diploma Holders/ Science/Commerce/ Arts Graduates or equivalent with 2 years	English	6 months	2 years	Rs.5,500/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
	Management			experience in power utilities or the electricity sector					
184	Post Graduate Certificate in Agriculture Policy	PGCAP	SOA	Graduation in any discipline	English	6 months	2 years	Rs.3,600/-*	January & July
185	Post Graduate Certificate in Gandhi and Peace Studies	PGCGPS	SOSS	Graduate in any discipline	English and Hindi	6 months	2 years	Rs.2,400/-*	January & July
186	Post Graduate Certificate in Adult Education	PGCAE	SOE	Bachelor's Degree from any recognized University/ Institute	English	6 months	2 years	Rs.3,600/-*	January & July
187	Post Graduate Certificate in Information and Assistive Technologies for the Instructors of Visually Impaired	PGCIATIVI	SOE	i) Bachelor degree in Computer Science from a recognized university (BCA/BSc-Computer Science) OR ii) Bachelor degree in any discipline from a recognized university with diploma/certificate in Computer Science OR iii) Bachelor degree in any discipline from a recognized university subject to the condition that PGCIATIVI will only be awarded after successfully completing the CIT programme from IGNOU.	English	6 months	2 years	Rs 6,000/-*	January & July
188	Post Graduate Certificate in Bangla-Hindi Translation	PGCBHT	SOTST	Graduation	Hindi	6 months	2 years	Rs.1,800/-*	January & July
189	Post Graduate Certificate in Malayalam-Hindi Translation	PGCMHT	SOTST	Graduation	Hindi	6 months	2 years	Rs.1,800/-*	January & July
190	Post Graduate Certificate in Anuvaad evam Rupantaran mein Snatakottar Pramanpatra	PGCAR	SOTST	Graduation	Hindi	6 months	2 years	Rs.3000/-*	January & July
191	Post Graduate Certificate in Medical Management of CBRNE Disasters	PGCMDM	SOHS	MBBS (recognised by MCI). Only Indian Citizens would be considered	English	6 months	2 years	Rs. 5,500/- **	January & July
192	Post Graduate Certificate in Inventory Planning and Warehousing for Engineers	PGCIPWS	SOET	Graduate in Engineering	English	6 months	2 years	Rs. 6,000/-*	January & July
193	Post Graduate Certificate in Industrial Safety	PGCINDS	SOET	Graduate in Engineering/Graduate in Science with any discipline	English	6 months	2 years	Rs. 6,000/- *	January & July
	CERTIFICATE PROGRAMMES								

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
194	Certificate in Library and Information Science	CLIS	SOSS	10+2 Passed	English. Students can write assignments and TEE in Hindi language also. Duration :	6 months	2 years	Rs. 3000/-*	January & July
195	Certificate in Disaster Management	CDM	SOSS	10+2 or its equivalent	English & Hindi	6 months	2 years	Rs. 2,600/- *	January & July
196	Certificate in Environmental Studies	CES	SOSS	10+2 or its equivalent	English & Hindi	6 months	2 years	Rs.2,400/-*	January & July
197	Certificate Programme on Life and Thought of Dr. B.R. Ambedkar	CLTA	SOSS	10+2 or its equivalent	English and Hindi	6 months	2 years	Rs.1000/-*	January & July
198	Certificate in Peace Studies and Conflict Management	CPSCM	SOSS	10+2 in any discipline, (Those who don't posses 10+2 qualification can also be admitted after clearing IGNOU's preparatory programme.	English & Hindi	6 months	2 years	Rs. 3500/-*	January & July
199	Certificate in Food and Nutrition	CFN	SOCE	No formal qualification, Minimum age of 18 years as on the last date for receipt of Admission form.	English, Hindi, Assamese, Gujarati, Kannada, Malayalam, Marathi, Punjabi, Tamil and Oriya	6 months	2 years	Rs. 1,900/-*	January & July
200	Certificate in Nutrition and Child Care	CNCC	SOCE	10+2 or its equivalent	English & Hindi	6 months	2 years	Rs. 2,400/-*	January & July
201	Certificate in Rural Development	CRD	SOCE	Bachelor's Degree	English & Hindi	6 months	2 years	Rs. 1,800/- *	January & July
202	Certificate in Apparel Merchandising	CAPMER	SOCE	10+2	English	6 months	2 years	Rs. 3000/-*	January & July
203	Certificate in Professional Development of Teachers	CPDT	SOE	Sponsored Teachers of Navodaya Vidyalaya Samiti (NVS)	English & Hindi	6 months	2 years	Rs. 6,500/- * (as per MoC signed between IGNOU and NVS)	January & July
204	Certificate in Guidance	CIG	SOE	Teachers of recognized Institutions OR Pass in Matriculation/SSC	English, Hindi and Odia	6 months	2 years	Rs.2,000/-*	January & July
205	Certificate in Information Technology	CIT	SOCIS	10th Pass OR SSC OR DLC from Microsoft or equivalent	English	6 months	2 years	Rs.6,000/-*	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
206	Certificate in Teaching of English as a Second Language	CTE	SOH	Graduation or 3 years of B.EL.ED or 2 years PTT, ETT or 10+2 with 2 years teaching experience	English	6 months	2 years	Rs.2,400/- *	January & July
207	Certificate in Functional English	CFE	SOH	10+2 or its equivalent	English	6 months	2 years	Rs. 4,000/- *	January & July
208	Certificate in Urdu Language	CUL	SOH	10+2 with no maximum age limit	Bilingual Hindi/Urdu	6 months	2 years	Rs.1,200/- *	January & July
209	Certificate in Sanskrit Sambhshan	SSB	SOH	10+2 OR its equivalent	English & Hindi (multilingual)	6 months	2 years	Rs.1,500/- *	January & July
210	Certificate in Vedic Ganit	CVG	SOH	10+2 in any Stream	Hindi	6 months	2 years	Rs.2,000/- *	January & July
211	Certificate in Bhartiya Kaalgarna	CBKG	SOH	10+2 or its equivalent	Hindi	6 months	2 years	Rs.2,000/- *	January & July
212	Certificate in Human Rights	CHR	SOL	10+2 OR its equivalent	English & Hindi	6 months	2 years	Rs.2,600/- *	January & July
213	Certificate in Consumer Protection	CCP	SOL	10+2 OR its equivalent	English & Hindi	6 months	2 years	Rs. 1,800/- *	January & July
214	Certificate in Co-operation, Co-operative Law & Business Laws	CCLBL	SOL	i) 10+2 for in-service personnel (with minimum three years service) iii) Any degree for fresher	English	6 months	2 years	Rs.8,400/- *	January & July
215	Certificate in Anti Human Trafficking	CAHT	SOL	Any Graduate,10+2 with five years of experience in the related field/10th standard (after doing bridge course from IGNOU, they will be admitted).	English and Hindi	6 months	2 years	Rs.1,400/- *	January & July
216	Certificate in International Humanitarian Law	CIHL	SOL	10+2 or its equivalent	English	6 months	2 years	Rs.2,700/- *	January & July
217	Certificate Programme in NGO Management	CNM	SOMS	10+2 or Matriculate with at least 3 years of work experience in NGO sector	English	6 months	2 years	Rs. 1,800/- *	January & July
218	Certificate in Business Skills	CBS	SOMS	10+2 or its equivalent	English	6 months	2 years	Rs. 3,200/- *	January & July
219	Certificate in Communication & IT Skills	CCITSK	SOVET	10+2 pass with English as one of the subject	English	6 months	2 years	Rs.5,700/- *	January & July
220	Advanced Certificate in Information Security	ACISE	SOVET	10th or its equivalent	English	6 months	2 years	Rs.5,400/- *	January & July
221	Certificate in Fashion Design	CFDE	SOVET	10+2 (Senior Secondary)	English	6 months	2 years	Rs. 5000/- *	January & July
222	Certificate in Tourism Studies	CTS	SOTHSM	10+2 pass or its equivalent	English & Hindi	6 months	2 years	Rs.2,400/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
223	Certificate Programme in Laboratory Techniques	CPLT	SOS	10+2 with Science subjects or equivalent OR pass in Higher Secondary with Science subjects or equivalent and one year of experience of working in a School/College/University science laboratory OR 10th pass or equivalent with Science subjects and two years experience of working in a School/College/University science laboratory	English and Hindi	6 months	2 years	Rs.4,200/- *	January & July
224	Certificate Programme in Teaching of Primary School Mathematics	CTPM	SOS	Adult with 10th pass	English & Hindi	6 months	2 years	Rs. 1,800/- *	January & July
225	Certificate in HIV and Family Education	CAFE	SOSW	10+2 or its equivalent	English & Hindi	6 months	2 years	Rs, 1000/- *	January & July
226	Certificate in Social Work and Criminal Justice System	CSWCJS	SOSW	Graduate in any discipline	English & Hindi	6 months	2 years	Rs.1,400/- *	January & July
227	Certificate in Tribal Studies	CTRBS	SOSW	10+2 or its equivalent	English	6 months	2 years	Rs. 1000/- *	January & July
228	Certificate in Sericulture	CIS	SOA	10th pass out OR non-10th pass-out having two years experience in the field of sericulture. The experience certificate should be from the extension officials of the Dept of Sericulture/Agriculture/Extension/Recognized NGOs/ Industry.	English and Hindi	6 months	2 years	Rs.4,200/- *	January & July
229	Certificate in Organic Farming	COF	SOA	12th pass	English & Hindi	6 months	2 years	Rs.4,800/- *	January & July
230	Certificate in Water Harvesting & Management	CWHM	SOA	10th pass	English & Hindi	6 months	2 years	Rs.2,400/- *	January & July
231	Certificate in Poultry Farming	CPF	SOA	8th Pass	English, Hindi, Mizo and Telugu	6 months	2 years	Rs.3,600/- *	January & July
232	Certificate in Beekeeping	CIB	SOA	8th Pass or Professional Beekeepers	English & Hindi	6 months	2 years	Rs.1,400/- *	January & July
233	Certificate in Arabic Language	CAL	SOFL	10+2 or 18 years of age	English/Arabic	6 months	2 years	Rs.1,800/- *	January & July
234	Certificate in French Language	CFL	SOFL	10+2 and 18 years of age (minimum)	English & Hindi	6 months	2 years	Rs. 6,600/- *	January & July
235	Certificate in Russian Language	CRUL	SOFL	Minimum age 18 years. No formal qualification is required Class 10 level of English proficiency is desiable.	Russian and English	6 months	2 years	Rs. 2,500/- *	January & July
236	Certificate in Japanese Language	CJL	SOFL	10+2 or equivalent with knowledge of English, Minimum 18 years of age.	Japanese and English	6 months	2 years	Rs. 5,500/- *	January & July
237	Certificate in Korean Language & Culture	CKLC	SOFL	10+2 or equivalent with knowledge of English, Minimum 18 years of age.	Korean and English	6 months	2 years	Rs. 2,500/- *	January & July
238	Certificate in Spanish Language &	CSLC	SOFL	10+2 pass, with the knowledge of English	Spanish and English	6 months	2 years	Rs. 4,500/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
	Culture								
239	Certificate in German Language	CGL	SOFL	Adults who have successfully completed 10+2 or its equivalent	German and English	6 months	2 years	Rs. 2500/- *	January & July
240	Certificate in Persian Language	CPEL	SOFL	10+2 or 18 years of age	English & Persian	6 months	2 years	Rs. 1,800/- *	January & July
241	Certificate in First Aid	CFAID	SOHS	The programme is open for all those who have completed class 10th examination	English	6 months	2 years	Rs. 3,500/- *	January & July
242	Certificate Programme in Yoga	CPY	SOHS	Class XII pass from any recognized board (any stream)	English	6 months	2 years	Rs. 5000/- *	January & July
243	Certificate in Health Care Waste Management	CHCWM	SOHS	10+2 or its equivalent	English	6 months	2 years	Rs.3,000/- *	January & July
244	Certificate in Newborn and Infant Nursing	CNIN	SOHS	Nursing Professionals (RNRM) with Diploma in General Nursing and Midwifery (GNM) / B.Sc. (N) or above	English	6 months	2 years	Rs.6,600/- *	January & July
245	Certificate in Maternal and Child Health Nursing	CMCHN	SOHS	Nursing Professionals (RNRM) with Diploma in General Nursing and Midwifery (GNM) and above OR Auxiliary Nurse Midwife (ANM) /Female Health Worker (FHW)/Health Supervisor(HS)/ Lady Health Visitor (LHV)/Public Health Nurse (PHN).	English	6 months	2 years	Rs.6,600/- *	January & July
246	Certificate in Home Based Health Care	CHBHC	SOHS	10th pass (Matriculation)	English/Hindi	6 months	2 years	Rs.2,400/- *	January & July
247	Certificate in General Duty Assistance	CGDA	SOHS	10+2 Pass	English	6 months	2 years	Rs. 6,000/- *	January & July
248	Certificate in Geriatric Care Assistance	CGCA	SOHS	10+2 Pass with Science.	English	6 months	2 years	Rs.6,500/- *	January & July
249	Certificate in Phlebotomy Assistance	CPHA	SOHS	10+2 Pass with Science	English	6 months	2 years	Rs.7,500/- *	January & July
250	Certificate in Home Health Assistance	CHHA	SOHS	10+2 Pass	English	6 months	2 years	Rs.6,000/- *	January & July
251	Certificate in Community Health	CCH	SOHS	GNM/B.Sc. Nursing/PB B.Sc. Nursing/ Ayurveda Graduates with BAMS	English	6 months	2 years	Rs. 15,000/- *	January & July
252	Certificate in Visual Arts – Painting	CVAP	SOPVA	10th pass	English	6 months	2 years	Rs. 4,000/- *	January & July
253	Certificate in Visual Arts – Applied Art	CVAA	SOPVA	10th pass	English	6 months	2 years	Rs.4,000/- *	January & July
254	Certificate in Performing Arts – Theatre Arts	CPATHA	SOPVA	10th pass	English	6 months	2 years	Rs. 4,000/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
255	Certificate in Performing Arts Hindustani Music	CPAHM	SOPVA	10th pass	English, (Program Delivery – Through Web Enabled Academic Support).	6 months	2 years	Rs.4,000/- *	January & July
256	Certificate in Performing Arts Karnatak Music	CPAKM	SOPVA	10th pass	English	6 months	2 years	Rs.4,000/- *	January & July
257	Certificate in Performing Arts Bharatanatyam	CPABN	SOPVA	10th pass	English	6 months	2 years	Rs.4,000/- *	January & July
258	Certificate in Energy Technology and Management	CETM	SOET	10th Pass	English	6 months	2 years	Rs. 3,000/- *	January & July
259	Certificate of Competency in Power Distribution (Electrical Technicians)	CCPD	SOET	Electrical Technicians /Equivalent tradesman or manpower working in electricity/power sector, adults 8th pass onwards, OR Candidates having 10th /12th /Degree/ Diploma/ ITI may apply	English/Hindi	6 months	2 years	Rs. 3,600/- *	January & July
260	Certificate in Solid Wastes Treatment Techniques	CSWATT	SOET	10+2 or Equivalent	English	6 months	2 years	Rs. 5000/- *	January & July
261	Certificate in Condition Monitoring	CCOMO	SOET	B. Tech Mech/Aero/Civil and BSc Physics and Maths	English	6 months	2 years	Rs. 93,00/- *	January & July
262	Certificate in Smart City Development and Management	CSCDM	SOET	10+2 Pass with Mathematics	English	6 months	2 years	Rs. 5000/- *	January & July
263	Certificate Programme in Value Education	CPVE	SOEDS	10+2 or its equivalent.	English	6 months	2 years	Rs.1,800/- *	January & July
264	Certificate in Community Radio	CCR	SOJNMS	10+2 pass or its equivalent	English/ Hindi	6 months	2 years	Rs. 6,600/- *	January & July
265	Certificate in Mobile Application Development	CMAD	SOCIS	10+2 or Equivalent, 10th pass with 2/3 year Diploma are also eligible	English	6 months	2 years	Rs. 5,000/-*	January & July
266	Certificate in Solid Waste Management	CSWM	SOITS	10+2 or its Equivalent	Hindi	6 months	2 years	Rs. 3,600/- *	January & July
267	Certificate in Skill Acquisition and Knowledge Awareness for Livelihood Promotion	CSANKALP	SOITS	10+2	English	6 months	2 years	sponsored by the Ministry of Skills Development and Entrepreneurship(MSDE)	January & July
268	Certificate in Adolescent Health and Counseling	CAHC	SOHS	Teacher who are teaching in primary, middle, secondary & higher secondary school or any graduates.	English.	6 months	2 years	Rs. 2,000/- *	January & July

Sl. No.	Programme	Code	School	Eligibility	Medium	Min. Duration	Max. Duration	Fee Structure	Session
269	Certificate in Gender, Agriculture and Sustainable Development	CGAS	SOGDS	Graduation in any discipline	English.	6 months	2 years	Rs. 3,800/- *	January & July
270	Certificate in Gender in Law	CGSL	SOGDS	10+2 (in any discipline)	English.	6 months	2 years	Rs. 2,500/- *	January & July
271	Certificate in Gender Science	CGSCI	SOGDS	10+2 (in any discipline)	English.	6 months	2 years	Rs. 2,500/- *	January & July
	AWARENESS AND APPRECIATION PROGRAMMES								
272	Awareness Programme on Dairy Farming	APDF	SOA	No formal education, Able to Read and Write Hindi/Telugu	Hindi and Telugu	2 months	6 months	Rs. 1100/- *	January & July
273	Appreciation Course on Environment	ACE	SOS	Graduation from a recognized University or equivalent qualification	English & Hindi	3 months	1 year	Rs. 1200/- *	January & July
274	Appreciation Course on Population and Sustainable Development	ACPSD	SOITS	Bachelor's Degree or equivalent from any recognized University	English	3 months	1 year	Rs. 1000/- *	January & July

3 BACHELOR'S DEGREE PROGRAMMES

3.1 Bachelor of Arts (BAG)

The University offers Bachelor of Arts Degree with the following Disciplines:

1) Anthropology
2) Economics
3) History
4) Political Science
5) Psychology
6) Public Administration
7) Sociology
8) Mathematics
9) Hindi
10) Urdu
11) English
12) Sanskrit
13) Education
14) Philosophy

Objectives: The Bachelors of Arts programme is a broad based programme with a mix of disciplinary, interdisciplinary and skill based courses. It has the following objectives:

1. Introduce the learners to the main themes and topics of disciplines in humanities, social sciences and sciences,
2. Provide the learners with the information and skills necessary to understand and analyse their world,
3. Enable the learners to work towards ability and skill enhancement through exposure to appropriate courses.
4. Impart reading and writing skills through assignments and exercises of such kind at an undergraduate level.
5. Expose the learner to the importance of interdisciplinarity.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Learners opting B.A. Psychology courses with Practicum component are required to pay an extra fee of Rs.600/- in each year.

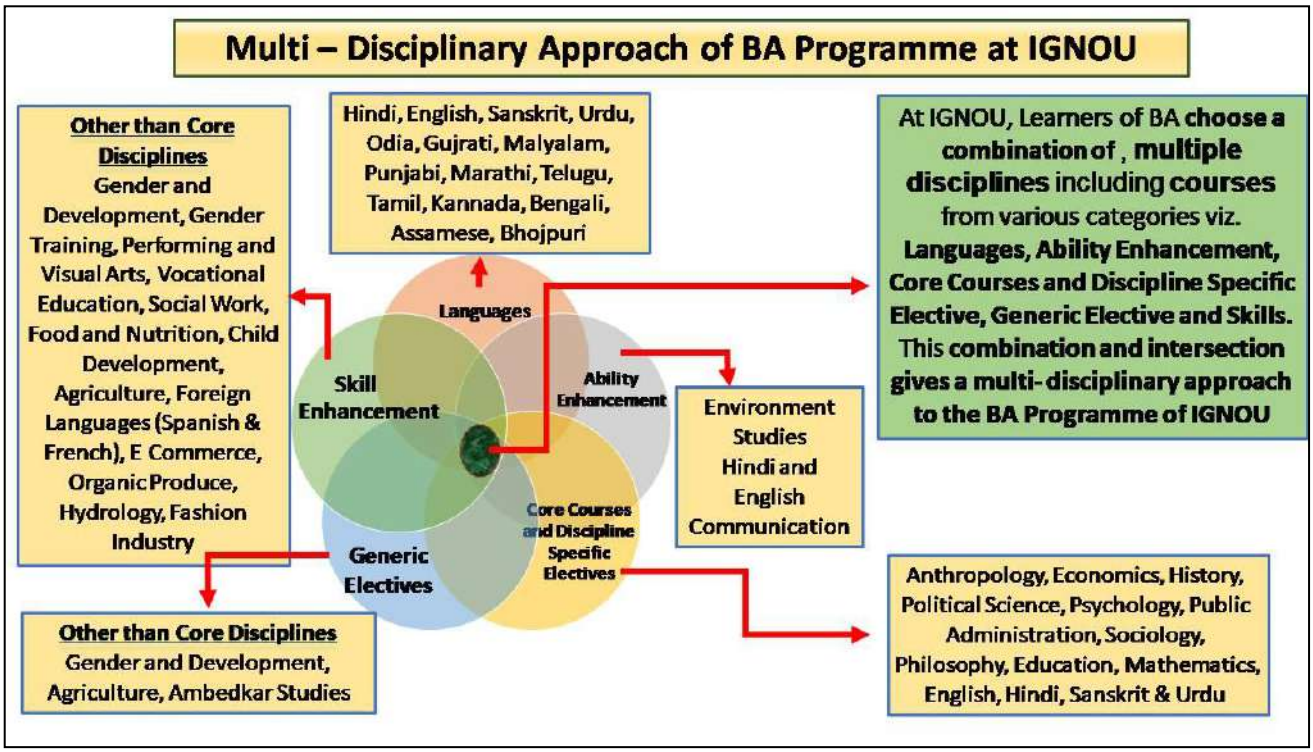
The University follows the credit system for offering all its programmes. One credit is equal to 30 hours of learners study time. To earn Bachelor's Degree, a learner has to complete 132 credits in minimum six semesters

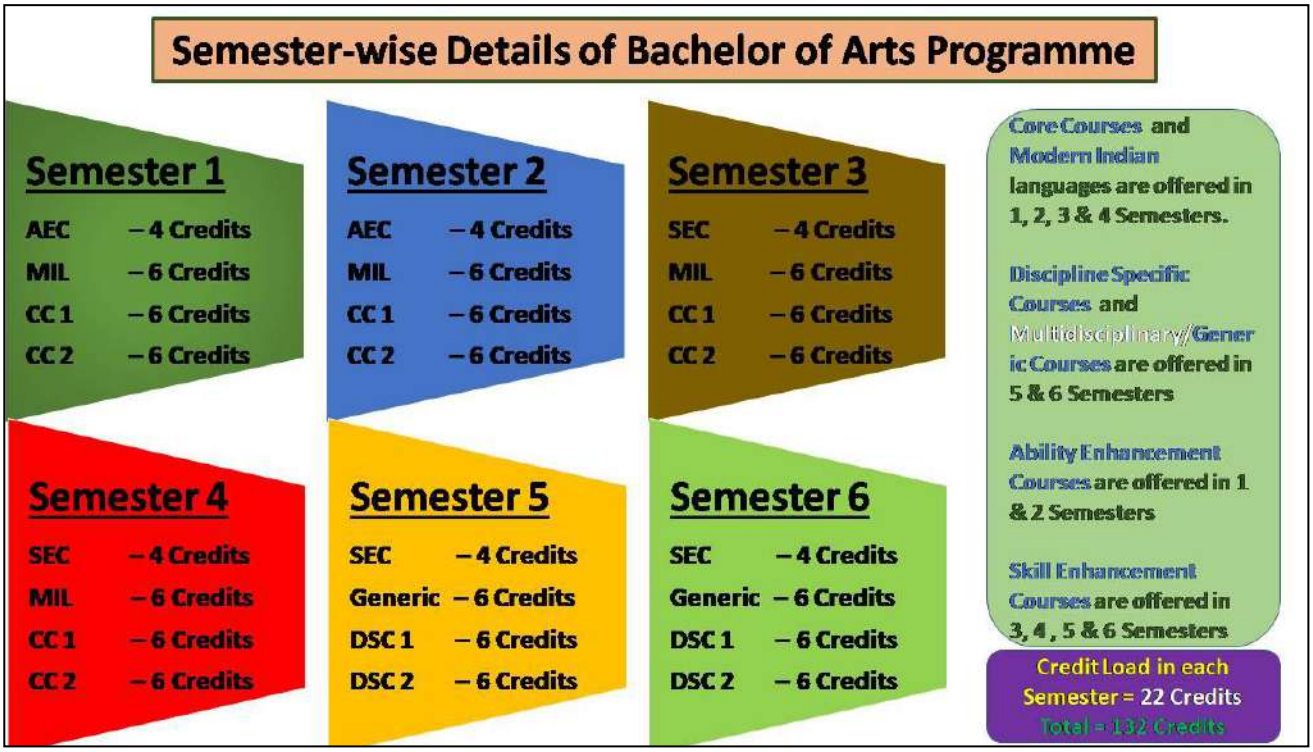
(Three years) with 22 credits per semester. The 132 credits of the programme have to be earned by completing the following categories of courses:

a) Core Courses (CC)
b) Discipline Specific Electives (DSE)
c) Ability Enhancement Compulsory Courses (AECC)
d) Skill Enhancement Courses (SEC)

e) Generic Electives (GE)

A learner can choose any two disciplines from the above thirteen disciplines for completing BA programme. Once the two disciplines are chosen in the first semester, he/she has to take Core Courses and Discipline Specific Elective Courses from those two Disciplines ONLY in all the subsequent semesters as per the following Programme StructureTemplate:





Programme Structure Template for BAG Programme

Seme-ster	Core Courses (CC) (12) *	Discipline Specific Electives (DSE) (4) *	Ability Enhancement Compulsory Courses (AECC) (2) (4 Cr)	Skill Enhance-ment Courses (SEC) (4) (4 Cr)	Generic Elective (GE) (2) *	Total Credits per Semester
I	English/Hindi /MIL-1		Environmental Studies			**22 Credits**
	DCC- 1 A					
	DCC- 2 A					
II	Hindi/ English 2		English/Hindi/ Communication			**22 Credits**
	DCC- 1 B					
	DCC- 2 B					
III	English/Hindi 3			SEC-1		**22 Credits**
	DCC- 1 C					
	DCC- 2 C					
IV	Hindi/English 4			SEC-2		**22 Credits**
	DCC- 1 D					
	DCC- 2 D					
V		DSE-1 A		SEC-3	GE-1	**22 Credits**
		DSE-2 A				
VI		DSE-1 B		SEC-4	GE-2	**22 Credits**
		DSE-2 B				
Total	**72 credits**	**24 credits**	**8 credits**	**16 credits**	**12 credits**	**132 Credits**

* Choose any one Generic Elective (GE) from the common pool excluding those developed by the parent discipline you have opted to study in this programme. This means that if you have opted for Psychology and Public Administration as your parent disciplines, you cannot offer GE courses developed by these two discipline (with PCG and PAG in their Course Codes).

* All Core Courses of Psychology have either practicum component worth 2 credits (4 Credits Theory and 2 Credits Practicals) or tutorials worth 2 credits (4 Credits theory and 2 Credits tutorials). Wherever there is a practical, there will be no tutorial andvice-versa.

** Mathematics as a subject at 10+2 level is required for opting for courses from Mathematics discipline.

Selection of Disciplines

You need to select two discipline from the table given below. You can select only one discipline from any particular group:

Group-1	English	Hindi	Urdu	Sanskrit
Group-2	Sociology	Education		
Group-3	Political Science	Public Administration	Mathematics	Philosophy
Group-4	Economics	Anthropology		
Group-5	History	Psychology		

Discipline-wise List of Courses for BAG

The lists of courses from different Disciplines available under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] are given in the following tables:

CORE COURSES

Anthropology

Course Code	Title of the Course	No of Credits
BANC 131	Anthropology and Research Methods	6
BANC 132	Fundamentals of Biological Anthropology	6
BANC 133	Fundamentals of Social and Cultural Anthropology	6
BANC 134	Fundamentals of Archaeological Anthropology	6

Economics

BECC 131	Principles of Microeconomics-I	6
BECC 132	Principles of Microeconomics-II	6
BECC 133	Principles of Macroeconomics-I	6
BECC 134	Principles of Macroeconomics-II	6

History

BHIC 131	History of India from the Earliest Times upto *c.* 300 CE	6
BHIC 132	History of India from *c.*300 to 1206	6
BHIC 133	History of India from *c.*1206 to 1707	6
BHIC 134	History of India from *c.* 1707 to 1950	6

Political Science

BPSC 131	Introduction to Political Theory	6
BPSC 132	Indian Government and Politics	6
BPSC 133	Comparative Government and Politics	6
BPSC 134	Introduction to International Relations	6

Psychology

BPCC 131	Foundations of Psychology	6
BPCC 132	Introduction to Social Psychology	6
BPCC 133	Psychological Disorders	6
BPCC 134	Statistical Methods and Psychological Research	6

Public Administration

BPAC 131	Perspectives on Public Administration	6
BPAC 132	Administrative Thinkers	6
BPAC 133	Administrative system at Union Level	6
BPAC 134	Administrative system at State and District Levels	6

Sociology

BSOC 131	Introduction to Sociology	6
BSOC 132	Sociology of India	6
BSOC 133	Sociological Theories	6
BSOC 134	Methods of Sociological Enquiry	6

Hindi

BHDC 131	हिंदी साहित्य का इतिहास	6
BHDC 132	मध्य कालीन हिंदी कविता	6
BHDC 133	आधुनिक हिंदी कविता	6
BHDC 134	हिंदी गद्य साहित्य	6

Urdu

BUDC 131	Study of Prose & Poetic Form in Urdu	6
BUDC 132	Study of Urdu Classical Ghazal	6
BUDC 133	Origin & Development of Urdu Language	6
BUDC 134	Study of Urdu Nazm	6

English

BEGC 131	Individual & Society	6
BEGC 132	Selections From Indian Writing: Cultural Diversity	6
BEGC 133	British Literature	6
BEGC 134	Reading The Novel	6

Sanskrit

BSKC 131	संस्कृत पद्य साहित्य	6
BSKC 132	संस्कृत गद्य साहित्य	6
BSKC 133	संस्कृत नाटक	6
BSKC 134	संस्कृत व्याकरण	6

Mathematics

BMTC 131	Calculus	6
BMTC 132	Differential Equations	6
BMTC 133	Real Analysis	6
BMTC 134	Algebra	6

Education

BESC 131	Education: Concept, Nature and Perspectives	6
BESC 132	Structure and Management of Education	6
BESC 133	Curriculum, Teaching-Learning and Assessment	6
BESC 134	Education as a Practice	6

Philosophy

BPYC 131	Indian Philosophy	6
BPYC 132	Ethics	6
BPYC 133	Logic	6
BPYC 134	Western Philosophy: Modern	6

Modern Indian Languages

Hindi

BHDLA 135	हिंदी भाषा : विविध प्रयोग	6
BHDLA 136	हिंदी भाषा : लेखन कौशल	6
BHDLA 137	हिंदी भाषा : संप्रेषण कौशल	6
BHDLA 138	हिंदी साहित्य : विविध विधाएँ	6

English

BEGLA 135	English In Daily Life	6
BEGLA 136	English At The Work Place	6
BEGLA 137	Language Through Literature	6
BEGLA 138	Reading and Speaking Skills	6

Sanskrit

BSKLA 135	संस्कृत भाषा vऔर साहित्य	6

Urdu

BUDLA 135	Study of Modern Urdu Prose & Poetry	6

Odia

BODLA 135	Modern Indian Language: Odia	6

Gujarati

BGULA 135	Modern Indian Language: Gujarati	6

Malyalam

BMYLA 135	Modern Indian Language: Malayalam	6

Punjabi

BPBLA 135	Modern Indian Language: Punjabi	6

Marathi

BMRLA 135	Modern Indian Language: Marathi	6

Telugu

BTGLA 135	Modern Indian Language: Telugu	6

Tamil

BTLLA 135	Modern Indian Language: Tamil	6

Kannada

BKDLA 135	Modern Indian Language: Kannada	6

Bengali

BBGLA 135	Modern Indian Language: Bengali	6

Assamese

BAALA 135	Modern Indian Language: Assamese	6

Bhojpuri

BBHLA 135	Modern Indian Language: Bhojpuri	6

Kashmiri

BKMLA 135	Modern Indian Language: Kashmiri	6

Nepali

BNPLA 135	Modern Indian Language: Nepali	6

Manipuri

BMPLA 135	Modern Indian Language: Manipuri	6

Sindhi

BTTLA 135	Modern Indian Language: Sindhi	6

DISCIPLINE SPECIFIC ELECTIVES

Anthropology

Course Code	Title of the Course	No of Credits
BANE 145	Applied Anthropology	6
BANE 146	Anthropology of Indigenous People	6

Economics

BECE 145	Indian Economy – I	6
BECE 146	Indian Economy – II	6

History

BHIE 141	History of China: C. 1840-1978	6
BHIE 142	History of Modern East Asia: Japan (1868-1945)	6
BHIE 143	History of Environment	6
BHIE 144	Traditions of History Writing in India	6
BHIE 145	Some aspects of European History: C. 1789 – 1945	6

Political Science

BPSE 141	Gandhi and the Contemporary World	6
BPSE 142	India's Foreign Policy in a Changing World	6
BPSE 143	State Politics in India	6
BPSE 144	Introduction to South Asia	6
BPSE 145	Democracy and Development in Northeast India	6
BPSE 146	Conflict Resolution and Peace building	6

Psychology

BPCE 145	Counselling Psychology	6
BPCE 146	Industrial/ Organisational Psychology	6

Public Administration

BPAE 141	Right to Information	6
BPAE 142	Organisational Behaviour	6
BPAE 143	Administrative System in BRICS	6
BPAE 144	Social Policies and Administration	6

Sociology

BSOE 141	Urban Sociology	6
BSOE 142	Indian Sociological Traditions	6
BSOE 143	Environmental Sociology	6
BSOE 144	Reading Ethnographies	6
BSOE 145	Religion and Society	6
BSOE 146	Marriage, Family and Kinship	6
BSOE 148	Social Stratification	6

Hindi

BHDE 141	अस्मितामूलक विमर्श और हिंदी साहित्य	6
BHDE 142	राष्ट्रीय काव्यधारा	6
BHDE 143	प्रेमचंद	6
BHDE 144	छायावाद	6

Urdu

BUDE 141	Study of Poet Mirza Ghalib	6
BUDE 142	Study of Prose Writer Meer Amman Dehlawi	6

English

BEGE141	Understanding Prose	6
BEGE142	Understanding Drama	6
BEGE143	Understanding Poetry	6
BEGE145	Soft Skills	6

Sanskrit

BSKE 141	आयुर्वेद के मूल आधार	6
BSKE 142	रंगमंच और नाट्य कला	6
BSKE 150	संस्कृत भाषा विज्ञान	6

Mathematics

BMTE 141	Linear Algebra	6
BMTE 144	Numerical Analysis	6

Education

BESE 141	ICT in Education	6
BESE 142	Lifelong Learning	6

Philosophy

BPYE 141	Metaphysics	6
BPYE 142	Social and Political Philosophy	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SKILL ENHANCEMENT COURSES

Anthropology

Course Code	Title of the Course	No of Credits
BANS 183	Tourism Anthropology	4
BANS 184	Public Health and Epidemiology	4

Economics

Course Code	Title of the Course	No of Credits
BECS 184	Data Analysis	4

Psychology

BPCS 183	Emotional Intelligence	4
BPCS 184	School Psychology	4
BPCS 185	Developing Emotional Competence	4
BPCS 186	Managing Stress	4
BPCS 187	Managing Human Resources	4
BPCS 188	Application of Social Psychology	4

Public Administration

BPAS 184	Logistics Management	4
BPAS 186	Stress and Time Management	4

Sociology

BSOS 184	Techniques of Ethnographic Film Making	4
BSOS 185	Society through the Visual	4

Hindi

BHDS 183	अनुवाद सिद्धांत और प्रविधि	4
BHDS 184	रेडियो लेखन	4

English

BEGS 183	Writing And Study Skills	4
BEGS 185	English Language Teaching	4
BEGS 186	Business Communication	4

Commerce

BCOS183	Computer Application in Business	4
BCOS184	E-Commerce	4
BCOS185	Entrepreneurship	4
BCOS186	Personal Selling and Salesmanship	4

Course Code	**Title of the Course**	
BCHS 183	Laboratory Management Skills	4

Course Code	**Title of the Course**	
ONR 002	Basics of Hydrology	4

Course Code	**Title of the Course**	
BAPI 002	Inspection and Certification of Organic Produce	4

Course Code	**Title of the Course**	
BAPI 003	Economics and Marketing of Organic Produce	4

Course Code	**Title of the Course**	
BFDI 073	Introduction to Fashion Industry	4

Course Code	**Title of the Course**	
BSLS 183	Elementary Spanish	4

BTTS 183	An Introduction to Machine Translation	4
BFLS 183	Elementary French	4

GENERIC ELECTIVES

Gender and Development

Course Code	Title of the Course	No of Credits
BGDG 172	Gender Sensitization: Society and Culture	6

Psychology

BPCG 171	General Psychology	6
BPCG 172	Youth, Gender and Identity	6
BPCG 173	Psychology for Health and Well-being	6
BPCG 174	Psychology and Media	6
BPCG 175	Psychology for Living	6
BPCG 176	Psychology of Gender	6

Public Administration

BPAG 171	Disaster Management	6
BPAG 172	Governance: Issues and Challenges	6
BPAG 173	E-Governance	6
BPAG 174	Sustainable Development	6

Sociology

BSOG 171	Indian Society: Images and Realities	6
BSOG 173	Rethinking Development	6
BSOG 176	Economy and Society	6

Hindi

BHDG 173	समाचार पत्र और फीचर लेखन	6
BHDG 175	मध्यकालीन भारतीय साहित्य और संस्कृति	6

English

BEGG 171	Media and Communication Skills	6
BEGG 172	Language and Linguistics	6
BEGG 173	Academic Writing & Composition	6
BEGG 174	Creative Writing	6

Sanskrit

Course Code	Title of the Course	
BSKG 178	प्राचीन भारतीय राजनीति	6

Course Code	Title of the Course	
ONR 003	Water Harvesting, Conservation and Utillsation	6

Social Sciences

Course Code	Title of the Course	
BABG 171	Understanding Ambedkar	6

Philosophy

BPYG 171	Applied Ethics	6
BPYG 172	Philosophy of Religion	6

SEMESTER-WISE COURSE OPTIONS FOR BAG

The 132 credits of this Bachelor's Degree programme are spread over six semesters of 22 credits each. In each semester, the learners have to choose 4 courses in all from different categories of courses. While the courses under CC, DSE and GE categories are of 6 credits each, the courses under AECC and SEC are of 4 credits each. While the

detailed nomenclature and number of credits for different courses have been presented earlier, the following Table presents the CODES of Courses available as option in each semester from different categories of courses with credit load.

Semester/ Credits	Core Courses (6 x 12=72Cr.)	Discipline Specific Electives (6x6=36cr.)	Ability Enhancement Courses (4 x2= 8 cr.)	Skill Enhancement Courses (4 x4=16 cr.)	Generic Elective GE (6)
I	**Any One:** BHDLA 135 BEGLA 135 BUDLA 135 BSKLA 135 BMYLA 135 BGULA 135 BODLA 135 BPBLA 135 BMRLA 135 BTGLA 135 BTLLA 135 BKDLA 135 BBGLA 135 BAALA 135 BBHLA 135 BKMLA 135 BNPLA 135 BMPLA 135 BTTLA 135 **Any two from these** BANC 131 BECC 131 BHIC 131 BPCC 131* BPSC 131 BPAC 131 BSOC 131 BEGC 131 BHDC 131 BUDC 131 BSKC 131 BMTC 131** BESC 131 BPYC 131	None	BEVAE 181	None	None
II	**Any One**: BHDLA 136 BEGLA 136 **Repeat the same two Disciplines** BANC 132 BECC 132 BHIC 132 BPCC 132 BPSC 132 BPAC 132 BSOC 132 BEGC 132 BHDC 132 BUDC 132 BSKC 132 BMTC 132 BESC 132 BPYC 132	None	Any one: BEGAE 182 or BHDAE 182	None	None

III	**Any one:** BHDLA 137 BEGLA 137 **Repeat the same two disciplines:** BANC 133 BECC 133 BHIC 133 BPCC 133 BPSC 133 BPAC 133 BSOC 133 BEGC 133 BHDC 133 BUDC 133 BSKC 133 BMTC 133 BESC 133 BPYC 133	None	None	**Any one of these** BANS 183 BPCS 185 BEGS 183 BHDS 183 BPCS 183 BCOS 183 BCHS 183 BAPI 002 BTTS 183	None
IV	**Any One**: BHDLA 138 BEGLA 138 **Repeat the same two disciplines:** BANC 134 BECC 134 BHIC 134 BPCC 134 BPSC 134 BPAC 134 BSOC 134 BEGC 134 BHDC 134 BULC 134 BSKC 134 BMTC 134 BESC 134 BPYC 134	None	None	**Any one of these:** BANS 184 BECS 184 BPAS 184 BPCS 184 BPCS 186 BSOS 184 BHDS 184 BCOS 184 ONR 002 BSLS 183	None
V	None	**Repeat the same two disciplines. Choose one from each discipline** **Anthropology** BECE 145 **History** BHIE 141 BHIE 143 BHIE 145 **Public Admin** BPAE 141 BPAE 143 **Psychology** BPCE 145 **Pol Science** BPSE 141 BPSE 143 BPSE 145 **Sociology** BSOE 141 BSOE 143 BSOE 145 **English** BEGE 141	None	**Any one of these:** BPCS 187 BSOS 185 BEGS 185 BCOS 185 BAPI 003 BFDI 073	**Any one of these:** BEGG 171 BEGG 173 BHDG 173 BPAG 171 BPAG 173 BPCG 171 BPCG 173 BPCG 175 BSOG 171 BSOG 173 BABG 171 BPYG 171 BHDG 175 ONR 003 BSKG 178

		BEGE 143 BEGE 145 **Hindi** BHDE 141 BHDE 143 **Urdu** BUDE 141 **Sanskrit** BSKE 141 **Maths** BMTE 141 **Education** BESE 141 **Philosophy** BPYE 141			
VI	None	**Repeat the same two disciplines. Choose one from each discipline** **Anthropology** BANE 146 **Economics** BECE 146 **History** BHIE 142 BHIE 144 **Public Admin** BPAE 142 BPAE 144 **Psychology** BPCE 146 **Pol Science** BPSE 142 BPSE 144 BPSE 146 **Sociology** BSOE 142 BSOE 144 BSOE 146 BSOE 148 **English** BEGE 142 **Hindi** BHDE 142 BHDE 144 **Urdu** BUDE 142 **Sanskrit** BSKE 142 BSKE 150 **Maths** BMTE 144 **Education** BESE 142 **Philosophy** BPYE 142	None	**Any one of these:** BPAS186 BPCS188 BEGS 186 BCOS 186 BFLS 183	**Any one of these:** BGDG 172 BEGG 172 BEGG 174 BPAG 172 BPAG 174 BPCG 172 BPCG 174 BPCG 176 BSOG 176 BPYG 172
Total	**6x12=72**	**6x4=24**	**4x2=8**	**4x4=16**	**6x2=12**

* All Core courses of Psychology will either have a practicum component worth 2 credits (4 Credits Theory and 2 Credits Practicals) or tutorials worth 2 credits (4 Credits theory and 2 Credits tutorial). Wherever there is a practical, there will be no tutorial andvice-versa.

** Mathematics as a subject at 10+2 level is required for opting for courses from Mathematics discipline.

Programme Coordinator: Dr.Vijeta Banwari, bagsoss@ignou.ac.in; PH: 011-29572708

3.2 Bachelor of Commerce (BCOMG)
School of Managenment Studies (SOMS)

The University offers Bachelor of Commerce Degree with the following Structure:

Objective of B. Com Programme:

- The main objective of the programme is to inculcate knowledge, skills and attitude amongst the learners to meet the challenges of various dimensions of business and commerce.
- The programme focuses on the development of skills in the commerce domain areas and facilitates the employ ability as well as self-employ ability of the learners.
- The programme aims at providing commerce education to the large number of learners located at different parts of the country including the far-flung areas and selected abroad centres. Commerce education is provided to the masses as well as the disadvantagedandmarginal groups of the society.
- The multimedia and interactive teaching-learning system provides opportunity to acquire education at the door step, flexible time and space of the learner. Accessibility and flexibility are very important features of the programme which provide opportunity to large number of heterogeneous groups to acquire education through

  open and distance mode.
- The programme aims at the development of analytical skills, financial and accounting skills as well as managerial skills.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

The University follows the credit system for offering all its programmes. One credit is equal to 30 hours of learners study time. To earn Bachelor's Degree, a learner has to earn 132 credits in minimum six semesters (three years) with 22 credits per semester. For earning 132 credits, a student has to study all the courses from the following categories of courses:

a) Core Courses (CC)

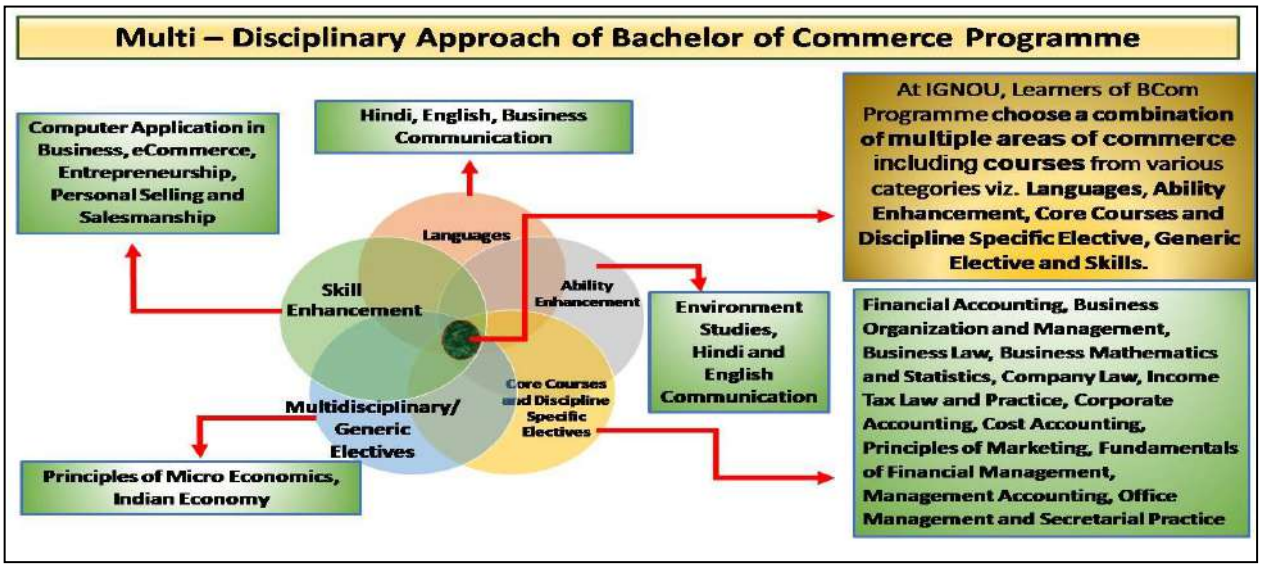
b) Discipline Specific Electives (DSE)

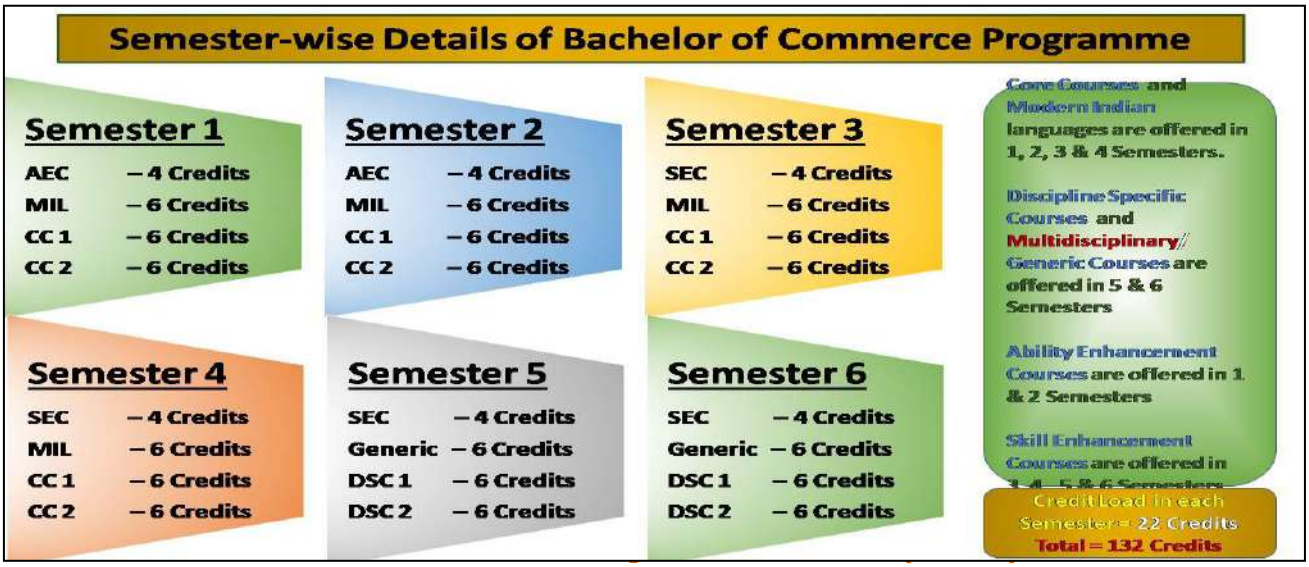
c) Ability Enhancement Compulsory Courses (AECC)

d) Skill Enhancement Courses (SEC)

e) Generic Electives (GE)

In each Semester, the students have to study 4 courses in all from different categories of courses. While the courses under CC, DSE and GE Categories are of 6 credits each, the courses under AEC and SEC are of 4 credits each. The study loain each semester will come out to 22 credits. The following Table presents the CODES of Courses available for study for BCom students in each semester from different categories of courses with credit load.


Multi – Disciplinary Approach of Bachelor of Commerce Programme
Computer Application in Business, eCommerce, Entrepreneurship, Personal Selling and Salesmanship
Hindi, English, Business Communication
At IGNOU, Learners of BCom Programme choose a combination of multiple areas of commerce including courses from various categories viz. Languages, Ability Enhancement, Core Courses and Discipline Specific Elective, Generic Elective and Skills.
Languages
Skill Enhancement
Ability Enhancement
Environment Studies, Hindi and English Communication
Core Courses and Discipline Specific Electives
Multidisciplinary/ Generic Electives
Principles of Micro Economics, Indian Economy
Financial Accounting, Business Organization and Management, Business Law, Business Mathematics and Statistics, Company Law, Income Tax Law and Practice, Corporate Accounting, Cost Accounting, Principles of Marketing, Fundamentals of Financial Management, Management Accounting, Office Management and Secretarial Practice


Semester-wise Details of Bachelor of Commerce Programme
Semester 1
AEC – 4 Credits
MIL – 6 Credits
CC 1 – 6 Credits
CC 2 – 6 Credits
Semester 2
AEC – 4 Credits
MIL – 6 Credits
CC 1 – 6 Credits
CC 2 – 6 Credits
Semester 3
SEC – 4 Credits
MIL – 6 Credits
CC 1 – 6 Credits
CC 2 – 6 Credits
Core Courses and Modern Indian languages are offered in 1, 2, 3 & 4 Semesters.
Discipline Specific Courses and Multidisciplinary/ Generic Courses are offered in 5 & 6 Semesters
Ability Enhancement Courses are offered in 1 & 2 Semesters
Skill Enhancement Courses are offered in
Credit Load in each Semester = 22 Credits
Total = 132 Credits
Semester 4
SEC – 4 Credits
MIL – 6 Credits
CC 1 – 6 Credits
CC 2 – 6 Credits
Semester 5
SEC – 4 Credits
Generic – 6 Credits
DSC 1 – 6 Credits
DSC 2 – 6 Credits
Semester 6
SEC – 4 Credits
Generic – 6 Credits
DSC 1 – 6 Credits
DSC 2 – 6 Credits

Seme-ster	Core Courses (6 credits each)	Discipline Specific Electives (6 credits each)	Ability Enhancement Compulsory Course (4 credits each)	Skill Enhancement Course (4 credits each)	Generic Elective (6 credits each)	Total Credits
I	BEGLA 135 BCOC 131 BCOC 132		BEVAE 181			22 Credits
II	BHDLA 136 or BEGLA 136 BCOC 133 BCOC 134		BHDAE 182 or BEGAE 182			22 Credits
III	BHDLA 137 or BEGLA 137 BCOC 135 BCOC136			BCOS 183 BAPI 002		22 Credits
IV	BCOLA 138 BCOC 137 BCOC 138			BCOS 184 ONR 002 BSLS 183		22 Credits
V		BCOE 141 BCOE 143		BCOS 185 BAPI 003 BFDI 073	BCOG 171 ONR 003	22 Credits
VI		BCOE 142 BCOE 144		BCOS 186 BFLS 183	BCOG 172	22 Credits
Total Credits	**72 credits**	**24 credits**	**8 credits**	**16 credits**	**12 credits**	**132 credits**

CATEGORY-WISE LIST OF COURSES FOR BCOMG

The detailed nomenclature and number of credits for different courses available under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] is given in the following tables:

LIST OF COURSES FOR BCOMG CORE COURSES

Course Code	Title of the Course	No. of Credits
BCOC 131	Financial Accounting	6
BCOC 132	Business Organization and Management	6
BCOC 133	Business Law	6
BCOC 134	Business Mathematics and Statistics	6
BCOC 135	Company Law	6
BCOC 136	Income Tax Law and Practice	6

BCOC 137	Corporate Accounting	6
BCOC 138	Cost Accounting	6

DISCIPLINE SPECIFIC ELECTIVE COURSE

Course Code	Title of the Course	No. of Credits
BCOE 141	Principles of Marketing	6
BCOE 143	Fundamentals of Financial Management	6
BCOE 142	Management Accounting	6
BCOE 144	Office Management and Secretarial Practice	6

SKILL ENHANCEMNET COURSES

Course Code	Title of the Course	No. of Credits
BCOS183	Computer Application in Business	4
BCOS184	E-Commerce	4
BCOS185	Entrepreneurship	4
BCOS186	Personal Selling and Salesmanship	4

Course Code	Title of the Course	
BCHS 183	Laboratory Management Skills	4

Course Code	Title of the Course	
ONR 002	Basics of Hydrology	4

Course Code	Title of the Course	
BAPI 002	Inspection and Certification of Organic Produce	4

Course Code	Title of the Course	
BAPI 003	Economics and Marketing of Organic Produce	4

Course Code	Title of the Course	
BFDI 073	Introduction to Fashion Industry	4

Course Code	Title of the Course	
BSLS 183	Elementary Spanish	4

Course Code	Title of the Course	
BFLS 183	Elementary French	4

GENERIC ELECTIVE

Course Code	Title of the Course	No. of Credits
BCOG 171	Principles of Micro Economics	6
BCOG 172	Indian Economy	6

Course Code	Title of the Course	
ONR 003	Water Harvesting, Conservation and Utilisation	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Environmental Studies

Course Code	Title of the Course	No of Credits
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

LANGUAGE COURSES

English

Course Code	Title of the Course	No. of Credits
BEGLA 135	English In Daily Life	6
BEGLA 136	English At The Work Place	6
BEGLA 137	Language Through Literature	6
BCOLA 138	Business Communication	6

Hindi

BHDLA 136	हिंदी भाषा: लेखन कौशल	6
BHDAE 182	हिंदी भाषा और संप्रेषण	6

Programme Coordinators: Prof. Nawal Kishor, nkishor@ignou.ac.in, 011-29573026
Dr. Subodh Kesharwani, skesharwani@ignou.ac.in, 011-29573018

3.3 Bachelor of Commerce with Major in Accountancy and Finance (BCOMAF)
School of Management Studies (SOMS)

Bachelor of Commerce with Major in Accountancy and Finance (BCOMAF) is designed and developed in collaboration with The Board of Studies, The Institute of Chartered Accountants of India, exclusively for Chartered Accountancy students.

Eligibility:

1. 10+2 or its equivalent
2. Passed Common Proficiency Test/ PE/ Foundation from ICAI
3. Registration in Professional Competence Course/ PEII/ Intermediate (Chartered Accountancy First Stage) of ICAI; or

Similarly, all those students who have passed Chartered Accountancy are also eligible for admission subject to successful completion of condition (1) and (2) above.

Medium of Instruction: English & Hindi

Programme Coordinators: Dr. Rashmi Bansal, rashmibansal@ignou.ac.in, Ph: 011-29573006

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

3.4 Bachelor of Business Administration (Services Management) (BBASM)
School of Management Studies (SOMS)

Salient Features of the Programme:

- Education, Experience & Earning at the same time.
- Practical experience in a company for 3 years while pursuing studies.
- Monthly stipend as indicated by the company
- 3 Years Degree Programme (2 semesters each year)
- The student will get a BBA degree from IGNOU & work experience certificate from the company on completion of the programme.

Eligibility: In order to qualify for admission to this programme the applicant should:

- have passed 10+2 or equivalent qualification from a recognized institution
- have attained at least 18 years of age and
- be working in services industry as a full time intern / Apprentice / Employee.

Medium of Instruction: English

Number of Courses/ Credits

The Programme consists of 30 courses (132 credits) in all and includes:

- Theory courses (18) from BSM-001 to BSM- 017 and BEVAE-181
- Ability Enhancement courses (6) from BSMA-001 to BSMA-006
- Work based courses (6) from BSMW-001 to BSMW-006

Programme Coordinators: Prof. Anjali. C. Ramteke, aramteke@ignou.ac.in, Ph: 011-29573021,
Dr. Leena Singh, leenasingh@ignou.ac.in, Ph: 011-29573033

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

3.5 Bachelor of Science (BSCG)
School of Sciences:

Objective of B. Sc Programme:

To provide higher education required for a B.Sc. degree in conformity with the UGC-CBCS to aspirants (including learners from the deprived sections and those living in remote and rural areas) seeking the degree for employment, further higher education, promotion in career and professional development.

The University offers Bachelor's Degree in Science in the following Disciplines:

1) Botany
2) Chemistry
3) Geography
4) Geology
5) Mathematics
6) Physics, and
7) Zoology

Eligibility: 10+2 with science subjects or its equivalent .

Medium of Instruction: English & Hindi

The University follows the credit system for offering all its programmes. One credit is equal to 30 hours of learners study time. To earn Bachelor's Degree, a learner has to earn 132 credits in minimum six Semester (three years) with 22 credits per Semester. For earning 132 credits, a student has to opt for courses from the following categories of courses:

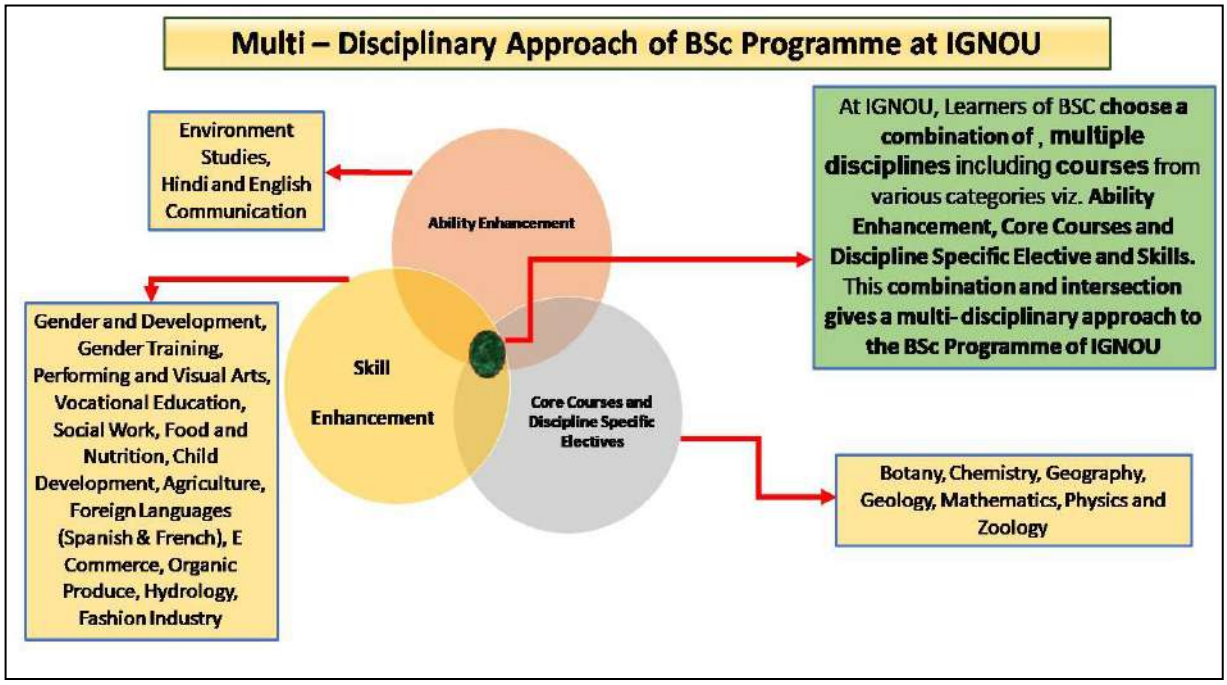
a) Discipline Specific Core Courses (DSC)

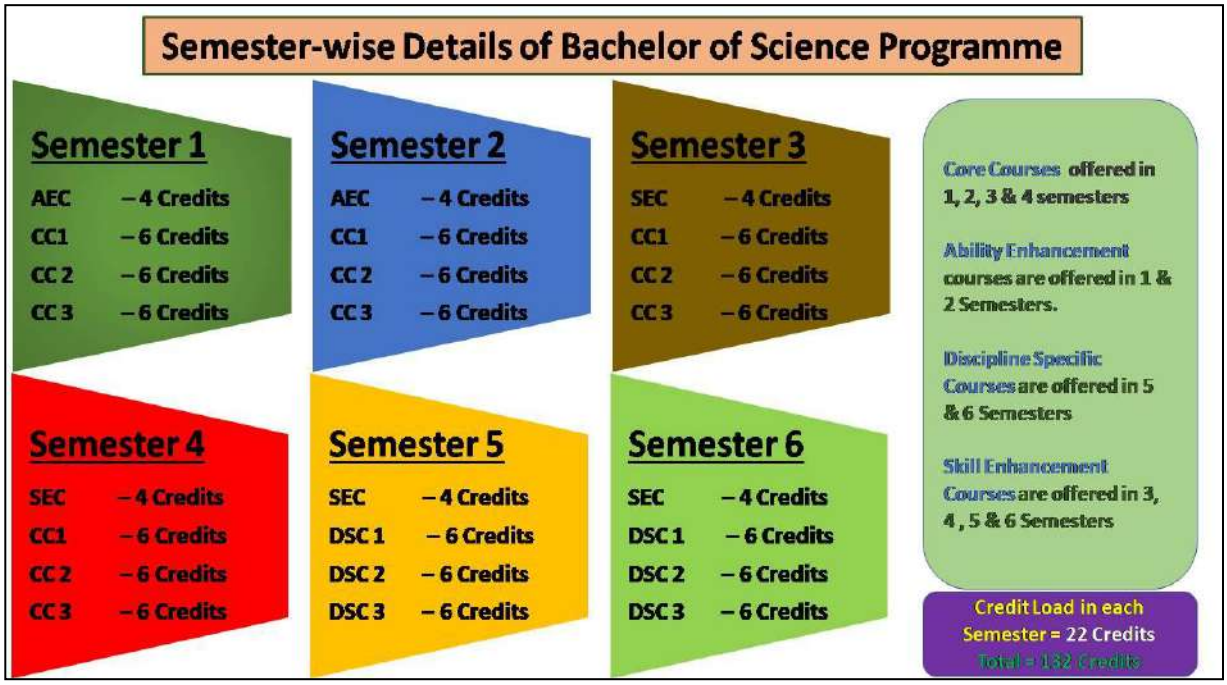
b) Discipline Specific Electives (DSE)

c) Ability Enhancement Compulsory Courses (AECC)

d) Skill Enhancement Courses (SEC)

A learner can choose any of the three disciplines as per interest from the above disciplines for completing BSc programme. Once chosen, he/she has to take Core Courses and Discipline Specific Elective Courses from those three Disciplines ONLY in all the semesters as per the following Programme StructureTemplate:





Semester-wise Programme Structure of BSCG Programme

Semester	Discipline Specific Core Courses (DSC)	Discipline Specific Elective Courses (DSE)	Ability Enhancement Compulsory Courses (AECC)	Skill Enhancement Courses (SEC) (4 Cr.)	Total Credits (Per Semester)
	(6 Cr. each) (4 Cr. Theory & 2 Cr. Laboratory to be taken together*)/ (5 Cr. Theory & 1 Cr. Tutorials*)	**(6 Cr. each) (4 Cr. Theory & 2 Cr. Laboratory to be taken together*)/ (5 Cr. Theory & 1 Cr. Tutorials*)**	**(4 Cr. each)**	**(4 Cr. each)**	
I	DSC - 1A DSC - 2A DSC - 3A		Environmental Studies		22 Credits
II	DSC - 1B DSC - 2B DSC - 3B		English/Hindi Communication		22 Credits
III	DSC - 1C DSC - 2C DSC - 3C			SEC - 1	22 Credits
IV	DSC - 1D DSC - 2D DSC - 3D			SEC - 2	22 Credits
V		DSE - 1A DSE - 2A DSE - 3A		SEC - 3	22 Credits
VI		DSE -1B DSE -2B DSE -3B		SEC - 4	22 Credits
Total	**72 Credits**	**36 Credits**	**8 Credits**	**16 Credits**	**132 Credits**

***** 1. As per CBCS, in disciplines such as Botany, Chemistry, Geology, Physics and Zoology, where Laboratory work is compulsory, a 06 Credit Course is offered as a combination of two Courses in the same subject area: a 04 Credits Theory Course and a 02 Credits Laboratory Course. Both these courses in a given subject area of a discipline are to be taken together compulsorily.

2. Every course offered by the Mathematics discipline, which does not require Laboratory work, is a single course of 06 Credits which includes 01 Credit worth of Tutorials.

3. In the Geography discipline, some subject areas do require Laboratory works whereas, some subject areas donotrequire any Laboratory work.Therefore,the Courses of the Geography discipline are of two types:
a) Courses which require Laboratory work – Each such Course is a combination of a 04 Credits Theory Course and a 02 Credits Laboratory Course (both these are to be taken together compulsorily); and b) Courses which do not require Laboratory work – Each such Course is of 06 Credits and includes 01 Credit worth of Tutorials.

Selection of Discipline

You need to select three disciplines from the table given below. You can select only one discipline from any particular group:

Group-1	Physics			
Group-2	Chemistry			
Group-3	Mathematics	Botany		
Group-4	Zoology	Geography		
Group-5	Geology			

DISCIPLINE-WISE LIST OF COURSES FOR BSCG PROGRAMME

The list of courses available under each of the four categories [Discipline Specific Core Courses (DSCC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), and Skill Enhancement Courses (SEC)] is given in the following tables:

DISCIPLINE SPECIFIC CORE (DSC) COURSES

Botany

Course Code	Title of the Course	No of Credits	Remarks
BBYCT 131	Biodiversity (Microbes, Algae, Fungi and Archegoniates)	04	To be taken together
BBYCL 132	Biodiversity (Microbes, Algae, Fungi and Archegoniates): Laboratory	02	
BBYCT 133	Plant Ecology and Taxonomy	04	To be taken together
BBYCL 134	Plant Ecology and Taxonomy: Laboratory	02	
BBYCT 135	Plant Anatomy and Embryology	04	To be taken together
BBYCL 136	Plant Anatomy and Embryology: Laboratory	02	
BBYCT 137	Plant Physiology andMetabolism	04	To be taken together
BBYCL 138	Plant Physiology and Metabolism: Laboratory	02	

Chemistry

Course Code	Title of the Course	No of Credits	Remarks
BCHCT 131	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons	04	
BCHCL 132	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons: Laboratory	02	To be taken together
BCHCT 133	Chemical Energetics, Equilibria and Functional Group Organic Chemistry-I	04	
BCHCL 134	Chemical Energetics, Equilibria and Functional Group Organic Chemistry-I : Laboratory	02	To be taken together
BCHCT 135	Solutions, Phase equilibrium, Conductance, Electrochemistry and Functional Group Organic Chemistry-II	04	To be taken together

BCHCL 136	Solutions, Phase equilibrium, Conductance, Electrochemistry and Functional Group Organic Chemistry-II : Laboratory	02	
BCHCT 137	Coordination Chemistry, States of Matter and Chemical Kinetics	04	To be taken together
BCHCL 138	Coordination Chemistry, States of Matter and Chemical Kinetics: Laboratory	02	

Geography

Course Code	Title of the Course	No of Credits	Remarks
BGGCT 131	Physical Geography	06	
BGGCT 132	Human Geography	06	
BGGCT 133	General Cartography	04	To be taken together
BGGCL 134	General Cartography: Laboratory	02	
BGGCT 135	Environmental Geography	06	

Geology

Course Code	Title of the Course	No of Credits	Remarks
BGYCT 131	Physical and Structural Geology	04	To be taken together
BGYCL 132	Physical and Structural Geology: Laboratory	02	
BGYCT 133	Crystallography, Mineralogy and Economic Geology	04	To be taken together
BGYCL 134	Crystallography, Mineralogy and Economic Geology: Laboratory	02	
BGYCT 135	Petrology	04	To be taken together
BGYCL 136	Petrology: Laboratory	02	
BGYCT 137	Stratigraphy and Palaeontology	04	To be taken together
BGYCL 138	Stratigraphy and Palaeontology: Laboratory	02	

Mathematics

Course Code	Title of the Course	No of Credits	Remarks
BMTC131	Calculus	6	
BMTC132	Differential Equations	6	
BMTC133	Real Analysis	6	
BMTC134	Algebra	6	

Physics

Course Code	Title of the Course	No of Credits	Remarks
BPHCT 131	Mechanics	04	To be taken together
BPHCL 132	Mechanics: Laboratory	02	

BPHCT 133	Electricity and Magnetism	04	To be taken together
BPHCL 134	Electricity and Magnetism: Laboratory	02	
BPHCT 135	Thermal Physics and Statistical Mechanics	04	To be taken together
BPHCL 136	Thermal Physics and Statistical Mechanics: Laboratory	02	
BPHCT 137	Wave and Optics	04	To be taken together
BPHCL 138	Wave and Optics: Laboratory	02	

Zoology

Course Code	Title of the Course	No of Credits	Remarks
BZYCT 131	Animal Diversity	04	To be taken together
BZYCL 132	Animal Diversity: Laboratory	02	
BZYCT 133	Comparative Anatomy and Developmental Biology of Vertebrates	04	To be taken together
BZYCL 134	Comparative Anatomy and Developmental Biology of Vertebrates: Laboratory	02	
BZYCT 135	Physiology and Biochemistry	04	To be taken together
BZYCL 136	Physiology and Biochemistry: Laboratory	02	
BZYCT 137	Genetics and Evolutionary Biology	04	To be taken together
BZYCL 138	Genetics and Evolutionary Biology: Laboratory	02	

DISCIPLINE SPECIFIC ELECTIVE (DSE) COURSES

Botany

Course Code	Title of the Course	No of Credits	Remarks
BBYET 141	Cell and Molecular Biology	04	To be taken together
BBYEL 142	Cell and Molecular Biology: Laboratory	02	
BBYET 143	Economic Botany and Biotechnology	04	To be taken together
BBYEL 144	Economic Botany and Biotechnology: Laboratory	02	

Chemistry

Course Code	Title of the Course	No of Credits	Remarks
BCHET 141	Analytical Methods in Chemistry	04	To be taken together
BCHEL 142	Analytical Methods in Chemistry: Laboratory	02	
BCHET 147	Organometallics, Bioinorganic Chemistry, Polynuclear Hyderocarbons and UV, IR Spectroscopy	04	To be taken together
BCHEL 148	Organometallics, Bioinorganic Chemistry, Polynuclear Hydrocarbons and UV, IR Spectroscopy: Laboratory	02	
BCHET 149	Molecules of Life	04	To be taken together
BCHEL 150	Molecules of Life: Laboratory	02	

Geography

Course Code	Title of the Course	No of Credits	Remarks
BGGET 141	Geography of India	6	
BGGET 142	Economic Geography	6	

Geology

Course Code	Title of the Course	No of Credits	Remarks
BGYET 141	Ore Geology and Industrial Minerals	04	To be taken together
BGYEL 142	Ore Geology and Industrial Minerals: Laboratory	02	
BGYET 147	Geomorphology and Geotectonics	04	To be taken together
BGYEL 148	Geomorphology and Geotectonics: Laboratory	02	

Mathematics

Course Code	Title of the Course	No of Credits	Remarks
BMTE 141	Linear Algebra	6	
BMTE 144	Numerical Analysis	6	

Physics

Course Code	Title of the Course	No of Credits	Remarks
BPHET 141	Elements of Modern Physics	04	To be taken together
BPHEL 142	Elements of Modern Physics: Laboratory	02	
BPHET 143	Digital and Analog Circuits and Instrumentation	04	To be taken together
BPHEL 144	Digital and Analog Circuits and Instrumentation: Laboratory	02	

Zoology

Course Code	Title of the Course	No of Credits	Remarks
BZYET 141	Immunology	04	To be taken together
BZYEL 142	Immunology: Laboratory	02	
BZYET 143	Insect Vectors and Vector Borne Diseases	04	To be taken together
BZYEL 144	Insect Vectors and Vector Borne Diseases: Laboratory	02	

SKILL ENHANCEMENT COURSES (SEC)

Course Code	Title of the Course	No of Credits	Remarks
BANS 183	Tourism Anthropology	4	
BPCS 185	Developing Emotional Competence	4	
BEGS 183	Writing and Study Skills	4	
BCOS 183	Computer Application in Business	4	
BHDS 183	अनुवाद सिद्धांत और प्रविधि	4	
BANS 184	Public Health and Epidemiology	4	
BECS 184	Data Analysis	4	

BCOS 184	E-Commerce	4	
BPAS 184	Logistics Management	4	
BPCS 184	School Psychology	4	
BPCS 186	Managing Stress	4	
BSOS 184	Techniques of Ethnographic Film Making	4	
BHDS 184	रेडियो लेखन	4	
BPCS 187	Managing Human Resources	4	
BSOS 185	Society through the Visual	4	
BEGS 185	English Language Teaching	4	
BCOS 185	Entrepreneurship	4	
BPAS 186	Stress and Time Management	4	
BPCS 188	Application of Social Psychology	4	
BEGS 186	Business Communication	4	
BCOS 186	Personal Selling and Slesmanship	4	
BCHS 183	Laboratory Management Skills	4	
ONR 002	Basics of Hydrology	4	
BAPI 002	Inspection and Certification of Organic Produce	4	
BAPI 003	Economics and Marketing of Organic Produce	4	
BFDI 073	Introduction to Fashion Industry	4	
BSLS 183	Elementary Spanish	4	
BFLS 183	Elementary French	4	

*Do not repeat Skill Enhancement course which you have opted in earlier semester
*Course details and assignment of there course are available in BAG & BCOMG links.

ABILITY ENHANCEMENT COMPULSORY COURSE

Environmental Studies

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4

English

Course Code	Title of the Course	No of Credits
BEGAE 182	English Communication Skills	4

Hindi

Course Code	Title of the Course	No of Credits
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SEMESTER-WISE COURSE OPTIONS FOR BSCG

The Bachelor's Degree in Science is of 132 credits spread over six semesters (Three years) with study load worth 22 credits in each semester. The students have to select any Three Disciplines for study as per their interest in which they want to obtain their bachelor's degree in Science. They have to make a conscious decision of choosing the Disciplines they want to study since the Disciplines once chosen in first semester will have to be studied in the subsequent semesters also. In each semester, the students have to choose 4 courses in all from different categories of courses. **The courses given in pairs need to be taken in pairs only**. While the courses under CC and DSE

Categories are of 6 credits each, the courses under AEC and SEC are of 4 credits each. Therefore, the study load in each semester will come out to 22 credits. While the detailed nomenclature and number of credits for different courses have been presented earlier, the following Table presents the CODES of Courses available as option in each semester from different categories of courses with credit load:

Semester/ Credits	**Core Courses (6 x 12=72Cr.)**	**Discipline Specific Electives (6x6=36cr.)**	**Ability Enhancement Courses (4 x2= 8 cr.)**	**Skill Enhancement Courses (4 x4=16 cr.)**	**Total Credits**
I	**Any Three Disciplines–Any One Course from each*** BBYCT 131 & BBYCL132 BCHCT 131 & BCHCL132 BGGCT 131 BGYCT 131 & BGYCL 132 BMTC 131 BPHCT 131 & BPHCL132 BZYCT 131 & BZYCL 132		BEVAE 181		22 Credits
II	**Repeat the same Three disciplines. Any from each discipline*** BBYCT 133 & BBYCL134 BCHCT 133 & BCHCL134 BGGCT 132 BGYCT 133 & BGYCL 134 BMTC 132 BPHCT 133 & BPHCL134 BZYCT 133 & BZYCL 134		Any one: BEGAE182 BHDAE182		22 Credits
III	**Repeat the same Three disciplines. Any from each discipline*** BBYCT 135 & BBYCL 136 BCHCT 135 & BCHCL 136 BGGCT 133 & BGGCL 134 BGYCT 135 & BGYCL 136 BMTC 133 BPHCT 135 & BPHCL 136 BZYCT 135 & BZYCL 136			**Anyone** BANS 183 BPCS 183 BPCS 185 BEGS 183 BHDS 183 BCOS 183 BCHS 183 BAPI 002	22 Credits
IV	**Repeat the same Three disciplines. Any from each discipline*** * BBYCT 137 & BBYCL 138 BCHCT 137 & BCHCL 138 BGGCT 135 BGYCT 137 & BGYCL 138 BMTC 134 BPHCT 137 & BPHCL138 BZYCT 137 & BZYCL138			BANS 184 BECS 184 BPAS 184 BPCS 186 BPCS 184 BSOS 184 BHDS 184 BCOS 184 ONR 002 BSLS 183	22 Credits

V		**Repeat the same Three disciplines. Any from each discipline *** BBYET 141 & BBYEL 142 BCHET 149& BCHEL 150 BGGET 141 BGYET 141 & BGYEL 142 BMTE 141 BPHET 141 &BPHEL142 BZYET 141& BZYEL 142		BPCS 187 BSOS 185 BEGS 185 BCOS 185 BAPI 003 BFDI 073	22 Credits
VI		**Repeat the same Three disciplines. Any from each discipline *** BBYET 143 & BBYEL144 BGGET142 BGYET 147 & BGYEL 148 BMTE 144 BPHET 143 &BPHEL144 BZYET 143& BZYEL 144 **Chem (any one)** BCHET 147 & BCHEL 148 BCHET 141 & BCHEL 142		BPAS 186 BPCS 188 BEGS 186 BCOS 186 BFLS 183	22 Credits
Total	**72 credits**	**36 credits**	**8 credits**	**16 credits**	**132 Credits**

*The Courses given in pairs need to be taken in pairs only.

Programme Coordinator (BSCG): Prof. Bharat Inder Fozdar, bifozdar@ignou.ac.in, 011-29572824

3.6 Bachelor of Computer Applications (BCA)

School of Computer & Information Sciences (SOCIS)

The basic objective of the programme is to open a channel of admission for computing courses for students, who have done the 10+2 and are interested in taking computing/IT as a career. After acquiring the Bachelor's Degree (BCA) at IGNOU, there is further educational opportunity to go for an MCA at IGNOU or Master's Programme at any other University/Institute. Also after completing BCA Programme, a student should be able to get entry level job in the field of Information Technology or ITES.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Semester		
FEG 02	Foundation course in English -2	4
ECO 01	Business Organization	4
BCS 011	Computer Basics and PC Software	3
BCS 012	Mathematics	4
BCSL 013	Computer Basics and PC Software Lab	2
II Semester		
ECO 02	Accountancy-I	4
MCS 011	Problem Solving and Programming	3
MCS 012	Computer Organization and Assembly Language Programming	4
MCS 015	Communication Skills	2
MCS 013	Discrete Mathematics	2
BCSL 021	C Language Programming Lab	1
BCSL 022	Assembly Language Programming Lab	1
III Semester		
MCS 021	Data and File Structures	4
MCS 023	Introduction to Database Management Systems	3
MCS 014	Systems Analysis and Design	3
BCS 031	Programming in C++	3
BCSL 032	C++ Programming Lab	1
BCSL 033	Data and File Structures Lab	1
BCSL 034	DBMS Lab	1
IV Semester		
BCS 040	Statistical Techniques	4
MCS 024	Object Oriented Technologies and Java Programming	3
BCS 041	Fundamentals of Computer Networks	4
BCS 042	Introduction to Algorithm Design	2
MCSL016	Internet Concepts and Web Design	2
BCSL 043	Java Programming Lab	1
BCSL 044	Statistical Techniques Lab	1
BCSL 045	Algorithm Design Lab	1
V Semester		

BCS 051	Introduction to Software Engineering	3
BCS 052	Network Programming and Administration	3
BCS 053	Web Programming	2
BCS 054	Computer Oriented Numerical Techniques	3
BCS 055	Business Communication	2
BCSL 056	Network Programming and Administration Lab	1
BCSL 057	Web Programming Lab	1
BCSL 058	Computer Oriented Numerical Techniques Lab	1
VI Semester		
BCS 062	E-Commerce	2
MCS 022	Operating System Concepts and Networking Management	4
BCSL 063	Operating System Concepts & Networking Management Lab	1
BCSP 064	Project	8
Total Credits		**99**

Programme Coordinator: Prof.V.V.Subrahmanyam, bca@ignou.ac.in

3.7 Bachelor of Library and Information Science (BLIS)

School of Social Sciences (SOSS)

The programme comprises of 10 courses of which six courses (BLI224, BLI 225, BLIE227, BLIE228 and BLIE229) are having practical component and four courses (BLI 221, BLI 222, BLI 223 and BLIE 226) are theory based courses. The programme is currently being offered in English medium only. However, the students can write their assignments and term-end examination in Hindi medium also.

Eligibility: i) Bachelor's Degree with 50% marks and 45% for General and for the SC/ST/OBC/PH category respectively. **OR**

ii) Bachelor's Degree with Diploma (one year) in Library Science **OR**

iii) Bachelor's Degree with 2 years of working experience in Library and Information Centre

Medium of Instruction: English. Students can write assignments and TEE in Hindi language also.

Programme Details:

Course Code	Title of the Course	Credits
BLI 221	Library, Information and Society	4
BLI 222	Information Sources and Services	4
BLI 223	Organising and Managing Information	4
BLI 224	ICT Fundamentals	4
BLI 225	Communication Skills	4
BLIE 226	Management of Library and Information Centre	4
BLIE 227	Document Processing Practice	4
BLIE 228	Information Products and Services	4
BLIE 229	ICT in Libraries	4
BLII 230	Internship	4
Total Credits		**40**

Programme Coordinators: Dr. Pawan K Saini, pawan@ignou.ac.in, Ph.011- 29572789

3.8 Bachelor of Arts (Tourism Studies) (BTS)

School of Tourism and Hospitality Services Management (SOTHSM)

BTS is a 3-year Degree Programme. The programme is of 96 credits. The BTS Programme is designed for those students who are interested in pursuing a career in travel and tourism sector at different level. The Programme is aimed at familiarizing you with varied aspects of Tourism, creating awareness about tourism, imparting basic training in organizing Tourism services and opening career opportunities. The programme will be of use to those, who are interested in employment (direct or indirect in Tourism Industry), intend to make career in Tourism Industry, are providing tourism related services through own enterprises or planning to become such entrepreneur. The programme is also useful for those who are associated with tourism awareness programmes/research and would like to update their knowledge and skills in the field of travel and tourism.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year		32 Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
BSHF101	Foundation Course in Humanities & Social Sciences	8
	OR	
BHC 11 BHC 12	Basic of Event Management *(Credit 4) And Event Planning *(Credit 4)	(4+4) = 8
BEGF 101	Foundation Course in English	4
	OR	
BHC 13	Event Coordination and Control*	4
(Choose any one of the following)		
FEG 2	Foundation Course in English-2	4
BHDF 101	Foundation Course in Hindi	4
BTMS 185	Airport Handling	4
II Year		32 Credits
TS 4	Indian Culture: Perspective for Tourism	8
TS 5	Ecology, Environment and Tourism	8
FST 1	Foundation Course in Science and Technology	8
	OR	
CIT 1 CIT 2	Fundamental of Computer System* And Introduction To Information Technology*	(4+4) =8
PTS 1	Project on Indian Culture, Environment and Tourism	8
III Year		32 Credits
TS 3	Management in Tourism	8
TS 6	Tourism Marketing	8
TS 7	Human Resource Development	8
PTS 2	Project on Tourism Marketing	4
CIT 3	Web based Technology & Multimedia Application*	4
	OR	
BHDA 101	Samachar Patra aur Feature Lekhan (Hindi)	4

Note: * Courses are available only English Mediium

Programme Coordinator: Dr. Arvind Kumar Dubey, arvindkrdubey@ignou.ac.in, Ph. 011- 29571754

3.9 Bachelor of Arts (Facility and Services Management) (BAFSM)
School of Tourism and Hospitality Services Management (SOTHSM)

Description: Bachelor of Arts in Facility and Services Management is India's first-of-its-kind 3 year Degree programme that will prepare you for careers in Facility Services Management.
Facility Services Management / Facility Management is a profession that consists of multiple disciplines to ensure functionality, comfort, safety, and efficiency of the built environment by integrating people, place, process, and technology. The global facility management market is projected to grow from $1,260.36 billion in 2022 to $1,856.44 billion by 2029, at a CAGR of 5.7% in the forecast period. International Facility Management Association (IFMA), India Chapter mentions that Facility Management is practiced by 25 million people around the world. The Facility Management industry is growing at a rapid pace and the roles of Facility Managers are broadening to encompass more responsibilities - right from leasing, budgeting to maintaining of property and equipment.

This programme of BAFSM is a job-oriented programme, designed to acquaint the learner with the basic knowledge and skill set required to begin their career inthe Facility Management Industry. Job opportunities in Facility Management range from Property management (real estate and residence) to service apartments, malls, monuments, health facilities, sports facilities as well as airport and other area of supporting services.
(Modular approach with multiple entries and exits as per NEP)

Eligibility: 10+2 or equivalent from recognized Board
Medium of Instruction: English
Programme Details:

Course Code	Title oftheCourse	Credits
Semester I		
BEGAE 182	English Communication Skills	4
BFO 001	Basics of Management	6
BFO 002	Building Services and Maintenance-I	6
BFO 003	Basics of Facility Management	6
Semester II		
BEGLA 136	English at the Workplace	6
BEVAE 181	Environmental Studies	4
BFO 004	Building Services and Maintenance-II	6
BFO 005	Fire Safety in Facilities	6
Semester III		
CIT 001	Fundamentals of Computer Systems	4
BFO 006	Professional Ethics	6
BFO 007	Safety and Security in Facilities	6
BFO 008	Managing Housekeeping Services	6
Semester IV		
BFO 009	Human Resource Management	6
BFO 010	Hygiene, Sanitation and Waste Management	6
CIT 002	Introduction to Information Technology	4
BFO 011	Managing Facilities-I (Catering Facilities)	6
Semester V		
BFO 012	Basic Accounts and Finance	6
BFO 013	Material Management	4
BFO 014	Practices and Applications of Facility Management-I	6
BFO 015	Managing Facilities-II (Accommodation Facilities)	6
Semester VI		

BFO 016	Emergency Preparedness	4
BFO 017	Practices and Applications of Facility Management-II	6
BFO 018	Entrepreneurship in Small and Medium Business	6
BFOP 001	Dissertation	6
Total Credits		**132**

Programme Coordinators: Dr. Jatashankar R. Tewari, jstewari@ignou.ac.in, Ph. 011-29571751/29571752
Dr. Paramita Suklabaidya, paramitaz@ignou.ac.in, Ph. 011-29571751/29571752

3.10 Bachelor of Social Work (BSWG)

School of Social Work (SOSW)

The Bachelor Degree Programme in Social Work (BSWG) is meant for people who are interested in providing professional assistance to people in need. Persons with professional training/degree in Social Work generally work in socially relevant areas such as health care, community development, education, industry, counselling, family, correction, social defense, women, children, disability etc. With globalization, market economy and liberalization, new concerns and human problems are emerging which needs to be addressed. This programme will be particularly useful to people employed at middle and lower levels with NGOs. It will also be useful to fresh candidates who may like to work in social and social welfare sectors.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title oftheCourse	Credits
Semester I		
BHDLA 135 OR BEGLA 135	Hindi Bhasha: Vivid Prayog OR English in Daily Life	6 OR 6
BSW 121	Professional Social Work and its Values	6
BSWL 104*	Social Work Practicum – IV	10
Semester II		
BSW 122	Society, Social Institutions and Social Problems	6
BSW 123	Community Organisation and Communication	6
BSWL 105*	Social Work Practicum – V	10
Semester III		
BSW 124	Human Growth, Behaviour and Counselling	6
BSW 125	Social Case Work and Social Group Work	6
BSWL 106*	Social Work Practicum – VI	10
Semester IV		
BSW 126	Social Work in Family Setting	6
BSW 127	Public Health and HIV/AIDS	6
BSWL 107*	Social Work Practicum – VII	10
Semester V		
BSW 128	Social Policy and Social Development	6
BSW 129	Research Methods in Social Work	6
BSWL 108*	Social Work Practicum – VIII	10
Semester VI		
BSW 130	Prevention of Substance Abuse	6
BSW 131	Social Welfare Administration and Social Action	6

BSWL 109*	Social Work Practicum – IX	10
Total Credits		**132**

* These courses are practical for first, second, third, fourth, fifth and sixth semesters of BSWG respectively. Successful completion of practicals in first semester is a necessary condition for taking up practical for the second semester. Similarly, successful completion of practical in second semester is a necessary condition for taking up practical for the third semester and so on.

Programme Coordinator: Dr. Sayantani Guin, bswinfo@ignou.ac.in, Ph. 011-29571697

3.11 Bachelor of Business Administration (Retailing) (BBARIL)
School of Management Studies (SOMS)

The Programme is of 132 credits comprising of all compulsory courses with an Internship and On the Job Training in the first,second and third year respectively.The programme is offered with modular approach as given below:

a) First Year—Diploma in Retailing (DIRIL)
b) Second Year—Advanced Diploma in Retailing (ADIR)
c) Third Year— Bachelor of Business Administration (Retailing)(BBARIL)
d) Three months internship in the first year and OJT subsequently in the 2nd and 3rd year.
e) A Viva Voce after submission of the Work-Book for BRLP101, BRLP102 and BRLP103)
f) DIR & ADIR are only exit points.
g) Programme will be offered once in July every year.

Eligibility:

(i) Category A–Direct Entry

(a) 10+2 /equivalent.
(b) University provides reservation of seats as per Government of India rules.

(ii) Category B – Sponsored Admission

The sponsor is allowed to nominate employees, who have passed 10+2/equivalent, from their Retail Organization. The sponsor will submit application form of the candidate nominated with the Programme fee through a Demand Draft drawn in favour of IGNOU payable at New Delhi.

Medium of Instruction: English

Programme Details:

Diploma in Retailing (DIRIL) (Ist Year)

Course Code	Title of the Course	Credits
Semester-I		
BCOE 141	Principles of Marketing	6
BEGAE 182	English Communication Skills	4
BRL 101	Overview of Retailing	4
BRL 102	Introduction to Retail Marketing	4
BRL 103	Store Operations	4
Semester-II		
BRL 104	Retail Management Perspectives and Communication	6
BRLP 101	Internship,Work Book and Viva-Voce	16

Advanced Diploma in Retailing (ADIR) (IInd Year)

Course Code	Title of the Course	Credits
Semester-III		
BEVAE 181	Environmental Studies	4
BRL 105	Customer Service Management	6
BRL 106	Managing Human Resources	4
BRL 107	Buying and Merchandising-I	4
BRL 108	Retail Operations and Store Management	4
Semester-IV		
BRL 109	Customer Value Management	6
BRL 110	IT Application in Retail	4
BRLP 102	On the Job Training, Work Book and Viva-Voce	12

BBA (Retailing) (BBARIL) (IIIrd Year)

Course Code	Title of the Course	Credits
Semester-V		
BCOS 185	Entrepreneurship	4
BRLP 111	Retails Consumer Behavior	6
BRL 112	Buying and Merchandising-II	4
BRL 113	Business Ethics	4
BRL 114	Visual Merchandising and Store Planning	4
Semester-VI		
BCOS 184	E-Commerce	4
BRL 115	Retail Supply Chain Management	6
BRLP 103	On the Job Training, Workbook and Viva-Voce	12

Programme Coordinators: Prof. Nawal Kishor, SOMS, IGNOU, Maidan Garhi, New Delhi-110068, nkishor@ignou.ac.in, Ph: 011-29573026

Dr. N. Rajendra Prasad, SOMS, IGNOU, Maidan Garhi, New Delhi-110068, rajendraparasad@ignou.ac.in, Ph: 011-29573036

3.12 Bachelor of Arts (Gender Studies) (BAGS)
School of Gender & Development Studies (SOGDS)

About the Programme :

B A (Gender Studies) will provide conceptual understanding of gender as well as expose learners to gender nuances in other disciplines and build multi-disciplinary perspectives with respect to gender. This will make the learner equipped to understand and engage with interwoven issues on gender.

Programme Structure:

- Total Credits for Six Semesters is 120 Credits.
- Each Semester consists of 20 Credits.
- The programme draws upon following types of courses :

1. Core courses
2. Discipline Specific Courses
3. Generic Elective (GE)
4. Ability Enhancement Compulsory Courses (AECC)
5. Skill Enhancement Courses (SEC) and
6. Modern Indian Languages (MIL) .

Core Courses & General Electives:

Courses offered by the School within different programmes / as an independent course. (Gender Sensitization: Society and Culture, Diploma in Women's Empowerment and Development, Gender in Law ; Gender and Science)

Other category of Courses have been adopted from BA General offered by the University within the disciplines of:

- English, Hindi, Sanskrit (MIL) & (SEC) (AECC)
- Psychology (SEC) & (GE)
- Environmental Science (AECC)
- Management (SEC)
- Sociology (SEC)

Learner Support System:

- Self Learning Material
- MOOCs
- Videos and Discussion Forum
- Direct Guidance and Interaction with Course Coordinators and Counsellors
- Regular Interactive Web Counseling/ Radio Counseling and Tele Conference Sessions

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
Semester I			
BEGAE182/ BHDAE 182	English Communication Skills/ Hindi Bhasha aur Sanpreshan	Theory/Compulsory	4
BEGLA 135/ BHDLA 135	English in Daily Life/Hindi Bhasha: Vividh Prayog	Theory/Compulsory	6
BGDG 172	Gender Sensitization: Society and Culture	Theory/Compulsory	6
BWEF 002	Gender Training Perspectives	Theory/Compulsory	4
Semester II			
BEVAE 181	Environmental Studies	Theory/Compulsory	4
BEGLA136/ BHDLA 136	English at workplace/ Hindi Bhasha: Lekhan Kaushal	Compulsory	6
BGS 02	Gender Science Technology and Society	Theory/Compulsory	6
BGS 11	Understanding Gender and Law	Theory/Compulsory	4
Semester III			
BPCS 183	Emotional Intelligence		4
BEGLA137/ BHDLA 137/ BSKLA 135	Language through Literature/ Hindi Bhasha:Sampreshan Kaushal/Sanskrit Bhasha aur Sahitya	Theory/Compulsory	6
BGS 13	Gender and Governance	Theory/Compulsory	6
BGS 005	Issues of Gender and Deveolopment	Theory/Compulsory	4
Semester IV			
BPCS 186/ BPAS 186	Managing Stress/Stress and Time Management	Theory/Compulsory	4
BEGLA 138/ BHDLA 138	Reading and Speaking Skills/ Hindi Sahitya: Vividh Vidhaya	Theory/Compulsory	6
BGS 12	Gender Based Violence	Theory/Compulsory	6
BWEE 6	Organization and Leadership	Theory/Compulsory	4
Semester V			

BEGS 183/ BCOS 183	Writing and Study Skills/Computer Application in Business	Theory/Compulsory	4
BPCG 172	Youth, Gender and Identity	Theory/Compulsory	6
BGS 03	Socio-Political Dimensions of Gender and Science	Theory/Compulsory	6
BWEE 7	Work and Entrepreneurship	Theory/Compulsory	4
Semester VI			
BSOS 184	Techniques of Ethnographic Film Making	Theory/Compulsory	4
BPCG 176	Psychology of Gender	Theory/Compulsory	6
BGS 04	Gendered Perspective on Health	Theory/Compulsory	6
BWEE 08	Credit and Finance	Theory/Compulsory	4
Total Credits			**120**

Programme Coordinators: Prof. Himadri Roy, himadriroy@ignou.ac.in, Ph: 011-29571620/1611
Prof. Nilima Srivastava, nilimasrivastav@ignou.ac.in, Ph: 011-29571620/2050

3.13 Bachelor of Arts in Applied Udru (BAAUD)

School of Humanities (SOH)

Objectives (BAAUD): B.A. in Applied Urdu is according to the National Education Policy-2020 which consists of comprehensive, multi-disciplinary and skill-based academic courses. This three year undergraduate Programme aims at developing a commendable level of mastery over Urdu language, very good communication skills in Urdu and English language, considerable familiarity with literature written in Urdu, the way of reading and appreciating literature from different angles and orientations etc. In the entire Programme the courses are divided as Core Courses, Minor Courses, Skill Enhancement Courses, and Common Value added courses. In addition to this, the Programme offered, through different courses, tries to inculcate democratic, multicultural, secular, environmental and gender sensitive values to cater to the modern notions of equity, social justice and merit in all educational endeavors. After compelation of this programme you may get numerous employment opportunities are available in a variety of sectors which includes both private and government sector organizations.

The entire program will have a total of 120 credits. As per IGNOU and NSDC MoU, skill enhancement courses/ Internship/ Apprenticeship will be provided by NSDC wherever possible. The duration of the program will be 03 years (Minimum) and 06 years (Maximum). According to the new education policy, there will also be a provision for multiple entry and exit in this programme.

Eligibility: 10+2 or its equivalent

Medium of Instruction: Urdu

The following Table presents the Courses available for B.A. in Applied Urdu (BAAUD) in each year.

Programme Structure Template for BAAUD

Year	Course codes	Title of the Course	Type of Course	Course Credits	Total Credits
I	BUDC-133	Origin and development of Urdu	Major Core	6	**40 Credits**
	BUDC-131	Prose and Poetic forms in Urdu	Major Core	6	
	BSOC-131 Or BPYC-131	Introduction to Sociology Or Indian Philosophy	Minor	6	
	OULE-005	Principles of Translation	Skill Enhancement course	4	
	BCOS-183	Computer Application in Business	Skill Enhancement course	4	
	BUDS-184	Introduction of Mass Media in Urdu	Skill Enhancement course	4	
	BUDS-186	Study of Electronic Media in Urdu	Skill Enhancement course	4	

	BPSE 141	Gandhi and the Contemporary World	CommonValue-Added Course	6	
II	BUDC-132	Study of Urdu Classical Ghazal	Major Core	6	**40 Credits**
	BUDC-101	Study of Urdu Fiction	Major Core	6	
	BUDC-134	Study of Urdu Nazam	Major Core	6	
	BUDLA-135	Study of Modern Urdu Prose and Poetry	Major Core	6	
	BSOC-132 Or BPYC-134	Sociology of India Or Western Philosophy: Modern	Minor	6	
	BUDS-189	Urdu Essay Writing	Skill Enhancement course	4	
	BEGG-173 Or BEGLA-136	Academic Writing & Composition Or English at the workplace	Skill Enhancement course	6	
III	BUDC-108	Study of Classical Prose	Major Core	6	**40 Credits**
	BUDC-109	Urdu Tanz-o-Mazah	Major Core	6	
	BUDC-102	Study of Urdu Non-Fiction	Major Core	6	
	BUDC-114	Study of Literary Movements	Major Core	6	
	BSOE-145 Or BPYG-172	Religion and Society Or Philosophy of Religion	Minor	6	
	BANE-143 Or BPYG-171	Tribal Cultures of India Or Applied Ethics	Minor	6	
	BCOS-185	Entrepreneurship	Skill Enhancement course	4	

Programme Coordinator: Dr. Liaqat Ali, liaqatali@ignou.ac.in, Ph.No.011-29572766

3.14 अनुप्रयुक्त संस्कृत में स्नातक उपाधि (BAASK)

School of Humanities (SOH)

इस कार्यक्रम का उद्देश्य भारतीय शिक्षा नीति-2020 के अनुसार शिक्षार्थियों को उच्च गुणवत्ता शिक्षा के साथ उनके समग्र विकास तथा बहुआयामी प्रतिभा का विकास करना है। इस कार्यक्रम से संस्कृत के छात्र को मुख्य धारा से जोड़कर आधुनिक समय की आवश्यकता के अनुसार रोजगार के नवीन अवसर उपलब्ध कराना है। अत: इस कार्यक्रम में संस्कृत भाषा, व्याकरण, वेद, दर्शन आदि प्राचीन ज्ञान परंपरा के साथ-साथ वर्तमान समय की आवश्यकता अनुसार गणित, मीडिया, इ-कॉमर्स जैसे कौशल के पाठ्यक्रमों से कौशल विकास पर अधिक बल दिया गया है। यह कार्यक्रम इग्नू एवं NSDC के सह तत्वाधान में संस्कृत संकाय, मानविकी विद्यापीठ द्वारा संचालित होगा। इस पूरे कार्यक्रम में कुल 120 क्रेडिट होंगे। इग्नू और NSDC MoU के अनुसार NSDC द्वारा जहां भी संभव होगा कौशल वृद्धि पाठ्यक्रम/ Internship/ Apprenticeship उपलब्ध कराया जाएगा। कार्यक्रम की अवधि 03 वर्ष (न्यूनतम) और 06 वर्ष (अधिकतम) होगी। इस कार्यक्रम में नई शिक्षा नीति के अनुसार मल्टीपल एंट्री तथा एग्जिट का प्रावधान भी रहेगा।

पात्रता – 12 वीं कक्षा उत्तीर्ण

शिक्षा का माध्यम – हिन्दी

विशेष ध्यातव्यः इस कार्यक्रम में अध्येता को प्रत्येक वर्ष 40 क्रेडिट पढना अपेक्षित है। Minor or Skill Enhancement Courses में विकल्प भी दिया गया है, जो Slash(/) चिन्ह से अंकित है। इन विकल्पों में से किसी एक कोर्स का ही चयन करना है।

Year	Course codes	Title of the Course	Type of Course	Course Credits	Total Credits
I	BSKC-131	संस्कृत पद्यसाहित्य	Core	6	**40 Credits**
	BSKLA-135	संस्कृत भाषा और साहित्य	Core	6	
	BPYC-131/ BSOC-101	भारतीय दर्शन/समाजशास्त्र का परिचय	Minor	6	
	BSKS186/ CBKG-002	अभिनय और पटकथा लेखन/ कालगणनाकी विधियाँ	Skill Enhancement course	4	
	SSB-003/CVG-002	संभाषणम्/ वैदिक अंकगणित	Skill Enhancement course	4	
	BHDS 183	अनुवाद सिद्धांत और प्राविधि	Skill Enhancement course	4	
	BHDS 184	रेडियो लेखन	Skill Enhancement course	4	
	BSKE-143/BHDG-175	संस्कृत परम्परा में दर्शन, धर्म और संस्कृति/ मध्यकालीन भारतीय साहित्य और संस्कृति	Value-Added	6	
II	BSKC-133	संस्कृत नाटक	Core	6	**40 Credits**
	BSKG-180	राष्ट्रीयता और भारतीय साहित्य	Core	6	
	BSKC-132	संस्कृत गद्यसाहित्य	Core	6	
	BSKC-107	भारतीय सामाजिक संस्थान और राज्य व्यवस्था	Core	6	
	BPYC-133/BSOC-102	Logic/ भारतीय समाजशास्त्र-1	Minor	6	
	BESE-141/BHDG-173	ICT in Education/ समाचार और फीचर लेखन	Skill Enhancement course	6	
	BCOS-184	E-Commerce	Skill Enhancement course	4	
III	BSKC-113	सृष्टि मीमांसा और ज्ञान-मीमांसा	Core	6	**40 Credits**
	BSKC-114	संस्कृत व्याकरण	Core	6	
	BSKC-111	वैदिक साहित्य	Core	6	
	BSKE-111	संस्कृत के लिए संगणकीय भाषाविज्ञान	Core	6	
	BPYG-171/BSOE-142	अनुप्रयुक्त नीतिशास्त्र/ भारतीय समाजशास्त्रीय परंपराएँ	Minor	6	

	BPYG-172/BSOE-148	धर्म दर्शन/ सामाजिक स्तरीकरण	Minor	6	
	BCOS-185	Entrepreneurship (उद्यमिता)	Skill Enhancement course	4	

कार्यक्रम संयोजक – डॉ. सोनिया, सहायक आचार्य, संस्कृत, मानविकी विद्यापीठ, इग्नू ,Email- soniya85@ignou.ac.in ,011-29572784

3.15 अनुप्रयुक्त हिंदी में स्नातक उपाधि (BAAHD)

School of Humanities (SOH)

इस कार्यक्रम का उद्देश्य राष्ट्रीय शिक्षा नीति-2020 के अनुरूप विद्यार्थियों को हिंदी की उच्च गुणवत्तायुक्त शिक्षण के साथ साथ उन्हें कौशलयुक्त अनुप्रयुक्त हिंदी एवं अन्य बहुअनुशासनिक विषयों से परिचित एवं दक्ष कराना है। इस कार्यक्रम से हिंदी के छात्रों को आज की आवश्यकता के अनुरूप रोजगार के विविध नए अवसरों को उपलब्ध कराना है। इस कार्यक्रम में हिंदी के परंपरागत साहित्य के साथ-साथ अनुवाद, समाचार पत्र और फीचर लेखन, रेडियोलेखन, टेलीविजनलेखन,गणित और ई-कॉमर्स जैसे कौशल केंद्रित पाठ्यक्रमों से कौशल विकास पर अधिक बल दिया गया है। इस पूरे कार्यक्रम में कुल 120 क्रेडिट होंगे। IGNOU और NSDC MoU के अनुसार NSDC द्वारा जहां भी संभव होगा कौशलवृद्धि पाठ्यक्रम/ Internship/ Apprenticeship उपलब्ध कराया जाएगा। कार्यक्रम की अवधि 03 वर्ष (न्यूनतम) और 06 वर्ष (अधिकतम) होगी। इस कार्यक्रम में राष्ट्रीय शिक्षा नीति के अनुसार मल्टीपलएंट्री तथा एग्जिट का प्रावधान भी रहेगा।

पात्रता – 12 वीं कक्षा उत्तीर्ण

शिक्षा का माध्यम – हिन्दी

Year	Course codes	Title of the Course	Type of Course	Course Credits	Total Credits
I	BHDC 131	हिंदी साहित्य का इतिहास	Major (Core)	6	**40 Credits**
	BHDC 134	हिंदी गद्य साहित्य	Major (Core)	6	
	BPYC-131 OR BSOC-101	Indian Philosophy (भारतीय दर्शन) Or Introduction to Sociology (समाजशास्त्र का परिचय)	Minor Stream	6	
	BHDS 183	अनुवाद सिद्धांत और प्रविधि	Skill Enhancement course	4	
	BHDS 184	रेडियो लेखन	Skill Enhancement course	4	
	CVG 002	वैदिक अंकगणित	Skill Enhancement course	4	
	CBKG 002	कालगणना की विधियाँ	Skill Enhancement course	4	
	BHDG 175 Or BSKE 143 Or BPSE 141	मध्यकालीन भारतीय साहित्य एव संस्कृति Or संस्कृत परम्परा में दर्शन, धर्म और संस्कृति Or Gandhi and the contemporary world	Common Value-Added	6	
II	BHDC 109	हिंदी उपन्यास	Major (Core)	6	
	BHDC 110	हिंदी कहानी	Major (Core)	6	

	BHDC 111	हिंदी नाटक एवं एकांकी	Major (Core)	6	**Credits**
	BHDC 112	हिंदी निबंध और अन्य गद्य विधाएं	Major (Core)	6	
	BPYC 134 Or BSOC 102	Western Philosophy: Modern (पाश्चात्य दर्शन: आधुनिक) Or Sociology of India (भारतीय समाजशास्त्र	Minor Stream	6	
	BHDG 173 Or BHDLA 136 Or BHDLA 135 Or BESE 141 Or BSKE 141 Or BSKC 108	समाचार पत्र और फीचर लेखन Or हिंदी भाषा:लेखन कौशल Or हिंदी भाषा विविध प्रयोग Or ICT in Education Or आयुर्वेद के मूल आधार Or भारतीय पुरालेख शिलालेख और काल	Skill Enhancement course	6	
	BHDS 185 Or BCOS 184 Or BSKS 186	टेलीविजन लेखन Or E-Commerce Or अभिनय और पटकथा लेखन	Skill Enhancement course	4	
III	BHDC 132	मध्यकालीन हिंदी कविता k	Major (Core)	6	**40 Credits**
	BHDC 133	आधुनिक हिंदी कविता	Major (Core)	6	
	BHDC 105	छायावादोत्तर हिंदी कविता	Major (Core)	6	
	BHDC 106 & 107	काव्यशास्त्र	Major (Core)	6	
	BPYG 171 Or BSOE 142	Applied Ethics(अनुप्रयुक्तनीतिशास्त्र) Or Indian Sociological Tradition (भारतीय समाजशास्त्रीय परंपराएँ)	Minor Stream	6	
	BPYG 172 Or BSOE 148	Philosophy of Religion (धर्म दर्शन) Or Social Stratification (सामाजिक स्तरीकरण)	Minor Stream	6	
	BCOS 185	Entrepreneurship (उद्यमिता)	Skill Enhancement course	4	
	*Wherever possible SkillEnhancement /Internship/Apprenticeship courses will be offered by NSDC as per IGNOU & NSDC MOU.				

कार्यक्रम संयोजक: डॉ. सूरज कुमार ,सह आचार्य, हिंदी, मानविकी संकाय, surajkumar@ignou.ac.in

3.16 Bachelor of Arts (Vocational Studies) Tourism Management (BAVTM)

School of Tourism and Hospitality Services Management (SOTHSM)

The University offers Bachelor Degree Programme in Vocational Studies in Tourism Management. The Programme has been developed by the School of Tourism and Hospitality Services Management.

Objectives:

The Programme seeks to provide an opportunity to large segment of the population including the disadvantaged to pursue a programme on tourism and travel. The programme is for creating a dedicated and skilled workforce in the Travel and Tourism Sector. The people working in the tourism sector, self-employed, other adults who wish to upgrade their educational qualification and knowledge in the tourism sector will be benefitted with this programme. The programme will provide University level education in new fields of knowledge and niche areas which fulfil the demands of employment and economy of the country.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English and Hindi

The B.A. (Voc) Tourism Management Programme is of 132 credits spread over six semesters (Three years) with study load worth 22 credits in each semester. In each semester, the students have to choose 4 courses in all from different categories of courses. While the courses under CC, DSE and GE Categories are of 6 credits each, the courses under AEC and SEC are of 4 credits each. Therefore, the study load in each semester will come out to 22 credits. The following Table presents the CODES of Courses available as option in each semester from different categories of courses with credit load:

Programme Structure Template for B.A. (Voc) Tourism Management Programme

Semester	CORE COURSE (12)	Discipline Specific Elective DSE (4)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (2)	Total Credits per Semester
I	**Any One:** BHDLA 135 BEGLA 135 BUDLA 135 BSKLA 135 BTMC-131 BTMC-132		BEVAE 181			**22 Credits**
II	**Any One:** BHDLA 136 BEGLA 136 BTMC -133 BTMC -134		BEGAE 182 or BHDAE 182			**22 Credits**
III	**Any one:** BHDLA 137 BEGLA 137 BTMC -135 BTMC -136			BCOS-183		**22 Credits**
IV	**Any One**: BHDLA138 BEGLA138 BTMC -137 BTMC -138			BCOS -184		**22 Credits**
V		BTME-141 BTME-143		BTMS-185	BTMG-171	**22 Credits**

VI		BTMP-142 BTME-144		BEGS-186	BTMG-172	**22 Credits**
Total	**72 credits**	**24 credits**	**8 credits**	**16 credits**	**12 credits**	**132 Credits**

COURSES ON OFFER FOR B.A. (VOC) TOURISM MANAGEMENT PROGRAMME

The detailed nomenclature and number of credits for different courses available under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] are given in the following tables:

CORE COURSES

Course Code	Title of the Course	No. of Credits
BTMC-131	History of Tourism – I	6
BTMC-132	Fundamentals of Management	6
BTMC-133	History of Tourism – II	6
BTMC-134	Entrepreneurship and Small Business	6
BTMC-135	Concept and Impacts of Tourism	6
BTMC-136	Tourism Marketing	6
BTMC-137	Profile of Modern Tourism	6
BTMC-138	Managerial Accounting and Finance in Tourism	6

DISCIPLINE SPECIFIC ELECTIVE COURSE

Course Code	Title of the Course	No. of Credits
BTME-141	Tourism Undertaking	6
BTMP-142	Project	6
BTME-143	Procedure and Operations in the Tourism Business	6
BTME-144	Globalization	6

SKILL ENHANCEMNET COURSES

Course Code	Title of the Course	No. of Credits
BCOS-183	Computer Applications in Business	4
BCOS-184	E-Commerce	4
BTMS-185	Airport Handling	4
BEGS-186	Business Communication	4

GENERIC ELECTIVE

Course Code	Title of the Course	No. of Credits
BTMG-171	Culture in Indian Subcontinent I	6
BTMG-172	Culture in Indian Subcontinent II	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Environmental Studies

Course Code	Title of the Course	No. of Credits
BEVAE 181	Environmental Studies	4

English

Course Code	Title of the Course	No. of Credits
BEGAE 182	English Communication Skills	4

Hindi

Course Code	Title of the Course	No of Credits
BHDAE 182	हिंदी भाषा और संप्रेषण	4

LANGUAGE COURSES

Course Code	Title of the Course	No. of Credits
BEGLA-135	English In Daily Life	6
BEGLA-136	English At The Work Place	6
BEGLA-137	Language Through Literature	6
BEGLA-138	Reading and Speaking Skills	6

Hindi

BHDLA 135	हिंदी भाषा : विविध प्रयोग	6
BHDLA 136	हिंदी भाषा : लेखन कौशल	6
BHDLA 137	हिंदी भाषा : संप्रेषण कौशल	6
BHDLA 138	हिंदी भाषा : विविध विधाएँ	6

Urdu

BUDLA 135	Study of Modern Urdu Prose and Poetry	6

Sanskrit

BSKLA 135	Sanskrit	6

Programme Coordinator: Dr. Arvind Kumar Dubey, arvindkrdubey@ignou.ac.in, Ph. 011- 29571754

3.17 Bachelor of Arts (Vocational Studies) Micro Small and Medium Enterprises (BAVMSME)

School of Vocational Education and Training (SOVET)

The University offers Bachelor Degree Programme in Vocational Studies in Micro Small and Medium Enterprises. The Programme has been developed by the School of Vocational Education and Training.

Objectives:

B.A. (VS) Micro Small and Medium Enterprises programme is a Multi-disciplinary programme which caters to the present needs of budding entrepreneurs and aids in developing knowledge and skills to establish a business venture. The programme will create opportunities for unskilled workers and will also enhance skills as per industry needs. The programme will provide University level education in new fields of knowledge and entrepreneurial areas which would fulfill the demands of starting new businesses vis-à-vis employment generation and add towards the economy of the country.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

The B.A. (VS) Micro Small and Medium Enterprises programme is 132 credits spread over six semesters (three years) with study load of 22 credits (four courses) in each semester. The following Table presents the CODES of Courses under different categories of courses along with the credit load:

Programme Structure Template for B.A. (Voc) Micro Small and Medium Enterprises programme

Semester	CORE COURSE (12)	Discipline Specific Elective DSE (4)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (2)	Total Credits per Semester
I	BEGLA -136 BTMC-134 BECC-101		BEVAE- 181			**22 Credits**
II	BCOLA -138 BEGLA-135 BCOC-131		BEGAE- 182 OR BHDAE -182 OR MIL			**22 Credits**
III	BERC-131 BCOC -132 BCOC- 133			BPCS -186		**22 Credits**
IV	BERC-132 BCOE -141			ECO- 13	BERGP - 171	**22 Credits**
V	BERC-133	BERE-141 BERE-142		BPAS-184		**22 Credits**
VI		BERE-143 BERE-144		BCOS-184 BCOS-183	BERG-172	**22 Credits**
Total	**72 credits**	**24 credits**	**8 credits**	**16 credits**	**12 credits**	**132 Credits**

Courses on Offer for B.A. (VS) Micro Small and Medium Enterprises programme

The detailed nomenclature and number of credits for different courses available under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] are given in the following tables:

CORE COURSES

Course Code	Title of the Course	No. of Credits
BEGLA -136	English at work place	6
BECC-101	Entrepreneurship and Small Business	6
BTMC-134	Introductory Microeconomics	6
BCOLA-138	Business Communication	6
BEGLA -135	English in Daily Life	6

BCOC-131	Financial Accounting	6
BERC-131	CSR Projects and Programmes:	6
BCOC -132	Business Organization and Management:	6
BCOC- 133	Business Law	6
BERC-132	IPR for MSME'S and STARTUPS	6
BCOE -141	Principals of Marketing	6
BERC-133	MSMEs and Rural India	6

DISCIPLINE SPECIFIC ELECTIVE COURSE

Course Code	Title of the Course	No. of Credits
BERE-141	Institutional Support to MSMEs	6
BERE-142	Documentation for MSMEs	6
BERE-143	Traditional & Rural Enterprise	6
BERE-144	Entrepreneurial Sectors	6

SKILL ENHANCEMNET COURSES

Course Code	Title of the Course	No. of Credits
BPCS -186	Managing Stress	4
ECO- 13	Business Environment	4
BPAS-184	Logistics Management	4
BCOS-184/ BCOS 183	E-commerce/ Computer Application in Business	4

GENERIC ELECTIVE

Course Code	Title of the Course	No. of Credits
BERGP - 171	Project	6
BERG-172	Human Resource Management and Industrial Relations In MSMEs	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Environmental Studies

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	4

English

Course Code	Title of the Course	No of Credits
BEGAE 182	English Communication Skills	4

Hindi

Course Code	Title of the Course	No of Credits
BHDAE 182	हिंदी भाषा और संप्रेषण	4

Programme Coordinators: Dr. Rachna Agarwal, rachna_agarwal@ignou.ac.in, Ph. 011- 29571646/47/41
Dr.Geetika S Johry, geetikajohry@ignou.ac.in

4 BACHELOR'S (HONOURS) DEGREE PROGRAMMES

The Bachelor's (Honours) Degree Programme in the following Disciplines:

1) Economics
2) History
3) Political science
4) Psychology
5) Public administration
6) Sociology
7) Anthropology
8) Biochemistry
9) Hindustani Music
10) Hindi
11) Sanskrit
12) Urdu
13) English

Objectives: With a substantial number of courses drawn from a single discipline, and a few interdisciplinary and skill-based elective courses, the Bachelors Honours programmes are designed to give an in-depth knowledge in a discipline while allowing for exposure to subjects beyond the discipline. The Honours programmes have the following objectives:

1. Introduce the learner to the main themes and topics in a discipline of humanities, social sciences and sciences with core and elective courses.

2. Facilitate the learners to work towards ability and skill enhancement through exposure to appropriate courses.

3. Introduce learners to reading and writing skills through assignments and exercises of such kind at an undergraduate level.
4. Expose the learners to the importance of interdisciplinary by enabling them to offer courses outside their disciplines.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English and Hindi

To earn BA (Honours) Degree in a Discipline, a learner has to complete courses worth 148 credits in minimum six semesters (three years). The Honours programmes have a mix of following categories of courses:

a) Core Courses (CC)

b) Discipline Specific Electives (DSE)

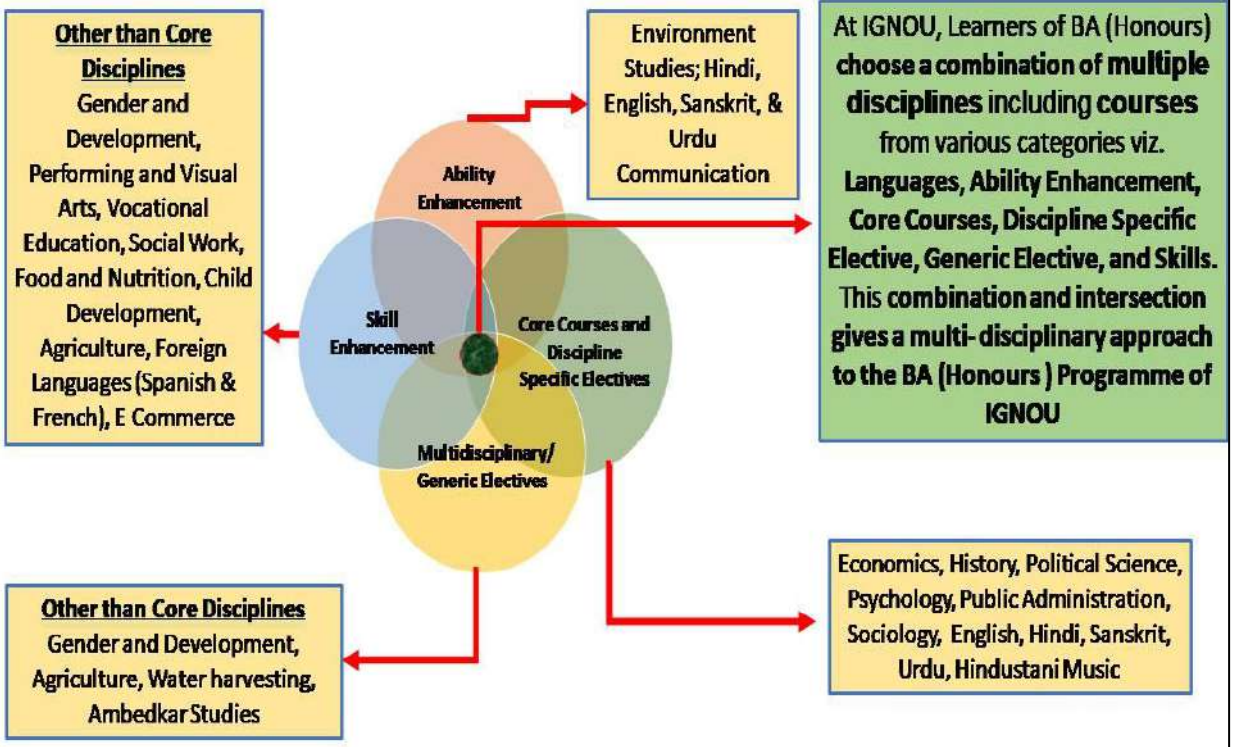
c) Ability Enhancement Compulsory Courses (AECC)

d) Skill Enhancement Courses (SEC)

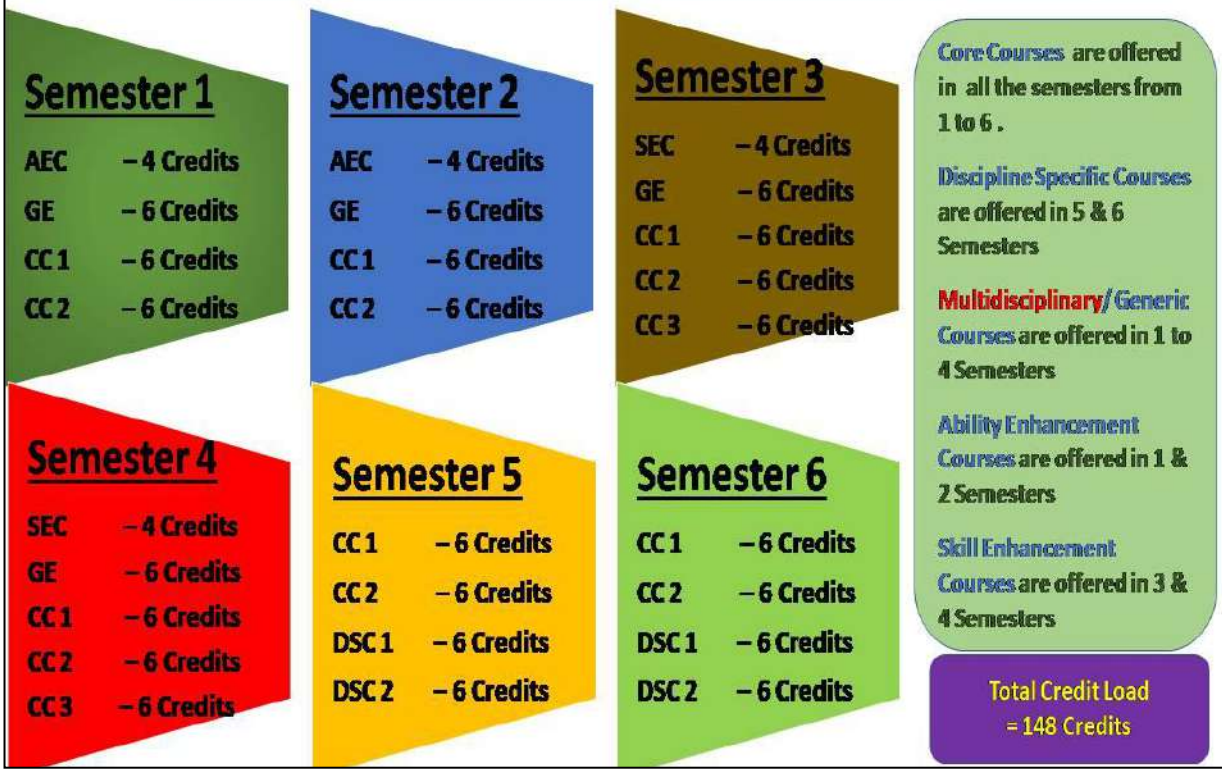
e) Generic Electives (GE)

The University follows the credit system for offering all its programmes. One credit is equal to 30 hours of learners study time. To earn Bachelor's Honours Degree, a learner has to complete 148 credits in minimum six semesters. The study load of the Honours programmes vary from semester to semester. Students have to complete 22 credits each in first and second semesters; 28 credits each in third and fourth semesters; and 24 credits each in fifth and sixth semesters. The distribution of different types of courses across the six semesters and their credit weightage is given in the Programme Structure Template below:

Multi – Disciplinary Approach of BA (Honours) Programmes



Semester-wise Details of BA (Honours) Programme



Programme Structure Template for B.A. (Honours) Programme

Semester	CORE COURSE (14) (6 x14 - 84 Cr .)	Discipline Specific Elective DSE (4) (6x4=24Cr)	Ability Enhancement Compulsory Course (AECC) (2) (4x2=8Cr)	Skill Enhancement Course (SEC) (2) (4x2 =8Cr)	Generic Elective GE (2) (6x4 =24 Cr)	Total Credits per Semester
I	C 1		Environmental Studies		GE-1	**22 Credits**
	C 2					
II	C 3		English Communication Skills or हिंदी भाषा और संप्रेषण		GE-2	**22 Credits**
	C 4					
III	C 5			SEC-1	GE-3	**28 Credits**
	C 6					
	C 7					
IV	C 8			SEC-2	GE-4	**28 Credits**
	C 9					
	C 10					
V	C 11	DSE-1				**24 Credits**
	C 12	DSE-2				
VI	C 13	DSE-3				**24 Credits**
	C 14	DSE-4***				
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

*CCs, DSEs and GEs are six credit courses.

** All Core Courses of Psychology will have either Practical component worth 2 credits (4 Credits Theory and 2 Credits Practical) or Tutorials worth 2 credits (4 Credits theory and 2 Credits Tutorials). Wherever there is a practical, there will be no tutorial and vice-versa.

***Some Honours programmes have a Dissertation or project work as one of the Discipline Specific electives in the sixth semester.

DISCIPLINE-WISE LIST OF COURSES FOR BA (HONOURS) PROGRAMME

The list of courses available under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] is given in the following tables:

CORE COURSES

Economics

Course Code	Title of the Course	No. of Credits
BECC-101	Introductory Microeconomics	6
BECC-102	Mathematical Methods for Economics I	6
BECC 103	Introductory Macroeconomics	6
BECC 104	Mathematical Methods for Economics II	6
BECC 105	Intermediate Microeconomics I	6
BECC 106	Intermediate Macroeconomics I	6
BECC 107	Statistical Methods for Economics	6

BECC 108	Intermediate Microeconomics II	6
BECC 109	Intermediate Macroeconomics II	6
BECC 110	Introductory Econometrics	6
BECC 111	Indian Economy I	6
BECC 112	Development Economics I	6
BECC 113	Indian Economy II	6
BECC 114	Development Economics II	6

History

CourseCode	Title of the Course	No. ofCredits
BHIC 101	History of India –I	6
BHIC 102	Social Formations and Cultural Patterns of the Ancient World	6
BHIC 103	History of India –II	6
BHIC 104	Social Formations and Cultural Patterns of the Medieval World	6
BHIC 105	History of India –III (*c.* 750 – 1206)	6
BHIC 106	Rise of the Modern West – I	6
BHIC 107	History of India – IV (*c.* 1206 – 1550)	6
BHIC 108	Rise of the Modern West – II	6
BHIC 109	History of India –V (*c.* 1550 – 1605)	6
BHIC 110	History of India –VI (*c.* 1750 – 1857)	6
BHIC 111	History of Modern Europe - I (*c.* 1780 - 1939)	6
BHIC 112	History of India –VII (*c.* 1605 – 1750)	6
BHIC 113	History of India –VIII (*c.* 1857 – 1950)	6
BHIC 114	History of Modern Europe -II (*c.* 1780 – 1939)	6

Political Science

CourseCode	Title of the Course	No. ofCredits
BPAC 101	Perspectives on Public Administration	6
BPAC 108	Public Policy and Administration in India	6
BPSC 101	Understanding Political Theory	6
BPSC 102	Constitutional Government and Democracy in India	6
BPSC 103	Political Theory – Concepts and Debates	6
BPSC 104	Political Process in India	6
BPSC 105	Introduction to Comparative Government and Politics	6
BPSC 107	Perspectives on International Relations and World History	6
BPSC 109	Political Processes and Institutions in Comparative Perspective	6
BPSC 110	Global Politics	6
BPSC 111	Classical Political Philosophy	6
BPSC 112	Indian Political Thought-I	6
BPSC 113	Modern Political Philosophy	6
BPSC 114	Indian Political Thought-II	6

Psychology

Course Code	Title of the Course	No. of Credits
BPCC 101	Introduction to Psychology	6 (4 Theory +2 Practical)
BPCC 102	Biopsychology	6 (4 Theory +2 Tutorial)
BPCC 103	Psychology of Individual Differences	6 (4 Theory +2 Practical)
BPCC 104	Statistical Methods for Psychological Research- I	6 (4 Theory +2 Tutorial)
BPCC 105	Psychological Research	6 (4 Theory +2 Practical)
BPCC 106	Development of Psychological Thought	6 (4 Theory +2 Tutorial)
BPCC 107	Social Psychology	6 (4 Theory +2 Tutorial)
BPCC 108	Statistical Methods for Psychological Research - II	6 (4 Theory +2 Tutorial)
BPCC 109	Developmental Psychology	6 (4 Theory +2 Tutorial)
BPCC 110	Applied Social Psychology	6 (4 Theory +2 Practical)
BPCC 111	Understanding Psychological Disorders	6 (4 Theory +2 Tutorial)
BPCC 112	Organizational Behaviour	6 (4 Theory +2 Practical)
BPCC 113	Understanding and Dealing with Psychological Disorders	6 (4 Theory +2 Tutorial)
BPCC 114	Counselling Psychology	6 (4 Theory +2 Practical)

Public Administration

Course Code	Title of the Course	No. of Credits
BPAC 101	Perspectives on Public Administration	6
BPAC 102	Administrative Thinkers	6
BPAC 103	Administrative System at Union Level	6
BPAC 104	Administrative System at State and District Levels	6
BPAC 105	Personnel Administration	6
BPAC 106	Understanding Public Policy	6
BPAC 107	Comparative Public Administration	6
BPAC 108	Public Policy and Administration in India	6
BPAC 109	Public Systems Management	6
BPAC 110	Urban Local Governance	6
BPAC 111	Public Finance and Administration	6
BPAC 112	Rural Local Governance	6
BPAC 113	Development Administration	6
BPAC 114	Contemporary Issues and Concerns in Indian Administration	6

Sociology

CourseCode	Title of the Course	No. of Credits
BSOC101	Introduction to Sociology I	6
BSOC102	Sociology of India – I	6
BSOC103	Introduction to Sociology II	6
BSOC104	Sociology of India - II	6
BSOC105	Political Sociology	6
BSOC106	Sociology of Religion	6
BSOC107	Sociology of Gender	6
BSOC108	Economic Sociology	6
BSOC109	Sociology of Kinship	6
BSOC110	Social Stratification	6
BSOC111	Sociological Thinkers -I	6
BSOC112	Sociological Research Methods -I	6

BSOC113	Sociological Thinkers -II	6
BSOC114	Sociological Research Methods -II	6

DISCIPLINE SPECIFIC ELECTIVES

Economics

BECE 141	Economics of Health and Education	6
BECE 142	Applied Econometrics	6
BECE 143	Environmental Economics	6
BECE 144	Financial Economics	6

History

BHIE 141	History of China (C. 1840 – 1978)	6
BHIE 142	History of Modern East Asia: Japan (C. 1868 – 1945)	6
BHIE 143	History of Environment	6
BHIE 144	Traditions of History Writing in India	6
BHIE 145	Some aspects of European History: (C. 1789 – 1945)	6

Political Science

BPSE 141	Gandhi and the Contemporary World	6
BPSE-142	India's Foreign Policy in a Globalising World	6
BPSE 143	State Politics in India	6
BPSE 144	Introduction to South Asia	6
BPSE 145	Democracy and Development in Northeast India	6
BPSE 146	Conflict Resolution and Peace Building	6

Public Administration

BPAE 141	Right to Information	6
BPAE-142	Organizational Behaviour	6
BPAE 143	Administrative System in BRICS	6
BPAE 144	Social Policies and Administration	6

Psychology

BPCE 141	Positive Psychology	6
BPCE 142	Forensic Psychology	6
BPCE 143	Environmental Psychology	6
BPCE 144	Dissertation	6

Sociology

BSOE 141	Urban Sociology	6
BSOE 142	Indian Sociological Traditions	6
BSOE 143	Environmental Sociology	6
BSOE 144	Reading Ethnographies	6
BANE 143	Tribal Cultures of India	6
BANE 144	Visual Anthropology	6

SKILL ENHANCEMENT COURSES

Anthropology

Course Code	Title of the Course	No of Credits
BANS 183	Tourism Anthropology	4
BANS 184	Public Health and Epidemiology	4

Economics

Course Code	Title of the Course	No of Credits
BECS184	Data Analysis	4

Psychology

BPCS183	Emotional Intelligence	4
BPCS184	School Psychology	4
BPCS185	Developing Emotional Competence	4
BPCS186	Managing Stress	4
BPCS187	Managing Human Resources	4
BPCS188	Application of Social Psychology	4

Public Administration

BPAS 184	Logistics Management	4
BPAS 186	Stress and Time Management	4

Sociology

BSOS 184	Techniques of Ethnographic Film Making	4
BSOS 185	Society through the Visual	4

Hindi

BHDS 183	अनुवाद सिद्धांत और प्रविधि	4
BHDS 184	रेडियो लेखन	4

English

BEGS 183	Writing And Study Skills	4
BEGS 185	English Language Teaching	4
BEGS 186	Business Communication	4

Commerce

BCOS183	Computer Application in Business	4
BCOS184	E-Commerce	4
BCOS185	Entrepreneurship	4
BCOS186	Personal Selling and Salesmanship	4

Course Code	Title of the Course	
BCHS 183	Laboratory Management Skills	4

Course Code	Title of the Course	
ONR 002	Basics of Hydrology	4

Course Code	Title of the Course	
BAPI 002	Inspection and Certification of Organic Produce	4
BAPI 003	Economics and Marketing of Organic Produce	4

Course Code	Title of the Course	
BFDI 073	Introduction to Fashion Industry	4

Course Code	Title of the Course	
BSLS 183	Elementary Spanish	4

Course Code	Title of the Course	
BFLS 183	Elementary French	4

GENERIC ELECTIVES

Gender and Development

Course Code	Title of the Course	No of Credits
BGDG 172	Gender Sensitization: Society and Culture	6

Water Harvesting

Course Code	Title of the Course	No of Credits
ONR 003	Water Harvesting, Conservation and Utilization	6

Psychology

BPCG 171	General Psychology	6
BPCG 172	Youth, Gender and Identity	6
BPCG 173	Psychology for Health and Well-being	6
BPCG 174	Psychology and Media	6
BPCG 175	Psychology for Living	6
BPCG 176	Psychology of Gender	6

Public Administration

BPAG 171	Disaster Management	6
BPAG 172	Governance: Issues and Challenges	6
BPAG 173	E-Governance	6
BPAG 174	Sustainable Development	6

Sociology

BSOG 171	Indian Society: Images and Realities	6
BSOG 173	Rethinking Development	6
BSOG 176	Economy and Society	6

Hindi

BHDG 173	समाचार पत्र और फीचर लेखन	6

Sanskrit

BSKG 173	आधार सस्कृत	6

English

BEGG 171	Media and Communication Skills	6
BEGG 172	Language and Linguistics	6
BEGG 173	Academic Writing & Composition	6
BEGG 174	Creative Writing	6

Social Sciences

Course Code	Title of the Course	No of Credits
BABG 171	Understanding Ambedkar	6

Philosophy

BPYG 171	Applied Ethics	6
BPYG 172	Philosophy of Religion	6

DISCIPLINE-WISE AND SEMESTER-WISE COURSE OPTIONS FOR BA (HONOURS) PROGRAMME

The Bachelor's Honours Degree Programme is of 148 credits spread over six semesters.. In each semester,students have to choose four courses from different categories of courses. While the courses under CC, DSE and GE Categories are of 6 credits each, the courses under AECC and SEC are of 4 credits each. While the fourteen CCs are distributed across the six semesters, the four DSEs are available in the fifth and sixth semesters only. There will be a number of SECs and the GEs available in the common pool each semester. A student has to opt for only one GE for study in each of the first four semesters and one SEC during the third and fourth semesters of the programme. The university will be adding new SECs and electives (DSEs and GEs) to the existing pool of courses from time to time..

The following Table presents the CODES of courses available for BA (Honours) in each semester from different category of courses with credit load.

4.1 Bachelor of Arts (Honours) Economics (BAECH)

Programme Structure of BA (Honours) Economics (BAECH)

Semester	CORE COURSE	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BECC 101 BECC 102		BEVAE 181		BPYG 171 BSOG 171 BPCG 171 BPAG 171 BEGG 171 BABG 171 ONR 003	**22 Credits**
II	BECC 103 BECC 104		BEGAE 182 or BHDAE 182		BPAG 172 BPCG172 BEGG172 BGDG 172 BPYG 172	**22 Credits**
III	BECC 105 BECC 106 BECC 107			BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BCHS 183 BPCS 187 BCOS 183 BAPI 002	BPAG 173 BPCG 173 BSOG 173 BHDG 173 BEGG 173 BSKG 173	**28 Credits**
IV	BECC 108 BECC 110 BECC 109			BPAS 184 BANS 184 BECS 184 BPCS 184 & 186 BHDS 184 BSOS 184 BEGS 186 BPCS 188 BAPI 003 BFDI 073 BFLS 183 BSLS 183 ONR 002	BPAG 174 BPCG 174 BPCG 176 BEGG 174	**28 Credits**
V	BECC 111 BECC 112	BECE 141 BECE 143				**24 Credits**
VI	BECC 113 BECC 114	BECE 142 BECE 144				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

Programme Coordinator (BAECH): Prof. BS Prakash, baech@ignou.ac.in, Ph.011-29572717
Dr. Nidhi Tewathia, nidhitewathia@ignou.ac.in, Ph.011-29572742

4.2 Bachelor of Arts (Honours) History (BAHIH)

Programme Structure of BA (Honours) History (BAHIH)

Semester	CORE COURSE	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BHIC101 BHIC102		BEVAE 181		BABG 171 BSOG 171 BPCG 171 BPAG 171 BEGG 171 BPYG 171 ONR 003	**22 Credits**
II	BHIC103 BHIC104		BEGAE 182 or BHDAE 182		BGDG 172 BPCG 172 BEGG 172 BPYG 172	**22 Credits**
III	BHIC 105 BHIC 106 BHIC 107			BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BCHS 183 BPCS 187 BCOS 183 BAPI 002	BSOG 173 BPCG 173 BPAG 173 BHDG 173 BEGG 173 BSKG 173	**28 Credits**
IV	BHIC 108 BHIC 109 BHIC 110			BPAS 184 BANS 184 BECS 184 BPCS 184 & 186 BHDS 184 BSOS 184 BEGS 186 BPCS 188 BAPI 003 BFDI 073 BFLS 183 BSLS 183 ONR 002	BPAG 174 BPCG 174 BPCG 176 BEGG 174	**28 Credits**
V	BHIC 111 BHIC 112	**Any two:** BHIE 141 BHIE 143 BHIE 145				**24 Credits**
VI	BHIC 113 BHIC 114	BHIE 142 BHIE 144				**24 Credits**
Total	**84credits**	**24 credits**	**8credits**	**8 credits**	**24 credits**	**148 Credits**

Programme Coordinator (BAHIH): Sri. Ajay Mahurkar, ajaymahurkar@ignou.ac.in, Ph: 011-29572726

4.3 Bachelor of Arts (Honours) Political Science (BAPSH)

Programme Structure of BA (Honours) Political Science (BAPSH)

Semester	CORE COURSE (6)	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BPSC101 BPSC102		BEVAE 181		BSOG 171 BPCG 171 BPAG 171 BEGG 171 BPYG 171 BABG 171 ONR 003	**22 Credits**
II	BPSC103 BPSC104		BEGAE 182 or BHDAE 182		BGDG 172 BPCG 172 BPAG 172 BEGG 172 BPYG 172	**22 Credits**
III	BPSC 105 BPAC 101 BPSC 107			BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BCHS 183 BPCS 187 BCOS 183 BAPI 002	BSOG 173 BPCG 173 BPAG 173 BHDG 173 BEGG 173 BSKG 173	**28 Credits**
IV	BPSC 109 BPAC 108 BPSC 110			BPAS 184 BANS 184 BECS 184 BPCS 184 & 186 BHDS 184 BSOS 184 BEGS 186 BPCS 188 BAPI 003 BFDI 073 BFLS 183 BSLS 183 ONR 002	BPAG 174 BPCG 174 BPCG176 BEGG 174	**28 Credits**
V	BPSC111 BPSC112	**Any two:** BPSE 141 BPSE 143 BPSE 145				**24 Credits**
VI	BPSC113 BPSC114	**Any two:** BPSE142 BPSE144 BPSE146				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148Credits**

Programme Coordinator (BAPSH): Prof. Satish Kumar, bapshsoss@ignou.ac.in, Ph: 011-29572732

4.4 Bachelor of Arts (Honours) Psychology (BAPCH)

Programme Structure of BA (Honours) Psychology (BAPCH)

Semester	CORE COURSE (6)	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC)(4)	Skill Enhancement Course (SEC)(4)	Generic Elective GE (6)	Total Credits per Semester
I	BPCC101 BPCC102		BEVAE 181		BSOG 171 BPAG 171 BEGG 171 BPYG 171 BABG 171 ONR 003	**22 Credits**
II	BPCC103 BPCC104		BEGAE 182 or BHDAE 182		BGDG 172 BPAG 172 BEGG 172 BPYG 172	**22 Credits**
III	BPCC105 BPCC106 BPCC107			BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BCHS 183 BPCS 187 BCOS 183 BAPI 002	BSOG 173 BPAG 173 BHDG 173 BEGG 173 BSKG 173	**28 Credits**
IV	BPCC108 BPCC109 BPCC110			BPAS 184 BANS 184 BECS 184 BPCS 184 & 186 BHDS 184 BSOS 184 BEGS 186 BPCS 188 BAPI 003 BFDI 073 BFLS 183 BSLS 183 ONR 002	BPAG 174 BEGG 174	**28 Credits**
V	BPCC111 BPCC112	BPCE141 BPCE143				**24 Credits**
VI	BPCC113 BPCC114	BPCE142 BPCE144				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148Credits**

Programme Coordinator: Dr. Monika Misra, bapchsoss@ignou.ac.in ,Ph: 011-29572781

4.5 Bachelor of Arts (Honours) Public Administration (BAPAH)

Programme Structure of BA (Honours) Public Administration (BAPAH)

Semester	CORE COURSE (6)	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BPAC101 BPAC102		BEVAE 181		BSOG 171 BPCG 171 BEGG 171 BPYG 171 BABG 171 ONR 003	**22 Credits**
II	BPAC103 BPAC104		BEGAE 182 or BHDAE 182		BGDG 172 BPCG 172 BEGG 172 BPYG 172	**22 Credits**
III	BPAC 105 BPAC 106 BPAC 107			BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BCHS 183 BPCS 187 BCOS 183 BAPI 002	BPCG 173 BSOG 173 BHDG 173 BEGG 173 BSKG 173	**28 Credits**
IV	BPAC 108 BPAC 109 BPAC 110			BPAS 184 BANS 184 BECS 184 BPCS 184 & 186 BHDS 184 BSOS 184 BEGS 186 BPCS 188 BAPI 003 BFDI 073 BFLS 183 BSLS 183 ONR 002	BPCG 174 BPCG176 BEGG 174	**28 Credits**
V	BPAC 111 BPAC 112	BPAE 141 BPAE 143				**24 Credits**
VI	BPAC 113 BPAC 114	BPAE 142 BPAE 144				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

Programme Coordinator (BAPAH): Prof. Dolly Mathew, dmathew@ignou.ac.in, Ph: 11-29572728

4.6 Bachelor of Arts (Honours) Sociology (BASOH)

Programme Structure of BA (Honours) Sociology (BASOH)

Semester	CORE COURSE (6)	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BSOC 101 BSOC 102		BEVAE 181		BPCG 171 BPAG 171 BEGG 171 BPYG 171 BABG 171 ONR 003	**22 Credits**
II	BSOC 103 BSOC 104		BEGAE 182 or BHDAE 182		BGDG 172 BPCG 172 BPAG 172 BEGG 172 BPYG 172	**22 Credits**
III	BSOC 105 BSOC 106 BSOC 107			BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BCHS 183 BPCS 187 BCOS 183 BAPI 002	BPCG 173 BPAG 173 BHDG 173 BEGG 173 BSKG 173	**28 Credits**
IV	BSOC 108 BSOC 109 BSOC 110			BPAS 184 BANS 184 BECS 184 BPCS 184 & 186 BHDS 184 BSOS 184 BEGS 186 BPCS 188 BAPI 003 BFDI 073 BFLS 183 BSLS 183 ONR 002	BPAG 174 BPCG 174 BPCG176 BEGG 174	**28 Credits**
V	BSOC111 BSOC112	**Any two:** BSOE 141 BSOE 143 BANE 143				**24 Credits**
VI	BSOC113 BSOC114	**Any two:** BSOE 142 BSOE 144 BANE 144				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

Programme Coordinator (BASOH): Dr. Kiranmayi Bushi, basohsoss@ignou.ac.in,Ph: 011-29572709

4.7 Bachelor of Science (Honours) Anthropology (BSCANH)
School of Social Sciences (SOSS)

The University offers Bachelor of Science (Honours) Degree in the Anthropology Discipline.

Objectives: With a substantial number of courses from the discipline of Anthropology and a few interdisciplinary and skill enhancing courses, this Bachelor of Science Honours programmes is designed to give an in-depth knowledge in Anthropology while giving the learner an opportunity to explore subjects beyond the discipline. The Honours programme has the following objectives:

1. Introduce the students to main themes and topics in Anthropology.
2. Expose the students to work towards ability and skill enhancement through exposure to appropriate courses.
3. Introduce students to reading and writing skills through assignments and dissertation project appropriate for undergraduate study.
4. Expose the students to the importance of interdisciplinary by enabling them to offer courses outside their disciplines.

Eligibility: 10+ 2 or its equivalent

Medium of Instruction: English and Hindi

Programme Structure Template for B.Sc. (Honours) Anthropology Programme

Semester	Core Course (14) (6 x14 - 84 Cr .)	Discipline Specific Elective DSE (4) (6x4=24Cr)	Ability Enhancement Compulsory Course (AECC) (2) (4x2=8Cr)	Skill Enhancement Course (SEC) (2) (4x2 =8Cr)	Generic Elective GE (2) (6x4 =24 Cr)	Total Credits per Semester
I	C 1		Environmental Studies		GE-1	**22 Credits**
	C 2					
II	C 3		English Communication Skills or हिंदी भाषा और सम्प्रेषण		GE-2	**22 Credits**
	C 4					
III	C 5			SEC-1	GE-3	**28 Credits**
	C 6					
	C 7					
IV	C 8			SEC-2	GE-4	**28 Credits**
	C 9					
	C 10					
V	C 11	DSE-1				**24 Credits**
	C 12	DSE-2				
VI	C 13	DSE-3				**24 Credits**
	C 14	DSE-4***				
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

*CCs, DSEs and GEs are six credit courses. SECs and AECC are four credit courses
**There is an optional dissertation or project work of 6 credits as a Discipline Specific elective in the Sixth semester.

List of Courses for B.Sc. (Honours) Anthropology

The list of courses available for B.SC (Honours) Anthropology under each of the five categories [Core Courses (CC), Discipline Specific Electives (DSE), Ability Enhancement Compulsory Courses (AECC), Skill Enhancement Courses (SEC), and Generic Electives (GE)] is given in the following tables:

CORE COURSES

Anthropology

Course Code	Title of the Course	No. of Credits
BANC 101	Introduction to Biological Anthropology	6
BANC 102	Introduction to Social and Cultural Anthropology	6
BANC 103	Archaeological Anthropology	6
BANC 104	Fundamentals of Human Origin and Evolution	6
BANC 105	Tribes and Peasants in India	6
BANC 106	Human Ecology: Biological and Cultural Dimensions	6
BANC 107	Biological Diversity in Human Populations	6
BANC 108	Theories of Culture and Society	6
BANC 109	Human Growth and Development	6
BANC 110	Research Methods	6
BANC 111	Human Population Genetics	6
BANC 112	Anthropology in Practice	6
BANC 113	Forensic Anthropology	6
BANC 114	Anthropology of India	6

DISCIPLINE SPECIFIC COURSES

Anthropology

Course Code	Title of the Course	No. of Credits
BANE 141	Physiological Anthropology	6
BANE 143	Tribal Cultures of India	6
BANE 144	Visual Anthropology	6
BANE 147	Urban Anthropology	6
BANE 154	Dissertation	6
BSOE 144	Reading Ethnographies	6

ABILITY ENHANCEMENT COMPULSORY COURSE

Environmental Studies

Course Code	Title of the Course	No. of Credits
BEVAE 181	Environmental Studies	4
BEGAE 182	English Communication Skills	4
BHDAE 182	हिंदी भाषा और संप्रेषण	4

SKILL ENHANCEMENT COURSES

Anthropology

Course Code	Title of the Course	No of Credits
BANS 183	Tourism Anthropology	4
BANS 184	Public Health and Epidemiology	4

Economics

Course Code	Title of the Course	No of Credits
BECS184	Data Analysis	4

Psychology

BPCS 183	Emotional Intelligence	4
BPCS 184	School Psychology	4
BPCS 185	Developing Emotional Competence	4
BPCS 186	Managing Stress	4
BPCS 187	Managing Human Resources	4
BPCS 188	Application of Social Psychology	4

Public Administration

BPAS 184	Logistics Management	4
BPAS 186	Stress and Time Management	4

Sociology

BSOS 184	Techniques of Ethnographic Film Making	4
BSOS 185	Society through the Visual	4

Hindi

BHDS 183	अनुवाद सिद्धांत और प्रविधि	4
BHDS 184	रेडियो लेखन	4

English

BEGS 183	Writing And Study Skills	4
BEGS 185	English Language Teaching	4
BEGS 186	Business Communication	4

GENERIC ELECTIVES

Gender and Development

Course Code	Title of the Course	No of Credits
BGDG 172	Gender Sensitization: Society and Culture	6

Water Harvesting

Course Code	Title of the Course	No of Credits
ONR 003	Water Harvesting, Conservation and Utilization	6

Psychology

BPCG 171	General Psychology	6
BPCG 172	Youth, Gender and Identity	6
BPCG 173	Psychology for Health and Well-being	6
BPCG 174	Psychology and Media	6
BPCG 175	Psychology for Living	6
BPCG 176	Psychology of Gender	6

Public Administration

BPAG 171	Disaster Management	6
BPAG 172	Governance: Issues and Challenges	6
BPAG 173	E-Governance	6
BPAG 174	Sustainable Development	6

Sociology

BSOG 171	Indian Society: Images and Realities	6
BSOG 173	Rethinking Development	6
BSOG 176	Economy and Society	6

Hindi

BHDG 173	समाचार पत्र और फीचर लेखन	6

Sanskrit

BSKG 173	आधार संस्कृत	6

English

BEGG 171	Media and Communication Skills	6
BEGG 172	Language and Linguistics	6
BEGG 173	Academic Writing & Composition	6
BEGG 174	Creative Writing	6

Social Sciences

BABG 171	Understanding Ambedkar	6

Philosophy

BPYG 171	Applied Ethics	6
BPYG 172	Philosophy of Religion	6

SEMESTER-WISE COURSE OPTIONS FOR B.Sc. (HONOURS) ANTHROPOLOGY

Programme Structure of B.Sc. (Honours) Anthropology (BSCANH)

Semester	CORE COURSE (6) *	Discipline Specific Elective DSE (6) *	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BANC 101 BANC 102		BEVAE 181		BSOG 171 BPCG 171 BPAG 171 BEGG 171 BPYG 171 BABG 171 ONR 003	**22 Credits**
II	BANC 103 BANC 104		BEGAE 182 or BHDAE 182		BGDG 172 BPCG 172 BPAG 172 BEGG 172 BPYG 172	**22 Credits**

III	BANC 105 BANC 106 BANC 107			BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BCHS 183 BPCS 187 BCOS 183 BAPI 002	BSOG 173 BPCG 173 BPAG 173 BHDG 173 BEGG 173 BSKG 173	**28 Credits**
IV	BANC 108 BANC 109 BANC 110			BSOS 184 BANS 184 BECS 184 BPCS 184 & 186 BPAS 184 BHDS 184 BEGS 186 BPCS 188 BSLS 183 BFLS 183 ONR 002	BPAG 174 BPCG 174 BPCG176 BEGG 174	**28 Credits**
V	BANC111 BANC112	**Any two:** BANE 141 BANE 143 BANE 147				**24 Credits**
VI	BANC113 BANC114	**Any two:** BANE 144 BANE 154* BSOE 144				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

***For core course (CC) and discipline specific elective (DSE) courses Manual shall be provided for the practical. No practical sessions at the Learner Support Centre.**
****** **For BANE 154 Fieldwork is copulsory.**

Programme Coordinator (BSCANH): Dr. Rukshana Zaman, bscanh@ignou.ac.in, Ph: 011-29572739

4.8 Bachelor of Science (Honours) in Biochemistry (BSCBCH) School of Sciences (SOS)

The University offers Bachelor of Science (Honours) Degree in the Biochemistry Discipline.

Objectives: With a substantial number of courses from the discipline of Biochemistry and a few interdisciplinary and skill enhancing courses, this Bachelor of Science Honours programme is designed to provide an in-depth knowledge in Biochemistry while giving the learner an opportunity to explore subjects beyond the discipline. The Honours programme has the following objectives:

1. Introduce the learners to main themes and topics in Biochemistry.
2. Expose the students to work towards ability and skill enhancement through exposure to appropriate courses.
3. Introduce students to reading and writing skills through assignments and laboratory practices appropriate for undergraduate study.
4. Expose the students to the importance of interdisciplinary approach by enabling them to take courses outside their disciplines.

Eligibility:10 + 2 pass with science subjects, namely, Biology, Chemistry and Physics

Medium of Instruction: English and Hindi

Mode of offering the course: ODL, Semester system

Programme Structure Template for B.Sc. (Honours) Biochemistry Programme

Semester	CORE COURSE (14) (6 x14 - 84 Cr .)	Discipline Specific Elective DSE (4) (6x4=24Cr)	Ability Enhancement Compulsory Course (AECC) (2) (4x2=8Cr)	Skill Enhancement Course (SEC) (2) (4x2 =8Cr)	Generic Elective GE (2) (6x4 =24 Cr)	Total Credits per Semester
I	C 1 C 2		Environmental Studies		GE-1	**22 Credits**
II	C 3 C 4		English Communication Skills or हिंदी भाषा और संप्रेषण		GE-2	**22 Credit**
III	C 5 C 6 C 7			SEC-1	GE-3	**28 Credits**
IV	C 8 C 9 C 10			SEC-2	GE-4	**28 Credits**
V	C 11 C 12	DSE-1 DSE-2				**24 Credits**
VI	C 13 C 14	DSE-3				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

CCs, DSEs and GEs are six Credit courses. SECs and AECC are four Credit courses

List of courses for B.Sc. (Honours) Biochemistry

The list of courses available for B.Sc. (Honours) Biochemistry under each of the five categories: Core Courses, Discipline Specific courses, Ability Enhancement Courses, Skill Enhancement Courses and Generic Electives is given in the following tables.

CORE COURSES

Course Code	Title of the Course	No of Credits	Remarks
BBCCT-101	Molecules of Life	04	To be taken together
BBCCL-102	Molecules of Life: Laboratory	02	
BBCCT-103	Cell Biology	04	To be taken together
BBCCL-104	Cell Biology: Laboratory	02	

BBCCT-105	Proteins	04	To be taken together
BBCCL-106	Proteins: Laboratory	02	
BBCCT-107	Enzymes	04	To be taken together
BBCCL-108	Enzymes: Laboratory	02	
BBCCT-109	Metabolism of Carbohydrates and Lipids	04	To be taken together
BBCCL-110	Metabolism of Carbohydrates and Lipids: Laboratory	02	
BBCCT-111	Membrane Biology and Bioenergetics	04	To be taken together
BBCCL-112	Membrane Biology And Bioenergetics: Laboratory	02	
BBCCT-113	Metabolism of Amino Acids and Nucleotides	04	To be taken together
BBCCL-114	Metabolism of Amino Acids and Nucleotides: Laboratory	02	
BBCCT-115	Human Physiology	04	To be taken together
BBCCL-116	Human Physiology: Laboratory	02	
BBCCT-117	Gene Organization Replication and Repair	04	To be taken together
BBCCL-118	Gene Organization Replication and Repair: Laboratory	02	
BBCCT-119	Hormone: Biochemistry and Function	04	To be taken together
BBCCL-120	Hormone: Biochemistry and Function: Laboratory	02	
BBCCT-121	Concepts in Genetics	04	To be taken together
BBCCL-122	Concepts in Genetics: Laboratory	02	
BBCCT-123	Gene Expression and Regulation	04	To be taken together
BBCCL-124	Gene Expression and Regulation: Laboratory	02	
BBCCT-125	Genetic Engineering and Biotechnology	04	To be taken together
BBCCL-126	Genetic Engineering and Biotechnology: Laboratory	02	
BBCCT-127	Immunology	04	To be taken together
BBCCL-128	Immunology: Laboratory	02	

DISCIPLINE SPECIFIC COURSES

Course Code	Title of the Course	No of Credits	Remarks
BBCET-141	Nutritional Biochemistry	04	To be taken together

BBCEL-142	Nutritional Biochemistry: Laboratory	02	
BBCET-143	Basic Microbiology	04	To be taken together
BBCEL-144	Basic Microbiology: Laboratory	02	
BBCET-145	Molecular basis of non-infectious human diseases	04	To be taken together
BBCEL-146	Molecular basis of non-infectious human diseases: Laboratory	02	
BBCET-151	Plant Biochemistry	04	To be taken together
BBCEL-152	Plant Biochemistry: Laboratory	02	

ABILITY ENHANCEMENT COMPULSORY COURSE

Course Code	Title of the Course	No of Credits
BEVAE 181	Environmental Studies	04
BEGAE 182	English Communication Skills	04
BHDAE 182	हिंदी भाषा और संप्रेषण	04

SKILL ENHANCEMENT COURSES

Course Code	Title of the Course	No of Credits
BBCS-183	Tools & Techniques in Biochemistry	04
BBCS-185	Bioinformatics	04

GENERIC ELECTIVE COURSES

Course Code	Title of the Course	No of Credits	Remarks
BCHCT 131	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons	04	To be taken together
BCHCL-132	Atomic Structure, Bonding, General Organic Chemistry and Aliphatic Hydrocarbons: Laboratory	02	
BCHCT 133	Chemical Energetics, Equilibria and Functional Group Organic Chemistry I	04	To be taken together
BCHCL 134	Chemical Energetics, Equilibria and Functional Group Organic Chemistry I: Laboratory	02	
BBYCT 131	Biodiversity (Microbes, Algae, Fungi and Archegoniates)	04	To be taken together
BBYCL 132	Biodiversity (Microbes, Algae, Fungi and Archegoniates): Laboratory	02	
BZYCT 131	Animal Diversity	04	To be taken together
BZYCL 132	Animal Diversity: Laboratory	02	

Semester-wise list of courses for B.Sc. (Honours) Biochemistry

Semester	CORE COURSE (CC) (14)(6 x14 - 84Cr.)	Discipline Specific Elective (DSE) (4) (6x4=24Cr)	Ability Enhancement Compulsory Course (AECC) (2) (4x2=8Cr)	Skill Enhancement Course (SEC) (2) (4x2 =8Cr)	Generic Elective (GE) (2) (6x4 =2 4 Cr)	Total Credits per Semester
I	BBCCT-101 BBCCL-102 BBCCT-103 BBCCL-104		BEVAE 181		BCHCT 131 BCHCL-132	**22 Credits**
II	BBCCT-105 BBCCL-106 BBCCT-107 BBCCL-108		BEGAE 182 OR BHDAE 182		BCHCT 133 BCHCL 134	**22 Credits**
III	BBCCT-109 BBCCL-110 BBCCT-111 BBCCL-112 BBCCT-113 BBCCT-114			BBCS-183	BBYCT 131 BBYCL 132	**28 Credits**
IV	BBCCT-115 BBCCL-116 BBCCT-117 BBCCL-118 BBCCT-119 BBCCL-120			BBCS-185	BZYCT 131 BZYCL 132	**28 Credits**
V	BBCCT-121 BBCCL-122 BBCCT-123 BBCCL-124	BBCET-141 BBCEL-142 BBCET-145 BBCEL-146				**24 Credits**
VI	BBCCT-125 BBCCL-126 BBCCT-127 BBCCL-128	BBCET-143 BBCEL-144 BBCET-151 BBCEL-152				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

Programme Coordinators: **Prof. Parvesh Bubber, parvesh@ignou.ac.in, Ph: 011-29572848**
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4.9 Bachelor of Arts English (Honours)(BAEGH)
School of Humanities (SOH)

The University offers a Bachelor's Honours Degree Programme in English (**BAEGH**) in addition to a number of other disciplines. Information pertaining to the Programme is given below:

Objectives (**BAEGH**): With a substantial number of courses drawn from a single discipline (English), and a few interdisciplinary and skill-based elective courses, the Bachelors Honours programme (English) is designed to give an in-depth knowledge in that discipline while allowing for exposure to subjects beyond the discipline as well. The Honours programme has the following general objectives:

1. To introduce the learner to main themes and topics in the discipline of English through core, discipline-centric electives, ability/skill enhancement and generic courses.

2. To facilitate the learners to work towards ability and skill enhancement through exposure to appropriate courses in humanities and social sciences.

3. Introduce learners to reading and writing skills through assignments and exercises at an undergraduate level.

4. Expose the learners to the importance of interdisciplinary study by enabling them to offer courses outside their disciplines.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

The Honours programmes have a mix of courses. For earning 148 credits, a student has to study the following categories of courses:

a) Core Courses (**CC**)

b) Discipline Specific Electives (**DSE**)

c) Ability Enhancement Compulsory Courses (**AECC**)

d) Skill Enhancement Courses (**SEC**)

e) Generic Electives (**GE**)

Core Courses (CC)

The programme has 14 core courses. Each core course is of six credits. These courses cover more than half of the programme, 84 credits (14 courses x 6 credits) out of 148 credits of the programme.

Discipline Specific Elective Courses (DSE)

Discipline Specific Elective Courses (DSEs) are on offer in the fifth and sixth semesters of the programme. The 4 DSEs are specific (or specialized or advanced or supportive)to the discipline or subject of study and provide an extended scope. They are of 6 credits each (6 courses x 4 credits) and will thus be 24 credits in all.

Ability Enhancement Compulsory Courses (AECC)

Ability Enhancement Compulsory Courses are of four credits each. As the name suggests, the Ability Enhancement Compulsory Courses (AECCs) are compulsory for all learners. There are two AECCs on offer, one each in the first and second semesters. With one course in the first two semesters each, (2 courses x 4 credits), the AECC courses will add upto 8 credits in all.

Skill Enhancement Courses (SEC)

Skill Enhancement Courses (SECs) are also ability enhancement courses. These are value-based and/or skill-based courses and are designed to develop competencies and skills. Each Skill Enhancement Course (SEC) is of four credits. These courses are on offer in the third and fourth semesters. One SEC in each semester (2 courses x 4 credits) will add up to 8credits.

Generic Electives (GE)

Generic Electives (GEs) are the other type of electives that are on offer in the first, second, third and fourth semesters of the programme and are of 6 credits each. These courses are inter-disciplinary in nature and provide an exposure to other disciplines/subjects With one course in each of the first four semesters, (4 courses x 6 credits), GE will

come to 24 credits inall.

Programme Structure Template for BAEGH

Semester	CORE COURSE (6)	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BEGC 101 BEGC 102		BEVAE 181		**(Any One)** BSOG 171 BPCG 171 BPYG 171 BPAG 171 BABG 171 ONR 03	**22 Credits**
II	BEGC 103 BEGC 104		BEGAE 182		BGDG 172 BPCG 172 BPAG 172 BPYG 172	**22 Credits**
III	BEGC 105 BEGC 106 BEGC 107			**(Any one**) BANS 183 BPCS 183 BPCS 185 BHDS 183 BEGS 183 & 185 BPCS 187 BCHS 183 BCOS 183 BAPI 002	**(Any One)** BSOG 173 BPCG 173 BPAG 173	**28 Credits**
IV	BEGC 108 BEGC 109 BEGC 110			BPAS 184 BANS 184 BECS 184 BPCS 184 & 186 BHDS 184 BSOS 184 BEGS 186 BPCS 188 BAPI 003 BFDI 073 BFLS 183 BSLS 183 ONR 002	BPCG 174 BPCG176 BPAG 174	**28 Credits**
V	BEGC 111 BEGC 112	BEGE 141 BEGE 143				**24 Credits**
VI	BEGC 113 BEGC 114	BEGE 142 BEGE 144				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

SEMESTER-WISE COURSE OPTIONS

In each semester, the students have to study 4 courses in all from different categories of courses except in the third and fourth semesters when the number of courses goes up to 5. While the courses under CC, DSE and GE Categories are of 6 credits each, the courses under AECC and SEC are of 4 credits each. While the fourteen CCs are distributed across the six semesters, the four DSEs are available in the fifth and sixth semesters only. There will be a number of SECs and the GEs available in the common pool in each of the semesters in which they are offered. A student has to opt for only one GE for study in each of the first four semesters and one SEC during the third and fourth semesters of the programme. The university will be adding new SECs and electives (DSEs and GEs) to the existing pool of courses from time to time. The study load in the first and second semesters will be 22 credits each and while the credit load in the third and fourth semesters will be enhanced to 28 credits each, it will come down to 24 credits each in the fifth and sixth semesters. Thus the total study load will come to 148 credits. The following Table presents the **CODES** and **TITLES** of credit load and semester-wise courses available for BA Honours (English):

CORE COURSES

Semester I

Course Code	Title of the Course	No. of Credits
BEGC 101	Indian Classical Literature	6
BEGC 102	European Classical Literature	6

Semester II

Course Code	Title of the Course	No. of Credits
BEGC 103	Indian Writing in English	6
BEGC 104	British Poetry and Drama: 14th- 17th Centuries	6

Semester III

Course Code	Title of the Course	No. of Credits
BEGC 105	American Literature	6
BEGC 106	Popular Literature	6
BEGC 107	British Poetry and Drama: 17th & 18th Centuries	6

Semester IV

Course Code	Title of the Course	No. of Credits
BEGC 108	British Literature: 18th Century	6
BEGC 109	British Romantic Literature	6
BEGC 110	British Literature: 19th Century	6

Semester V

Course Code	Title of the Course	No. of Credits
BEGC 111	Women's Writing	6
BEGC 112	British Literature: The Early 20th Century	6

Semester VI

Course Code	Title of the Course	No. of Credits
BEGC 113	Modern European Drama	6
BEGC 114	Postcolonial Literatures	6

Discipline Specific Elective

Courses Semester V

Course Code	Title of the Course	No. of Credits
BEGE 141	Understanding Prose	6
BEGE 143	Understanding Poetry	6

Semester VI

Course Code	Title of the Course	No. of Credits
BEGE 142	Understanding Drama	6
BEGE 144	Understanding The Novel	6

Ability Enhancement Compulsory

Courses Semester I

Course Code	Title of the Course	No. of Credits
BEVAE 181	Envirnoment Studies	4

Semester II

Course Code	Title of the Course	No. of Credits
BEGAE 182	English Communication Skills	4

Skill Enhancement Courses

Course Code	Title of the Course	No. of Credits
BANS 183	Tourism Anthropology	4
BEGS 183	Writing and Study Skills	4
BPCS 187	Managing Human Resources	4
BCOS 183	Computer Application in Business	4
BAPI 002	Inspection and Certification of Organic Produce	4
BAPI 003	Economics and Marketing of Organic Produce	4
BCHS 183	Laboratory Management Skills	4
ONR 002	Basics of Hydrology	4
BFDI 073	Introduction to Fashion Industry	4
BSLS 183	Elementary Spanish	4
BFLS 183	Elementary French	4
BPCS 186	Managing Stress	4
BPCS 188	Application of Social Psychology	4

GENERIC ELECTIVES (Any One)

Gender and Development

Course Code	Title of the Course	No. of Credits
BGDG 172	Gender Sensitization: Society and Culture	6

Water Harvesting

Course Code	Title of the Course	No. of Credits
ONR 003	Water Harvesting, Conservation and Utilization	6

Psychology

BPCG 171	General Psychology	6
BPCG 172	Youth, Gender and Identity	6
BPCG 173	Psychology for Health and Well-being	6
BPCG 174	Psychology and Media	6
BPCG 175	Psychology for Living	6
BPCG 176	Psychology of Gender	6

Public Administration

BPAG 171	Disaster Management	6
BPAG 172	Governance: Issues and Challenges	6
BPAG 173	E-Governance	6
BPAG 174	Sustainable Development	6

Sociology

BSOG 171	Indian Society: Images and Realities	6
BSOG 173	Rethinking Development	6
BSOG 176	Economy and Society	6

Social Sciences

Course Code	Title of the Course	No of Credits
BABG 171	Understanding Ambedkar	6

Philosophy

BPYG 171	Applied Ethics	6
BPYG 172	Philosophy of Religion	6

Programme Coordinator (BAEGH): Prof. Neera Singh, neerasingh@ignou.ac.in , Ph: 011-29572790

4.10 स्नातक उपाधि (ऑनर्स) हिंदी (बीएएचडीएच)

मानविकी विद्यापीठ (एसओएच)

विश्वविद्यालय अन्य विषयों के अलावा हिंदी (बीएएचडीएच) में एक ऑनर्स उपाधि कार्यक्रम प्रदान करता है। कार्यक्रम से संबंधित जानकारी नीचे दी गई है:

उद्देश्य:

स्नातक उपाधि (ऑनर्स) हिंदी : बी.ए.(हिंदी) ऑनर्स कार्यक्रम एक व्यापक कार्यक्रम है। इसका कोड बी.ए.एच.डी.एच.(BAHDH) है। यह कार्यक्रम हिंदी विषय के गहन अध्ययन पर आधारित कार्यक्रम है जिसमें हिंदी के अतिरिक्त अन्य विषयों का अध्ययन भी प्रस्तावित है। इस कार्यक्रम में विभिन्न विद्यापीठों से अध्ययन के कई विषय और पाठ्यक्रम शामिल हैं। एक एकल अनुशासन (हिंदी) कुछ अंतरानुशासनात्मक और कौशल आधारित वैकल्पिक पाठ्यक्रमों से तैयार किये गए पाठ्यक्रमों की पर्याप्त संख्या के साथ स्नातक उपाधि ऑनर्स (हिंदी) को उस विशिष्ट अनुशासन (हिंदी) में गहन ज्ञान देने के लिए तैयार किया गया है। ऑनर्स कार्यक्रम के निम्नलिखित सामान्य उद्देश्य हैं:

1 मुख्य विषय, अनुशासन केंद्रित ऐच्छिक, क्षमता/कौशलवृद्धि और सामान्य पाठ्यक्रमों के माध्यम से हिंदी के अनुशासन में मुख्य विषयों और विषयों के लिए शिक्षार्थी का परिचय कराना।

2 मानव और सामाजिक विज्ञान में उपयुक्त पाठ्यक्रमों के लिए जोखिम के माध्यम से क्षमता और कौशल वृद्धि की दिशा में काम करने के

लिए शिक्षार्थियों की सुविधा के लिए।
3 स्नातक स्तर पर सत्रीय कार्य और अभ्यास के माध्यम से शिक्षार्थियों को पढने और लिखने के कौशल से परिचित कराना।
4 शिक्षार्थियों को विषय के अतिरिक्त अन्य विषयों के अध्ययन की ओर प्रेरित कर के अन्तः विषयी अध्ययन के महत्व में प्रेरित करना।

पात्रता:10+2 या समकक्ष

शिक्षा का माध्यमःहिंदी

विश्वविद्यालय अपने सभी कार्यक्रमों के लिए क्रेडिट प्रणाली का अनुसरण करता है। एक क्रेडिट शिक्षार्थी के अध्ययन के समय के 30 घंटे के बराबर है।एक अनुशासन में बीए (ऑनर्स) की डिग्री हासिल करने के लिए, एक शिक्षार्थी को न्यूनतम छह सेमेस्टर (तीन वर्ष) में 148 क्रेडिट के पाठ्यक्रम पूरा करना होता है। छात्रों को पहले और दूसरे सेमेस्टर में प्रत्येक में 22 क्रेडिट पूरा करना है, तीसरे और चौथे सेमेस्टर में 28 क्रेडिट और पांचवे और छठे सेमेस्टर में प्रत्येक में 24 क्रेडिट। ऑनर्स कार्यक्रमों में अंतरविषयी पाठ्यक्रमों का मिश्रण होता है। 148 क्रेडिट अर्जित करने के लिए, एक छात्र को निम्नलिखित श्रेणियों के पाठ्यक्रमों का अध्ययन करना होगाः

क) अनिवार्य पाठ्यक्रम (सीसी)
ख) अनुशासन विशिष्ट ऐच्छिक (डीएसई)
ग) योग्यता संवर्धन अनिवार्य पाठ्यक्रम (एईसीसी)
घ) कौशल संवर्धन पाठ्यक्रम (एसईसी)
ड) सामान्य ऐच्छिक (जीई)

एक शिक्षार्थी निम्नलिखित विषयों में से किसी एक में बीए ऑनर्स कार्यक्रम चुन सकता हैः अर्थशास्त्र, अंग्रेजी ,हिंदी , इतिहास ,राजनीतिविज्ञान , मनोविज्ञान , लोक प्रशासन और समाजशास्त्र। ऑनर्स कार्यक्रमों का अध्ययन भार प्रत्येक सेमेस्टर में भिन्न होता है। एक बार जब अनुशासन चुना जाता है, तो सीखने वाले को सभी सेमेस्टर में केवल उसी अनुशासन से पाठ्यक्रमों (क) अनिवार्य पाठ्यक्रम और (ख) विषय विशिष्ट वैकल्पिक पाठ्यक्रम लेने अनिवार्य है।

अनिवार्य पाठ्यक्रम (सीसी)

कार्यक्रम में मुख्य पाठ्यक्रम अनिवार्य पाठ्यक्रम है। प्रत्येक अनिवार्य पाठ्यक्रम छह क्रेडिट का है। ये पाठ्यक्रम कार्यक्रम के आधे से अधिक कवर करते हैं, कार्यक्रम के 148 क्रेडिट में से 84 क्रेडिट (14 पाठ्यक्रम - 6 क्रेडिट है।)

कौशल संवर्धन पाठ्यक्रम (एसईसी)

कौशल संवर्धन पाठ्यक्रम (एसईसी) भी क्षमता वृद्धि पाठ्यक्रम है जो दैनिक जीवन के क्षेत्र में निर्धारित विशिष्ट कौशल का निर्माण करते हैं। इन्हें तीसरे और चौथे सेमेस्टर में प्रस्तावित किया गया है। प्रत्येक कौशल संवर्धन पाठ्यक्रम

(विषय विशिष्ट ऐच्छिक पाठ्यक्रम (डीएसई)

कार्यक्रम के पांचवे और छठे सेमेस्टर में विषय विशिष्ट ऐच्छिक पाठ्यक्रम (डीएसई) प्रस्तुस किये जा रहे हैं। 4 डीएसई अध्ययन के विषय या विषय के लिए विशिष्ट (या विशेष या उन्नत या सहायक) हैं और एक विस्तृत दायरा प्रदान करते है।वे 6 क्रेडिट प्रत्येक (6 पाठ्यक्रमग 4 क्रेडिट) के हैं और इस प्रकार सभी में 24 क्रेडिट होंगे।

योग्यता संवर्धन अनिवार्य पाठ्यक्रम (एईसीसी)

योग्यता संवर्धन अनिवार्य पाठ्यक्रम (एईसीसी) चार-चार क्रेडिट के हैं। जैसा कि नाम से पता चलता है, सभी शिक्षार्थियों के लिए योग्यता संवर्धन अनिवार्य पाठ्यक्रम (एईसीसी) अनिवार्य है। दो एईसीसी पाठ्यक्रमों का अध्ययन छात्रों को करना है। पहले और दूसरे सेमेस्टर मे एक-एक एईसीसी प्रस्तावित हैं। पहले दो सेमेस्टर प्रत्येक (2 पाठ्यक्रम - 4 क्रेडिट) में एक कोर्स के साथ, एईसीसी पाठ्यक्रम सभी में 8 क्रेडिट जोड देगा।

कौशल संवर्धन पाठ्यक्रम (एसईसी)

कौशल संवर्धन पाठ्यक्रम (एसईसी) भी क्षमता वृद्धि पाठ्यक्रम है जो दैनिक जीवन के क्षेत्र में निर्धारित विशिष्ट कौशल का निर्माण करते हैं। इन्हें तीसरे और चौथे सेमेस्टर में प्रस्तावित किया गया है। प्रत्येक कौशल संवर्धन पाठ्यक्रम (एसईसी) चार क्रेडिट का है।

सामान्य ऐच्छिक (जीई)

सामान्य ऐच्छिक (जीई) अन्य प्रकार के ऐच्छिक हैं जो कार्यक्रम के पहले, दूसरे, तीसरे और चैथे सेमेस्टर में उपलब्ध हैं। प्रत्येक पाठ्यक्रम में 6 क्रेडिट का कार्यभार है। ये पाठ्यक्रम प्रकृति में अंतर-अनुशासनात्मक हैं औ रअन्य विषयों/विषयों के लिए एक जोखिम प्रदान करते है।पहले चार सेमेस्टर (4 पाठ्यक्रमग 6 क्रेडिट) में से प्रत्येक में एक कोर्स के साथ, जीई सभी में 24 क्रेडिट के लिए आएगा।

बीए (ऑनर्स) हिंदी कार्यक्रम के लिए पाठ्यक्रमों की विषयवार सूची

सेमेस्टर	कोर पाठ्यक्रम (6 क्रेडिट)	विषय विनिर्दिष्ट ऐच्छिक (डीएसई) (6 क्रेडिट)	योग्यता संवर्धन पाठ्यक्रम (एईसीसी) (4क्रेडिट)	कौशल संवर्धन अनिवार्य पाठ्यक्रम (एसईसी) (4क्रेडिट)	जेनेरिक ऐच्छिक (जीई) (6 क्रेडिट)	कुल क्रेडिट प्रति सेमेस्टर
I	बीएचडीसी 101 बीएचडीसी 102		बीईवीएई 181		बीएसओजी 171 बीपीवाईजी 171 बीपीसीजी 171 बीपीएसी 171 बीएबीजी 171 ओएनआर 03	**22 क्रेडिट**
II	बीएचडीसी 103 बीएचडीसी 104		बीएचडीएई 182		बीजीडीजी 172 बीपीएजी 172 बीपीसीजी 172 बीपीवाईजी 172	**22 क्रेडिट**
III	बीएचडीसी 105 बीएचडीसी 106 बीएचडीसी 107			बीएएनएस 183 बीएचडीएस 183 बीपीसीएस 187 बीपीसीएस 185 बीपीसीएस 183 बीईजीएस 183 बीईजीएस 185 बीसीओएस 183 बीएपीआइ 002 बीएसएलएस 183 बीएफएलएस 183	बीएसओजी 173 बीपीसीजी 173 बीपीएजी 173	**28 क्रेडिट**
IV	बीएचडीसी 108 बीएचडीसी 109 बीएचडीसी 110			बीपीसीएस 184 बीपीसीएस 186 बीएचडीएस 184 बीपीसीएस 188 बीएएनएस 184 बीपीएएस 184 बीईसीएस 184 बीएस ओएस 184 बीईजीएस 184 बीएपीआइ 003 बीएपीआइ 003 बीएफडीआई 073	बीपीसीजी 174 बीपीसीजी 176 बीपीएजी 174	**28 क्रेडिट**
V	बीएचडीसी 111 बीएचडीसी 112	बीएचडीई 141 बीएचडीई 143				**24 क्रेडिट**

VI	बीएचडीसी 113 बीएचडीसी 114	बीएचडीई 142 बीएचडीई 144				**24 क्रेडिट**
कुल	84 क्रेडिट	**24 क्रेडिट**	8 क्रेडिट	**8 क्रेडिट**	**24 क्रेडिट**	**148 क्रेडिट**

प्रत्येक सेमेस्टर में, छात्रों को पाठ्यक्रमों की विभिन्न श्रेणियों से सभी पाठ्यकमों में चार पाठ्यक्रमों में चार पाठ्यक्रमों का अध्ययन करना होता है, जबकि तीसरे और चौथे सेमेस्टर को छोडकर जब पाठ्यक्रमो की संख्या 5 हो जाती है। जब किसी सी,, डीएसई और जीई श्रेणियो के अंतर्गत पाठ्यक्रम प्रत्येक में छह क्रेडिट के होते हैं एईसीसी और एसईसी के तहत पाठ्यक्रम प्रत्येक 4 क्रेडिट है। जबकि चौदह सीसी को 6 सेमेस्टर में वितरित किया जाता है, 4 डीएसई केवल पांचवे और छठे सेमेस्टर में उपलब्ध है। प्रत्येक सेमेस्टर मे सामान्य पूल में उपलब्ध कई एसईसी और जीई होंगे , जिनमें उन्हें पेशकश की जाती है। एक छात्र को. कार्यक्रम के तीसरे और चौथे सेमेस्टर के दौरान प्रत्येक चार सेमेस्टर और एक एसईसी में अध्ययन के लिए केवल एक जीई का विकल्प चुनना होता है। समय -समय पर विश्वविद्यालय पाठ्यक्रमों के मौजूदा पूल में नए एसईसी और ऐच्छिक (डीएसई और जीई) जोड रहा है।

पहले और दूसरे सेमेस्टर में अध्ययन भार प्रत्येक 22 क्रेडिट होगा और जबकि तीसरे और चौथे सेमेस्टर में क्रेडिट लोड 28 क्रेडिट प्रत्येक के लिए बढाया जाएगा, यह पांचवे और छठे सेमेस्टर मे प्रत्येक 24 क्रेडिट तक नीचे आ जाएगा। इस प्रकार, कुल अध्ययन भार 148 क्रेडिट पर आ जाएगा। निम्नतालिका बीए ऑनर्स (हिंदी) के लिए उपलब्ध क्रेडिट लोड और सेमेस्टर -वार पाठ्यक्रमों के कोड और सारणी प्रस्तुत करती हैः

बीए (ऑनर्स) हिंदी कार्यक्रम के लिए उपलब्ध पाठ्यक्रम

कोर पाठ्यक्रम

सेमेस्टर -1

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीसी 101	हिंदी साहित्य का इतिहास (रीति काल तक)	6
बीएचडीसी 102	हिंदी साहित्य का इतिहास (आधुनिक काल)	6

सेमेस्टर -2

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीसी 103	आदिकालीन एवं मध्यकालीन हिंदी कविता	6
बीएचडीसी 104	आधुनिक हिंदी कविता (छायावाद तक)	6

सेमेस्टर -3

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीसी 105	छायावादोत्तर हिंदी कविता	6
बीएचडीसी 106	भारतीय काव्य शास्त्र	6
बीएचडीसी 107	पाश्चात्य काव्य शास्त्र	6

सेमेस्टर -4

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीसी 108	भाषा विज्ञान और हिंदी भाषा	6
बीएचडीसी 109	हिंदी उपन्यास	6
बीएचडीसी 110	हिंदी कहानी	6

सेमेस्टर -5

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीसी 111	हिंदी नाटक एव एकांकी	6
बीएचडीसी 112	हिंदी निबंध और अन्य गद्य विधाएँ	6

सेमेस्टर -6

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीसी 113	हिंदी की साहित्यिक पत्रकारिता	6
बीएचडीसी 114	प्रयोजन मूलक हिंदी	6

विषय विनिर्दिष्ट ऐच्छिक

सेमेस्टर – 5

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीई 141	अस्मिता मूलक विमर्श और हिंदी साहित्य	6
बीएचडीई 143	प्रेमचंद	6

सेमेस्टर -6

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीई 142	राष्ट्रीय काव्यधारा	6
बीएचडीई 144	छायावाद	6

योग्यता संवर्धन अनिवार्य पाठ्यक्रम

सेमेस्टर -1

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीईवीएई 181	पर्यावरण अध्ययन	4

सेमेस्टर -2

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएचडीएई 182	हिंदी भाषा और संप्रेषण	4

कौशल संवर्धन पाठ्यक्रम (कोई एक)

सेमेस्टर – 3

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएएनएस 183	पर्यटन मानव विज्ञान	4
बीएचडीएस 183	अनुवाद सिद्धांत और प्रविधि	4
बीपीसीएस 187	मानव संसाधन प्रबंधन	4
बीपीसीएस 185	भावनात्मक क्षमता का विकास करना	4
बीपीसीएस 183	इमोशनल इंटेलिजेंस	4
बीईजीएस 183	Writing And Study Skills	4
बीईजीएस 185	English Language Teaching	4
बीसीओएस 183	व्यवसाय में कंप्यूटर अनुप्रयोग	4
बीसीएचएस 183	प्रयोगशाला प्रबंधन कौशल	4
बीएपीआइ 002	जैविक उत्पादों का निरीक्षण और प्रमाणन	4
बीएसएलएस 183	प्राथमिक स्पेनिश	4
बीएफएलएस 183	प्राथमिक फ्रेंच	4

सेमेस्टर – 4

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीपीसीएस 186	तनाव प्रबंधन	4
बीएचडीएस 184	रेडियो लेखन	4
बीपीसीएस 188	सामाजिक मानोविज्ञान का अनुप्रयोग	4
बीपीसीएस 184	स्कूल मनोविज्ञान	4
बीएएनएस 184	सार्वजनिक स्वास्थ्य और महामारी विज्ञान	4
बीपीएएस 184	तार्किक प्रबंधन	4
बीईसीएस 184	डेटा विश्लेषण	4
बीएसओएस 184	नृवंशविज्ञान फिल्म निर्माण की तकनीकें	4
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जेंडर और विकास

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पाठ्यक्रमकोड	पाठ्यक्रम की शीर्षक	क्रेडिट
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सामाजिक विज्ञान

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4.11 स्नातक उपाधि (ऑनर्स) संस्कृत (बी ए एस के एच)

मानविकी विद्यापीठ (एसओएच)

विश्वविद्यालय अन्य विषयों के अतिरिक्त बी.ए. संस्कृत में ऑनर्स उपाधि कार्यक्रम प्रदान कर रहा हैं। कार्यक्रम से संबंधित जानकारी निम्नवत है–

उदेद्श्य:

स्नातक उपाधि संस्कृत– बी.ए. संस्कृत ऑनर्स कार्यक्रम एक व्यापक कार्यक्रम है । इस कार्यक्रम का कोड ठ ैज्ञभ है। यह कार्यक्रम संस्कृत विषय के गहन अध्ययन पर आधारित कार्यक्रम है जिसमें संस्कृत के अतिरिक्त अन्य विषयों का अध्ययन भी प्रस्तावित है। इस कार्यक्रम में विभिन्न विद्यापीठों से अध्ययन के कई विषय और पाठ्यक्रम शामिल हैं । एक एकल अनुशासन (संस्कृत) कुछ अंतर अनुशासनात्मक और कौशल आधारित वैकल्पिक पाठ्यक्रमों से तैयार किए गए पाठ्यक्रमों की पर्याप्त संख्या के साथ बी.ए. संस्कृत (ऑनर्स) को उस विशिष्ट अनुशासन संस्कृत में गहन ज्ञान प्रदान करने हेतु निर्मित किया है। बी.ए. संस्कृत (ऑनर्स) कार्यक्रम के सामान्य उद्देश्य निम्नरूपेण हैं –

- संस्कृत प्राचीनतम भाषा है, अतः संस्कृत व्याकरण संस्कृत वैदिक और लौकिक साहित्य में निहित ज्ञान परंपरा का परिचय, सम्प्रेशण और विस्तार करना ।
- संस्कृत साहित्य के अध्ययन के माध्यम से भारतीय संस्कृति में निहित विविध ज्ञान परंपरा से छात्रों को परिचित करवाना
- मुख्य विषय, अनुशासन केंद्रित ऐच्छिक, कौशल वृद्धि तथा सामान्य पाठ्यक्रमों के माध्यम से संस्कृत के अनुशासन में मुख्य विषयों के अतिरिक्त संबंधित विषयों का शिक्षार्थियों को बोध करवाना ।
- स्नातक स्तर पर सत्रीय कार्य और अभ्यास के माध्यम से शिक्षार्थियों को पढ़ने और लिखने के कौशल से परिचित कराना ।
- शिक्षार्थियों को संस्कृत विषय के अतिरिक्त अन्य विषयों के अध्ययन की ओर प्रेरित करने हेतु विषयों को अंतःविषयी अध्ययन के लिए प्रेरित करना ।

पात्रता: 10+2 किसी मान्यता प्राप्त संस्थान

शिक्षा का माध्यमः हिंदी

विश्वविद्यालय अपने सभी कार्यक्रमों के लिए क्रेडिट प्रणाली का अनुसरण करता है । 01 क्रेडिट शिक्षार्थी के अध्ययन के समय के 30 घंटे के बराबर है। 01 क्रेडिट में निर्धारित 30 घंटे का अभिप्राय केवल मात्र लिखित सामग्री का अध्ययन करना ही नहीं है अपितु इसमें दृश्य –श्रव्य सामग्री के अध्ययन में व्यतीत होन वालें घंटे टेलीकॉन्फ्रेंस, टेलीकम्युनिकेशन और असाइनमेंट में व्यतीत किया जाने वाला समय भी इसमें शामिल होगा उदाहरण के लिए ज्ञानवाणी, ज्ञानदर्शन ,स्वयंप्रभा स्वयं ,ज्ञानकोश इत्यादि में व्यतीत होन

वाला समय भी इन घंटों में समाहित होगा । छात्रों को चार क्रेडिट के पाठ्यक्रम के लिए 120 घंटे और 6 क्रेडिट के पाठ्यक्रम के लिए 180 घंटे अध्ययन की आवश्यकता है । एक अनुशासन में बी.ए. संस्कृत (ऑनर्स) की डिग्री प्राप्त करने के लिए एक अधिगमकर्ता को 6 सेमेस्टर में (3 वर्ष में) 148 क्रेडिट के पाठ्यक्रमों को पूरा करना होता है । छात्रों को पहले और दूसरे सेमेस्टर प्रत्येक में 22 क्रेडिट , तीसरे और चौथे प्रत्येक सेमेस्टर में 28 क्रेडिट तथा पाँचवें और छठे सेमेस्टर प्रत्येक में 24 क्रेडिट पूरे करने होंगें । ऑनर्स कार्यक्रमों में अंतर विषय पाठ्यक्रमों का मिश्रण होता है। 148 क्रेडिट अर्जित करने के लिए छात्र को निम्नलिखित श्रेणियों के पाठ्यक्रमों का अध्ययन करना होगा –

क) अनिवार्य पाठ्यक्रम (सीसी)
ख) अनुशासन विशिष्ट ऐच्छिक (डीएसई)
ग) योग्यता संवर्धन अनिवार्य पाठ्यक्रम (एईसीसी)
घ) कौशल संवर्धन पाठ्यक्रम (एसईसी)
ड) सामान्य ऐच्छिक (जीई)

अनिवार्य पाठ्यक्रम **(Core Courses CC)**
कार्यक्रम में मुख्य पाठ्यक्रम अनिवार्य पाठ्यक्रम है। प्रत्येक अनिवार्य पाठ्यक्रम 6 क्रेडिट का है । अनिवार्य पाठ्यक्रमों की इस श्रेणी में 14 पाठ्यक्रम है । यह अनिवार्य पाठ्यक्रम सम्पूर्ण कार्यक्रम के आधे से अधिक भाग को समेट लेते हैं संपूर्ण कार्यक्रम के 148 क्रेडिट में से 84 क्रेडिट 14× 6 = 84 क्रेडिट इनके लिए हैं।

अनुशासन विशिष्ट ऐच्छिक पाठ्यक्रम **(Discipline Specific Electives DSE)**
विषय विशिष्ट ऐच्छिक पाठ्यक्रम कार्यक्रम के पांचवे और छठे सेमेस्टर में विषय विशेष शैक्षिक पाठ्यक्रम प्रस्तुत किए जा रहे हैं। यह पाठ्यक्रम प्रत्येक 6 क्रेडिट का है ,दो पाठ्यक्रमों का पाँचवे सेमेस्टर में और दो पाठ्यक्रम का छठे सेमेस्टर में अध्ययन करना हैं इस प्रकार यह 24 क्रेडिट के पाठ्यक्रम होंगे।

कौशल संवर्धन पाठ्यक्रम **(Skill Enhancement Courses SEC)**
कौशल संवर्धन पाठ्यक्रम भी अधिगमकर्ता ओं की क्षमताओं में वृद्धि हेतु प्रस्तुत किए हैं जो दैनिक जीवन में निर्धारित विशिष्ट कौशल में निपुण करते हैं कौशल संवर्धन पाठ्यक्रम तीसरे और चौथे सेमेस्टर में अध्य अध्ययन का विषय रहेंगे कौशल संवर्धन पाठ्यक्रम तृतीय सेमेस्टर में एक पाठ्यक्रम इसी प्रकार चतुर्थ सेमेस्टर में भी एक ही पाठ्यक्रम का अध्ययन करना होगा प्रत्येक पाठ्यक्रम 4 क्रेडिट का है इस प्रकार यह पाठ्यक्रम 8 क्रेडिट किए होंगे

योग्यता संवर्धन अनिवार्य पाठ्यक्रम **(Ability Enhancement Compulsory Courses AECC)**
योग्यता संवर्धन अनिवार्य पाठ्यक्रमका शिक्षार्थियों को प्रथम और द्वितीय सेमेस्टर में अध्ययन करना होगा यह पाठ्यक्रम चार क्रेडिट का होगा इस प्रकार यह पाठ्यक्रम 8 क्रेडिट के होंगे जैसा कि नाम से ही स्पष्ट है कि शिक्षार्थियों की योग्यता संवर्धन हेतु इन पाठ्यक्रमों को प्रस्तुत कार्यक्रम में स्थान दिया गया है

सामान्य ऐच्छिक पाठ्यक्रम **(Generic Electives GE)**
सामान्य ऐच्छिक अन्य प्रकार के ऐच्छिक पाठ्यक्रम है जो प्रथम द्वितीय तृतीय और चतुर्थ सेमेस्टर में अधिगमकर्ताओं के लिए उपलब्ध होंगे। प्रत्येक पाठ्यक्रम 6 क्रेडिट का होगा । इन पाठ्यक्रमों की प्रकृति अंतर अनुशासनात्मक हैं और अन्य विषय के लिए उपलब्ध होंगे अर्थात बी. ए. संस्कृत ऑनर्स के शिक्षार्थियों से इतर विषयों के शिक्षार्थियों के लिए यह सामान्य ऐच्छिक पाठ्यक्रम प्रस्तावित है

बी.ए. संस्कृत ऑनर्स कार्यक्रम के लिए पाठ्यक्रमों की सेमेस्टरअनुसार सूची

सेमेस्टर	कोर पाठ्यक्रम (6 क्रेडिट)	विषय विनिर्दिष्ट ऐच्छिक(डीएसई) (6 क्रेडिट)	योग्यतासंवर्धन पाठ्यक्रम (एईसीसी) (4क्रेडिट)	कौशल संवर्धन अनिवार्यपाठ्यक्रम (एसईसी) (4क्रेडिट)	जेनेरिक ऐच्छिक (जीई) (6 क्रेडिट)	कुल क्रेडिट प्रतिसेमेस्टर
I	बीएसकेसी 101 बीएसकेसी 102		बीईवीएई 181		बीएबीजी 171 बीपीएजी 171 बीपीसीजी 171 बीएसओजी 171 बीपीवाईजी 171 ओएनआर 03	**22 क्रेडिट**
II	बीएसके सी 103 बीएसकेसी 104		बीएसकेएई 182		बीपीएजी 172 बीजीडीजी 172 बीपीसीजी 172 बीपीवाईजी 172	**22 क्रेडिट**
III	बीएसकेसी 105 बीएसकेसी 106 बीएसकेसी 107			बीएसकेएस 186 बीपीसीएस 187	बीपीएजी 173 बीपीसीजी 173 बीएसओजी 173	**28 क्रेडिट**
IV	बीएसकेसी 108 बीएसकेसी 109 बीएसकेसी 110			बीएसकेएस 185 बीपीसीएस 188	बीपीसीजी 174 बीपीसीजी 176 बीपीएजी 174	**28 क्रेडिट**
V	बीएसकेसी 111 बीएसकेसी 112	बीएसकेई 141 बीएसकेई 142				**24 क्रेडिट**
VI	बीएसकेसी 113 बीएसकेसी 114	बीएसकेई 143 बीएसकेई 144				**24क्रेडिट**
कुल	84 क्रेडिट	**24 क्रेडिट**	8 क्रेडिट	**8 क्रेडिट**	**24 क्रेडिट**	**148 क्रेडिट**

बी.ए. संस्कृत ऑनर्स कार्यक्रम में 6 सेमेस्टर होंगे। पहले और दूसरे सेमेस्टर में अध्ययन भार प्रत्येक के लिए 22 क्रेडिट , तीसरे और चौथे सेमेस्टर में अध्ययन भार प्रत्येक के लिए 28 क्रेडिट होगा पाँचवें और छठे सेमेस्टर में प्रत्येक के लिए अध्ययन भार 24 क्रेडिट होगा । इस प्रकार संपूर्ण कार्यक्रम 148 क्रेडिट का होगा । छात्रों के लिए 1,2,5 और 6 प्रत्येक सेमेस्टर में 4 पाठ्यक्रम अध्ययन के विषय होंगे जबकि तीसरे और चौथे सेमेस्टर प्रत्येक में 5 पाठ्यक्रम अध्ययन के लिए प्रस्तावित होंगे। योग्यता संवर्धन अनिवार्य पाठ्यक्रम और कौशल संवर्धन पाठ्यक्रम प्रत्येक चार क्रेडिट के होंगे इनके अतिरिक्त सभी पाठ्यक्रम 6 क्रेडिट के होंगे।

निम्न तालिका बी. ए. संस्कृत (ऑनर्स) के लिए उपलब्ध क्रेडिट कोड और सेमेस्टर अनुसार पाठ्यक्रमों के कोड की सारणी प्रस्तुत करती है –

बी.ए. संस्कृत (ऑनर्स) कार्यक्रम के लिए उपलब्ध पाठ्यक्रम

कोर पाठ्यक्रम

सेमेस्टर -1

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
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सेमेस्टर -2

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
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सेमेस्टर -3

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
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सेमेस्टर -4

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेसी 108	भारतीय पुरालेख, शिलालेख और काल	6
बीएसकेसी 109	आधुनिक संस्कृत साहित्य	6
बीएसकेसी 110	संस्कृत साहित्य और विश्व साहित्य	6

सेमेस्टर -5

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेसी 111	वैदिक साहित्य	6
बीएसकेसी 112	संस्कृत व्याकरण	6

सेमेस्टर -6

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेसी 113	सृष्टि मींमासा और ज्ञान मींमासा	6
बीएसकेसी 114	संस्कृत निबन्ध और सम्प्रेषण	6

विषय विनिर्दिष्ट ऐच्छिक

सेमेस्टर – 5

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेई 141	आयुर्वेद के मूल आधार	6
बीएसकेई 142	रंगमंच और नाट्यकला	6

सेमेस्टर -6

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेई 143	संस्कृत परम्परा में दर्शन, धर्म और संस्कृति	6
बीएसकेई 144	साहित्यिक आलोचना	6

योग्यता संवर्धन अनिवार्य पाठ्यक्रम

सेमेस्टर -1

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीईवीएई 181	पर्यावरण अध्ययन	4

सेमेस्टर -2

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेएई 182	संस्कृत साहित्य	4

कौशल संवर्धन पाठ्यक्रम (कोई एक)

सेमेस्टर – 3

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेएस 186	अभिनय और पटकथा लेखन	4
बीपीसीएस 187	मानव संसाधन प्रबंधन	4

सेमेस्टर – 4

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसकेएस 185	संस्कृत छन्द और संगीत	4
बीपीसीएस 188	सामाजिक मानोविज्ञान का अनुप्रयोग	4

सामान्य ऐच्छिक पाठ्यक्रम (कोई एक)

जेंडर और विकास

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीजीडीजी 172	जेंडर संवेदनशीलताः समाज और संस्कृति	6

जल संचयन

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसएसके 03	जल संचयन, संरक्षण और उपयोग	6

मनोविज्ञान

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीपीसीजी 171	जनरल मनोविज्ञान	6
बीपीसीजी 172	युवा, जेंडर और पहचान	6
बीपीसीजी 173	स्वास्थ्य और कल्याण के लिए मनोविज्ञान	6
बीपीसीजी 174	मनोविज्ञान एवं मीडिया	6
बीपीसीजी 176	जेंडर का मनोविज्ञान	6

लोक प्रशासन

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीपीएजी 171	आपदा प्रबंधन	6
बीपीएजी 172	शासन : मुद्दे और चुनौतियॉ	6

बीपीएजी 173	ई – शासन	6
बीपीएजी 174	सतत विकास	6

समाजशास्त्र

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएसओजी 171	भारतीय समाज : छवियां और विस्तविकताएं	6
बीएसओजी 173	पुनर्विचार विकास	6

सामाजिक विज्ञान

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीएबीजी 171	अम्बेडकर को समझना	6

सामाजिक विज्ञान

पाठ्यक्रम कोड	पाठ्यक्रम की शीर्षक	क्रेडिट
बीपीवाईजी 171	अनुप्रयुक्त नैतिकता	6
बीपीवाईजी 172	धर्म का दर्शन	6

कार्यक्रम संयोजकः (BASKH): डा. पुष्पा ,**dr.pushpa@ignou.ac.in; Ph.No.011-29532792**

4.12 Bachelor of Arts Urdu (Honours)(BAUDH)
School of Humanities (SOH)

The University offers a Bachelor's Honours Degree Programme in Urdu (**BAUDH**) in addition to a number of other disciplines. Information pertaining to the Programme is given below:

Objectives (**BAUDH**): Objectives: With a substantial number of Core courses and a few interdisciplinary and skill-based elective courses, the Bachelor Honours Programme in Urdu is designed to give an in-depth knowledge in Urdu discipline while allowing for exposure to subject beyond the discipline. The Bachelor Honours Programme in Urdu has the following objectives:

1. Introduce the learners to the main themes and topics in a discipline of Urdu with core and elective courses.

2. Enable the learners to work towards ability and skill enhancement through exposure to appropriate courses.

3. Introduce the learners to reading and writing skills through assignments and exercises of such kind at an undergraduate level.

4. Expose the learners to the importance of interdisciplinary by enabling them to offer courses outside their discipline.

The students have to choose 02 Courses in the first Semester, 04 Courses in the Second Semester and 05 Courses in the Third, Fourth, Fifth and Sixth Semester from different categories of Courses. The total study load will consist on 148 credits. The following Table presents the CODES of Courses available for B.A Honours (Urdu) in each semester from different category of Courses with Credit load-wise list of Courses:

Eligibility: 10+2 or its equivalent

Medium of Instruction: Urdu

Programme Structure Template for BAUDH

Semester	CORE COURSE (6)	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC) (4)	Generic Elective GE (6)	Total Credits per Semester
I	BUDC 101 BUDC 102		BEVAE 181		BSOG 171 BPYG 171 BPCG 171 BPAG 171 BABG 171 ONR 03	**22 Credits**
II	BUDC 103 BUDC 104		BUDAE 181		BPAG 172 BPCG 172 BGDG 172 BPYG 172	**22 Credits**
III	BUDC 105 BUDC 106 BUDC 107		BUDAE 182	BEGS183 OR BHDS 186 BPCS 187	BPAG 173 BPCG 173 BSOG 173	**28 Credits**
IV	BUDC 108 BUDC 109 BUDC 110			BSOS184 BPCS 188	BPAG 174 BPCG 174 BPCG 176	**28 Credits**
V	BUDC 111 BUDC 112	BUDE 141 BUDE 143				**24 Credits**
VI	BUDC 113 BUDC 114	BUDE 142 BUDE 144				**24 Credits**
Total	**84 credits**	**24 credits**	**8 credits**	**8 credits**	**24 credits**	**148 Credits**

SEMESTER-WISE COURSE OPTIONS

The students have to choose 02 Courses in the first Semester, 04 Courses in the Second Semester and 05 Courses in the Third, Fourth, Fifth and Sixth Semester from different categories of Courses. The total study load will consist of 148 credits.

CORE COURSES

Semester I

Course Code	Title of the Course	No. of Credits
BUDC 101	Study of Urdu Fiction	6
BUDC 102	Study of Urdu Non Fiction	6

Semester II

Course Code	Title of the Course	No. of Credits
BUDC 103	Study of Modern Urdu Nazm	6
BUDC 104	Study of Modern Urdu Ghazal	6

Semester III

Course Code	Title of the Course	No. of Credits
BUDC 105	Study of Shibli Nomani	6
BUDC 106	Study of Altaf Husain Hali	6
BUDC 107	Study of Sir Syed Ahmad Khan	6

Semester IV

Course Code	Title of the Course	No. of Credits
BUDC 108	Study of Classical Prose	6
BUDC 109	Urdu Tanz-o-Mazah	6
BUDC 110	Tanqeed Aur Balaghat (Study of Criticism & Grammar	6

Semester V

Course Code	Title of the Course	No. of Credits
BUDC 111	Study of Meer Taqi Meer	6
BUDC 112	Study of Allama Iqbal	6

Semester VI

Course Code	Title of the Course	No. of Credits
BUDC 113	History of Language and Literature	6
BUDC 114	Study of Literary Movements	6

Discipline Specific Elective

Courses Semester V

Course Code	Title of the Course	No. of Credits
BUDE 141	Study of Mirza Ghalib	6
BUDE 143	Study of Urdu Short Stories	6

Semester VI

Course Code	Title of the Course	No. of Credits
BUDE 142	Study of Meer Amman Dehlawi	6
BUDE 144	Study of Urdu Drama	6

Ability Enhancement Compulsory

Courses Semester II

Course Code	Title of the Course	No. of Credits
BUDAE 181	Study of Classical Urdu Ghazal	4

Semester III

Course Code	Title of the Course	No. of Credits
BUDAE 182	Study of Urdu Progressive Poetry	4

Skill Enhancement Courses (AnyOne)

Semester IV

Course Code	Title of the Course	No. of Credits
BSOS 184	Techniques of Ethnographic Film Making	4
BPCS 187	Managing Human Resources	4

Semester VI

Course Code	Title of the Course	No. of Credits
BEGS 183 OR BHDS 186	Writing and Study Skills Or News Collection and Writing	4
BPCS 188	Application of Social Psychology	4

GENERIC ELECTIVES (Any One)

Gender and Development

Course Code	Title of the Course	No of Credits
BGDG 172	Gender Sensitization: Society and Culture	6

Water Harvesting

Course Code	Title of the Course	No of Credits
ONR 003	Water Harvesting, Conservation and Utilization	6

Psychology

BPCG 171	General Psychology	6
BPCG 172	Youth, Gender and Identity	6
BPCG 173	Psychology for Health and Well-being	6
BPCG 174	Psychology and Media	6
BPCG 175	Psychology for Living	6
BPCG 176	Psychology of Gender	6

Public Administration

BPAG 171	Disaster Management	6
BPAG 172	Governance: Issues and Challenges	6
BPAG 173	E-Governance	6
BPAG 174	Sustainable Development	6

Sociology

BSOG 171	Indian Society: Images and Realities	6
BSOG 173	Rethinking Development	6
BSOG 176	Economy and Society	6

Social Sciences

Course Code	Title of the Course	No of Credits
BABG 171	Understanding Ambedkar	6

Philosophy

BPYG 171	Applied Ethics	6
BPYG 172	Philosophy of Religion	6

Programme Coordinator (BAUDH): Dr. Ahmad Ali Jauher, ahmadali@ignou.ac.in, Ph.No.011-29572767, 9968347899

4.13 Bachelor of Performing Arts – Hindustani Music (Honours)(BAPFHMH) School of Performing and Visual Arts (SOPVA)

B.A. (Performing Arts) – Hindustani Music Hons. (BAPFHMH)programme in Open & Distance Learning mode is an opportunity to large segment of the population including the disadvantaged to pursue a programme in Hindustani classical Music. The programme aims to provide Classical music education to the discerning students who do not have access to study it through conventional system. This course has been designed for serious students of music to get knowledge of the subject theoretically as well as practically. The programme objectives are to provide learners with learning experiences that help instill deep interests in learning Hindustani Classical music prevalent in the major part of Indian continent and develop broad and balanced knowledge and understanding of core components like:musical elements, principles, history of music, contributions of various musicologists throughout the ages, music education, and Aesthetics theories related to Hindustani Classical Music.The programme will also provide opportunities to the students to collaborate with fellow students and put up a joint stage production which will be a unique experience for the students of Performing Arts.

Objectives: The B.A. (Performing Arts) – Hindustani Music Hons.) Is designed to give an in-depth knowledge in the discipline of Hindustani Classical Music while allowing for exposure to subjects beyond the discipline as well. The programme is appropriate for ODL as it focuses on the skill and competence development having both professional and academic proficiency leading to job opportunities and over all development. The Honours programme has the following general objectives:

1. To introduce the learner to main themes and topics in the discipline of Hindustani Classical Music through core & discipline-centric electives, ability / skill enhancement and generic courses.

2. To facilitate the learners to work towards ability and skill enhancement through exposure to appropriate courses in humanities and social sciences.

3. Introduce learners to reading and writing skills through assignments and exercises at an undergraduate level.

4. Expose the learners to the importance of interdisciplinary study by enabling them to take courses outside their disciplines.

Learning Outcomes: By undergoing this programme, the learner will: -

- Earn the proficiency to sing the prescribed Ragas with correct voice production.
- Be able to demonstrate the prescribed Talas.
- Be capable to express their understanding of evolution of Indian Classical Music
- Be able to understand and elaborate the historical development of Hindustani Music.
- Gain knowledge about the treatises of music written through the ages.
- Earn proficiency to collaborate with fellow artists to put up a group stage show.
- Develop pedagogical understanding of the subject to get employed in teaching jobs

Eligibility: 10+2

Desirable: Studied music as one of the subject in 11th and 12th Class / who have learned music from an institution or a guru.

Medium of Instruction: Hindi

(Although the SLM will be given in Hindi students will be allowed to write their assignments and exams in English too.)

The Honours programmes have a mix of courses. For earning 148 credits, a student has to study the following

categories of courses:

a) Core Courses (CC)

b) Discipline Specific Electives (DSE)

c) Ability Enhancement Compulsory Courses (AECC)

d) Skill Enhancement Courses (SEC)

e) Generic Electives (GE)

Core Courses (CC)

The programme has 14 core courses. Each core course is of six credits. These courses cover more than half of the programme, 84 credits (14 courses x 6 credits) out of 148 credits of the programme.

Discipline Specific Elective Courses (DSE)

Discipline Specific Elective Courses (DSEs) are on offer in the fifth and sixth semesters of the programme. The 4 DSEs are specific(or specialized or advanced or supportive)to the discipline or subject of study and provide an extended scope. They are of 6 credits each (6 courses x 4 credits) and will thus be 24 credits in all.

Ability Enhancement Compulsory Courses (AECC)

Ability Enhancement Compulsory Courses are of four credits each. As the name suggests, the Ability Enhancement Compulsory Courses (AECCs) are compulsory for all learners. There are two AECCs on offer, one each in the first and second semesters.the AECC courses will add upto 8 credits in all.

Skill Enhancement Courses (SEC)

Skill Enhancement Courses (SECs) are also ability enhancement courses. These are value-based and/or skill based courses and are designed to develop competencies and skills. Each Skill Enhancement Course (SEC) is of four credits. These courses are on offer in the third and fourth semesters. One SEC in each semester (2 courses x 4 credits) will add up to 8credits.

Generic Electives (GE)

Generic Electives (GEs) are the other type of electives that are on offer in the first, second, third and fourth semesters of the programme and are of 6 credits each. These courses are inter-disciplinary in nature and provide an exposure to other disciplines/ subjects. With one course in each of the first four semesters, (4 courses x 6 credits), GE will come to 24 credits in all.

Programme Structure Template for BAPFHMH

Semester	CORE COURSE (6)	Discipline Specific Elective DSE (6)	Ability Enhancement Compulsory Course (AECC) (4)	Skill Enhancement Course (SEC)	Generic Elective GE (6)	Total Credits per Semester
I	BHMCT- 101 BHMCL-102		BEVAE 181		BSOG 171	22 Credits
II	BHMCT 103 BHMCL 104		BEGAE 182 OR BHDAE 182		BGDG 172	22 Credits
III	BHMCT 105 BHMCL 106 BHMCL 107			BANS 183	BSOG 173	28 Credits
IV	BHMCT 108 BHMCP 109 BHMCL110			BPCS 186.	BPCG 174	28 Credits

V	BHMCT 111 BHMC L 112	BPFT 141 BPFT 142				24 Credits
VI	BHMCT 113 BHMC L 114	BPFT 143 BPFL 144				24 Credits

SEMESTER WISE COURSES

In each semester, the students have to study four 4 courses in all from different categories of courses except in the third and fourth semesters when the number of courses goes up to 5. While the courses under CC, DSE and GE Categories are of 6 credits each, the courses under AECC and SEC are of 4 credits each. While the fourteen CCs are distributed across the six semesters, the four DSEs are available in the fifth and sixth semesters only. There will be a number of SECs and the GEs available in the common pool in each of the semesters in which they are offered. A student has to opt for only one GE for study in each of the first four semesters and one SEC during the third and fourth semesters of the programme. The university will be adding new SECs and electives (DSEs and GEs) to the existing pool of courses from time to time. The study load in the first and second semesters will be 22 credits each and while the credit load in the third and fourth semesters will be enhanced to 28 credits each, it will come down to 24 credits each in the fifth and sixth semesters. Thus the total study load will come to 148 credits. The following Table presents the CODES and TITLES of credit load and semester-wise courses available for BA (Performing Arts) Hindustani Music Honours.

CORE COURSES

Semester I

Course Code	Title of the Course	No. of Credits
BHMCT 101	Introduction to Hindustani Music and its Fundamentals	6
BHMCL 102	Hindustani Music Vocal Practicum - 1	6

Semester II

Course Code	Title of the Course	No. of Credits
BHMCT 103	Fundamentals of Hindustani Music	6
BHMCL 104	Hindustani Music Vocal Practicum - 2	6

Semester III

Course Code	Title of the Course	No. of Credits
BHMCT 105	Study of Forms, Instruments and Traditions of Hindustani Music	6
BHMCL 106	Hindustani Music Vocal Practicum – 3	6
BHMCL 107	Hindustani Music Vocal Practicum – 4	6

Semester IV

Course Code	Title of the Course	No. of Credits
BHMCT 108	Study of Treatises, Gharanas, Elementary Karnatak Music	6
BHMCP 109	Dissertation	6
BHMCL 110	Hindustani Music Vocal Practicum – 5	6

Semester V

Course Code	Title of the Course	No. of Credits
BHMCT 111	Study of Modern Works, Gharanas, Biographies and Other Genres	6
BHMCL 112	Hindustani Music Vocal Practicum – 6	6

Semester VI

Course Code	Title of the Course	No. of Credits
BHMCT 113	Study of Gharanas, Elementary Western Music, and Interdisciplinary study of Music	6
BHMCL 114	Hindustani Music Vocal Practicum – 7	6

Discipline Specific Elective Courses

Semester V

Course Code	Title of the Course	No. of Credits
BPFT 141	Study of Natyashastra	6
BPFT 142	Arts and Aesthetics: Indian & Western Concepts	6

Semester VI

Course Code	Title of the Course	No. of Credits
BFPT 143	Pedagogy of Performing Arts	6
BPFL 144	Integrated Performance project (Practical)	6

Ability Enhancement Compulsory Courses

Semester I

Course Code	Title of the Course	No. of Credits
BEVAE 181	Environmental Studies	4

Semester II

Course Code	Title of the Course	No. of Credits
BEGAE 182 OR BHDAE 182	Communication Skills in English Language OR Hindi Bhasha aur Sampreshan	4

Skills Enhancement Courses

Semester I

Course Code	Title of the Course	No. of Credits
BANS 183	Tourism Anthropology	4

Semester II

Course Code	Title of the Course	No. of Credits
BPCS 186	Managing Stress	4

Generic Electives Courses

Semester I

Course Code	Title of the Course	No. of Credits
BSOG 171	Indian Society: Images and Reality	6

Semester II

Course Code	Title of the Course	No. of Credits
BGDG 172	Gender Sensibility	6

Semester III

Course Code	Title of the Course	No. of Credits
BSOG 173	Rethinking Development	6

Semester IV

Course Code	Title of the Course	No. of Credits
BPCG 174	Psychology and Media	6

Delivery of the Programme:

The Programme will be delivered through the Web Enabled Academic Support (WEAS) and 15 days studio practice towards the end of last semester at PSC – 07187P, SOPVA, IGNOU Headquarters, New Delhi only (Under Regional Centre Delhi 1).

Note: It is mandatory for Student to provide own (actual) E-Mail ID in G-Mail account and own (actual) mobile number to avail the online academic support.

Programme Coordinator (BAPFHMH): Dr. Mallika Banerjee, mallikabanerjee@ignou.ac.in, 011-29571656

5 MASTER'S DEGREE PROGRAMMES

5.1 Master of Commerce (MCOM)

School of Management Studies (SOMS)

The programme meets the expanding needs in Commerce education at all levels and provide necessary manpower to industry, trade, PSUs, Government and Private enterprises in the areas like Finance, International Business, Marketing and Accounting. In order to be eligible for the award of the Master of Commerce (M.Com.) degree, a student has to complete The Discipline of Commerce, SOMS, is offering M.Com programme to develop the required knowledge, skills and aptitude among the learners so that they are ready for employment in trade, commerce and industry and do action as well as academic research. This is a 80 credits programme which is divided into four semesters (two years) of study, each year comprising of 40 credits of courses. In order to be eligible for the award of the Master of Commerce (M.Com.) degree, a student has to Successfully complete all the courses spread across 4 semesters.

Exit Options

After Successful completion of the first two semesters (40 credits) of specified courses of those two semesters (i.e., 1st and 2nd), an exit option may be provided to students, at their specific request only, resulting in award of Post Graduate Diploma in Business Studies (PGDBS). The existing PGDIBO shall continue to be on offer as a stand-alone programme.

Eligibility: Any graduate or equivalent from a recognized University is eligible for admission to this programme.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
First Year		
I Semester		
MCO-01	Organization Theory and Behavior	6
MCO-04	Business Environment	6
MCO-05	Accounting for Managerial Decisions	6
MCO-021	Managerial Economics	4
II Semester		
MCO-06	Marketing Management	6
MCO-22	Quantitative Analysis for Managerial Applications	4
MCO-23	Strategic Management	4
MCO-24	Business Ethics and CSR	4
Second Year		
III Semester (Core /Specialization Course)		
MCO-03	Research Methodology and Statistical Analysis	6
MCO-07	Financial Management	6
IBO- 02	International Marketing Management	6
MCO -015	India's Foreign Trade and Investment	4
IV Semester (Core /Specialization Course)		
IBO-01	International Business Environment	6
IBO-06	International Business Finance	6
MCOP 001	Project	6
Total Credits		**80**

Programme Coordinator: Dr. Anupriya Pandey, anupriya@ignou.ac.in, Ph. 011-29573010

5.2 Master of Commerce in Finance & Taxation (MCOMFT)
School of Management Studies (SOMS)

Master of Commerce in Finance and Taxation (MCOMFT) is designed and developed in collaboration with The Board of Studies, The Institute of Chartered Accountants of India, exclusively, for the Chartered Accountancy Final Stage students.

Eligibility:

1) Graduate in any discipline or equivalent from a recognized University/Institute.
2) Admitted in the Chartered Accountancy Final Course.

OR

Who has already passed Chartered Accountancy.

Medium of Instruction: English

Programme Coordinator: Dr. Rashmi Bansal, rashmibansal@ignou.ac.in, Ph: 011-29573006

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

5.3 Master of Business Administration (MBA)
School of Management Studies (SOMS)

This programme is an AICTE recognized Post Graduate Degree programme designed to develop the skills required for careers in business and management. The programme is designed by renowned management experts keeping in view the latest industry requirements and practices. All the courses are contemporary, covers diverse areas of study in business and management and relevant to the present day needs. It is uniquely designed for both fresh graduates and the working personnel. Some of the salient features of the programme are:

Salient Features of the Programme:

- AICTE approved Programme
- Offered across pan India and in selected Countries outside India
- Contemporary curriculum and latest study material
- Affordable fee
- Flexible learning

Eligibility: Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).

Medium of Instruction: English.

Number of Courses/ Credits

- The MBA Programme consists of 28 courses (116 credits) in all and includes:

a) Twenty (20) Core courses (from MMPC-001 to MMPC-020)

b) Seven (07) courses from any one of the chosen specialisation area

c) One (01) Project course (MMPP-001 equivalent to 2 courses)

- The School offers different areas of specialisation like; Human Resource management, Financial Management, Operations Management, Marketing Management, and Services management in this MBA programme and the student can choose any one specialisation area in which S/he wants to have his MBA degree. **"if a student opt to exit the programme after completion of the specified courses of 1st and 2nd semesters (56 credits), an exit option is provided at her/his specific request only, resulting in award of Post Graduate Diploma in Management (PGDIM)."**

Programme Coordinator: Prof. Nayantara Padhi, nayantara@ignou.ac.in, Ph: 011-29573025

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

Please refer MBA prospectus for details:
http://ignou.ac.in/userfiles/MBA%20Student%20Handbook%20and%20Prospectus.pdf

5.4 Master of Business Administration (Banking and Finance) (MBF)
School of Management Studies (SOMS)

This programme is an AICTE recognized Post Graduate Degree programme designed to develop the skills required for careers in business and management. The programme is designed by renowned management experts keeping in view the latest industry requirements and practices. All the courses are contemporary, covers diverse areas of study in business and management and relevant to the present day needs. It is uniquely designed for both fresh graduates and the working personnel. Some of the salient features of the programme are:

Salient Features of the Programme:

- Offered in collaboration with Institute of Banking and Finance
- AICTE approved Programme
- Offered across pan India and in selected Countries outside India
- Contemporary curriculum and latest study material
- Affordable fee
- Flexible learning

Eligibility: For admission to the MBA (Banking & Finance) (MBF) programme, the candidate should satisfy the following conditions:

a) Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).

b) S/he should have passed the CAIIB examinations of the Indian Institute of Banking & Finance, Mumbai, and awarded the requisite qualification/credentials therefor by the Institute;

c) S/he should have been working with the banking or financial services sector for a period of at least two years.

Medium of Instruction: English.

Number of Courses/ Credits

- The MBA Programme consists of 28 courses (116 credits) in all and includes:

a) 20 Core Courses of 4 Credit each = 80 Credits.

b) One Project course of 8 credits

c) 7 Specialization Courses of 4 credits each = 28 credits

Programme Coordinator(s): Prof. K. Ravi Sankar, ravisankar@ignou.ac.in, Ph: 011-29573030,
Prof. Kamal Vagrecha, kamalvagrecha@ignou.ac.in, Ph: 011-29573022

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

Please refer MBF prospectus for details:
http://ignou.ac.in/userfiles/MBF%20Student%20Handbook%20and%20Prospectus.pdf

5.5 Master of Business Administration – Human Resource Management (MBAHM)
School of Management Studies (SOMS)

Eligibility: Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).

Medium of Instruction: English.

"if a student opt to exit the programme after completion of the specified courses of 1st and 2nd semesters (56 credits), an exit option is provided at her/his specific request only, resulting in award of Post Graduate Diploma in Management (PGDIM)."

Programme Coordinator: Prof. Nayantara Padhi, nayantara@ignou.ac.in, Ph: 011-29573025,
Prof. Srilatha, srilatha@ignou.ac.in, Ph: 011-29573009

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

Please refer MBAHM prospectus for details:

http://ignou.ac.in/userfiles/MBA%20Specialisation%20Prospectus.pdf

5.6 Master of Business Administration –Financial Management (MBAFM)
School of Management Studies (SOMS)

Eligibility: Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).

Medium of Instruction: English.

"if a student opt to exit the programme after completion of the specified courses of 1st and 2nd semesters (56 credits), an exit option is provided at her/his specific request only, resulting in award of Post Graduate Diploma in Management (PGDIM)."

Programme Coordinator: Prof. Kamal Vagrecha, kamalvagrecha@ignou.ac.in, Ph: 011-29573022

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

Please refer MBAFM prospectus for details:

http://ignou.ac.in/userfiles/MBA%20Specialisation%20Prospectus.pdf

5.7 Master of Business Administration – Operations Management (MBAOM)
School of Management Studies (SOMS)

Eligibility: Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).

Medium of Instruction: English.

"if a student opt to exit the programme after completion of the specified courses of 1st and 2nd semesters (56 credits), an exit option is provided at her/his specific request only, resulting in award of Post Graduate Diploma in Management (PGDIM)."

Programme Coordinator: Prof. Anurag Saxena, anurags@ignou.ac.in, Ph: 011-29573029

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

Please refer MBAOM prospectus for details:

http://ignou.ac.in/userfiles/MBA%20Specialisation%20Prospectus.pdf

5.8 Master of Business Administration – Marketing Management (MBAMM)
School of Management Studies (SOMS)

Eligibility: Passed Bachelor Degree of Minimum 3 years duration with at least 50% marks (45% in case of candidates belonging to reserved category).

Medium of Instruction: English.

"if a student opt to exit the programme after completion of the specified courses of 1st and 2nd semesters (56 credits), an exit option is provided at her/his specific request only, resulting in award of Post Graduate Diploma in Management (PGDIM)."

Programme Coordinator: Mr. T.V. Vijay Kumar, tvvijaykumar@ignou.ac.in, Ph: 011-29534622

For more details, please visit: http://www.ignou.ac.in/ignou/aboutignou/school/soms/introduction

Please refer MBAMM prospectus for details:

http://ignou.ac.in/userfiles/MBA%20Specialisation%20Prospectus.pdf

5.9 Master of Arts (English)(MEG)
School of Humanities (SOH)

The aim of the Master's Degree in English (MEG) Programme is to give the learners a sound understanding of English and American literatures and also other new areas in literature such as, Canadian, Australian and Indian English. The learners would develop an understanding of English and other literatures of their choice in their proper historio-critical perspectives. A good knowledge of reading, comprehension and writing skills would be a prerequisite for this programme. It will also allow the learners to specialize in areas of their choice given the modular nature of the programme.

In order to complete the MA Programme a learner may opt for course(s) from any module along with one compulsory course each in both the first and the second year. However, if for any reason a student is unable to/not interested in completing the MA Programme, s/he may exit with a PG Diploma in English after completing 32 credit worth of courses. Lateral Entry and Exit, 32 Credits PG Diploma then credit transfer as per University rules.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
Compulsory Course		
MEG 05	Literary Criticism and Theory	8
II Year		
Compulsory Course		
MEG 04	Aspects of Language	8
OR		
MEG 15	Comparative Literature	8
Optional Courses		
MODULE 1: BRITISH LITERATURE		
MEG 01	British Poetry	8
MEG 02	British Drama	8
MEG 03	British Novel	8
MODULE 2: NEW LITERATURE IN ENGLISH		
Optional Courses (Choose any three)		
MEG 08	New Literatures in English	8
MEG 09	Australian Literature	8
MEG 12	A Survey Course in 20th Century Canadian Literature	8
MEG 19	Australian Novel	8
MODULE 3: WRITINGS FROM THE MARGINS		
MEG 13	Writing from the Margins	8
MEG 14	Contemporary Indian Literature in English Translation	8
MEG 16	Indian Folk Literature	8
MODULE 4: WRITINGS FROM INDIA		
MEG 7	Indian English Literature	8
MEG 10	English Studies in India	8
MEG 14	Contemporary Indian Literature in English Translation	8
MODULE 5: AMERICAN LITERATURE		
Optional Courses (Choose any three)		
MEG 6	American Literature	8
MEG 11	American Novel	8
MEG 17	American Drama I	8
MEG 18	American Poetry	8
MODULE 6: THE NOVEL		
MEG 3	British Novel	8
MEG 11	American Novel	8

MEG 19	Australian Novel	8
Total Credits		**64**

Programme Coordinator: Dr. Mridula Rashmi Kindo, mridulak@ignou.ac.in, Ph.no. 011-29572768

5.10 स्नातकोत्तर कला उपाधि (हिंदी) (एमएचडी)

मानविकी विद्यापीठ (एसओएच)

इस पाठ्यक्रम का उद्देश्य विद्यार्थियों को हिन्दी भाषा और साहित्य के क्षेत्रों में विस्तृत जानकारी और विशेषज्ञतापूर्ण ज्ञान प्राप्त करना है जिससे वे साहित्य के आस्वादन और विश्लेषण-मूल्यांकन में दक्षता हासिल कर सकें।

पात्रता : मान्यताप्राप्त विश्वविद्यालय से स्नातक उपाधि अथवा उच्चतर उपाधि।

शिक्षा का माध्यम : हिंदी।

कार्यक्रम का विवरण **:**

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एम.एच.डी. 4	नाटक एवं अन्य गद्य विधाएँ	8
एम.एच.डी. 6	हिन्दी भाषा और साहित्य का इतिहास	8
द्वितीय वर्ष		
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एम.एच.डी. 17	भारत की चिंतन परम्पराएँ और दलित साहित्य	**4**
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कार्यक्रम संयोजकः प्रो स्मिता चतुर्वेदी **fschaturvedi@ignou.ac.in, Ph.011-29572786**

5.11 स्नातकोत्तर कला उपाधि (संस्कृत) (एमएसके)

मानविकी विद्यापीठ (एसओएच)

इस कार्यक्रम का उद्देश्य विद्यार्थियों को संस्कृत भाषा तथा साहित्य का विस्तृत और विशेषज्ञतापूर्ण ज्ञान प्रदान करना है। इसके अध्ययन के फलस्वरूप विद्यार्थियों को संस्कृत भाषा, साहित्य,व्याकरण, दर्शन,वेद और भारतीय संस्कृति और सभ्यता का सम्यक बोध होगा। इस कार्यक्रम में संस्कृत के प्राचीन साहित्य और ज्ञान परंपरा के अतिरिक्त आधुनिक और समकालीन संस्कृत कवियों, रचनाकारों के साहित्य का अध्ययन भी निर्धारित किया गया है। वर्तमान समय की आवश्यकताओं को ध्यान में रखते हुए भाषा विज्ञान, अनुवाद और निबंध लेखन पर केंद्रित पाठ्यक्रम भी इसमें सम्मिलित जा रहा है। विद्यार्थी विषय के आस्वादन के साथ ही संस्कृत की ज्ञान परंपरा से जुड़कर भारतीय संस्कृति और जीवन मूल्यों का भी अवगाहन कर सकेंगे।

पात्रता : मान्यता प्राप्त विश्वविद्यालय से स्नातक उपाधि अथवा उच्चतर उपाधि।

शिक्षा का माध्यम :हिंदी।

कार्यक्रम का विवरण :

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द्वितीय वर्ष		
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एम.एस.के. 08	**संस्कृत साहित्य : गद्य, पद्य एवं नाटक**	8
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कुल क्रेडिट		**80**

कार्यक्रम संयोजकः प्रो.कौशल्या, आचार्या मानविकी विद्यापीठ,इग्नू,**kaushalpanwarsanskrit@ignou.ac.in ,soh@ignou.ac.in, फोन : 011-29572793,9999439709**

5.12 स्नातकोत्तर कला उपाधि (एमएजेवाई) (ज्योतिष)

मानविकी विद्यापीठ (एसओएच)

ज्योतिष कार्यक्रम का उद्देश्य विद्यार्थियों को भारतीय प्राच्य विद्या के अन्तर्गत काल ज्ञान , ग्रह गति, सूर्य ग्रहण, चंद्र ग्रहण से लेकर भारतीय ऋषियों के मतों के आधार पर अंतरिक्ष में होने वाली घटनाओं के साथ मानव मात्र के व्यावहारिक जीवन का संचालन किस प्रकार होता है, इन तथ्यों का प्रामाणिक और विस्तृत ज्ञान प्रदान करना है। इस कार्यक्रम में अध्ययन करने वाले विद्यार्थियों को वेदांग नामक ज्योतिष शास्त्र का ज्योतिर्विज्ञान के रूप में किस प्रकार अध्ययन किया जाता है , यह भी परिज्ञान होगा। प्राचीन भारत में ज्योतिषीय गणित, सिद्धांत एवं फलित की अवधारणा का विशेष ज्ञान कराने के साथ साथ विद्यार-ियों को इस कार्यक्रम की अध्ययन सामग्री के द्वारा ज्योतिष की समग्र जानकारी प्रदान की जाएगी। इस प्रकार के अध्ययन से विद्यार्थी समाज के सरोकार में रहकर अपनी विद्या से स्वयं लाभान्वित रहते हुए , सभी के हित चिंतन में भी संलग्न रहेंगे। विषय ज्ञान के साथ साथ रोज-गार के प्रति प्रेरित करना और उसके लिए योग्य होने की क्षमता विकसित करना भी इस कार्यक्रम में सन्निहित है।

पात्रता : मान्यताप्राप्त विश्वविद्यालय से स्नातक उपाधि अथवा उच्चतर उपाधि

शिक्षा का माध्यम : हिंदी संस्कृत संयुक्त

प्रवेश एवं निकास - 32 क्रेडिट का अध्ययन एवं परीक्षा पूरी कर लेने पर छात्र को पी. जी. डिप्लोमा प्रदान किये जाने का प्रावधान है, यदि वह एम.ए. द्वितीय वर्ष में अध्ययन छोड़ना चाहता है।

कार्यक्रम का कोड–MAJY

कार्यक्रम का विवरण :64 क्रेडिट

पाठ्यक्रम कोड	पाठ्यक्रम का शीर्षक	क्रेडिट
प्रथम वर्ष		
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एम.जे.वाई MJY-003	पंचांग एवं मुहूर्त	8
एम.जे.वाई MJY-004	कुण्डली निर्माण	8
द्वितीय वर्ष		
एम.जे.वाई MJY-005	ज्योतिर्विज्ञान	8
एम.जे.वाई MJY-006	गणित, ग्रहण, वेध एवं यन्त्रादि विचार	8
एम.जे.वाई MJY-007	संहिता ज्योतिष	8
एम.जे.वाई MJY-008	फल विचार	8
कुल क्रेडिट		**64**

कार्यक्रम समन्वयक: डॉ देवेश कुमार मिश्र ; **dkmishra@ignou.ac.in; Ph.no.01129572788**

5.13 स्नातकोत्तर कला उपाधि (हिंदी व्यावसायिक लेखन) (एम.ए.एच.वी.) (MAHV)

मानविकी विद्यापीठ (एस.ओ.एच.)

इस पाठ्यक्रम का उद्देश्य विद्यार्थियों को भाषा और साहित्य में व्यावसायिक दक्षता देने एवं विशेषज्ञतापूर्ण ज्ञान प्राप्त करना है जिससे वे भाषा और साहित्य में स्वावलंबी व आत्मनिर्भर बन सकें।

पात्रता: मान्यताप्राप्त विश्वविद्यालय से किसी भी विषय में स्नातक उपाधि।

शिक्षा का माध्यम: हिंदी

कार्यक्रम का विवरण : 72 क्रेडिट

पाठ्यक्रम कोड	पाठ्यक्रम शीर्षक	क्रेडिट
प्रथम वर्ष		
एम.एच.डी..-01	हिंदी काव्य– (आदिकाव्य, भक्ति एवं रीतिकाव्य)	4
एम.एच.डी..-02	आधुनिक हिंदी काव्य	8
एम.एच.डी.-03	उपन्यास एवं कहानी	8
एम.एच.डी.-04	नाटक और अन्य गद्य विधाएँ	8
एम.एच.डी.-06	हिंदी भाषा और साहित्य का इतिहास	8
द्वितीय वर्ष		
एम.एच.वी.-007	(i) जनसंचार का सामान्य अध्ययन (ii) समाचार पत्र और फीचर लेखन	8
एम.एच.वी.-008	रेडियो माध्यम (भाग 1) रेडियो माध्यम (भाग 2)	8
एम.एच.वी.-009	टेलीविजन लेखन (भाग 1) टेलीविजन लेखन (भाग 2	8
एम.एच.वी.-010	सिनेमा लेखन	8
एम.टी.टी.-016	अनुवाद और जनसंचार	4

कार्यक्रम संयोजक: प्रो. नरेन्द्र मिश्र (Email: npmishra@ignou.ac.in, Mob: 9407555959, 9773637187) एवं डॉ. रीता सिन्हा, reetasinha@ignou.ac.in, Mob: 9818363465)

5.14 स्नातकोत्तर कला उपाधि (वैदिक अध्ययन) (एम.ए.वी.एस) (MAVS)

मानविकी विद्यापीठ (एस.ओ.एच.)

यह वैदिक ज्ञानराशि के सांगोपांग अध्ययन हेतु समाज के सभी वर्गो के लिए ज्ञानप्रद और लाभप्रद कार्यक्रम है। एम.ए. वैदिक अध्ययन कार्यक्रम का उद्देश्य विद्यार्थियों को भारतीय विद्या के अंतर्गत वेदज्ञान, वेदांगों की विशयवस्तु, वेदों के ब्राह्मण ग्रंथों की विषयवास्तु, आरणयकों का प्रतिपाद्य, वेदांत में विवेचित विषयों, उपनिषदों के प्रतिपाद, वैदिक भाष्कार, वैदिक विज्ञान, गाणित, कला, बीजगाणित, वैदिक रेखागाणित, सृष्टि विज्ञान से लेकर भारतीय ऋषियों के मतों के आधार पर वैदिक मनीशा के विहंगम ज्ञानप्रद तथ्यों का प्रामाणिक और विस्तृत ज्ञान प्रदान करना है। इस कार्यक्रम में अध्ययन करने वाले विद्यार्थियों को प्राचीन भारत में गाणित, सिद्धांत एवं विभिन्न प्रायोगिक सूक्ष्म तथा मानव मूल्यों से ओतप्रोत विज्ञान की अवधारणा के विषेश ज्ञान कराने के साथ–साथ विद्यार्थियों को इस कार्यक्रम की अध्ययन सामग्री के द्वारा वैदिक ज्ञानराशि की समग्र जानकारी प्रदान करने का प्रयास किया जा रहा है। इस प्रकार के अध्ययन से विद्यार्थी समाज के सरोकार में रहकर अपनी विद्य से स्वंय लाभान्वित रहते हुए, सभी के हित चिंतन में भी संलग्न रहेंगे। विषय ज्ञान के साथ–साथ रोजगार के प्रति प्रेरित करना और उसके लिए योग्य होने की क्षमता विकसित करना भी इस कार्यक्रम में सन्निहित है।

पात्रता: मान्यताप्राप्त विश्वविद्यालय से किसी भी विषय में स्नातक अथवा उच्चतर उपाधि।

शिक्षा का माध्यम: हिंदी

कार्यक्रम का विवरण : 64 क्रेडिट

पाठ्यक्रम कोड	पाठ्यक्रम शीर्षक	क्रेडिट
प्रथम वर्ष		
MVS-001	वेद–वेदांग परिचय	8
MVS-002	संहिता एवं ब्राह्मण	8
MVS-003	आरण्यक–परियच एवं प्रतिपाद्य	8
MVS-004	निरूक्त एवं प्रातिशाख्य	8
द्वितीय वर्ष		
MVS-005	छन्दस् एवं कल्प	8
MVS-006	वेदाध्ययन परम्परा	8
MVS-007	वैदिक देवतत्व एवं विज्ञान	8
MVS-008	वैदिक गणित एवं सृष्टिविज्ञान	8

कार्यक्रम समन्वयक - डॉ देवेश कुमार मिश्र, एसोसिएट प्रोफेसर संस्कृत, मानविकी विद्यापीठ, इग्नू, नई दिल्ली, dkmishra@ignou.ac.in, Ph: 01129572788

5.15 Master of Arts (Urdu) (MAUD)

School of Humanities (SOH)

M.A.Urdu programme exposes learners to a wide range of Urdu Language & Literature. It would be helpful in developing a sound understanding of Urdu literature and also other literatures such as Arabic, Persian, English, Hindi and other Literatures. A good knowledge of reading comprehension and writing skills would be a pre-requisite for this programme. This programme can be completed in a minimum period of 2 years and maximum period of 4 years. Offered in both January and July cycle of admission.

Career Options

Urdu is 11th most spoken language of the world. It is a rich source of culture and literature. Students completing M. A. (Urdu) will be able to pursue higher education and research programmes. This course would be beneficial for those who wants to become a teacher/professor, would be helpful in becoming translator/interpreter, poet/author, language instructor/ linguist, content editor/journalist, bilingual telephone interpreter, news writer, editorial assistant, script & dialogue writer etc.

Eligibility: Bachelor's degree or a higher degree from a recognized university. There would be no admission test knowledge of reading and writing in Urdu is necessary.

Medium of Instruction: Urdu

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MUD-001	History of Urdu Language and Literature	8
MUD-002	Urdu Ghazal	8
MUD-003	Urdu Fiction	8
MUD-004	Urdu Non-Fiction	8

II Year		
MUD-007	Urdu Nazm	8
MUD-008	Classical Urdu Poetry: Qasida, Masnavi, Mrsiya	8
MUD-009	Criticism and Research	8
MUD-010	Special Study of Meer Taqi Meer and Mirza Ghalib	8
Total Credits		**64**

Progrmme Coordinator: Dr.Liaqat Ali, liaqatali@ignou.ac.in, Ph. 011-29572766

5.16 Master of Arts (Political Science) (MPS)

School of Social Sciences (SOSS)

The aim of the Master's Degree in Political Science (MPS) is to provide the learners a sound base in political studies by an in-depth investigation into a broad range of political phenomena at the national, regional and international levels. The programme provides option for specialising in Political Theory, Comparative Politics, International Relations and Indian Government and Politics. Learners would thus acquire skills in political analysis as well as sharpen their critical and analytical abilities.

This is a 64 credits programme with compulsory and optional courses. The student has to take compulsory courses worth 32 credits in the first year and optional courses worth 32 credits in the second year.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MPS 1	Political Theory	8
MPS 2	International Relations: Theory and Problems	8
MPS 3	India: Democracy and Development	8
MPS 4	Comparative Politics: Issues and Trends	8
II Year (Choose 32 credits only)		
MPSE 1	India and the World	4
MPSE 2	State and Society in Latin America	4
MPSE 3	Western Political Thought	4
MPSE 4	Social and Political Thought in Modern India	4
MPSE 5	State and Society in Africa	4
MPSE 6	Peace and Conflict Studies	4
MPSE 7	Social Movements and Politics in India	4
MPSE 8	State Politics in India	4
MPSE 9	Canada: Politics and Society	4
MPSE 11	The European Union in World Affairs	4
MPSE 12	State and Society in Australia	4
MPSE 13	Australia's Foreign Policy	4
MED 2	Sustainable Development: Issues and Challenges	4
MED 8	Globalisation and Environment	4
MGP 4	Gandhi's Political Thought	4
MGPE 7	Non-Violent Movements after Gandhi	4
MGPE 8	Gandhian Approach to Peace and Conflict Resolution	4
MGPE 10	Conflict Management, Transformation & Peace Building	4
MGPE 11	Human Security	4
MGPE 13	Civil Society, Political Regimes and Conflict	4
Total Credits		**64**

Programme Coordinators: Prof. Satish Kumar,satishkumar@ignou.ac.in, Ph. 011-29572732

5.17 Master of Arts (History)(MAHI)

School of Social Sciences (SOSS)

The programme will equip students to be excellent researchers, teachers, writers, professionals and socially aware citizens. Divided into four semesters having total 80 credits one can do two years of masters after completing three years of bachelor's degree. M.A. History programme is open to graduates from any discipline. Moving away from conventional way of teaching history in terms of period like ancient, medieval and modern, this programme is developed around themes like social, economic, political developments in Indian history since earliest times to post-independent India. This will help in understanding the process of continuity and change in a comparative perspective. Elective courses have been developed in diverse areas focusing on interdisciplinary and multidisciplinary approach. The programme is devised in such a manner that a learner will get opportunity to develop expertise in broad historical process of development and analytical aptitude.

Structure of the Programme:

M.A. History programme will be of two years duration and of 80 credits. The Programme is offered semester wise. The Programme is consisted of four semesters and each semester will be of 20 credits.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Nature of Course	Credits
I Year (First Semester)			
MHI 101	Ancient and Medieval Societies	Theory	6
MHI 104	Political Structures in India thorugh the Ages	Theory	8
MHI 105	History of Indian Economy-1: From Earliest Times to C.1700	Theory	6
I Year (Second Semester)			
MHI 102	Modern World	Theory	6
MHI 106	Social Structures in India through the Ages	Theory	8
MHI 107	History of Indian Economy-2: C.1700 to 2000	Theory	6
II Year (Third Semester)			
MHI 103	Historiography and Research Methods	Theory	8
MHI 109	Indian National Movement	Theory	8
MPSE 004	Social and Political Thought in Modern India	Theory **Any one of These two courses**	4
MGP 004	Gandhi's Political Thought		4
II Year (Fourth Semester)			
MHI 108	Environmental Histories of the Indian Subcontinent	Theory	8
MHI 110	Urbanization in India-1	Theory	6
MHI 111	Urbanization in India-2	Theory	6
Total Credits			**80**

Programme Coordinator: Prof. Abha Singh, asingh@ignou.ac.in, Ph. 011-29572719

5.18 Master of Arts (Sociology)(MSO)

School of Social Sciences (SOSS)

The M.A. Programme in sociology is designed to provide advanced sociological knowledge, perspectives and skills to a wide cross section of learners, including those in remote and inaccessible areas. In terms of content it focuses on classical and advanced concepts and theories, research methods and perspectives, social issues of development, state of sociology in India, education transnational communities, migration, urbanization, development of the largest section of the population and emerging concerns in contemporary society. With this backdrop the programme aims to address the various emerging concerns of the discipline taking cognizance of need of the students on the one hand and the cognitive ability of this discipline on the other. This programme focuses on the following:

- Sociological theories, concepts and methods applied to comprehend these processes.
- Social process and their inter-linkages with the global, regional and local manifestations.
- Issues involved in the process of development.
- Socio-cultural dynamics of Diaspora and transnational communities.

- Religion and relatedissues
- Education, urbanization, globalization and such other social processes.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English &Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MSO 1	Sociological Theories and Concepts	8
MSO 2	Research Methods and Methodologies	8
MSO 3	Sociology of Development	8
MSO 4	Sociology in India	8
II Year (choose 32 credits only)		
MSOE 1	Sociology of Education	8
MSOE 2	Diaspora and Transnational Communities	8
MSOE 3	Sociology of Religion	8
MSOE 4	Urban Sociology	8
MPA 16	Decentralization and Local Governance	8
MPS 3	India: Democracy and Development	8
Total Credits		**64**

Programme Coordinators: Prof. Rabindra Kumar, rabindra@ignou.ac.in and Dr.Deepak Paliwal, deepakpaliwal@ignou.ac.in

5.19 Master of Arts (Psychology)(MAPC)

School of Social Sciences (SOSS)

The aim of the programme is to provide learners a sound base in psychology and human behaviour through an in depth investigation into a broad range of psychological principles, techniques and skills, as applied to diverse settings.

In the present scenario psychologists are in great demand ranging from educational institutions, rehabilitation centres, hospitals to various organizations and industries, both in public and private sector. Psychology is also being applied to various new and emerging areas like sports, forensic, military, police, aviation, etc.

Keeping the above in view and the commitment of IGNOU to provide quality education at low costs to those who have for some reason or the other missed opportunities for further studies, the present programme caters to varied clientele, such as fresh graduate students as well as those who want to enter the employment arena and those already employed but do not possess the necessary qualification in Psychology.

Eligibility: Bachelor's Degree in any subject from a recognized University.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MPC 1	Cognitive Psychology, Learning and Memory	4
MPC 2	Life Span Psychology	4
MPC 3	Personality: Theories and Assessment	4
MPC 4	Advanced Social Psychology	4
MPC 5	Research Methods in Psychology	4
MPC 6	Statistics in Psychology	4
MPCL 7	Practicum in Experimental Psychology & Psychological Testing	8
II Year (choose any one group) *		
Group A: Clinical Psychology		
MPCE 11	Psychopathology	4

MPCE 12	Psychodiagnostics	4
MPCE 13	Psychotherapeutic methods	4
MPCE 14	Practicum in Clinical Psychology	6
MPCE 15	Internship	8
MPCE 16/46	Project/Applied Positive Psychology**	6
Group B: Counselling Psychology		
MPCE 21	Counselling Psychology	4
MPCE 22	Assessment in Counselling and Guidance	4
MPCE 23	Interventions in Counselling	4
MPCE 24	Practicum in Counselling Psychology	6
MPCE 25	Internship	8
MPCE 26/46	Project/ Applied Positive Psychology**	6
Group C: Industrial and Organizational Psychology		
MPCE 31	Organisational Behaviour	4
MPCE 32	Human Resource Development	4
MPCE 33	Organisational Development	4
MPCE 34	Practicum in Industrial and Organisational Psychology	6
MPCE 35	Internship	8
MPCE 36/46	Project/ Applied Positive Psychology**	6
Total Credits		**64**

Programme Coordinators: Prof. Swati Patra & Dr. SmitaGupta,psychology@ignou.ac.in, Ph. 011-29572731,011-29572761

*The Learners needs to choose one specialization only either Group A or Group B or Group C in the 2nd Year.
**The Learners can choose either Project (MPCE 16/26/36) OR Applied Positive Psychology (MPCE 46),Theory course.
(effective from July 2021 admission cycle and onwards).

Applicants are advised to go through the National Commission for Allied and Healthcare Professions Act, 2021 for understanding the details of the professions with respects to this Programme and to take an informed decision.

5.20 Master of Arts (Economics)(MAEC)

School of Social Sciences (SOSS)

In tune with the New Education Policy 2020 and in line with the UGC Guidelines on multiple entry-exit, credit norms and national higher education qualification framework, the MA Economics Programme has been restructured. The programme is being offered in semester mode consisting of four semesters of 20 credits each. Thus, the total credits of the programme are 80 credits. While all the courses in first, second and third semester are compulsory, in the fourth semester student may opt any area of specialization out of the four groups (A-Data Analytics, B-Energy and Environmental Economics, C-Insurance and Finance, D-Social Policy) by completing 20 credit courses from that particular group. The student not willing to have specialization may opt any 20 credit courses out of the four groups (A,B,C,D).

The programme aims to develop the abilities of the learners to explain the functioning of the economy and enhance their analytical skills to enable them to get the jobs in the market.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year (First Semester)		
MEC 101	Microeconomic Theory and Analysis	6
MEC 102	Macroeconomic Theory and Analysis	6
MEC 203	Quantitative Methods	8
Total Credits		**20**

I Year (Second Semester)		
MEC 104	Economics of Growth and Development	8
MEC 109	Research Methods in Economics	6
MEC 205	Indian Economic Policy	6
Total Credits		**20**
II Year (Third Semester)		
MEC 106	Public Economics	6
MEC 107	International Trade and Development	6
MEC 110	Money,Financial Institutions and Markets	8
Total Credits		**20**
II Year (Fourth Semester)		

Note: The student may opt any area of specialization out of the four groups A,B,C,D by completing 20 credits from that particular group. The students not willing to have specialization may opt any 20 credit courses out of the four groups. (A,B,C,D)

Group	Course Code	Title	Credits
Group A# Specialization in Data Analytics	MECE 101	Introductory Econometric Methods	4
	MECE 102	Advanced Econometric Methods	4
	MCS 226	Data Science and Big Data (From MCA Programme of IGNOU)	4
	MCS 224	Artificial Intelligence and Machine Learing (From MCA Programme of IGNOU)	4
	MGG 011	Geographical Information Systems-I (From MA Geography Programme)	4
	MGGL 004	Geo Special Analysis (From MA Geography Programme)	4
	MECP 102	Project Work-I	4
Total Credits			**28**
# All the courses of this group are available only in English.			
Group B# Specialization in Energy and Environmental Economics	MECE 101	Introductory Econometric Methods	4
	MECE 102	Advanced Econometric Methods	4
	MECE 104	Economics of Environment and Social Sector	6
	MECP 101	Project Work-II	6
Total Credits			**20**
Group C Specialization in Insurance and Finance	MECE 101	Introductory Econometric Methods	4
	MECE 102	Advanced Econometric Methods	4
	MECE 103	Actuarial Economics	6
	MECP 101	Project Work-II	6

Total Credits			**20**
Group D Specialization in Social Policy	MECE 101	Introductory Econometric Methods	4
	MGPE 6	Gandhi's Economic Thoughts	4
	MWG 011	Women in the Economy	8
	MGSE 009	Gender issues in Work, employment and productivity	4
	MECP 102	Project Work	4
Total Credits			**24**

Programme Coordinator: Prof. Narayan Prasad,narayanprasad@ignou.ac.in, Ph. 011-29572745
Dr.Vijeta Banwari, vijetabanwari@ignou.ac.in,Ph.011-29572708

5.21 Master of Arts (Public Administration) (MPA)

School of Social Sciences (SOSS)

The aim of the Master's Degree in Public Administration is to provide comprehensive knowledge to the learners on the nature of public administration in India in the globalization context with focus on the role of the State, Public Sector and Public Private Interface. The growing role of Civil Society groups, human resources, e-governance and Public systems management will be the central focus. The programme would be able to develop the conceptual faculties of the learners on various administrative theories, postulates, models, processes, methods, instruments, techniques, etc.

Eligibility: Bachelor's Degree or a higher degree from a recognised University.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course		Credits
I Year			
MPA 11	State, Society and Public Administration		8
MPA 12	Administrative Theory		8
MPA 13	Public Systems Management		8
MPA 14	Human Resource Management		8
II Year			
Compulsory Courses			
MPA 15	Public Policy and Analysis		8
MPA 16	Decentralisation and LocalGovernance		8
Optional Courses			
MPA 17	Electronic Governance	} (To be taken together)	4
MPA 18	Disaster Management		4
MSO2	Research Methodologies and Methods		8
MPS 3	India: Democracy and Development		8
MPAP 2	Project Work		8
Total Credits			**64**

Learners who opt for Project Work are to write dissertation of 10000-15000 words. This course is recommended for those who are interested in pursuing further studies in Public Administration.

Programme Coordinators: Prof. Alka Dhameja, alkadhameja@yahoo.com, Ph. 9811101033

5.22 Master of Library and Information Sciences (MLIS)
School of Social Sciences (SOSS)

The general objective of this programme is to contribute to building of professional human resources to meet the varied demands for information handling in libraries and information centres in the country. The programme comprises Core Courses (8) and Elective Courses(2).

Eligibility: Bachelor's Degree in Library and/or Information Science or Associateship from NISCAIR or DRTC

Medium of Instruction: English. Students can write assignments and TEE in Hindi language also

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
MLI 101	Information, Communication and Society	4
MLII 101	Information Sources, Systems and Services	4
MLI 102	Management of Library and Information Centres	4
MLII 102	Information Processing and Retrieval	4
MLII 103	Fundamentals of Information Communication Technologies	4
MLII 104	Information Communication Technologies: Applications	4
MLIP 2	Project	4
MLII 105	Internship	4
Elective Courses (Choose any two only)		
MLIE 101	Preservation and Conservation of Library Materials	4
MLIE 102	Research Methodology	4
MLIE 103	Academic Library System	4
MLIE 104	Technical Writing	4
MLIE 105	Informatrics and Scientometrics	4
MLIE 106	Public Library System and Services	4
Total Credits		**40**

Programme Coordinator: Prof. Archana Shukla, archana@ignou.ac.in, Ph. 011-29572743

5.23 Master of Arts (Anthropology)(MAAN)
School of Social Sciences (SOSS)

Anthropology is the study of human beings in time and space. The programme is based on integrated approach to the subject incorporating insights from physical, social and archaeological anthropology. The thrust is laid on an in-depth understanding involving holistic approach of Anthropology using theoretical and practical techniques. The programme is aimed at developing professional competence of the subject in light of perceivable need for trained anthropologists in academic and research institutes, NGO's, government organizations, health sectors and applied sciences. The focus of the programme is to equip the learners to employ anthropological insight to understand and relate contemporary biosocial shift. It provides an opportunity to a large segment of people desirous to understand essence of the subject.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MANI 1	Anthropology and Methods of Research (Theory and Project)	8
MANI 2	Physical Anthropology (Theory and Practical)	8
MAN 1	Social Anthropology (Theory)	8
MAN 2	Archaeological Anthropology (Theory)	8
II Year		
Compulsory Courses		

MANP 1	Field work Dissertation	8
MANI 3	Practicing Anthropology (Theory and Project)	8
Elective Courses (Choose any two only)		
MANE 1	Human Genetics (Theory and Practical)	8
MANE 2	Human Growth & Development (Theory and Practical)	8
MANE 3	Comparative Ethnography (Theory)	8
MANE 4	Gender and Society (Theory)	8
MANE 5	Environmental Anthropology (Theory)	8
MANE 6	Social Stratification (Theory)	8
MANE 7	Tribes in India (Theory)	8
Total Credits		**64**

Programme Coordinator: Dr. Palla Venkatramana, Ph: 011-29572729, 9013627663

5.24 Master of Arts (Gandhi and Peace Studies)(MGPS)
School of Social Sciences (SOSS)

Programme Objectives:

- To provide opportunities of higher studies to the learners
- To provide quality education at post-graduate level in theoretical and applied Gandhian & Studies Peace. Conflict Management and Social Regeneration
- To provide an in-depth knowledge in the area of Peace Studies and Conflict Resolution and enable the learners to specialize in one of the Gandhian modelsof development.
- To provide the learners the opportunities of continuing higher education at the M.Phil/Ph.D.level.
- To widen the scope of the learners for further research, training and career opportunities in economic, social, gender, political, environmental and sustainable development issues.
- To enable the learners to join careers in teaching research, NGOs in Peace making and Peace building.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English and Hindi.

Programme Details:

Course Code	Title of the Course	Credits
1st Year		
MGP 1	Gandhi: The Man and His Times	4
MGP 2	Philosophy of Gandhi	4
MGP 3	Gandhi's Social Thought	4
MGP 4	Gandhi's Political Thought	4
MGPE 6	Gandhi's Economic Thought	4
MGPE 7	Non-violent Movements after Gandhi	4
MGPE 9	Gandhi in the 21st Century	4
MGPE 14	Gandhi, Ecology and Sustainable Development	4
2nd Year		
	(Compulsory)	
MGP 5	Introduction to Peace and Conflict Resolution	4
	(Optional) Choose only 28 credits	
MGPE 8	Gandhi Approach to Peace and Conflict Resolutions	4
MGPE 10	Conflict Management, Transformation and Peace Building	4
MGPE 11	Human Security	4
MGPE 12	Women and Peace	4
MGPE 13	Civil Society, Political Regimes and Conflict	4

MGPE 15	Introduction to Research Methods	4
MGPE 16	Human Rights: Indian Perspective	4
MGPE 17	*Project Work	8
Total Credits		**64**

* Dissertation (8 credits) : Project Work is optional and may be taken up in lieu of two 4 credit courses. Project work with experiential dimension will encourage empirical studies on social problems going Gandhi movements etc.

Programme Coordinator: Prof. Satish Kumar, mgps@ignou.ac.in, Ph: 011-29572732

5.25 Master of Computer Applications (MCA_NEW)

School of Computer & Information Sciences (SOCIS)

The broad objective of the Master of Computer Applications programme is to prepare graduate students for productive careers in software industry and academia by providing an environment for teaching and research in the core and emerging areas of the discipline. The programme's thrust is on giving the students a thorough and sound background in the oretical and application- oriented courses relevant to the latest computer software development.

Eligibility:

(a) (i)Passed B.C.A/B.Sc (Computer Science)/ B.Sc. (IT)/ B.E.(CSE)/ B.Tech. (CSE)/B.E. (IT)/B.Tech. (IT) or Equivalent Degree.

OR

(ii) Passed any Graduation Degree (e.g.:B.E./B.Tech./B.Sc/B.Com./ B.A./B.Voc./etc.) preferably with Mathematics at 10+2 level or at Graduation level.

(b) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

The students of category a (ii) are required to register and successfully complete the following compulsory Bridge courses of IGNOU along with Master of Computer Applications programme:

Students WITH Mathematics at 10+2 level or at Graduation level:

1. MCS-201 (Programming in C and Python)
2. MCS-208 (Data Structures and Algorithm)

Students WITHOUT Mathematics at 10+2 level or at Graduation level:

1. BCS-012 (Basic Mahematics)
2. MCS-201 (Programming in C and Python)
3. MCS-208 (Data Structures and Algorithm)

Students who have already successfully completed any of these Bridge courses, viz., BCS-012, MCS-201, MCS-208 of IGNOU, are required to register and successfully complete the remaining bridge courses only.

Medium of Instruction: English

Programme Details:

The programme has been divided into two semesters per year (January-June and July-December). Consequently, there will be two examinations every year – one in the month of June for the January to June Semestercourses and the other is December for the July to December semester courses. The students are at liberty to appear any of the examinations conducted by the University during the year subject to completing the minimum time frame and other formalities prescribed for the programme.

Course Code	Title of the Course	Credits
First Year		
I Semester		
MCS 211	Design and Analysis of Algorithms	4
MCS 212	Discrete Mathematics	4
MCS 213	Software Engineering	4
MCS 214	Professional Skills and Ethics	2
MCS 215	Security and Cyber Laws	2
MCSL 216	DAA and Web Design Lab	2
MCSL 217	Software Engineering Lab	2
II Semester		
MCS 218	Data Communication and Computer Networks	4
MCS 219	Object Oriented Analysis and Design	4

MCS 220	Web Technologies	4
MCS 221	Data Warehousing and Data Mining	4
MCSL 222	OOAD and Web Technologies Lab	2
MCSL 223	Computer Network and Data Mining Lab	2
SecondYear		
III Semester		
MCS 224	Artificial Intelligence and Machine Learning	4
MCS 225	Accountancy and Financial Management	4
MCS 226	Data Science and Big Data	4
MCS 227	Cloud Computing and IoT	4
MCSL 228	AI and Machine Learning Lab	2
MCSL 229	Cloud and Data Science Lab	2
IV Semester		
MCS 230	Digital Image Processing and Computer Vision	4
MCS 231	Mobile Computing	4
MCSP 232	Project	12
Total Credits		**80**

No. of Theory Courses -15, No. of Practical Courses -6, Project-1, Total Credits: 80

Programme Coordinator: Prof. Sandeep Singh Rawat, mca@ignou.ac.in, Ph: 011- 2957 2915

5.26 Master of Arts (Rural Development) (MARD)

School of Continuing Education (SOCE)

The discipline of Rural Development is of vital significance for the understanding of developmental issues related to rural society. The syllabus of M.A. Programme in Rural Development is designed to include such diverse academic contents as are essential in the making of this discipline in the Indian context. An essential component of this programme is dissertation based on empirical research in rural areas. The programme will be useful to personnel working in various Government Departments/agencies, NGO's, cooperative banks and other institutes engaged in rural transformation. It will also be beneficial for fresh graduates interested in pursuing career in the discipline of rural development.

Eligibility: Bachelor's Degree or a higher degree from a recognized University in any Stream.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year (Compulsory Courses)		
MRD 201	Rural Development : Indian Context	6
MRD 202	Rural Development Programmes	6
MRD 203	Rural Development Planning and Management	6
MRD 004	Research Methods in Rural Development	6
MRDP 1	Dissertation	12
II Year (Optional Courses) (Choose any five)		
MRDE 201	Rural Social Development	6
MRDE 202	Rural Health Care	6
MRDE 203	Communication and Extension in Rural Development	6
MRDE 002	Voluntary Action in Rural Development	6
MRDE 003	Land Reforms and Rural Development	6
MRDE 004	Entrepreneurship and Rural Development	6
Total Credits		**66**

Note:1. CRD/PGDRF/MARD (1st Year) revised courses will be offered in July 2023 session.
2. MARD 2nd Year Revised courses will be offered in July 2024 session.

Programme Coordinator: Mr.Buta Singh, butasingh@ignou.ac.in, PH.01129573066

5.27 Master of Science (Food Nutrition) (MSCDFSM)
School of Continuing Education (SOCE)

The M.Sc. Programme in the area of Dietetics and Food Service Management has been developed with a view to address the needs of training work force/developing manpower (dietitians, nutrition counsellors, food service managers etc.) for the emerging employment sector (hospital/community dietetics, food service management). The programme will offer unique opportunity of higher education to learners to enrich their working lives by entering into the market and/or starting their own food service unit, leading to entrepreneurship. The programme also focuses on upgrading the professional competencies of serving personnel in food service establishments, such as dietitians, diet technicians, counsellors etc. upgrading their knowledge and equipping them with productive skills to enhance their career progression andemployability.

The special feature of the programme is that it has a provision of exit point for learners in the form of Post Graduate Diploma in Dietetics and Public Nutrition (PGDDPN) after having successfully completed 30 credit course work and three months internship programme (16 credits).

Eligibility: B.Sc. (Home Science) specialization in Food and Nutrition, Dietetics and Clinical Nutrition or PG Diploma in Dietetics and Public Health Nutrition or Graduate (B.Sc. Hons.) or equivalent (MBBS, BHHS etc) from the following background – Home Science/ Food Science and Technology, Life Science, Microbiology, Pharmaceutical, Catering along with the DNHE or CNCC or CFN offered by IGNOU (Simultaneous admission for CFN/CNCC is also permitted).

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MFN 1	Applied Physiology	4
MFN 2	Nutritional Biochemistry	2
MFNL 2		2
MFN 3	Food Safety and Food Microbiology	2
MFNL 3		2
MFN 4	Advance Nutrition	4
MFNL 4		2
MFN 5	Clinical and Therapeutic Nutrition	4
MFNL 5		2
MFN 6	Public Nutrition	4
MFNL 6		2
MFN 7	Entrepreneurship and Food Service Management	4
MFNL 7		2
MFN 8	Principles of Food Science	2
MFNL 8		2
MFN 9	Research Methods and Biostatistics	6
MFN 10	Understanding Computer Applications	2
MFNP 11	Internship Programme	16*
MFNP 12	Dissertation	8
	Total Credits	**72**

* Three Months Internship

For MSc. (DFSM) Programme:

1st Year Courses : MFN1, MFN2, MFNL2, MFN3, MFNL3, MFN6, MFNL6, MFN8, MFNL8 and MFN10

2nd Year Courses: MFN 4, MFNL 4, MFN 5, MFNL 5, MFN 7, MFNL 7, MFN 9, MFN

For PGDDPN Programme:

Courses: MFN 1, MFN 2, MFN 3, MFN 4, MFN 5, MFNL 5, MFN 6, MFNL 6, MFN 7, MFNL 7 and MFNP 11

Practical: Practical courses constitute the backbone of the MSc. (DFSM) programme. Participation in the practical sessions is absolutely compulsory. Each practical course is worth 2 credits and the duration of the practical sessions is 7 days i.e. 14 sessions of 4 hours each. The term end practical examination will be held in the 15 th session of the practical spell.

Internship: Duration of internship for three months in the Dietetic Department of a recognized hospital/ institution, for the award of M.Sc.(DFSM) degree is compulsory (except in case of credit transfer cases). For PGDDPN learners' internship for three months is compulsory.

University allows credit transfer in the MSc. (DFSM) Programme to students (with a degree in Post Graduate Diploma in Dietetics and Public Health Nutrition only) who have successfully completed a three month internship programme from a recognized institutions/ university in the last 5 years.

Applicants are advised to go through the National Commission for Allied and Healthcare Professions Act, 2021 for understanding the details of the professions with respects to this Programme and to take an informed decision.

Programme Coordinator: Prof. Deeksha Kapur,deekshakapur@ignou.ac.in,Ph. 011-29536347, 29572960

5.28 Master of Science (Counselling and Family Therapy) (MSCCFT)

School of Continuing Education (SOCE)

The M.Sc. programme in the area of Counselling and Family Therapy is aimed at developing professionals in this vital field, which is gaining greater salience in the present times both from social and employment perspectives. The contemporary social scenario has resulted in an increased need and demand for professional support in terms of counselling and family therapy, which is being increasingly recognized as an effective approach both for promoting positives like strengthening family ties, fostering positive parenting, and increasing resilience of individuals in vulnerable situations as well as for addressing negative aspects such as socio-psychological problems, maladaptive behaviours, declining mental health, and psychosomatic disorders that are being increasingly witnessed in the present times. However, though the need for counselling and family therapy professionals is being increasingly felt, there is a dearth of professional support and experts who could lend a helping hand in promoting positive family processes and help individual family members in distress in a comprehensive way. As a result, there is a tremendous felt need for education and training in this area. By developing the requisite knowledge, understanding, attitudes and skills in the area of Counselling and Family Therapy, this unique programme of study would help to train professional cadres in the field, equipping them for both wage-employment and self-employment, and thus fill the existinglacuna.

A remarkable feature of this programme of study is its focus on the applied aspect and the thrust on opportunities for hands-on experience for the learner. In fact, almost half the credits of this Master's Degree Programme are ear-marked for application-oriented learning opportunities. In the second year of the programme, the learner has the option to be trained in Marital and Family Therapy and Counselling, Child and Adolescent Counselling and Family Therapy or Substance Abuse Counselling and Family Therapy. Yet another special feature of the programme is that it has a provision of exit point for learners (after successful completion of the first year courses) in the form of P.G. Diploma in Counselling and Family Therapy (PGDCFT). The programme has theory, supervised practicum, internship, and dissertation ascomponents.

Eligibility: Bachelor's degree in any subject from a recognized University.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MCFT 1	Human Development and Family Relationships	4
MCFTL 1	Human Development and Family Relationships Supervised Practicum	2
MCFT 2	Mental Health and Disorders	4
MCFTL 2	Mental Health and Disorders Supervised Practicum	2

MCFT 3	Counselling and Family Therapy: Basic Concepts & Theoretical Perspectives	4
MCFTL 3	Counselling and Family Therapy: Basic Concepts & Theoretical Perspectives Supervised Practicum	2
MCFT 4	Counselling and Family Therapy: Applied Aspects	4
MCFTL 4	Counselling and Family Therapy: Applied Aspects Supervised Practicum	2
MCFT 5	Counselling and Family Therapy: Research Methods and Statistics	4
MCFTL 5	Counselling and Family Therapy: Research Methods and Statistics Supervised Practicum	2
MCFTL 8	Reflective Journal	2
II Year		
MCFT 6	Applied Social Psychology	4
MCFTL 6	Applied Social Psychology-Supervised Practicum	2
MCFT 7	Counselling and Family Therapy: Applications and Interventions	4
MCFTL 7	Counselling and Family Therapy: Applications and Interventions Supervised Practicum	2
MCFTP1	Internship	6
MCFTP2	Dissertation	8
Elective courses (choose any one pair of Electives from the following):		
MCFTE1	Marital and Family Therapy & Counselling	2
MCFTE4	Marital and Family Therapy & Counselling Supervised Practicum	4
	OR	
MCFTE2	Child and Adolescent Counselling and Family Therapy	2
MCFTE5	Child and Adolescent Counselling and Family Therapy Supervised Practicum	4
	OR	
MCFTE3	Substance Abuse Counselling and Family Therapy	2
MCFTE6	Substance Abuse Counselling and Family Therapy Supervised Practicum	4
Total Credits		**64**

Applicants are advised to go through the National Commission for Allied and Healthcare Professions Act, 2021 for understanding the details of the professions with respects to this Programme and to take an informed decision.

Programme Coordinators: Prof. Neerja Chadha, neerja_chadha@ignou.ac.in, Ph. 29572959, 29534066
Dr. Amiteshwar Ratra, amiteshwar@ignou.ac.in

5.29 Master of Social Work (MSW)

School of Social Work (SOSW)

The MSW programme offers opportunity to learners for higher studies in professional social work. Besides offering the core courses pertaining to social work curriculum across the globe and India, it includes themes in some of the pertinent areas in social work such as globalization; migration, history of social work in India, theory paper on social work practicum and a course on HIV/ AIDS which are expected to be highly useful in the present day context. The practical components have been meticulously prepared to provide the learners, hands on training, which will enable the candidates to find suitable placements with in and out side the country.

For those seeking admission from January 2019 session onwards, it may be noted that they are offered the revised version of MSW Programme. The highlights of the revised version include Block Placement and Internship in practical component and emphasis on Social Work in African Context, Criminal Justice, Contemporary Methods and Values of Social Work and International Social Work. Accordingly, a student is expected to successfully complete 72 credits which include compulsory courses, elective courses as well as fieldwork. The details of which are given below:

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year (Compulsory Courses)		
MSW 1	Origin and Development of Social Work	4

MSW 2	Professional Social Work: Indian Perspectives	4
MSW 5	Social Work Practicum and Supervision	4
Elective Courses (Choose any Two)		
MSW 3	Basic Social Science Concepts	4
MSW 4	Social Work and Social Development	4
MSW 6	Social Work Research	4
MSWE 10	Social Work in African Context	4
MSW 32	Social Work and Criminal Justice	4
Field Work (Compulsory)		
MSWL13	Social Work Practicum-I	8
MSWL14	Block Placement	8
II Year		
Compulsory Courses		
MSW 7	Case work and Counselling: Working with Individuals	4
MSW 8	Social Group Work: Working with Groups	4
MSW 9	Community Organisation Management for Community Development	4
MSW 17	Contemporary Methods and Values of Social Work	4
Elective Courses (Choose any one)		
MSWE1	HIV/AIDS: Stigma, Discrimination and Prevention	4
MSWE2	Women and Child Development	4
MSWE7	International Social Work	4
MSWE3	Disaster Management	4
MSWP1	Dissertation (Project work)	4
Field Work (Compulsory)		
MSWL15	Social Work Practicum-II	8
MSWL16	Internship	8
Total Credits		**72**

Programme Coordinator: Dr. Saumya, mswinfo@ignou.ac.in, Ph. 011-29571696

5.30 Master of Social Work (Counselling)(MSWC)

School of Social Work (SOSW)

Masters in Social Work (Counselling) would provide both academic learning and professional education and training in Counselling, extending beyond theoretical knowledge. This programme is tailored to suit counselors working in a wide range of organizational and community contexts as well as individuals in a family. With the fast changing social scenario, the problems being faced by people across the board are numerous. Unlike in the western world, Counselling services are very inadequate in India. There is a growing demand for counselors in schools, corporate sector, health care setting, social and welfare sectors, correctional settings etc. However, schools/universities where Counselling course/ programme are taught in India are very few. There is a good potential for employment in government as well as NGO sectors. There is an urgent need for specially trained counselors to handle the stress of employees working with call centres, corporate sectors, families, family courts, correctional settings, school, universities and educational institutions, rehabilitation centres, refugee camps, institutions for the differently abled, aged, child care and adoption centres, family planning, voluntary Counselling and testing centres, rural sectors especially where farmers are driven to commit suicide, de-addiction centres etc.

MSW(C) Programme would be offered initially through one or two Learner Support Centres under each Regional Centre. The programme can be taken only through activated Learner Support Centres or special Learner Support Centres through each Regional Centre. This Programme is offered both in English and Hindi. For Field Work in the MSW (Counselling) programme much focus is given on specialization in Counselling and 40 percent weightage is given for the practicum.

Eligibility: Bachelor's degree in any discipline from a recognized university.

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MSW 1	Origin and Development of Social Work	4

MSW 2	Professional Social Work: Indian Perspectives	4
MSW 5	Social Work Practicum and Supervision	4
MSW 8	Social Group Work: Working with Groups	4
MSW 9	Community Organisation Management for Community Development	4
MSWL46	Social Work Practicum-I	8
MSWL47	Block Placement	8
II Year		
MSW 12	Introduction to Life Characteristics and Challenges	4
MSW 13	Introduction to Psychological Basis of Counselling	4
MSW 14	Relevance of Social Case Work in Counselling	4
MSW 15	Basics of Counselling	4
MSW 16	Fields of Counselling	4
MSWL48	Social Work Practicum-II	8
MSWL49	Internship	8
Total Credits		**72**

Programme Coordinator: Dr. N. Ramya, mswcinfo@ignou.ac.in, Ph. 011-29571693

5.31 Master of Arts (Education)(MAEDU)

School of Education (SOE)

The M.A. (Education) programme aims at producing a team of well-trained individuals knowledgeable in education & its various dimensions. More specifically, the M.A.(Education) programme intends to:

a) provide learning-experience, which will enable students to understand and appreciate knowledge structures and paradigms of education;

b) develop professional for effective participation in educational actions in different areas of education; and

c) create a community of scholars adequately equipped for participation in educational discourse.

Eligibility: Bachelor's Degree in any discipline with or without a Degree in Education from a recognized University.

Medium of Instruction: English

Programme Framework

The M.A. (Education) programme comprises four groups of courses with differential weightage. The total number of credits will be 68 and each student is expected to cover 34 credits each year.

Group A: Basic Course on Education

Group B: Core Courses

Group C: Courses on Knowledge Generation in Education Group

D: Specialized Areas in Education

Programme Details:

Group A: Basic Course on Education (4 Credits)

This course provides a concise but comprehensive articulation of education. The course familiarizes learners with the various aspects and task areas in the field of education. It also provides a conceptual overview of education with its multiplicity and complexity.

Course Code	Title of the Course	Credits
MES 11	Understanding Education	4

Group B: Core Courses

The core courses are intended to provide an in-depth understanding of the significant aspects of education. They bring out the variety of concepts, processes, and tasks in education in a proper 'educational' perspective. With these in view, four courses are visualized, all of which are compulsory for all students.

Course Code	Title of the Course	Credits
MES 12	Education: Nature and Purposes	6
MES 13	Learning, Learner and Development	6

MES 14	Societal Context of Education	6
MES 15	Operational Dimensions of Education	6

Group C: Courses on Knowledge Generation in Education

The course structure of Group C is worked out in such a way that there is adequate scope for both theoretical understanding of the process of knowledge generation in education as well as 'hands on' experience in research activities. The theoretical understanding of the process of knowledge generation in education is presented in the course on "Educational Research". Similarly, the practical experience in educational research has been visualised with a more meaningful and rewarding experience in the form of adissertation.

Course Code	Title of the Course	Credits
MES 16	Educational Research	6
MESP 1	Dissertation	10

Group D: Specialised Areas in Education

Under Group D, you have to complete four or five courses worth 24 credits in one specialized area. You have to choose one out of five specialized areas. The specialized areas are Higher Education, Distance Education, Educational Technology, Educational Management and Adult Education. If you have already acquired a Diploma / Post-Graduate Diploma in any of the offered areas of specialization, you are required to choose one area of specialization from the remaining areas of specialization. For example, if you have acquired a PG Diploma in Educational Technology (PGDET), you are required to choose one from the remaining areas of specialization i.e. Distance Education, Higher Education, Educational Management and Adult Education.

Course Code	Title of the Course	Credits
Higher Education		
MES 101	Higher Education: Its Context and Linkages	6
MES 102	Instruction in Higher Education	6
MES 103	Higher Education: The Psycho-social Context	6
MES 104	Planning and Management of Higher Education	6
Distance Education		
MES 111	Growth and Philosophy of Distance Education	4
MES 112	Design and Development of Self-Learning Print Materials	4
MES 113	Learner Support Services	4
MES 114	Management of Distance Education	6
MES 115	Communication Technology for Distance Education	6
Educational Technology		
MES 131	Educational Technology : An Overview	6
MES 132	Computer in Education	6
MES 133	Selection and Intergration of Technology in Educational Processes	6
MES 134	Designing, Development and Delivery of Courseware	6
Educational Management		
MES 41	Growth and Development of Educational Management	6
MES 42	Dimensions of Educational Management	6
MES 43	Organizational Behaviour	6
MES 44	Institutional Management	6
Adult Education		
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAE 3	Knowledge Management, Information Dissemination and Networking in Adult Education	6
MAE 4	Extension Education and Development	6

Course to be offered in 1st Year of the programme (Total 34 Credits) (All Compulsory)

Course Code	Title of the Course	Credits
MES 11	Understanding Education	4
MES 12	Education: Nature and Purposes	6
MES 13	Learning, Learner and Development	6
MES 14	Societal Context of Education	6
MES 15	Operational Dimensions of Education	6
MES 16	Educational Research	6

Courses to be offered in 2nd Year of the Programme (Total 34 Credits)

1. Out of the following Specialized Areas, a learner has to choose one specialized area.
   A. Higher Education (24Credits)
   B. Distance Education (24Credits)
   C. Educational Technology (24Credits)
   D. Educational Management (24Credits)
   E. Adult Education (24Credits)
2. Dissertation Work (10Credits)

Programme Coordinator: Prof. Nirod Kumar Dash, nkdash@ignou.ac.in, Ph. 011-29572931
Dr. Niradhar Dey, niradhar@ignou.ac.in, Ph.011-29572994

5.32 Master of Arts (Distance Education) (MADE)

Staff Training & Research Institute of Distance Education (STRIDE)

This Programme has been designed to develop human resource in various specialized are as of Distance Education.

Eligibility: Graduates in any discipline may take admission into this 2 years programme.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year*		
MDE 411	Growth and Philosophy of Distance Education	6
MDE 412	Instructional Design	6
MDE 413	Learner Support Systems and Services	6
MDE 414	Management of Distance Education	6
MDE 518	Educational Communication Technologies	8
II Year		
MDE 415	Research Methods for Distance Education	6
MDE 416	Curriculum Development in Distance Education	6
MDE 417	Distance Education: Economic Perspective	6
MDE 419	Staff Training and Development in Distance Education	6
MDEP 520	Project Work	8
Total Credits		**64**
MDE 521*	Technology and Resources for Teaching Learning Process (only for learners enrolled before July 2020)	2

Note*: MADE programme has been revised from 60 to 64 credits since July 2020. All such students who have completed 1st year MADE or PGDDE (having 30 credits) before july 2020 and are now seeking re-registration into 2nd year through lateral entry must complete bridge course MDE 521, in order to have equivalency with the revised MADE programme of 64 credits.

Programme Coordinator: Dr. Anita Priyadarshini, anitapriyadarshini@ignou.ac.in, Ph. 011-29572607

5.33 Master of Arts (Adult Education) (MAAE)

School of Education (SOE)

This programme is meant for all those interested in entering and seeking career in the field of adult education and allied areas as well as for those working with any institution in formal, non-formal or informal sector. It aims at promoting professional competency and capacity building of pre-service and in-service people in the field of adult education and allied areas.

Programme Objectives:

- To develop in them the national and international perspective of various aspects of theory and practice of adult education.
- To upgrade their knowledge and understanding of policies and programmes of adult, continuing and extension education, development and welfare, among others.
- To enhance their understanding and skills of documentation, management and dissemination of knowledge and information on various aspects and processes of adult education.
- To improve their knowledge, understanding, skills and abilities related to organizing and managing an adult learning setup.
- To equip them with the skills of involving the community in participatory planning, development and transaction of curriculum as well as training, evaluation and research processes related to adult education and development.
- To enhance their understanding and skills of networking at local, state, national and international levels for their personal, social, and professional development.
- To enable them to critically analyse, appreciate and promote the role of adult education in the emerging social, political, cultural, economic, developmental and other situations for effecting transformation at the national and international levels.

Eligibility: Bachelor's Degree from any recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I year		
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAE 3	Knowledge Management, Information Dissemination and Networking in AdultEducation	6
MES 16	Educational Research	6
MAEL 1	Practical Work Components	10
II year		
Compulsory Courses		
MAE 4	Extension Education and Development	6
MAE 5	Population and Development Education	6
MAEP 1	Dissertation	10
Optional Courses		
MAEE1*	Sustainable Development	6
MESE 61*	Open and Distance LearningSystems	6
MAEE 2**	Basics of Legal Awareness	6
MESE62**	Vocational Education	6
Total Credits		**68**

* Indicates that the student should select only one out of MAEE 1 and MESE 61Courses.

** indicates that the student should select only one out of MAEE 2 and MESE 62Courses.

After successful completion of all courses of first year, the student shall be awarded Post Graduate Diploma in Adult Education (PGDAE).

Programme Coordinator: Dr. M.V. Lakshmi Reddy, lakshmireddymv@gmail.com,mvlreddy@ignou.ac.in, Ph. 011-29572935 / Mobile: 9868956537
Dr. Elizabeth Kuruvilla, elizakuruvilla@ignou.ac.in, Ph. 011-29572933, Mobile: 9868478942

5.34 Master of Tourism and Travel Management (MTTM)

School of Tourism and Hospitality Services Management (SOTHSM)

The MTTM Programme is designed for those students who are interested in pursuing a career in tourism sector at managerial level. This is for aspiring entrepreneurs or those running their own tourism agencies. The programme consists of four semesters:

Eligibility:

- **Category 1:** BTS, BA(Tourism); B.Sc. Hospitality and Hotel Administration (BHM); Bachelor's in Hotel Management (approved by AICTE) and those students who have done their graduation in any field along with a Diploma in Tourism, which is recognized in the University system or by AICTE.
- **Category 2:** A Bachelor's Degree in any field. (However, all students of Category 2 will have to pass four additional Tourism foundation courses during their period of study.)

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
I Semester		
MTTM 1	Management Functions and Behaviour in Tourism	4
MTTM 2	Human Resource Planning and Development in Tourism	4
MTTM 3	Managing Personnel in Tourism	4
MTTM 4	Information Management Systems and Tourism	4
II Semester		
MTTM 5	Accounting and Finance for Managers inTourism	4
MTTM 6	Marketing for Tourism Managers	4
MTTM 7	Managing Sales and Promotion in Tourism	4
MTTM 8	Managing Entrepreneurship and Small Business in Tourism	4
II Year		
III Semester		
MTTM 9	Understanding Tourism Markets	4
MTTM 10	Tourism Impacts	4
MTTM 11	Tourism Planning and Development	4
MTTM 16	Dissertation	8
IV Semester		
MTTM 12	Tourism Products: Design and Development	4
MTTM 13	Tourism Operations	4
MTTM 14	Tourist Transport Operations (Road Transport)	4
MTTM 115	MICE Management	4
Total Credits		**68**

All students seeking admission under Category 2 (see table of Programmes) will have to pass the following four courses during their period of study.

Course Code	Title of the Course	Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and CaseStudies	8
TS 3	Management in Tourism	8
TS 6	Tourism Marketing	8
Total Credits		**32**

Programme Coordinator: Dr. Tangjakhombi Akoijam, Ph. 011-29571756

5.35 Master of Arts (Philosophy)(MAPY)

School of Inter-disciplinary & Trans-disciplinary Studies (SOITS)

The Master's programme in philosophy in distance learning mode is intended not only to enhance career prospects for students but also to train the mind for better logical thinking, mental discipline, ability for analysis and synthesis, critical reflection on social and political realities. Philosophy broadens people's vision towards national integration, genuine appreciation of others' 'worldviews', better understanding of various thought patterns and peaceful co-existence. It also becomes a means to social transformation to build a better nation and to ensure social equality, human dignity and human rights for the citizens. The Master's programme in Philosophy has the following major components: 1) Compulsory Courses-16 credits; 2) Elective Courses-48 credits. Students can choose 6 electives in the first year and 6 electives in the second year. To successfully complete this programme, you will have to earn 64 credits over a period of 2 to 4 years. This programme is offered only in English. However, a student is permitted to write the exam in Hindi.

Eligibility: Bachelor's Degree or equivalent.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
Compulsory Course		
MPY 1	Indian Philosophy	8
Elective Courses (Choose any six)		
MPYE 1	Logic	4
MPYE 2	Ethics	4
MPYE 3	Epistemology	4
MPYE 4	Philosophy of Human Person	4
MPYE 5	World Religions	4
MPYE 6	Dalit Philosophy	4
MPYE 7	Research Methodology in Philosophy	4
MGP 5	Introduction to Peace and Conflict Resolution	4
II Year		
Compulsory Courses		
MPY 2	Western Philosophy	8
Elective Courses (Choose any six)		
MPYE 8	Metaphysics	4
MPYE 9	Philosophy of Science and Cosmology	4
MPYE 10	Philosophy of Religion	4
MPYE 11	Philosophy of Art (Aesthetics)	4
MPYE 12	Tribal Philosophy	4
MPYE 13	Philosophy of Technology	4
MPYE 14	Philosophy of Mind	4
MPYE 15	Gandhian Philosophy	4
MPYE 16	Philosophy of Sri Aurobindo	4
MPYP 1	Dissertation	4
Total Credits		**64**

Programme Coordinator: Prof. Nandini Sinha Kapur, nandini@ignou.ac.in, Ph. 011-29573376

5.36 Master of Science (Environmental Science) (MSCENV)

School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

Undoubtedly, the earth is finding itself difficult to sustain a growing human population. The issues concerned with the environment are many and are interconnected so much so that a holistic, scientific and sustainable environmental management strategy is the need of the hour. Master of Science (Environmental Science) Programme aims at generating skilled man power to tackle the growing environmental and developmental problems and changes arising from the transition to a sustainable society. This programme will give an insight into the socio-economic

causes and the characteristics of pollution and degradation of the natural environment, including the effects on human beings, the atmosphere, ecosystem and the other organisms. The programme will provide learners with the necessary means to develop the capacity to carry out independent assessments on environmental issues. In addition, learners will be well equipped to analyze and assess environmental systems and problems; be able to propose sustainable solutions to environmental problems; and contribute to the development of policies and strategies for environmental planning. Being an interdisciplinary field of knowledge, environmental science includes specializations with multidisciplinary scope in which the students will learn to address the challenges of maintenance of environmental integrity for sustainable development in relation to human activities.

Programme Objectives:

- To equip the learners with knowledge and understanding of the physical, chemical and biological processes of the environment
- To expose the learners with theoretical principles involved in air, water and soil pollution and monitoring systems
- To emphasize the principles and practices involved in sustainable natural resources management and environmental management
- To impart knowledge and understanding in impact assessment, environmental audit and laws.

Eligibility: Bachelor's degree in any discipline Science/Engineering/Agricultural Science/Forestry/Veterinary Science from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
First Year		
I Semester		
MEV 11	Fundamentals of Environmental Science and Ecology	4
MEV 12	Earth Processes	4
MEV 13	Environmental Chemistry	4
MEVL 11	Environmental Science Lab Course -1	4
II Semester		
MEV 14	Sustainable Natural Resource Management	4
MEV 15	Environmental Pollution, Control and Management	4
MEV 16	Environmental Impact Assessment	4
MEVL 12	Environmental Science Lab Course -2	4
	Elective Course (Choose any onecourse from the elective courses list)	4
Second Year		
III Semester		
MEV 17	Environmental Legislations	4
MEV 18	Environmental Health and Ecotoxicology	4
MEV 19	Research Methodology for Environmental Science	4
MEVL 13	Environmental Science Lab Course – 3	4
	Elective Courses (Choose any onecourse from the elective courses list)	4
IV Semester		
MEVP 11	Dissertation/Project	8
	Elective Course (Choose any one course from the elective courses list)	4
	Elective Course (Choose any onecourse from the elective courses list)	4
Elective Courses (Choose any four courses: One each for Sem. II & Sem.-III and two for Sem. IV)		
MEVE 11	Global Climate Change	4
MEVE 12	Environmental Management	4
MEVE 13	Environmental Biotechnology	4
MEVE 14	Biodiversity Conservation and Management	4
MEVE 15	Disaster Management	4
MEVE 16	Urban Environment	4
MEVE 17	Environment and Society	4
MEVE 18	Instrumentation Techniques for Environmental Monitoring	4
MEVE 19	Environmental Issues	4

Total Credits	72

Programme Coordinators: **Prof. Shachi Shah., sshah@ignou.ac.in, Ph. 011-29573380, Dr. V. Venkat Ramanan, vvramanan@ignou.ac.in, Ph. 011-29571121 and Dr. Deeksha Dave, deekshadave@ignou.ac.in**

5.37 Master of Arts (Folklore and Culture Studies) (MAFCS)

School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

Folklore is one of the upcoming areas of research and pedagogy. The modular MAFCS Programme (the first year programme being PGDFCS: 32 credits) aims at creating a pool of specialized folklorists who can create a niche for themselves in fields of study like teaching and research departments in colleges and universities, libraries, museums, archives, historical associations, culture councils, national centres of arts, publishing houses, funding agencies, and the central and state government institutions, Agriculture, Rural Sociology, Extension,Medicine and Nursing, Women's Studies, African American Studies, Popular Culture, English and Foreign Language/Literature Departmentsas translators,interpreters,curators, musicologists, teachers,artists, performers, and many more.Film industry and TV channels also have a high demand for follklorists. Folk Entrepreneurs are coming up in a big way as job creators/providers, and this programme aims at creating self-reliant scholars of folklore.

A significant trend that emerges from the review of folklore is that in any period of human history, knowledge about theory, data and method is insured by the socio-cultural conditions specific to that period. India is a country with incredible cultural diversity. Each culture has its own traditional knowledge system. We are right when we say that people in the new- millennial , the denizens of the digital societies have a notoriously short-span attention and memory, and folk traditions are a part of endangered and dying cultures. Given such a situation, folklorists and folklore researchers are vulnerable to multiplechallenges with regard to archiving, documentation and dissemination of the folk material. MAFCS sincerely aims at filling that gap and is dedicated towards the preservation of a dying/endangered traditional knowledge system. India's National Education Policy (NEP) and the University Grants Commission (UGC) pay a lot of importance to culture, languages and folklore and MAFCS maintains a balance with the points accentuated by the NEP and UGC.

MAFCS argues that all our classical art and literary forms have a folk background. Starting from our universities' syllabi to our coffee tables, classical literature always asserts its position, though we have failed to pay the due credit to folk literature. A literature, the product of and is a representation of mass culture, is definitely authentic and full fledged. Since there is this aspect of faithful representation of the ways of life of communities at the core of folk literature, MAFCS considersfolk literature as autonomous. Folk is not something out there in a museum, it is a part and parcel of our lives, and thus, is fit enough to be our mainstream research. The modern texts that have made explicit use of the folk traditions to make it available to the readers today are also treated at par with the folk texts that have only the oral tradition, called the 'pure folk'. MAFCS experiments with that idea. The key idea of the MAFCS Programme is—folklore is flexible.

Eligibility: Bachelor's Degree in any discipline from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MFC 001	Folklore and Culture: Conceptual Perspectives	6
MFC 002	Tradition, Identity and Cultural Production	6
MFC 003	Cultural and Societal Transformation	6
MFC 004	Tribes of India: Identity, Culture and Lore	6
MFCP 005	Project Manual	8
II Year		
MFC 006	Folklore: Canon, Multimediality, Interdisciplinarity and Social Epistemology	8
MFC 007	Theories and Pedagogy of Folklore	8
MFC 008	Folk Representations	8
MFC 009	Approaches to Folklore	8
Total Credits		**64**

- A 2 credits 'Translation of Folklore Coursework' will be allotted to the students who completed PGDFCS (with only 30 credit, between 2009 and 2020) and joined the second year (MAFCS: 64 credits) on a modular approach. The students have to take an email approval (of the Programme Coordinator) of the folk texts to be translated.

Programme Coordinators: **Prof. Nandini Sahu, nandinisahu@ignou.ac.in, soits@ignou.ac.in; Ph. 011-29572785**
Dr. Sadananda Sahoo, ssahoo@ignou.ac.in, Ph. 011-29573378

5.38 Master of Arts (Environmental and Occupational Health) (MAEOH)
School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

About the Programme:

Environmental and Occupational Health focuses on assessing the public health risks associated with biological, chemical, physical, biomechanical and psychosocial hazards in natural and built environments. Environmental health specialists focus on the effect of environmental pollution on the health of human beings.The Programme aims at various concepts related to general environment, environment at the work place, related hazards and evaluation of health risk assessment by providing solutions to various aspects of environmental health occupational hazard management, epidemiology, health policy and management, and environmental health promotion. The successful learners will be able to work with health practitioners, researchers and policy makers to develop, evaluate and monitor health policies, programmes and practices related to healthy environments. The program was designed with an exit option with PG Diploma after a study of 36 credits in Masters in Environmental and Occupational Health programme. This program mainly focuses on environmental hazard exposure measurement, exposure control, and assessment of health effects of occupational and environmental exposures. The proposed programme is in consonance with the mission of Environmental and Occupational Health which is to prevent adverse health effects related to chemical and biological contaminants in the environmental and occupational exposures through education, research, and service. The central theme is prevention, focusing on initiatives for the society to decrease, the burden of occupational hazards and environmental health.

Programme Objectives:

After completion of this Masters in Environmental and Occupational health programmethe learner will be able to:

- Describe how the environment and human health interact at different levels.
- List the types of occupations and discuss how they can cause risk to human health
- Describe pathways of human exposure to hazardous agents and stressors in the environment and workplace and their impact on human health
- Investigate how individual and population factors affect vulnerabilityand evaluate epidemiologic methods used in occupational and environmental research and interpret findings.
- Identify and measure environmental and occupational hazards and develop strategies to prevent these hazards affecting workers, property, environment and the general public.
- Develop mitigation strategies to contain and manage environmental and occupational hazards for positive health
- Exhibit the knowledge and skills needed to improve the environmental sustainability of human health systems

Target Group Profile and Admission Criteria:

Applicants must possess graduation from any discipline and a strong inclination and desire to build a career in Environmental and Occupational health and should also have an interest in issues related to public health and the environment. The admission criteria will be followed as per IGNOU norms.

- Professionals working in environmental and occupational sector and NGOs.
- Doctors, nurses, paramedical graduates & employees
- Employees from CPCB, Civil servants of State and Central Governments.
- Faculty, researchers and students in universities, research organizations and colleges.
- Graduates wanting to pursue a career in environmental management, occupational health & safety.
- Graduates wanting to pursue a career in industrial health & safety.

The programme will be offered in the Open and Distance Learning (ODL) mode.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Programme Structure:

Course Code	Title of the Course	Type of Course	Credits
I Year (36 CREDITS, 6 Core courses + 3 Electives out of 4)			
MEV 001	Introduction to Environmental Health	Theory	4
MEV 002	Environmental and Occupational Hazards	Theory	4
MEV 003	Environmental Law and Management	Theory	4
MEV 004	Environmental Toxicology	Theory	4

MEV 005	Occupational Health and Safety	Theory	4
MEVP 001	Project	Project	4
MEVE 001	Environmental Impact Assessment for Environmental Health	Elective	4
MEVE 002	Health Care	Elective	4
MEVE 003	Agriculture and Allied Sector	Elective	4
MEVE 004	Industrial Sector	Elective	4
*** Electives- Three to be elected**			
II Year (38 CREDITS, 6 Core courses + 3 Electives out of 4)			
MGSE 009	Gender Issues in Work, Employment and Productivity	Theory	4
MEVE 015	Disaster Management	Theory	4
MEV 014	Sustainable Natural Resource Management	Theory	4
MIS 021	Safety Philosophy and Principles of Accident Prevention	Theory	4
MPA 006	Disaster Medicine	Theory	4
MPC 051	Fundamentals of Mental Health	Theory	4
MEVE 011	Global Climate Change	Elective	4
MGSE 004	Gender issues in Agriculture, Rural livelihoods and Natural Resource Management	Elective	4
MED 008	Globalization, Environment and Development	Elective	4
MGY 001	Introduction to Geoinformatics	Elective	4
*** Electives- Three to be elected**			
Total Credits			**74**

Programme Package

The programmehas a blended approach. The package consists of self-instructional material in the form of booklets/blocks and audio video materials. Web support will be available consisting of interactive content, quiz, synchronous and asynchronous modes of communication like chat sessions, discussion forums, web resources etc.

Implementation Plan

The programme is implemented through a network of Learner's Learner Support Centres (LSCs). A team of trained teachers called counselors have been identified and trained for organizing and conducting counseling sessions, assignment and project evaluation in the Programme Learner Support Centres. The administrative control is through the Regional Centres (RCs) of IGNOU located usually at state capitals in India and the School of Interdisciplinary and Trans-Disciplinary Studies located at the IGNOU Headquarters, Delhi, India.

Evaluation

Evaluation is done through the assessment of various courses. Evaluation in the form of assignments (continuous assessments) andterm end examination of the various courses.A minimum of 40 per cent marks in each component separately is required for successful completion of the programme. The learner has to complete 12 core courses and 6 electives in total 18 courses with 74 credits to get the Post-Graduation certificate. After successful completion of the Ist year, the learner can get Post Graduate diploma with an exit option. Term-end examination of theory is held twice in a year i.e. June and December. After successful completion of the programme the learners are awarded a certificate.

Programme Coordinators: Prof. B. Rupini, brupini@ignou.ac.in,

Dr. Sushmitha Baskar , sushmithab@ignou.ac.in &

Prof.Ruchika Kuba, rkuba@ignou.ac.in, Ph. No. 9911223373 ,011-29536667, 29571122,29572813

5.39 Master of Arts (Sustainability Science) (MASS)

School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

The Sustainability Science is inter-and multidisciplinary in character and focuses on interaction between nature and society. Sustainability Science is well established academic discipline across the world and acknowledged well as one of the tools to achieve Sustainable Development Goals (SDGs) by 2030. In India, IGNOU is the first University in the country to introduce this emerging disciplinein line with the principles of National Education Policy 2020. The MASS mainly focuses on the genesis and principles of sustainable development, its tools, implementation and assessment strategies in a holistic way. The basics of natural resource management, ecological economics, global and local efforts for sustainable development through good governance, law and policy are integrated in an academic framework so that students are able to understand the tools and techniques in developing and implementing sustainable

development projects.

Programme Objectives:

- To provide opportunity to the learners to deepen their knowledge and understanding about sustainable development and the principles of Sustainability Science.
- To expand capacities of the learners on various theoretical and practical aspects of sustainable development.
- To develop professional knowledge and skills in formulation, implementation, monitoring and evaluation sustainable development projects and programmes

Eligibility: Graduate in any Discipline

Medium of Instruction: English

Programme Structure:

Course Code	Title of the Course	Type of Course	Credits
I Year (36 CREDITS)			
MSD 11	Sustainability Science	Theory	4
MSD 12	Ecosystem and Natural Resources	Theory	4
MSD 13	Socio-Cultural System	Theory	4
MSD 14	Ecological Economics	Theory	4
MSD 15	Institutions, Governance and Policies	Theory	4
MSD 16	Strategies and models for sustainability	Theory	4
MSD 17	Challenges to Sustainable Development	Theory	4
MSD 19	Global Strategies to Sustainable Development	Theory	4
MSD 20	Population, Health and Sustainability	Theory	4
II Year (36 CREDITS)			
MEV 25	Climate Change and Society	Theory	4
MSD 21	Mountain and Hill Ecosystem	Theory	4
MSD 22	Aquatic Ecosystem	Theory	4
MEDS 51	Fundamentals of CSR	Theory	6
MSD 23	Social Ecology, Globalisation and Sustainability	Theory	4
MEDS 44	Monitoring and Evaluation of Projects and Programmes	Theory	6
MSDP 18	Project Work	Project	8
Total Credits			**72**

Multiple Exit and Lateral Entry:

• Exit with Post Graduate Diploma in Sustainability Science (PGDSS) degree after successfully completion of first year.

• PGDSS holders can take lateral entry in the Second year (as per University norms) to complete Master of Arts in Sustainability Science (MASS).

*Lateral Entry for PGDSS students: For the lateral entry, the learners registered in PGDSS (both ODL and ONLINE) from July 2017 to July 2022, will have to complete the following three courses in place of **MSDP 018: Project Work** to complete the M.A. in Sustainability Science Programme.

1) MSD 19 Global Strategies to Sustainable Development 4 credits
2) MSD 20 Population, Health and Sustainability 4 credits
3) MEVE 16 Urban Environment 4 credits

Programme Coordinators: Dr. Y.S.C. Khuman, ysckhuman@ignou.ac.in, Mobile: 9953172074

Dr. Deeksha Dave, deekshadave@ignou.ac.in, Mobile: 9999660192; mass@ignou.ac.in

5.40 Master of Arts (Environmental Studies) (MAEVS)

School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

Environmental degradation and climate change are global phenomena where actions in one part of the world impact ecosystems and populations across the globe. The current degradation of natural ecosystems is seen in the form of environmental pollution, climate change, resource depletion, biodiversity loss, etc. In order to address the environmental challenges induced by anthropogenic activities, capacity building in Environmental Studies is the need of the hour. There is a need for developing knowledgeable workforce in the areas such as climate change, pollution,

waste management, sanitation, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development.

In this context, the concept of 'Lifestyle for the Environment (LIFE) was introduced by Prime Minister at the 26th Conference of Parties to the UN Framework Convention to Climate Change in Glasgow on 1st November 2021, calling upon the global community of individuals and institutions to drive LIFE as in International mass movement towards "mindful and deliberate utilisation, instead of mindless and destructive consumption" to protect and preserve the environment.

Master of Arts (Environmental Studies) MAEVS is a step in the direction to make a meaningful contribution towards the implementation of National Education Policy 2020. The programme with a multidisciplinary and an interdisciplinary approach aims to generate awareness on a wide variety of environmental concerns. The Programme will be offered with Modular Approach. The learners after completing the first year (courses) of study will be eligible to receive Post Graduate Diploma in Environmental Studies. The Programme will have lateral Entry and Exit. After completing the Programme, learners will be able to play decisive roles in addressing the environmental and sustainability concerns in India and across the world. It will help the learners to restore, protect, and sustain the environment and appreciate the interdependence between the components of the environment. The programme will give valuable insights to the learners with the necessary means and capacities to engage in fruitful assessment of environmental conditions, propose sustainable solutions and contribute to the formulation of suitable policies for environmental planning and sustainable development. Therefore looking at the present context of environmental degradation and futuristic ambitious plans to meet SDGs, SOITS at Indira Gandhi National Open University is offering MA Environmental Studies Programme with a curriculum designed to touch upon various facets of environment.
The Programme will be offered with Modular approach. The learners after completing the first year (courses) of study will be eligible to receive Post Graduate Diploma in Environmental Studies. The Programme will have lateral Entry and Exit.
The target learners of the Programme include the Fresh Graduates, School Teachers, College Faculty, Environmental Executives, Policy makers, Journalists, Mid-career professionals, etc.

Programme Objectives

- To demonstrate the interrelationship between the man-nature interactions
- To provide knowledge on contemporary issues and environmental challenges.
- To capacitate the learners in the field of environment protection and sustainable development.
- To enable the learners to apply the knowledge in environmental management and achieve the Sustainable Development Goals.

Eligibility: Graduation in any Discipline from a recognized University

Medium of Instruction: English

Programme Structure:

Course Code	Title of the Course	Credits
First Year		
I Semester		
MEV 011	Fundamentals of Environmental Science and Ecology	4
MEVE 019	Environmental Issues	4
MEV 015	Environmental Pollution, Control and Management	4
MEVE 017	Environmental and Society	4
MSD 019	Global Strategies to Sustainable Development	4
II Semester		
MEV 016	Environmental Impact Assessment	4
MEVE 011	Global Climate Change	4
MEV 017	Environmental Legislations	4
MEVE 016	Urban Environment	4
MEV 014	Sustainable Natural Resource Management	4
Second Year		
III Semester		
MEV 019	Research Methodology for Environmental Science	4
MEVE 014	Biodiversity Conservation and Management	4
(Choose any Three courses from the following)		

MEV 024	Climate Change Assessment Tools	4
MEV 002	Environmental and Occupational Hazards	4
MEV 025	Climate Change and Society	4
MSD 023	Social Ecology, Globalisation and Sustainability	4
MEV 018	Environmental Health and Ecotoxicology	4
MED 003	Energy and Environment	4
IV Semester		
MEVE 012	Environmental Management	4
MEVE 015	Disaster Management	4
MEDS 042	Issues and Challenges in Urban Planning and Development	6
MEVP 012	Project Work	6
Total Credits		**80**

Programme Coordinators: Prof. Shachi Shah., sshah@ignou.ac.in, Ph. 011-29573380,
Dr. V. Venkat Ramanan, vvramanan@ignou.ac.in, Ph. 011-29571121
Dr. Deeksha Dave, deekshadave@ignou.ac.in

5.41 Master of Arts Migration and Diaspora (MAMIDI)

School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

M.A. in Migration and Diaspora (MAMIDI) covers both theoretical and project works. The main objectives of the programme are:
(1) Promote knowledge and understanding on migration and diaspora and its socio-cultural, economic and political engagement with home and host countries. Hence it has both academic and policy relevance for large number of national and international stakeholders engaged in Migration Governance and Diaspora Engagement.
(2) Develop professionals to engage in Migration Governance and Diaspora Engagement.

The programme is important for professionals working with:

- National and State Governments
- Foreign Trade, UN organizations
- Diplomatic Missions and External Ministries
- Migrant and diaspora organizations,
- Recruitment Agencies
- Civil Society Organisations
- Immigration Departments
- Legal Jobs
- Policy Analyst
- Project-Programme Coordinator
- Teaching and Research in Universities
- Professionals dealing with sensitive issues such as Human trafficking etc.

The programme helps in providing informed understanding of migration processes, role of diasporas in development, development-migration nexus, information for policies, planning and researches, various regulations related to international migration, best practices in migration and diaspora engagement, human rights issues of migrant communities etc.

Eligibility: Graduation in any Discipline from a recognized University

Medium of Instruction: English

Courses: 80 Credits (20 credits each semester, 40 Credits each Year)

Programme Structure:

Course Code	Title of the Course	Type of Course	Credits
I Year			
I Semester			
MDI 001	Migration and Diaspora: Theory and Methodology	Theory	4
MDI 002	Transnationalism, diaspora and citizenship	Theory	4
MDI 003	Global Diasporas: Case Studies	Theory	4
MDI 004	Indian Diaspora: An Overview	Theory	4

MDI 005	Indian Diaspora: Politico-Economic and Policy Aspects	Theory	4
II Semester			
MDI 006	Indian Diaspora: Socio-Cultural Facets	Theory	4
MDIE 001	Gender and Diaspora	Theory	4
MDIE 002	Diasporas in India	Theory	4
MPSE 001	India and the World	Theory	4
MPSE 005	State and Society in Africa	Theory	4
II Year			
III Semester			
MSO 002	Research Methodologies and Methods	Theory	8
MDI 007	Theories of labour and labour markets	Theory	4
MDI 008	Production Process and Labour markets	Theory	4
MPSE 009	Canada: Politics and Society	Theory	4
IV Semester			
MPSE 011	The European Union In World Affairs	Theory	4
MDI 009	Human Trafficking: An Overview	Theory	4
MDI 010	Law, Policies and Institutional Response to Human Trafficking and Migration	Theory	4
MDIP 001	Project Work	Project	8
Total Credits			**80**

Programme Highlights:

1. The Programme will be offered with **Modular approach**. The learners after completing the first year (courses) of study will be eligible to receive **Post Graduate Diploma in Migration and Diaspora (PGDMIDI)**.
2. The Programme will have lateral Entry and Exit.

Programme Coordinators: Dr. Sadananda Sahoo , ssahoo@ignou.ac.in, 9818602718 (Mob.)
Prof. Nandini Sinha Kapur, nandini@ignou.ac.in

5.42 Master of Arts (Development Studies) (MADVS)

School of Extension & Development Studies (SOEDS)

This programme has been designed to impact quality education and training in the area of Development Studies. The programme is meant for development professionals across the sectors and also to fresh graduates interested in pursuing carrier and development professionals. **Students who complete Post Graduate Diploma in Development Studies (PGDDVS) can take lateral entry to second year of MADVS.**

Programme Objectives:

- To impact knowledge on various aspects of development studies.
- To train qualified human resources in the professional area development studies.
- To develop professional skills in formulation, implementation, monitoring and evaluation of development projects and programmes.

Eligibility: Bachelor's Degree in any discipline from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year#		
MDV 101	Introduction to Development and Development Theories	6
MDV 102	Dynamics of Development	6
MDV 103	Issues and Challenges of Development	6
MDV 4	Gender and Development	6
MDV 106	Research Methodology in Development Studies	6
MDV 109	Development in India - An Overview	6
II Year (Choose any 36 Credits)		

MDV 105	Development Planning and Management	6
MDV 108	Development Communication and Extension	6
MDV 110	Training and Development	6
MDV 111	Local Self Governance and Development	6
MDV 115	Health and Development	6
MEDS 41	Introduction to Urban Development	6
MEDS 42	Issues and Challenges in Urban Planning and Development	6
MDVP 117	Project Work*	12

* Project work is equivalent to 2 courses or 12 credits

Programme Coordinators: **Prof. P.V.K. Sasidhar, pvksasidhar@ignou.ac.in, Ph. 011-29571665**
Prof. B.K. Pattanaik, bkpattanaik@ignou.ac.in, Ph. 011-29571662
Prof. Nehal A. Farooquee, nafarooquee@ignou.ac.in, Ph. 011-29571664

5.43 Master of Arts (Corporate Social Responsibility) (MACSR)

School of Extension & Development Studies (SOEDS)

CSR in India has come a long way from philanthropy in the form of charity to a regulatory mechanism. The companies in India are governed by Clause 135 of the Companies Act 2013 to perform their CSR activities. The CSR rules have been applicable from fiscal year 2014-15. CSR is rapidly evolving as a new field of study. Large companies are now strategically engaging in development issues as a part of their CSR agenda. The process of responding to the CSR agenda within an organization will require specialists in the field. MACSR will cater to capacity building of this increased demand for trained CSR professionals. **Students who complete Post Graduate Diploma in Corporate Social Responsibility (PGDCSR) can take lateral entry to second year of MACSR.**

Programme Objectives:

1. To impart knowledge and understanding about CSR through Open and Distance Learning.
2. To expand the capacity of learners on various theoretical and practical aspects of CSR and development work.
3. To develop professional knowledge in formulation, implementation, monitoring and evaluation of CSR projects and programmes
4. To develop expertise in various thematic areas of CSR, and
5. To equip the learners with the needed skills in corporate ethics, governance and conflict resolution.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Who Can Take Admission?

- Senior, mid-level and entry level employees of companies undertaking CSR.
- Professionals working in development sector and NGOs implementing CSR activities.
- Development functionaries and civil servants of State and Central Governments.
- Faculty, researchers and students in universities, research organizations and colleges. Graduates wanting to pursue a career in CSR.

Programme Details:

Course Code	Title of the Course	Credits
I Year#		
MEDS-051	Fundamentals of CSR	6
MEDS-052	CSR Process	6
MEDS-053	CSR Implementation	6
MEDS-054	CSR Projects and Programmes	6
MSW – 009	Community Organization Management for Community Development	4
MEDSE-046	Development: Issues and Perspectives*	8
MEDSP-051	Project Work in CSR*	8
* Electives - One to be elected		
II Year (Choose any 36 Credits)		
MDV- 102	Dynamics of Development	6
MDV- 108	Development Communication and Extension	6

MDV-109	Development in India – An Overview		6
MDV-004	Gender and Development		6
MDV-110	Training and Development		6
MDV-111	Local Self Governance and Development		6
MDV-115	Health and Development		6
MEDS- 042	Issues and Challenges in Urban Planning and Development		6
MPCE-031	Organizational Behaviour		4
MPCE-033	Organizational Development		4
MSWE-002	Women and Child Development	**12 Credits to be taken together**	4
MEDS-055	Corporate Ethics and Governance		4
Total Credits			**72**

Programme Coordinators: Dr. Nisha Varghese; nishavarghese@ignou.ac.in; Ph: 8826459659; 011-29571668 ,Prof. P.V.K.Sasidhar; pvksasidhar@ignou.ac.in; Ph: 9910050413; 011-29571665

5.44 Master of Arts (Urban Studies) (MAUS)

School of Extension & Development Studies (SOEDS)

Globally it is projected that two-third of mankind will live in the urban areas by 2025. India is 2nd largest urban system in the world with more than 30 percent of urban population. It is expected that by 2025, half of the India's population will be urbane. The excessive urbanization has created manifold problems such as transportation, poverty, unemployment, unauthorized housing colonies, slums and squatter settlements. One of the estimation shows that at least 33 percent of the Indian urban population lives in slums with related implications to development. Thus, urbanization will be a problem before the urban planners and policy makers in the years to come. Therefore, proper planning and management of urban development programmes hold the key for the planners and policy makers today. The criticality of the urban problems has not been properly understood due to less emphasis on urban development issues in the academic curriculum at the graduation and post-graduation levels. Therefore, MAUS will be useful for the people involved in the urban development programmes and also to the graduates who wish to pursue urban development as a career.

Programme Objectives

- To provide opportunity to the learners to deepen their knowledge and understanding of urban planning and development.
- To impart education on urban ecology, sustainable and smart cities and urban waste management with focus on enhanced knowledge.
- To expand capacities of the working urban development professionals and elected representatives of urban local bodies on various theoretical and practical aspects of urban planning and development.
- To develop professional knowledge and skills in formulation, implementation, monitoring and evaluation of urban development projects and programmes.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Who Can Take Admission?

1)The persons holding at least a Bachelor's Degree and intending to pursue urban planning and development as an area of study or specialization or career (Pre-service);

2) The persons holding at least a Bachelor's Degree and working in any sector (In-service), including those employed or involved in the field of urban planning and development such as:

- Functionaries of Corporations, Municipalities and Nagar Panchayats.
- Employees of the Institutes/NGOs, Private or Corporate sectors working in various Urban Planning and Development Sectors.
- Programme Officers, Project Officers, Research Investigators, and Research Assistants delaing with Urban Planning and Development in various International and National Organizations.

Course Code	Title of the Course	Credits
I Year# (32 Credits)		
MEDS-041	Introduction to Urban Development	6

MEDS-042	Issues and Challenges in Urban Planning and Development	6
MEDS-043	Dynamics of Urban Planning and Development	6
MEDS-044	Monitoring and Evaluation of Projects and Programmes	6
MEDSP-045	Project Work *	8
MEDSE-046	Development: Issues and Perspectives*	8
*** Electives - One to be elected**		
II Year (Choose any 32 Credits)		
MEDS-047	Ecology, Environment and Urban Development	8
MEDS -048	Sustainable Development and Smart Cities	8
MEDS-049	Dynamics of Development in Urban Construct	8
MHI-10	Urbanization in India	8
MPA-016	Decentralization and Local Governance	8
Total Credits		**64**

Programme Coordinators: Prof. Nehal A Farooquee; nafarooquee@ignou.ac.in; 011-29571664
Prof. B.K. Pattanaik; bkpattanaik@ignou.ac.in; 011-29571662
Dr. Grace Don Nemching; gdnemching@ignou.ac.in; 011-29571669

5.45 Master of Arts (Women and Gender Studies) (MAWGS)

School of Gender & Development Studies (SOGDS)

Women's & Gender Studies are emerging and growing areas of academic inquiry today. The modular MAWGS programme is aimed at students with a Bachelor's degree in any discipline with an interest in this area. The programme will acquaint students with the academic area of women's and gender studies and its history, theoretical premises and progression to present day status. It is expected that learners who have completed the MA programme would have a deeper understanding of formulations of empowerment. They would have been exposed to cultural, literary, political and socio-economic dimensions within gender frameworks through either one of the two specializations.
This degree will equip students with the ability to deconstruct the complex power hierarchies and relationships operating in society, from the perspective of women and gender.

Learners are being offered the Revised MAWGS programme with increased credit weightage as per the NEP requirements.

Career Options

Students completing the Master's Degree will be able to pursue higher studies and research programmes, find employment with government agencies, corporate sector; pursue advocacy assignments through national and international non-profit organizations; pursue careers in teaching, writing, editing, mass media or opt for other appropriate career options.

Modular Structure and Specializations

This is an **80 credit** two year programme. The first year consists of core, foundational courses which will equip learners with an analytical and critical understanding of theoretical and conceptual issues related to women's and gender studies in an inter-disciplinary context. Due to the progressive nature of the programme, students are required to complete the core foundation courses to be offered sequentially in Semester 1 and Semester 2 before proceeding further. Learners who successfully complete the requirements of the **40 credit** first year curriculum may exit with P.G. Diploma in Women's & Gender Studies. Thus, learners may exit at this point or continue for the second year to earn the MA degree in Women's & Gender Studies. After completion of the first year curriculum, learners may choose one of two specializations namely, Gender, Literature & Culture or Women's Studies.

The courses offered in the third and fourth semesters are specific to the individual specializations. The specialization in Gender, Literature and Culture enables students to familiarize themselves with salient topics in the humanities from the perspective of gender. Courses in third and fourth semesters enhance their critical understanding of important issues such as marginalized cultural spaces, relationship between gender and the nation, gender and discourse (especially literary), and the mutually constructive relationships between literature, culture and society.

The specialization in Women's Studies exposes students to multidisciplinary approaches of addressing historical and contemporary women's issues. It equips the students in conceptualizing and developing analytical skills required to understand women's issues through theory, praxis, research and practicum.

At the beginning of the third Semester, each learner will initiate the process for undertaking project work that has to be

completed by the end of 4th semester. Project work has two components namely, a Research Study / Internship and Viva Voce.

Eligibility: Bachelor's Degree from any recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MWG 101	Theories of Women's & Gender Studies	8
MWG 102	Gender and Power	8
MWG 103	Constructing Gender through Arts & Media	8
MWG 104	Gendered Bodies & Sexualities	8
MANE 4	Gender and Society	8
II year		
MWG 005	Research Methods	8
MWG 106	Gendered Nation	8
MWG 107	Postmodernism & Gender	8
MWG 108	Gender & Life Narratives	8
MWG 109	Women & Social Structure	8
MWG 110	Women in Political Processes	8
MWG 111	Women in the Economy	8
MWGP 101	Project Work*	8
Total Credits		**80**

*** Learners will have an option between a one to three month internship with an NGO/ other approved Organization OR undertaking a Research Project depending on their individual interest/ preparation and employment circumstances.**

Programme Coordinators: Prof. Nilima Srivastava, nilimasrivastav@ignou.ac.in, Ph : 011-29572050,29571620

5.46 Master of Arts (Gender and Development Studies) (MAGD)
School of Gender & Development Studies (SOGDS)

The programme is likely to be of interest to academics and researchers; trainers, facilitators, supervisors; staff of organizations working in the area of gender and development; government personnel; personnel working in banks and financial institutions.

Development policies and practices have a differential impact on women and men. This necessitates an understanding of the "gender gap" in access to resources, privileges, entitlements and choices. Consensus has evolved around the need to explore the "gender gap" in key development sectors and how this gap can be bridged. There is now greater emphasis on mainstreaming gender perspectives into the development process. This will contribute to building a gender-sensitive rubric of development, recasting development theory and action in the "direction of improved living standards, socially responsible management and use of resources, elimination of gender subordination and socio economic inequality as well as to promote the organizational restructuring required to bring about desirable change."

Exploration of gender issues has become an important activity for most non-governmental organizations. Increasing emphasis is being laid in Governmental agencies on establishing gender-differential impacts and taking positive, affirmative action towards gender equality and equity. It is now widely acknowledged that gender considerations need to be reflected in all development plans, programmes and policies. There is growing concern over the isolation of women in so-called "soft" sectors in education, employment and development rather than mainstreaming gender concerns across all organizations,institutions and activities.While the concerns are clearly articulated,national goals and the UN millennium/sustainable development goals cannot be achieved without concrete effort towards gender equality.

Achieving gender equality and gender equity requires multi-pronged approaches and strategies. One of the key approaches and strategies revolves around design and development of suitable educational programmes that equip practitioners and policy makers with the requisite knowledge and skills to make a valuable contribution in this sphere.

The Master's/ Postgraduate Diploma programmes would make an excellent foundation for analyzing, critically assessing existing development interventions and promoting gender-sensitive/gender-based research and action. The strong focus envisaged on positive affirmative action would be of considerable significance.

Programme Objectives:

The programmes seek to enable learners to:

- analyze extent of gender-sensitivity of development interventions;
- conduct genderanalysis;
- critically analyze gender differentials in selected development sectors;
- identify appropriate research designs and methodologies for a range of research problems;
- suggest positive affirmative action in development planning and practice to promote gendere quity and equality.

Eligibility: Bachelor's Degree or a higher degree from a recognized University.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MGS 1	Gender and Development: Concepts, Approaches and Strategies	6
MGS 2	Gender, Development Goals and Praxis	6
MGS 3	Gender Analysis	4
MGS 4	Gender-Sensitive Planning and Policy Making	8
MGS 5	Research Methodologies in Gender and Development Studies	8
MGSP 1	Internship-I / Field based Research Project-I	4
II Year		
Compulsory Course		
MGSP 2	Internship-II / Field based Research Project-II	4
Elective Courses (Choose any eight (8) courses only)		
MGSE 1	Gender Planning and Development Policies	4
MGSE 2	Gender Audit and Gender Budgeting	4
MGSE 3	Gender Mainstreaming	4
MGSE 4	Gender Issues in Agriculture, Rural Livelihoods and Natural Resource Management	4
MGSE 6	Gender, Resources and Entitlements	4
MGSE 7	Gender, Organization and Leadership	4
MGSE 9	Gender Issues in Work, Employment and Productivity	4
MGSE 10	Gender and Entrepreneurship Development	4
MGSE 13	Gender Training and Empowerment	4
MGSE 20	Gender and Financial Inclusion	4
Total Credits		**72**

Of the ten electives on offer (MGSE 1, MGSE 2, MGSE 3, MGSE 4, MGSE 6, MGSE 7, MGSE 9, MGSE 10, MGSE 13 and MGSE 20), eight electives have to be completed. Learners who enroll for the MA (Gender & Development Studies) could exit with a Post-Graduate Diploma in Gender and Development Studies if they successfully complete the first year courses (MGS 1, MGS 2, MGS 3, MGS 4, MGS 5 andMGSP 1).

Programme Coordinators: Dr. G. Uma, guma@ignou.ac.in & Prof. Savita Singh ,Ph. 011-29571616
Prof.Savita Singh, savitasingh@ignou.ac.in, Ph.011-29571613

5.47 Master of Arts (Translation Studies) (MATS)

School of Translation Studies & Training (SOTST)

The MATS programme intends to familiarise the learners with the theory and practices of translation. It is built around the concept of integrating learning with research in the vast areas of translation practices inthe contemporary time. The programme provides opportunity for translators to explore job opportunities as academics and translators by honing their translation skills. As a fundamental act of cultural and knowledge exchange, it has become a key issue for accessing and managing knowledge as its various aspects: Acquisition, Preservations, Creation, Dissemination and Application among others. It underscores the importance of

Translation Training as vital for knowledge dissemination in the global world. This programme consists of 12 courses and a major project comprising practical component.

Eligibility: Graduate in any discipline with adequate knowledge of Hindi and English.

Medium of Instruction: Hindi & English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MTT 10	अनुवाद सिद्धांत **(Theories of Translation)**	4
MTT 11	अनुवाद: इतिहास और परम्परा **(Translation: History and Tradition)**	4
MTT 12	अनुवाद और भाषा विज्ञान **(Translation and Linguistics)**	4
MTT 13	अनुवाद के क्षेत्र **(Areas of Translation)**	4
MTT 14	अनुवाद एवं भारतीय भाषायें **(Translation and Indian Languages)**	4
MTT 15	अनुवाद और साहित्य **(Translation and Literature)**	4
MTT 16	अनुभव और जनसंचार **(Translation and Mass Communication)**	4
MTT 17	कोषविज्ञान, परिभाषिक शब्दावली और अनुवाद **(Lexicography, Technical Terminology and Translation)**	4
II Year		
MTT 18	अनुवाद एवं अंतरसांस्कृतिक अध्ययन **(Translation and Inter Cultural Studies)**	4
MTT 19	अनुवाद की राजनीति **(Politics of Translation)**	4
MTT 20	अनुवाद प्रक्रिया **(Process of Translation)**	4
MTT 21	अनुवाद प्रशिक्षण **(Translation Training)**	4
MTTP 22	परियोजना कार्य (मौखिकी साहित्य) **(Project Work with Viva voce)**	16
Total Credits		**64**

Programme Coordinator: Prof. Rajendra Prasad Pandey, rajendrapandey@ignou.ac.in, Ph. 01129571624

5.48 Master of Science (Mathematics with Application in Computer Science) (MSCMACS)

School of Sciences (SOS)

This programme has the following broad objectives:

- to emphasise the relevance and usefulness of mathematics from an application point of view;
- to equip the learners with the core mathematical knowledge and training necessary for use in many application areas;
- to expose the learner to real life problems and promote the use of mathematics in industry and applied sciences; to develop a work force that is equipped with the mathematical skills that are necessary in the changing industrial and economic scenario of the country;
- to develop human resource in emerging disciplines such as Mathematical Biology, Computational Mathematics, Mathematical Economics, etc.;
- to promote collaborative research with industry and other user agencies.

Eligibility:

Graduate with a Major, or Honours in Mathematics or Graduate with a BA/B.Sc. degree with Mathematics as one of the three main subjects with equal weightage.

Medium of Instruction: English

Admission Procedure

Application for the Programme is to be submitted online at https://ignouflip.samarth.edu.in At the time of submitting

the application. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn. The Learner Support Centre allotted by the University shall be final.

Core Courses

The core courses are designed to provide mathematical knowledge and techniques, necessary for use in many application areas. These core courses which you will be studying during the first two semesters of your studies, will prepare you well to study the courses offered during the third and the fourth semesters.

Elective Courses

The elective courses will expose you to the applications of mathematics in the area of computer sciences.

Project

Project work is compulsory. It aims to provide hands on work experience in some Industry/ Organizations/R&D establishment/Institution. The project guide will give you all the details related to the project work.

Practical

Most of the courses of the programme have computer practical component. Practicals session will be held at the programme centres. Attending and completing the practical sessions is compulsory for each student. The total number of practical sessions per semester ranges from 11 to 36. The sessions are spread over the entire semester. In order to be eligible for attending the Term-end-Examination of the practicals in a course, the student has to complete **at least** 70% of the practical sessions prescribed for the course.

Scheme of Study

In order to enable the learners to complete your M.Sc (MACS) programme within the minimum period of two years, you will have to take 16 credits worth of courses in each of the four semesters. Registration to the programme is semester-wise. After the first/second/third semester, irrespective of whether you pass or not in all the courses of a semester, you have to register for the second/ third/fourth semester courses respectively, by submitting the Course Registration Form with the requisite programme fee.

Programme Details:

The semester-wise details of the courses of M.Sc (MACS) programme are as follows:

Course Code	Title of the Course	Credits
I Semester		
MMT001	Programming & Data Structures	4
MMT002	Linear Algebra	2
MMT004	Real Analysis	4
MMT005	Complex Analysis	2
MMT007	Differential Equations and Numerical Solutions	4
II Semester		
MMT003	Algebra	4
MMT006	Functional Analysis	4
MMT008	Probability and Statistics	8
III Semester		
MMT009	Mathematical Modelling	2
MMTE 001	Graph Theory	4
MMTE 002	Design & Analysis of Algorithms	4
MMTE 003	Pattern Recognition & ImageProcessing	4
MMTE 004	Computer Graphics	2
IV Semester		
MMTE 005	Coding Theory	4
MMTE 006	Cryptography	4
MMTE 007	Soft Computing & Applications	4
MMTP 001	Project (Compulsory)	4
Total Credits		**64**

Programme Coordinators: **Dr. S. Venkataraman, svenkat@ignou.ac.in, Ph. 011-29572860**
Dr. Deepika, gargdeepika@ignou.ac.in, Ph. 011-29572850

5.49 Master of Arts (Journalism and Mass Communication) (MAJMC)

School of Journalism and New Media Studies (SOJNMS)

The aim of the Master's Degree in Journalism & Mass Communication is to develop skilled human resource in media and communication with a holistic appreciation of media as a tool for change and development. The programme will help the learner to develop competencies and professional skills to avail employment opportunities in media sectors. It will upgrade the knowledge and skills of those who are working in media organizations without appropriate formal training to upgrade their knowledge and competencies.

Eligibility: The learners should have Bachelors Degree in any discipline. They should have access to computers, Internet and basic knowledge of word processing (for creating word documents and communicating through the Internet for sending and receiving mails, browsing sites etc.).
Medium of Instruction: English, Hindi & Tamil

The MA (JMC) programme is modular in nature in which to earn 72 credits, the learner will have to complete 36 credits each year. There is a provision for lateral exit for those who do not wish to continue after one year and such students shall be awarded Post Graduate Diploma in Journalism & Mass Communication. Lateral entry option to the 2nd year of MAJMC is available to those who have completed PGJMC Revised from IGNOU on offer 2020. The distribution of courses is as given below:

Following is the programme structure. All the courses are compulsory.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MJM 20	Introduction to Journalism and Mass Communication	4
MJM 21	Reporting Techniques	4
MJM 22	Writing and Editing for Print Media	4
MJM 23	Broadcast and Online Journalism	4
MJM 24	Media and Society	4
MJM 25	Media Ethics and Laws	4
MJML 120	Practical: Print and Online	6
MJML 121	Practical: Audiovisual	6
II Year		
MJM 26	Print Media	4
MJM 27	Electronic Media	4
MJM 28	Digital Media	4
MJM 29	Advertising and Public Relations	4
MJM 30	Communication and Media Studies	4
MJM 31	Communication Research Methods	4
MJML 122	Practical (Research Methodology)	6
MJMP 120	Major Project Work	6
Total Credits		**72**

Programme Coordinators: Dr.Shikha Rai, shikharai@ignou.ac.in, Ph. 011-29571608
Dr.Padmini Jain, padminijain@ignou.ac.in, Ph. 011-29571607

5.50 Master of Arts (Journalism and Digital Media) (MAJDM)

School of Journalism and New Media Studies (SOJNMS)

The primary aim of the Master's Degree in Journalism and Digital Media is to inculcate the Skills and competencies of journalistic practices and digital media techniques. Identification of information services, data retrieval, interpretation, analysis, and presentation through various technical tools are the main focus areas of this programme. This programme will help the learners to develop professional abilities to seek employability opportunities in the digital media industry as well as in all the sectors that utilise Information and Communication Technology (ICT).
Eligibility: Bachelors Degree in any discipline.
Medium of Instruction: English

Programme Details:

This is a 72 credits programme. The programme consists of 14 theory courses and 1 Practical, 1 Project. The MAJDM programmes are carries 72 credits in total, the learner will have to complete 36 credits each year.

Course Code	Title of the Course	Type of Course	Credits
I Year			
MNM 011	Understanding Digital Media	Theory	4
MJM 021	Reporting Techniques	Theory	4
MNM 003	Digital Photography and Videography	Theory	4
MJM 023	Broadcast and Online Journalism	Theory	4
MNM 013	Media, Information and Empowerment	Theory	4
MNM 014	Contemporary Scenario of Digital Media	Theory	4
MJM 025	Media Laws and Ethics	Theory	4
MNML 012	Digital Journalism Practical	Practical	8
II Year			
MNM 030	Theorising Digital Media	Theory	4
MNM 031	Internet Research Methods	Theory	4
MNM 032	ICT for Development	Theory	4
MNM 033	Data Science and Big Data	Theory	4
MNM 034	Mobile Journalism	Theory	4
MNM 035	Media and Information Literacy	Theory	4
MNM 036	Digital Media Literacy	Theory	4
MNMP 012	Internet Research Project	Project	8
Total Credits			**72**

Programme Coordinator: Prof. K. S. Arul Selvan, ksarul@ignou.ac.in, Ph. 011-29571605,9319922711

5.51 Master of Arts (Journalism and Electronic Media) (MAJEM)

School of Journalism and New Media Studies (SOJNMS)

Audio and video (audio-visual) content is used extensively for online media platforms as well as for traditional television and radio broadcasting. There is always a demand for professionals who can produce interesting and meaningful audio and audio-visual content in different genres like news and current affairs, entertainment, infotainment, education, edutainment, etc. M.A. in Journalism and Electronic Media will help you to learn and upgrade your skills in journalism, audio and audio-visual programme production. It is also an opportunity for working professionals to enhance and update their knowledge and to obtain a formal degree for it.

Programme Objectives:

- To impart the necessary knowledge and skills for print, television, radio and online journalism
- To equip learners with the required knowledge and skills to produce audio programmes for radio broadcasting or podcasting
- To provide knowledge and skills about digital photography and videography
- To expose the learners to different aspects of audio-visual programme production
- To acquaint the learners with the interrelationships between media and society

The MAJEM programme is modular in nature in which to earn 72 credits, the learner will have to complete 36 credits each year. There is a provision for exit for those who do not wish to continue after one year and such students shall be awarded **Post Graduate Diploma in Journalism & Mass Communication (PGJMC)**. This programme has sixteen courses. Following is the programme structure of MAJEM:

Eligibility: Bachelors Degree in any discipline from a recognized university
Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
I Year			
MJM 020	Introduction to Journalism and Mass Communication	Theory	4
MJM 021	Reporting Techniques	Theory	4

MJM 022	Writing and Editing for Print Media	Theory	4
MJM 023	Broadcast and Online Journalism	Theory	4
MJM 024	Media and Society	Theory	4
MJM 025	Media Ethics and Laws	Theory	4
MJML 120	Practical: Print and Online	Practical	6
MJML 121	Practical: Audio visual	Practical	6
II Year			
MNM 002	Audio Production	Theory	4
MJM 028	Digital Media	Theory	4
MJM 031	Communication Research Methods	Theory	4
MJML 122	Practical (Research Methodology)	Practical	6
MNM 003	Digital Photography and Videography	Theory	4
MNM 004	Audiovisual Production	Theory	4
MNMP 001	Project Work (Electronic Media)	Project	4
MJMP 120	Major Project Work (Dissertation)	Project	6
Total Credits			**72**

Programme Coordinator: Dr. Amit Kumar, amitkumar@ignou.ac.in, Ph. 011-29571609,9911773651

5.52 Master of Arts (Development Journalism) (MADJ)

School of Journalism and New Media Studies (SOJNMS)

India is positioned at a crucial juncture in 21st Century and Development Journalism in going to play a key role in addressing the issues and challenges. Development Journalism essentially aims to bridge all the gaps in the process between the planning agencies on the one hand and all other stake holders in development process with a focused understanding of the masses. MA in Development Journalism (MADJ) will help you acquire academic knowledge and professional skills. You will develop sound understanding of the core issues of the development process which will help you to find numerous employment opportunities in various local, national and international media industries and development agencies.

Eligibility: Bachelors Degree in any discipline from a recognized university

Medium of Instruction: English

Programme Details:

This is a 72 credits programme. The programme consists of 11 theory courses (10 Compulsory +1 elective course) and 1 Project (Select 1 out of 2 electives). The MADJ programmes are carries 72 credits in total, the learner will have to complete 36 credits each year.

Course Code	Title of the Course	Type of Course	Credits
I Year			
MDC 001	Fundamentals of Development and Communication	Theory	6
MDC 002	Human Development and Communication	Theory	6
MDC 003	Media in Development Communication	Theory	6
MDC 004	Development Journalism for Social Change	Theory	6
MDC 005	Development: Information and Communicaion Technologies	Theory	6
MDC 006	Media and Communication Theories	Theory	6
II Year			
MDJ 001	Health Journalism	Theory	6
MDJ 002	Environmental Journalism	Theory	6
MDJ 003	Development Through Digital Media	Theory	6
MDCE 006	Research Methods in Development Communication	Theory	6
Elective Courses (Select Any One)			
MRDE 203	Communication and Extension in Rural Development	Theory (E)	6
MRD 203	Rural Development Planning and Management	Theory (E)	6
Elective Courses (Select Any One)			
MDJP 004	Dissertation	Dissertation(E)	6

MDJP 005	Production Portfolio	Portfolio (E)	6
Total Credits			**72**

Programme Coordinators: Dr. Ramesh Yadav and Prof. K.S. Arul Selvan, madj@ignou.ac.in, Ph. 011-29571601,29571606, 29571605

5.53 Master of Arts (Drawing and Painting) (MADP)

School of Performing and Visual Arts (SOPVA)

The programme aims to provide education to the discerning students who do not have access to study Fine Arts through conventional system. Master of Arts in Drawing and Painting (MADP) programme has been designed for serious Fine Arts students to pursue higher education having pedagogy in theory, practice and researchin art through open and distance learning. The programme broadly covers core components like; elements and principles of art, Art history, Art education, Aesthetics theories and research methods; and develop awareness about appropriate art tools, material, techniques and methods to analyze and create their own art work. The programme provides opportunities to identify and develop their own style in chosen medium at an advanced level so as to become a professional Artist.

This programme has the following broad objectives:

The programme focuses on skill and competences development having both professional and academic proficiency leading to job opportunities and over all development. Thus, the learner will be able to:

- Attain fundamental understanding of theory and practice.
- Describe the concept of Indian Art Practices and Aesthetics in historical and contemporary context.
- Demonstrate elements and principle of art trough drawing and painting.
- Use of Material and Technique for Drawing and Painting.
- Observe, analyze and create an Art Work.
- Work independently to research, identify and develop own style and express through chosen medium(s) to become a professional Artist.

Who can be benefited by this programme (Target group): Employed, Self-employed, Free-lancers, Designers, Illustrators, Textile professionals, Interior decorators, School and College teachers, aspiring professionals, etc. in the field of Fine Arts who desires to upgrade their knowledge and skills in addition to acquiring a Postgraduate Degree, subject to fulfilling the eligibility criteria.

Eligibility: Bachelor of Fine Arts / Visual Arts OR Bachelor degree in Design/ Fashion Technology / Textile / Animation OR Bachelor of Arts (Drawing and Painting) OR Bachelor Degree with Painting as one of the subject OR Any Bachelor Degree with at least 3/5/7 year diploma Painting/Applied Art/ Sculpture/ Design/Commercial Art.

Medium of Instruction: Hindi and English (*Self-learning Material: English)

Delivery of the Programe: The Programme will be delivered through multi-mode like Web Enabled Academic Support (WEAS) and 15 days studio practice in each year at PSC – 07187P, SOPVA, IGNOU Headquarters, New Delhi only (Under Regional Centre Delhi 1).

Note: It is mandatory to provide own (active) E-Mail ID and mobile number to access academic support.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
	Semester- I	
MVA 020	Modern Art of India	6
MVAL 021	Understanding Elements of Art	4
MVAL 022	Study of Principle of Composition	6
	Semester- II	
MVA 023	Modern Western Art	6
MVAL 024	Study of Nature	4
MVAL 025	Study of Folk, Tribal and Traditional Art Styles	6
II Year		

	Semester- III	
MVA 026	Understanding Aesthetics and Art Education	6
MVAL 027	Creative Portraiture	4
MVAL 028	Creative Composition	6
	Semester- IV	
MVA 029	Research Methods and Dissertation	6
MVAL 030	Creative Landscape	4
MVAL 031	Creative Expression	6
Total Credits		**64**

Programme Coordinators: Dr. Mohd. Tahir Siddiqui, tahir.sid@ignou.ac.in, Ph. 011-29571658

5.54 Master of Science (Information Security) (MSCIS)

School of Vocational Education and Training (SOVET)

The broad objective of the programme is to prepare graduate students for productive courses in information security by providing an outstanding environment for teaching and research in core areas of the discipline. The programme aim is to (a) provide protection and security to personal data and to build data-oriented infrastructure in the workplace; (b) raise high professional ethics in the individuals towards providing information security; and (c) experiment and learn the skills and techniques needed for providing protection and security to our information.

Eligibility: Bachelor Degree in any discipline or its equivalent from a recognized University/ Institute.
Lateral entry of those PGDIS students who had already passed PGDIS Programme for the 2nd Year of MSCIS programme and their credits will be transferred as per the University Norms.
Medium of Instruction: English

Programme Details: Total Credits -64 (32 Credits for PGDIS with an exit option)

Course Code	Title of the Course	Credits
I Year		
	Semester- I	
MSEI-021	Introduction to Information Security	4
MSEI-022	Network Security	4
MSEI-023	Cyber Security	4
MSE-024	Policy, Standards and Laws	4
	Semester- II	
MSEI-025	Application and Business Security Developments	4
MSEI-026	BCP, DR Planning and Audit	4
MSEI-027	Digital Forensics	4
MSEP-028	Project-1	4
II Year		
	Semester- III	
MSE-029	Cyber Attack: use of Technology in Cyberspace	2
MSE-030	Cloud and Infrastructure Security	2
MSE-031	Cyber Security using Python	4
MCS-226	Data Science and Big Data	4
MSEL-032	Practical (Cyber Attacks, Cloud Security and Data Recovery etc.)	4
	Semester- IV	
MSE-033	Web Application Testing and Audit	4
MSE-034	E-commerce and Cyberspace	2
MSE-035	IoT Security	2
MSE-036	Latest Trends in Information and Cyber Security	2
MSEL-037	Practical (Web Application, Audits, e-commerce security and IoT)	4
MSEP-038	Project-II	2
Total Credits		**64**

Programme Coordinator: Prof. A.K. Gaba and Urshla Kant, mscis@ignou.ac.in, Ph. 011- 29571644,

5.55 Master of Arts (Entrepreneurship) (MAER)
School of Vocational Education and Training (SOVET)

Aims and Objectives

The aim of the programme is to impart knowledge, skill and competencies to start one's own business venture. To achieve the aim, the programme will focus on various aspects of startup, innovation and soft skills which are essential for the successful entrepreneur. The objective of the programme is to:

- Develop competencies among graduates in initiating business enterprise
- Facilitates successful and profitable operations of the enterprise
- Enable managerial skills for setting up of new enterprise
- Develop interpersonal skills and adopt good leadership behavior for empowerment of self and others

Target Group

The programme will be able to cater the needs of those who intend to make their career as an entrepreneur to be associated with research and would like to update their existing knowledge and skills in the field of entrepreneurship.

Number of courses: 17 will be covered in four semesters.

Medium of Instruction: English

Eligibility: Bachelor degree in any discipline or its equivalent from a recognized University/Institution.

Exit option: Student persuing this programme will have the option to exit from the programme after successful completion of first year courses of two semesters (32 credits) with a **PG Diploma in Entrepreneurship (PGDER).**

Programme Details:

Course Code	Title of the Course	Credits
I Year		
	Semester- I	
MER-001	Business Environment	4
MER-002	Fundamentals of Entrepreneurship	4
MER-003	Business Ideation and Opportunity Identification	4
MER-004	Business Development and Entrepreneurial Competencies	4
	Semester- II	
MER-005	IPR & Technology Commercialization	2
MER-006	Management of New and Small Enterprises	4
MER-007	Government Initiatives & MSME Development	2
MER-008	Finance & Accounting	4
MERP-001	Project I	4
II Year		
	Semester- III	
MER-009	Marketing Management	4
MER-010	Organizational Management and Labour Relations	4
MER-011	Start Up, Incubation and Business Ethics	4
MER-012	Business Research Methods & Applications	4
	Semester- IV	
MER-013	IT and Entrepreneurship	4
MER-014	Innovation and Strategic Management	4
MER-015	Social Entrepreneurship	4
MERP-002	Project II	4
Total Credits		**64**

Programme Coordinators: Prof. R. S. P. Singh and Mrs. Asha Yadav, maer@ignou.ac.in, Ph. 011-29571645, 011-29571649

5.56 Master of Science (Renewable Energy and Environment) (MSCRWEE)
School of Engineering and Technology (SOET)

Programme Description:

The Master of Science in Renewable Energy and Environment program provides in-depth knowledge of all major renewable energy sources along with the conversion process and their applications gives the opportunity to specialize in various areas. The core modules in advanced technology concepts and methods as well as in the production and utilization of sustainable energy give learner the opportunity in research, industry and as an entrepreneur as well. Focus of the course is to equip the learners with technologies, economics and policy involving energy systems and supply with Renewable Energy sources. Detailed expertise will be offered in Solar Energy Systems involving photovoltaic as well as Thermal Energy Systems, Wind Energy, Biomass, Geothermal, Tidal and Wave energy, Hydrogen & Fuel cells etc along with the energy conversion and conservation techniques. This 66 credit multidisciplinary program will be modular in nature with an exit option as PG Diploma in Renewable Energy and Environment after completion of first year (34 credits).

Objectives of the Programme

- To provide opportunity to the learners to deepen their knowledge of Renewable Energy and Environment and to understand the principles of energy conservation and energy conversion and its effect on the environment.
- To expand the capacities of learners on theoretical and practical aspects of renewable energy sources and their sustainable development.
- To develop professional knowledge and skills to formulate, implement, monitor and evaluate the projects and programs on energy conversion and conservation.

Eligibility: Graduate in Engineering/Science/Architechture/Computer Application (BTech./BSc./BArch./BCA)

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
	Semester- I	
MRW 001	Energy Conversion	4
MRW 002	Heat Transfer	4
MED 003	Energy and Environment	4
MST 001	Foundation of Mathematics and Statistics	4
	Semester- II	
MRW 003	Renewable Energy Systems	4
MRW 004	Energy Management	4
MEV-003	Environment law and Management	4
MRWP-001	Industrial Training/Minor Project	6
II Year		
	Semester- III	
MRW 005	Solar Energy and its Application	4
MRW 006	Bioenergy Conversion and its Utilization	4
MRW 007	Energy Economics and Planning	4
	*Elective 1	4
	Semester- IV	
	*Elective 2	4
MRWP 002	Major Project	12
Total Credits		**66**

***Both the electives are to be selected from the table below:**

List of Elective courses

Elective Course	Offered by School	Credits
Nanotechnology in Energy and Environment (MRWE 001)	SOET	4
Energy Storage (MRWE 002)	SOET	4
Introduction to climate change (MEV 021)	SOITS	4

Environmental Impact Assessment for Environmental Health(MEVE001)	SOITS	4
Artificial Intelligence and Machine learning (MCS 224)	SOCIS	4
Data Science and Big Data (MCS 226)	SOCIS	4
Cloud computing and IOT (MCS 227)	SOCIS	4
Mobile Computing (MCS 231)	SOCIS	4
Total Credits		**66**

Programme Coordinator: Dr Shweta Tripathi, shweta.tripathi@ignou.ac.in, Ph. 011-29573045, 9729004304

5.57 Master of Arts (Arabic) (MAARB)
School of Foreign Languages (SOFL)

Programme Description:

Master of Arts in Arabic Programme is designed to help learners develop advanced level of communicative proficiency in Arabic along with ability to translate from Arabic to English and vice versa. It also focuses on teaching modern Arabic along with classical Arabic. Master of Arts in Arabic programme is a two year modular programme divided into four semesters consisting of 72 credits with exit option of Post Graduate Dimloma in Arabic after the completion of the first year course (36 credits). Offered in both January and July cycle of admission.

Eligibility: Bachelor in Arabic/Bachelor in any subject with Arabic as a subject/Bachelor in any subject with Advance Diploma/Diploma/Certificate in Arabic (with deep interest in Arabic)

Medium of Instruction: Arabic & English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MAL 001	Advanced Communicative Proficiency-1	8
MAL 002	Specialized Translation-1	8
MAL 003	Modern Arabic Prose & Poetry	8
MALP 004	Project-1	12
II Year		
MAL 005	Advanced Communicative Proficiency-2	8
MAL 006	Specialized Translation-2	8
MAL 007	Classical Arabic Prose & Poetry	8
MALP 008	Project-2	12
Total Credits		**72**

Programme Coordinator: Dr. Mohammad Saleem, saleem@ignou.ac.in

5.58 Master of Arts (Russian) (MARUS)
School of Foreign Languages (SOFL)

Master of Arts in Russian Programme in Open & Distance Learning Mode is of 72 Credits. The programme has been designed & developed to help learners in mastering advance level of communicative proficiency in Russian language along with ability to translate and interpret from Russian- English-Russian. The programme also focuses on learning and acquiring skill based knowledge from standard courses such as Culture & Civilization of Russian, Russian Grammar, Phonetics, Business Russian, Russian literature, Russia in Global Affairs and Research Methodology etc.

Master of Arts in Russian programme is a two years programme with modular approach with exit option of Post Graduate Diploma in Russian after the successful completion of the first year course (36 credits). The programme is offered in both January and July cycle of admission.

Eligibility: Bachelor in Russian or Graduate in any Discipline with Advance Diploma or Certificate in Russian

Medium of Instruction: Russian & English

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MRU 001	Introduction to the Culture and Civilization of Russia	8
MRU 002	Russian Grammar-1	8
MRU 003	Business Russian	8
MRU 004	Russian Phonetics	8
MRU 005	Translation	4
II Year		
MRU 006	Russian Grammar-2	8
MRU 007	Russian Literature-1	4
MRU 008	Russian Literature-2	4
MRU 009	Interpretation	4
MRU 010	Russia in the Global Affairs	8
MRU 011	Introduction to the Research Methodology	4
MRUP 012	Project Work	4
Total Credits		**72**

Programme Coordinator: Dr. Shivaji Bhaskar, shivajibhaskar@ignou.ac.in,Ph.011-29571639

5.59 Master of Arts (French) (MAFL)

School of Foreign Languages (SOFL)

Eligibility: **1)** 03 Years Bachelors Programme (Undergraduate Degree) in French (French Hons.) from any recognized Indian or Foreign University.

OR

2) Any Undergraduate Degree from a recognized Indian or Foreign University with 04 semesters (02 years) of French as major subject at UG Level + Diploma in French (B1 level).

OR

3) Any Undergraduate Degree from a recognized Indian or Foreign University with 03 years UGC prescribed Advanced Diploma in French (Level B2) from an Indian/Foreign University or Certified Institution as per University regulations.

Medium of Instruction: French & English

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
I Year			
MFL 001	Introduction to Linguistics	Theory	6
MFL 002	La vie contemporaine francaise et francophone	Theory	6
MFL 003	Introduction a Ia traductologie	Theory	6
MFL 004	Introduction a Ia didactioue	Theory	8
MFL 005	Research Methodology-I	Theory	2
MFLP 006	Le Memoire	Project	8
II Year			
MFL 007	Litterature francaise et Francophone	Theory	8
MFLI 008	Traductologieappliquee	Integrated	8
MFL 009	Histoire francaise	Theory	4
MFL 010	Research Methodology-II	Theory	4
MFLP 011	Dissertation	Project	12
Total Credits			**72**

Programme Coordinator: Dr. Deepanwita Srivastava, deepan@ignou.ac.in,Ph.011-29571639

5.60 Master of Science in Food Safety and Quality Management (MSCFSQM)

School of Agriculture (SOA)

Food safety is an emerging discipline and has gained much importance since the enactment of Food Safety and Standards Act, 2006 which came into force in 2011. The enforcement of the act has created a good demand for the qualified food safety professionals in various areas like food processing, food testing, food safety, food regulation, auditing, risk management, capacity building etc. This M.Sc in Food Safety and Quality Management programme is offered to produce well qualified and competent human resource in the food safety sector in a large scale to meet the demand for the food safety professional of the country. The programme has theory, practical, project work, and dissertation as components. A special feature of this programme is that this is a modular programme having exit option for learners (after successful completion of 1st year) with PG Diploma in Food Safety and Quality Management (PGDFSQM) and lateral entry option for the PGDFSQM diploma holders directly to the second year of the M. Sc.

Objectives of the Programme

- To develop qualified and competent human resource in the field of the food safety and quality management for regulators, industry, academic/research institutions, certifying and accreditation bodies, food trade, food testing and training
- To delve in depth on various aspects of food safety and quality management i.e. food standards, harmonization with global benchmarks, quality management systems, food analysis, instrumentation, risk analysis /management, traceability and auditing to transform the food ecosystem
- To nurture a positive and disciplined food safety culture among the professionals
- To conduct research studies on emerging food safety issues and formulation of science based regulatory framework.

Eligibility:

a) Graduation/ Post Graduation in Science with Chemistry/ Bio-chemistry or Microbiology as one of the subjects.

b) Graduation/ Post Graduation in allied sciences like Agriculture/ Food Science/ Food Technology/Food and Nutrition/Engineering having chemistry and microbiology subjects/ Post Harvest Technology/ Home Science/ Life Science/Microbiology/ Biochemistry/ Biotechnology/ Horticulture/ Dairy Technology/ Veterinary/ Fisheries/Medical/ Dental Sc./ Nursing/BAMS/ BHMS/Hotel Management and Catering/ Hospitality Management etc.

c) PG Diploma in Food Safety and Quality Management (lateral entry for 2nd year of M. Sc). These diploma holders should also have one of the qualifications mentioned at (a) and (b). They (who have completed 32 credits) will also have to complete one additional project work of 4 credits in the second year.

Medium of Instruction: English

Lateral entry to 2nd year of MSCFSQM: After admission, the students need to apply for credit transfer from PGDFSQM to MSCFSQM as per the University norms.

Lateral Entry to the 2nd year of M. Sc will be open from July 2023 session.

Programme Details:

Course Code	Title of the Course	Credits
I Year		
MVP 001	Food Fundamentals and Chemistry	4
MVPI 001	Food Microbiology	4
MVP 002	Food laws and Standards	4
MVP 003	Principles of Food Safety and Quality Management	4
MVP 004	Food Safety and Quality Management Systems	4
MVPL 001	Food Safety and Quality Auditing	4
MVPL 002	Chemical Analysis and Quality Assurance	4
MVPP 003	Project Work -1	8
II Year		
MVP 005	Food Toxicology and public health	4
MVP 006	Food Biotechnology	4
MVP 007	Recent trends in Food Technology and safety	4
MVP 008	MOOC on Novel Technologies for Food Processing and Shelf-Life Extension	3
MVP 009	Research methodology	4
MVPS 001	Seminar	1
MVPP 002	Dissertation	16
MVPP 004*	Project Work -2	4

* Students are requested to enrol for "MOOC on Novel Technologies for Food Processing and Shelf-Life Extension"

offered by Prof. Hari Niwas Mishra, IIT Kharagpur at SWAYAM platform. Successful completion of MOOC is required for completion of M.Sc.

***** For lateral entry to 2nd year of M. Sc. the PGDFSQM students (who have completed 32 credits) need to complete this additional course i.e. MVPP 004 as project work/industrial training report//food testing lab training/MOOC of 4 credits in the second year of M. Sc.***

Programme Coordinator: Dr. Mita Sinhamahapatra, mitasmp@yahoo.co.in, Ph: 011-29572973, 01129572976

6 POST GRADUATE DIPLOMA PROGRAMMES

6.1 Post Graduate Diploma in Rural Development (PGDRD)
School of Continuing Education (SOCE)

The Post Graduate Diploma in Rural Development provides comprehensive knowledge of socio-economic factors affecting the transformation of rural society. The contents are designed to impart an integrated understanding to learners about the crucial dimensions of rural development. It aims at enabling the learners to acquire skills related to planning, formulation, monitoring and evaluation of rural development projects and programmes. The Programme also introduces the learner to the basic aspects of research and project-work. The Project Work provides its learners an opportunity to study rural development problems, which enables them to develop necessary skills to undertake research work in rural development. The learners of PGDRD interested in Master of Arts (Rural Development) (MARD) are entitled for credit transfer except RDD5.

Eligibility: Bachelor's Degree.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
A) Compulsory Courses		
MRD 201	Rural Development : Indian Context	6
MRD 202	Rural Development Programmes	6
MRD 203	Rural Development Planning and Management	6
B) Elective Courses (Select anyone course)		
MRDE 201	Rural Social Development	6
MRDE 202	Rural Health Care	6
MRDE 203	Communication and Extension in Rural Development	6
C) Project Work		
MRDP 205	Research and Project Work	6
Total Credits	**(A+B+C)**	**30**

Programme Coordinator: Dr. Balkar Singh, balkarsingh@ignou.ac.in, Ph. 011-29573066

6.2 Post Graduate Diploma in Counselling and Family Therapy (PGDCFT)
School of Continuing Education (SOCE)

The Post Graduate Diploma in Counselling and Family Therapy is aimed at developing professionals in this vital field, which is gaining greater salience in the present times both from social and employment perspectives. The contemporary social scenario has resulted in an increased need and demand for professional support in terms of counselling and family therapy, which is being increasingly recognized as an effective approach both for promoting positives like strengthening families, fostering positive parenting, and increasing resilience of individuals in vulnerable situations as well as for addressing negative aspects such as socio-psychological problems, maladaptive behaviours, declining mental health, and psychosomatic disorders that are being increasingly witnessed in the present times. However, though the need for counselling and family therapy professionals is being increasingly felt, there is a dearth of professional support and experts who could lend a helping hand in promoting positive family processes and help individual family members in distress in a comprehensive way. As a result, there is a tremendous felt need for education and training in this area. By developing the requisite knowledge, understanding, attitudes and skills in the area of Counselling and Family Therapy, this unique programme of study would help to train professional cadres in the field, equipping them for both wage-employment and self-employment, and thus fill the existinglacuna.

Aunique feature of this programme of study is that on successfully completing it, the learner can enroll for the second year of M.Sc. in Counselling and Family Therapy [M.Sc. (CFT)], in subsequent session through credit transfer, as per University Rules.

Eligibility: Bachelor's degree in any subject from a recognized University.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MCFT 1	Human Development and Family Relationships	4
MCFTL 1	Human Development and Family Relationships - Supervised Practicum	2
MCFT 2	Mental Health and Disorders	4
MCFTL 2	Mental Health and Disorders-Supervised Practicum	2
MCFT 3	Counselling and Family Therapy: Basic Concepts and Theoretical Perspectives	4
MCFTL 3	Counselling and Family Therapy: Basic Concepts and Theoretical Perspectives -Supervised Practicum	2
MCFT 4	Counselling and Family Therapy: Applied Aspects	4
MCFTL 4	Counselling and Family Therapy: Applied Aspects-Supervised Practicum	2
MCFT 5	Counselling and Family Therapy: Research Methods and Statistics	4
MCFTL 5	Counselling and Family Therapy: Research Methods and Statistics-Supervised Practicum	2
MCFTL 8	Reflective Journal	2
Total Credits		**32**

Applicants are advised to go through the National Commission for Allied and Healthcare Professions Act, 2021 for understanding the details of the professions with respects to this Programme and to take an informed decision.

Programme Coordinators: Prof. Neerja Chadha, neerja_chadha@ignou.ac.in Ph. 011-29572959, 29534066 and Dr. Amiteshwar Ratra, amiteshwar@ignou.ac.in

6.3 Post Graduate Diploma in Early Chilhood and Foundational Stage Education (PGDECFE)

School of Continuing Education (SOCE)

Globally, it has been recognized that the period of early childhood comprises the period from birth to 8 years. There is developmental continuity in the period of birth to eight years and it is important to respond comprehensively to the child's health, nutrition, stimulation and learning needs simultaneously. Also in terms of pedagogical principles underlying planning and transacting learning experiences, there needs to be a continuity in terms of adopting the play based and activity based approaches of the preschool years into the early primary grades, specifically classes 1 and 2. The NEP, 2020, has given explicit recognition to the period of birth to eight years as the period for Early Childhood Care and Education and has called this period as the 'Foundation of Learning'. Structurally the NEP has clubbed the period from 3 to 8 years as the Foundational Stage of Education.

Objectives:

- To provide learning experiences that will prepare the students for effective participation in varied contexts such as crèches, preschools, and early primary classes.
- To provide opportunities to functionaries and teachers working in the sector to critically examine their practice and enhance it, by exposing them to the developmental and pedagogical basis of designing early development, learning and educational experiences.

Practicing teachers/ professionals in the sector, supervisors, curriculum developers, and those aspiring to be teacher educators for Early Childhood Care and Education and Early Primary Classes (Grades 1 and 2) will find the programme useful.

Programme Details:

This 40 credits programme comprises 8 courses of which 5 are theory courses with compulsory assignments, 1 field-based practical course and 2 internship Project Work courses. One internship Project Work has to be carried out in a pre-primary section / preschool and the second internship Project Work in classes 1 or Class 2 . The sites for internships will need to be identified by the student on their own, according to stated guidelines.

The student can appear for the examinations of the theory papers for the first time in December 2023. The Internship

1 can be carried out after student studies Courses 1, 2 and 4; and Internship 2 after studying Courses 1, 3 and 4.

At a later stage , the students who complete the PG Diploma can enroll for the Master's Programme in Early Childhood Care and Education, when the same is launched in the near future.

Eligibility: Graduation in any Discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MCD 001	Development of the Child: Birth to Eight Years	6
MCD 002	Curriculum and Pedagogy for Early Years and Foundational Stage Education- Part 1	6
MCD 003	Curriculum and Pedagogy for Early Years and Foundational Stage Education- Part 2	6
MCD 004	Organization and Management of Early Years Education Programmes	4
MCD 005	Disability and Inclusion	4
MCDL 001	Supervised Practicum	6
MCDP 001	Project Work-1/Internship-1	4
MCDP 002	Project Work-1/Internship-2	4
Total Credits		**40**

Programme Coordinators: Prof. Rekha Sharma Sen, rekhasharmasen@ignou.ac.in Ph. 01129572958/3097
Dr. Preetika Badgujar, preetika@ignou.ac.in

6.4 Post Graduate Diploma in Translation (PGDT)
School of Translation Studies and Training (SOTST)

Post Graduate Diploma in Translation (PGDT) aims to teach Translation from English to Hindi and vice-versa. Translation is a major professional area in our country and plays an important role in our understanding of the diversity of Indian culture and society. Post Graduate Diploma in Translation is designed to develop the translation skills of the learners and train them as translators. Besides imparting the knowledge of the theory and practice of translation, it enables the students to understand the socio-cultural dimensions of translation. The programme consists of 5 courses and a project comprising Practical Translation with translator's note.

PGDT is a Programme of Translation from English-to-Hindi and vice-versa. It is advisable for students seeking admission in it to have proficiency in both languages.

Eligibility: Bachelor's Degree

Medium of Instruction: Hindi

Programme Details:

Course Code	Title of the Course	Credits
MTT 51	Anuvad: Siddhant Aur Parampara	6
MTT 52	Anuvad: Prakriya Aur Pravidhi	6
MTT 53	Anuvad:Bhashik Aur Samajik-Sanskritik Sandarbh	6
MTT 54	Prashasanik Evam Vanijyik Anuvad	6
MTT 55	Anuvad: Sahitya Aur Jansanchar	6
MTTP 006	Anuvad Pariyojana	6
Total Credits		**36**

Programme Coordinators: Dr. Harish Kumar Sethi, pgdt-sotst@ignou.ac.in, Ph.011-29571626
Dr. Jyoti Chawla, pgdt-sotst @ignou.ac.in, Ph. 011-29571623

6.5 Post Graduate Diploma in Sindhi-Hindi-Sindhi Translation (PGDSHST)
School of Translation Studies and Training (SOTST)

Programme Description :

The programme has been developed to build translation skills among Sindhi-Hindi language community; besides generating employment opportunities and promotion of Sindhi-Hindi language and literature. The objectives of the programme are to facilitate intra-lingual, inter-lingual academic and cultural activity between these two Indin languages. This will integrate the young Sindhi population with mainstream and major linguistic group i.e. Hindi speaking population. The programme is available for students with exit option "Certificate in Sindhi-Hindi Translation" (CSHT) after successful completion of 18 credits. The programme comprises of the following 8 courses with a total of 36 credits.

Eligibility: Any Graduate with knowledge of Hindi and Sindhi

Medium of Instruction: Hindi

Programme Details:

Course Code	Title of the Course	Credits
MTT 001	Bhartiya Bhashaon Mein Anuvaad	4
MTT 041	Sindhi-Hindi Anuvaad: Tulna Aur Punah Srijan	4
MTT 042	Sindhi- Hindi Ke Vividh Kshetron Mein Anuvaad	4
MTTP 004	Sindhi-Hindi-Sindhi Anuvaad Pariyojana	6
MTT 043	Anuvaad Siddhant Aur Sindhi-Hindi-Sindhi Anuvaad Parampara	4
MTT 044	Anuvaad Prakriya Aur Prividhi: Sindhi-Hindi-Sindhi ka Sandarbh	4
MTT 045	Hindi-Sindhi Ke Vividh Kshetron Mein Anuvaad	4
MTTP 005	Hindi-Sindhi-Hindi Anuvaad Pariyojana	6
Total Credits		**36**

Programme Coordinators: Dr. Harish Kumar Sethi, hksethi@ignou.ac.in, Ph. 011-29571626,9818398369

6.6 Post Graduate Diploma in International Business Operations (PGDIBO)
School of Management Studies (SOMS)

School of Management Studies, the biggest business school in Open Learning System in the world has developed an innovative programme in the area of International Business. The main objective of this programme is to equip the students with necessary conceptual, entrepreneurial and analytical skills required for handling the International Business Operations. The curriculum focuses on the applied aspects of International Business.

The salient features of this programme are as follows:

- Focus on operational areas of International Business
- Courses designed and prepared by top notch academia in the field of international business
- Strong Students Support Services
- Opportunity to interact with the leading experts throught eleconferencing.

Eligibility: Bachelor's Degree in any discipline or equivalent.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
I Year		
IBO 1	International Business Environment	6
IBO 2	International Marketing Management	6
IBO 3	India's Foreign Trade	6
IBO 4	Export Import Procedures and Documentation	6
IBO 5	International Marketing Logistics	6
IBO 6	International Business Finance	6
Total Credits		**36**

Programme Coordinator: Dr. Anupriya Pandey, anupriya@ignou.ac.in, Ph. 011-29573016

6.7 Post Graduate Diploma in Applied Statistics (PGDAST)
School of Sciences (SOS)

Statistical Techniques deal with acquisition, representation, analysis and interpretation of data. Statistics is an emerging field and the demand for statistics professionals is increasing by the day due to its potential applications in several fields such as rural and urban planning, data monitoring, natural resources management, management of industrial and business problems and social and agricultural development,etc.The **PG Diploma in Applied Statistics Programme (PGDAST)** has been developed to cater to the needs of working professionals and graduates aspiring for employment in industries (e.g., software, pharmaceutical industries), National Laboratories, R & D Organisations and Academic Institutions.

The programme aims to provide the knowledge and computer based exercises in selected areas of statistics and to acquaint the learners with the use of statistical tools in the analysis of industrial, social and business data.

Programme Objectives:

- To provide learners with the core knowledge required for statistical applications,
- To acquaint learners with the use of statistics in applied sciences and industries,
- To provide computer based exercises in selected areas of statistics, and
- To equip learners with the skills of using appropriate statistical technique for applications in various fields.

Eligibility: Graduation in any discipline.

Medium of Instruction: English

Programme Details:

The 42 credits programme comprises 12 courses (9 theory courses and 3 lab courses) of which 6 courses are compulsory core (5 theory and 1 lab) courses and 6 courses are elective courses in 2 groups comprise 2 theory and 1 lab courses (to be taken together) in the Industrial Statistics and Biostatistics specializations. To earn 32 credits, candidate has to opt 3 specialisation courses either of Industrial Statistics or Biostatistics along with 6 compulsory core courses for completing PGDAST programme.

Course Code	Title of the Course	Credit	Compulsory/Elective
MST-001	Foundation in Mathematics and Statistics	4	Compulsory
MST-002	Descriptive Statistics	4	Compulsory
MST-003	Probability Theory	4	Compulsory
MST-004	Statistical Inference	4	Compulsory
MST-005	Statistical Techniques	4	Compulsory
MSTL-001	Basic Statistics Lab	2	Compulsory
Courses For Industrial Statistics Specialisation			
MSTE-001	Industrial Statistics-I	4	Electives & To be taken Together
MSTE-002	Industrial Statistics -II	4	
MSTL-002	Industrial Statistics Lab	2	
Courses For Biostatistics Specialisation			
MSTE-003	Biostatistics-I	4	Electives & To be taken Together
MSTE-004	Biostatistics -II	4	
MSTL-003	Biostatistics Lab	2	

Special Instructions, if any

The following conditions apply in the first year when you enroll for the programme:

January Cycle: You will be allowed to appear in the June Term end Exams of the same year for only the courses

MST-001, MST-002, MST-003 and MST-004. You can appear in the exam for the remaining courses MST-005 and MSTL-001 along with MSTE-001, MSTE-002 and MSTL-002(to be taken togetherfor Industrial Statistics Specialisation) or MSTE-003, MSTE-004 and MSTL-003 (to be taken together for Biostatistics Specialisation) in December Term end Exams in the same year.

July Cycle: You will be allowed to appear in the December Term end Exams of the same year for only the courses MST-001, MST-002, MST-003 and MST-004. You can appear in the exam for the remaining courses MST-005 and MSTL-001 along with MSTE-001, MSTE-002 and MSTL-002 (to be taken togetherfor Industrial Statistics Specialisation) or MSTE-003, MSTE-004 and MSTL-003 (to be taken togetherfor Biostatistics Specialisation) in June Term end Exams in the next year.

Programme Coordinator: Dr. Manish Trivedi, manish_trivedi@ignou.ac.in, Ph. 011-29572818

6.8 Post Graduate Diploma in Environment and Sustainable Development (PGDESD)

School of Sciences (SOS)

Post Graduate Diploma in Environment and Sustainable Development has been developed by the School of Sciences, IGNOU in collaboration with the South Asia Foundation Learning Initiative (SAFLI) and other Open Universities of the SAARC region, namely, Open University of Sri Lanka (OUSL), Bangladesh Open University (BOU), Allama Iqbal Open University (AIOU), Pakistan, B.R. Ambedkar Open University (BRAOU), Hyderabad and BRAC University, Bangladesh. The objectives of the programme are to:

- Disseminate information and exchange knowledge and experiences gained in the pursuit of the goal of sustainable development.
- Strengthen regional co-operation in environmental capacity building especially in the area of environmental management.
- Educate and train individuals from different walks of life, viz. development functionaries, government officials, journalists, policy makers, farmers, industrialists, grassroots workers, environmentalists who have a stake in protecting the environment as well as ensuring a better quality of life for the people of their countries.

Eligibility: Graduate from a recognized University/Institution

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MED 1	Understanding the Environment	4
MED 2	Sustainable Development: Issues and Challenges	4
MED 3	Energy and Environment	4
MED 4	Towards Participatory Management	4
MED 5	Integrated Environment Management: Urban and Rural	4
MED 6	Natural Resource Management: Physical and Biotic	4
MED 7	Agriculture and Environment	4
MED 8	Globalisation and Environment	4
Total Credits		**32**

Please Note:

The following conditions apply in the first year of your enrolment for the cycle in which you enrol in the programme.

January Cycle: You will be allowed to appear in the TEE held in **June** of the same year for only MED1, MED2, MED3 and MED 4. You can appear in the exam for the remaining courses MED 5 to MED 8 only in **December** in the same year.

July Cycle: You will be allowed to appear in the TEE held in **December** of the same year for only MED1, MED2, MED3 and MED4. You can appear in the exam for the remaining courses MED 5 to MED 8 only in **June** inthe next year.

Programme Coordinator: Dr. Subhakanta Mohapatra, subhakanta@ignou.ac.in, Ph. 011-29571680
Dr. Kakoli Gogoi, kakoligogoi@ignou.ac.in, Ph. 011-29571679 pgdesd_programme@ignou.ac.in

6.9 Post Graduate Diploma in Analytical Chemistry (PGDAC)

School of Sciences (SOS)

Post Graduate Diploma in Analytical Chemistry (PGDAC) is a continuing education programme aimed for the enhancement of skills of the chemists employed in Industry, Research & Development and National Laboratories. It is also useful for all those Science Graduates who are aspiring to get employment in these labs.

Objectives

The broad objectives of the Programme are:

- To provide training in modern analytical techniques to the learners,
- To provide appropriate theoretical background and develop practical skills for analysing materials even in trace amounts using modern analytical methods and instruments,
- To enable students acquire the analytical data and interpret the same using statistical principles, and
- To inculcate a problem solving approach by coordinating different analytical techniques.

Eligibility: Science Graduate with Chemistry or B. Pharma.or B.Tech. degree holders.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MCH 1	Basic Analytical Chemistry	6
MCH 2	Separation Methods	6
MCH 3	Spectroscopic Methods	6
MCH 4	Electro-analytical and Other Methods	6
MCHL 1	Basic Analytical Chemistry Lab	2
MCHL 2	Separation Methods Lab	2
MCHL 3	Spectroscopic Methods Lab	2
MCHL 4	Electro-analytical and Other Methods Lab	2
Total Credits		**32**

Note: IGNOU will try to make every effort to conduct Laboratory Courses in the programme at the Learner Support Centre chosen by you. But in case of any difficulty, you may be advised to attend the Laboratory Courses at some other Learner Support Centre. You should be prepared for such a situation.

Programme Coordinator: Prof. Lalita S. Kumar, lalitaskumar@ignou.ac.in, Ph.011-29572808

6.10 Post Graduate Diploma in Geoinformatics (PGDGI)

School of Sciences (SOS)

The School of Sciences has developed the Post Graduate Diploma Programme in Geoinformatics (PGDGI) with the help of several eminent experts across India drawn from ISRO, DRDO, IIT, C-DAC, DST and many government and private institutes/organisations. The PGDGI programme aims to provide the learners with basic theoretical knowledge and practical skills in geospatial data handling and analysis so that the learners leverage the potential of geospatial data and spatial analysis towards understanding natural processes, and management of natural resources, disasters, ecology and environment. It is built around concepts and skills at the basic level to make it easy for learners willing to understand how geoinformatics can be put to practical use. It provides opportunity to learners interested to develop basic skills and willing to go for higher studies in the field.

Programme Objectives:

Objectives of the programme are to:

- acquaint the learners with basic understanding of the underlying principles, concepts, methods and techniques of geoinformation science
- provide skills in geospatial data handling, processing and analysis, and
- widen opportunities of learners for higher studies and developing career in different sectors of employment involving geoinformatics.

Target Group:

- Defence and law enforcement personnel
- School and college/university teachers either teaching or interested to teach geoinformation science related courses
- Working professionals possessing little or no exposure to geoinformatics but are interested to initiate and develop skills in this field, and
- Graduates from various academic backgrounds interested to acquire basic theoretical understanding and develop practical skills on the aspects of data handling and processing to use the data in application areas of their interests.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
Semester I			
MGY 101	Introduction to Geoinformatics	Theory	6
MGY 102	Remote Sensing and Image Interpretation	Theory	4
MGY 103	Global Navigation Satellite System and Geographic Information System	Theory	4
MGYL 104	Geoinformatics Laboratory	Lab	6
Semester II			
MGY 005	Techniques in Remote Sensing and Digital Image Processing	Theory	6
MGY 006	Spatial Analysis and Modeling	Theory	4
MGY 007	Applications of Geoinformatics	Theory	4
MGYL 008	Digital Image Processing and Spatial Analysis Laboratory	Lab	6
Total Credits			**40**

Note: Leamers exiting after successfully completing first semester of the programme may opt to receive Post Graduate Certificate in Geoinformatics.

Learner Support Centres:

Learner Support Centres presently activated for the PGCGI programme are expected to be offering the PGDGI programme, which are currently located across several regions i.e. Aizawl (Mizoram), Bhopal (M.P.), Bhubaneswar (Odisha), Dehradun (Uttarakhand), Delhi, Durg (Chhattisgarh), Gangtok (Sikkim), Guwahati (Assam), Hisar (Haryana), Nagpur (Maharashtra), Patna (Bihar), Portblair (Andaman & Nicobar), Pune (Maharashtra), Rampur (U.P.), Srinagar (J&K), Thiruvananthapuram (Kerala), Tikamgarh (M.P.) and Warangal (Telanaga). However, there may be change in the list/centre. University may allot a study centre to the enrolled learners at its discretion in case of any issue.

Special Instructions:

- Self learning materials (SLMs) of the Laboratory courses would be available only in digital mode.
- The programme encourages use of free and open source software and data so that learners can practice with the software even beyond the scheduled contact hours at respective Learner Support Centre and apply them in their work.
- Since this programme comprises two laboratory courses, therefore, before applying for admission in the Programme, candidates should make sure that they will be able to attend the Practical counselling and examination at the chosen/allotted Learner Support Centre activated for the programme.
- In addition, candidates should also make sure that they have access to computers because they will be required to carry out exercises on computers before attending practical counseling sessions at their Learner Support Centre.
- Learners exiting after successfully completing first semester of this programme may opt to receive Post Graduate Certificate in Geoinformatics.

Programme Coordinators: Prof. Benidhar Deshmukh, bdeshmukh@ignou.ac.in, Ph.011-29571677
Prof. Meenal Mishra, meenalmishra@ignou.ac.in, Ph.011-29571676,29572832

6.11 Post Graduate Diploma in Disaster Management (PGDDM)
School of Social Sciences (SOSS)

The major objectives of the programme are to:

- Provide comprehensive knowledge to the learners on disaster preparedness, mitigation and rehabilitation.
- Enable the learners to carry out risk assessment and vulner ability analysis.
- Generate community awareness, and strengthen institutional mechanism for community mobilisation and participation in disaster management.
- Develop communication skills for disaster preparedness.
- Create greater awareness about effective disaster response in various emergency situations.
- Equip learners with tools for meeting emergency medical requirements.
- Incorporate gender sensitive disaster management approach; and
- In culcate new skills and sharp enexisting skills of government MCA officials, voluntary activists, development professionals and elected representatives for effective disaster management.

Target Group

The Post Graduate Diploma in Disaster Management shall cater to the needs of the following target groups:

- Government functionaries
- NGO functionaries and Volunteers
- Military, Para-military, Police, Home Guards, and Civil Defence personnel
- Geologists, Scientists, Meteorologists, Engineers, Administrators, and other Government and Public Sector Undertakings officials
- Rural Development Functionaries, Primary Health Centres Functionaries, Relief Workers, Social Workers, Environmentalists, etc.and

Eligibility: Graduate in any discipline

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
MPA 1	Understanding Natural Disasters	4
MPA 2	Understanding Man-made Disasters	4
MPA 3	Risk Assessment and Vulnerability Analysis	4
MPA 4	Disaster Preparedness	4
MPA 5	Disaster Response	4
MPA 6	Disaster Medicine	4
MPA 7	Rehabilitation, Reconstruction and Recovery	4
MPAP 1	Project Work	4
	OR	
MED 4*	Towards Participatory Management	4
Total Credits		**32**

* Course is available in English only

Programme Coordinators: Dr. Dolly Mathew, dolly.mathew9@gmail.com, Ph. 011-29572728

6.12 Post Graduate Diploma in Mental Health (PGDMH)

School of Social Science (SOSS)

The P.G. Diploma in Mental Health is offered by the Discipline of Psychology, School of Social Sciences (SOSS), IGNOU. The Programme aims at providing the learners a sound base in the field of mental health through an in-depth study into a broad range of psychological issues and concerns related to mental health. It is a capacity building programme to train the physical and mental health personnel to take care of the pressing and crucial need of the society to address the mental health and well-being of the people. The P.G. Diploma in Mental Health programme aims at fulfilling the mental health requirements of people keeping in mind the shortage of mental health personnel in India.

Eligibility:

I. Post graduates in Psychology/Social Work/Nursing **OR**

II. Medical graduates (Allopathy/Homoeopathy/Ayurvedic/Unani/Siddha/ Yoga and Naturopathy/Bachelor's Degree in Dental Surgery (BDS)

Medium of Instruction: English

Credit System:

The P.G. Diploma in Mental Health is of 32 credits. The learner has to successfully complete course work of 32 credits to obtain the P.G. Diploma in Mental Health. One credit is equivalent to 30 hours of study by the learner. For example, a learner will have to devote approximately 180 hours of study to complete a 6-credit course.

Programme Detalis

Course Code	Title of the Course	Credits
MPC-51	Fundamentals of Mental Health	6
MPC-52	Mental Disorders	6
MPC-53	Mental Health in Special Areas	6

MPC-54	Services for the Mentally III	6
MPCA-55	Internship	8
Total Credits		**32**

All the Courses are compulsory. MPCA 055(Internship)will be carried out at a Work Centre under an approved supervisor there. The learner will complete different activities as prescribed at the work centre.

Learner Support

Each learner admitted to this programme will be attached to a Learner Support Centre under the Regional Centre.There will be contact classes at Learner Support Centre. The learners are advised to be in regular contact with their respective Learner Support Centres and interact with the Academic counselor as well as the Coordinator of the Learner Support Centre for guidance and support.

Instructional System

The programme adopts a multiple media approach, viz., self-instructional print materials, audio-video programmes, counseling sessions, teleconferencing, interactive radio counseling and Web-enabled academic support (WEAS).

Evaluation

It consists of assignments and Term End Examination (TEE). The The TEE is held at examination centres all over India. The TEE of MPCA 055 is held as viva at the Regional centre.

Programme coordinator: Prof. Swati Patra, E-Mail ID: pgdmhsoss@ignou.ac.in, Phone: 011-29572731

6.13 Post Graduate Diploma in Library Automation and Networking (PGDLAN) School of Social Sciences (SOSS)

The Post Graduate Diploma in Library Automation and Networking (PGDLAN) aims at developing the professional competencies of the library and in formation professionals in an automated and networked environment. The programme also provides opportunities for in depth or intensive practical to enhance technological skills of the learners to in dependently develop or manage a computerized library and information centre.

Programme Objectives:

The objective of the programme aims to impart to the learners knowledge and skills:

- associated with fundamentals of computer technology;
- of library automation and services provided by an automated library;
- of the components of an information system;
- of networking and Internet technology in general and library and information networks in particular;
- of Internet with special reference to the information resources available in different forms and subjects;
- to develop web-enabled content;
- to about the legal issues associated with information;
- to design and develop a programme by enhancing skills on programming based on specific languages such as Java or Visual Basic or C++; and
- to undertake a practical based project in order to specialize in one of the thrust areas on library automation and networking.

Eligibility: Bachelor's Degree in Library and Information Science

Medium of Instruction: English

Programme Details:

The programme is essentially a judicious mix of the oryand practical components to develop technology based knowledge, skills and aptitude of library and information professionals

Course Code	Title of the Course	Credits
MLI 1	Introduction to Computers	4
MLIL 1	Practical	
MLI 2	Library Automation	4
MLIL 2	Practical	
MLI 3	Information Systems	4
MLIL 3	Practical	
MLI 4	Networking and Internet Technology	4

MLIL 4	Practical	4
MLI 5	Internet Resources	
MLIL 5	Practical	
MLI 6	Content Development	4
MLIL 6	Practical	
MLI 7	Programming	4
MLIL 7	Practical	
MLIP 8	Project	4
Total Credits		**32**

Programme Coordinators: Prof. Archna Shukla, archana@ignou.ac.in, Ph. 011-29572743
Dr. Ashok Kumar, ashokkr@ignou.ac.in, Ph.011-29572759

6.14 Post Graduate Diploma in Gandhi and Peace Studies (PGDGPS)
School of Social Sciences (SOSS)

Objectives:

- To impart knowledge particularly to young people on the thoughts and ideas of Gandhi on economic, social, political, sustainable and environmental issues.
- Development skills on peace making and peace building.
- To develop peace methods from the interdisciplinary perspectives.
- To train the participants in peace making and conflict resolution in real life situations.
- To enable the Diploma holders to join Media, NGOs, Teaching and Research.

Eligibility: Graduate in any discipline.

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Title of the Course	Credits
MGP 1	Gandhi: The Man and His Times	4
MGP 2	Philosophy of Gandhi	4
MGP 3	Gandhi's Social Thought	4
MGP 4	Gandhi's Political Thought	4
MGPE 6	Gandhi's Economic Thought	4
MGPE 7	Non-violent Movements after Gandhi	4
MGPE 9	Gandhi in the 21st Century	4
MGPE 14	Gandhi, Ecology and Sustainable Development	4
Total Credits		**32**

Programme Coordinator: Prof. Satish Kumar, pgdgps@ignou.ac.in, Ph. 011-29572732

6.15 Post Graduate Diploma in Higher Education (PGDHE)
School of Education (SOE)

The Programme has been visualised and developed in response to the recommendations of the National Policy of Education (1986) and several other committees on higher education teachers to provide necessary knowledge, understanding and skills pertaining to teaching in higher education. The programme is meant for prospective and/or in-service university and college teachers.

The Programme is meant for:

- teachers in universities, colleges and other institutions of higher learning.
- those having a postgraduate degree in any discipline with at leasta IInd Division.
- professional degree holders in areas such as Engineering, Medicine, Agricultural Science and law etc.

Eligibility: Teachers in an institution of higher education or Post Graduate Degree holders in any subject including a Professional Degree

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MES 101	Higher Education: Its Context and Linkages	6
MES 102	Instruction in Higher Education	6
MES 103	Higher Education: Socio-Psychological Field	6
MES 104	Planning and Management of Higher Education	6
MES 105	Project Work	6
MES 106	Extended Contact Programme	4
Total Credits		**34**

UGC's letter of recognition of PGDHE as equivalent to one Orientation Course for Teachers of various disciplines and as equivalent to two Refresher Courses for Teachers of Education is available.

Programme Coordinator: Ms. Poonam Bhushan, poonambhushan14@gmail.com, Ph. 011-29572934

6.16 Post Graduate Diploma in Educational Technology (PGDET)
School of Education (SOE)

Today technology plays a key role in knowledge creation and sharing, and it is no longer possible to visualise educational settings that do not include technology. Further, on one hand technology is enabling self-learning, and on the other hand, it is supporting mass education. It is also improving the quality of education and empowering learners. Therefore, international organisations like the UNESCO, the Commonwealth of learning, as well as governments of many nations including India are upholding the need to integrate technology into educational processes. Teacher and trainers therefore need to be prepared for this. In response to this demand the programme, the Post Graduate Diploma in Educational Technology (PGDET) is offered. It prepares teachers, trainers, educational managers and those associated with the development of educational softwares for educational processes that require technology integration.

Objectives:

This programme aims to develop a cadre of teachers and other professionals equipped with the knowledge and skills for organizing teaching and training with the help of appropriate technologies. The objectives of the programme are as follows:

- comprehend the concept of educational technology and the contexts of its use;
- judiciously select and use technology for pedagogic and managerial functions;
- develop skills for using technologies for individual and collaborative educational practices;
- use technology for creating an inclusive learning environment;
- integrate technology effectively in pedagogic processes in contextually appropriate ways; and
- design and develop digital resources in various media and utilise these for creating a course ware.

Target Population:

Teachers, trainers, administrators of educational institutions and programmes, and those engaged in developing courseware for various media.

Eligibility: Graduation in any discipline.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MES 131	Educational Technology: An Overview	6
MES 132	Computer in Education	6
MES 133	Selection and Intergration of Technology in Educational Processes	6

MES 134	Design, Development and Delivery of Courseware	6
MESP135	Project*	8
Total Credits		**32**

*Guide for project and synopsis submission not required. Instructions in the project manual should be followed.

Programme Coordinator: Dr. Sutapa Bose, sbose@ignou.ac.in, Ph. 011-29572942
Dr. Ajith Kumar C., ajithchalil@ignou.ac.in, Ph. 011-29572940

6.17 Post Graduate Diploma in School Leadership and Management (PGDSLM)
School of Education (SOE)

The programme aims at developing essential skills, competencies and values needed for effective school leadership and management. It also enables principals to create an effective and enabling environment, and aims to develop a cadre of talented and competent principals to improve the capacity and performance of schools. The programme has been developed in collaboration with the Education Section of the Commonwealth Secretariat, London.

Objectives:

The objectives of the programme are as follows:

- To develop essential skills, competencies and values needed for effective school leadership and management.
- To enable head teachers/principals to create an effective and enabling environment.
- To improve the overall performance of the school.
- To develop a trained and competent cadre of headteachers/principals.

Eligibility: Graduate /Post Graduate Teachers

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
MES 004	Head Teachers as School Leaders	6
MES 005	Human Resource Development	6
MES 006	Managing Teaching – Learning	6
MES 007	School Governance and Financial Management	6
MES 008	Leadership for Better Schools	6
Total Credits		**30**

Extended Contract Programme (ECP)

ECP is a non-credited but compulsory component of PGDSLM, based on theoretical components of PGDSLM. It aims at developing skills and competencies needed for effective school leadership and management. It consists of lectures, discussions, individual and group activities.

Programme Coordinators: Dr. Eisha Kannadi, ekannadi@ignou.ac.in, Ph. 011-29572938

6.18 Post Graduate Diploma in Educational Management and Administration (PGDEMA)
School of Education (SOE)

The programme has been developed to meet the ever increasing demand for trained manpower in administrative and management position in various educational systems and organizations. The programme has been designed to provide a comprehensive view on the theoretical as well as practical aspects of educational management and administration in the existing and emerging educational scenario.

Objectives:

- To improve the individual performance as educational managers and leaders;
- To enhance the effectiveness and efficiency of educational organizations;

- To upgrade skills in areas such as interpersonal relationship, leadership and team building, strategic planning and decision-making, necessary for effective management;
- To develop an under standing of basic management concepts and their applications in an educational environment.

Eligibility: Graduate in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MES 41	Growth and Development of Educational Management	6
MES 42	Dimensions of Educational Management	6
MES 43	Organisational Behaviour	6
MES 44	Institutional Management	6
MESP 49	Project Work	6
Optional Courses (Choose anyone)		
MES 45	School Education	4
MES 46	Higher Education	4
MES 47	Open and Distance Education	4
MES 48	Alternative Education	4
Total Credits		**34**

Programme Coordinators: Dr. Bharti Dogra, bhartidogra@ignou.ac.in, Ph. 011-29572993
Dr. Vandana Singh, vandana@ignou.ac.in, Ph. 011-29572932

6.19 Post Graduate Diploma in Pre Primary Education (PGDPPED)
School of Education (SOE)

The Post Graduate Diploma in Pre Primary Education (PGDPPED) is a specialized programme for preparing teachers for the pre-primary level. The Programme has been developed to meet the ever increasing demand for trained manpower in pre-primary educational institutions. The programme has been designed to provide a comprehensive view of the theoretical as well as practical aspects of pre-school education in the existing and emerging educational scenario.

Objectives:

- To systematize experiences and strengthen the professional competencies of pre-school teachers.
- To enable teachers to organize meaningful learning experiences for pre-school children.
- To develop skills required in selecting and organising learning experiences
- To understand the developmental needs of pre-school children.
- To impart knowledge and develop an understanding of various aspects of pre-school management.

Eligibility: Graduate in any discipline.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MES 81	Introduction to Pre-School Education	4
MES 82	Human Development during Early Childhood	4
MES 83	Principles of ChildhoodEducation	4
MES 84	Practices in Modern Pre-School Education	4
MESP 85	Project	16
Total Credits		**32**

Programme Coordinators: Dr. Sutapa Bose, sbose@ignou.ac.in, Ph. 011-29572942
Dr. Vandana Singh, vandana@ignou.ac.in, Ph. 011-29572932

6.20 Post Graduate Diploma in Adult Education (PGDAE)
School of Education (SOE)

This programme is the result of collaborative efforts of IGNOU, UNESCO and JNU aimed at capacity building and professional development to fadult education with an emphasison participatory adult learning, documentation, information dissemination and networking atlocal, national and international levels.

Objectives:

a) To promote professional competency and capacity building of the adult education functionaries as well as all those who are not in service, but interested in the area of adult education;

b) To develop their knowledge and understanding of the various aspects of theory and practice of adult education;

c) To promote their understanding of adult education policies and programmes;

d) To enable them to document, manage and disseminate knowledge and information on various as pects and processes related to adult education;

e) To promote their knowledge, understanding and skills vis-a-vis diverse approaches to organizing and managing an adult learningset-up;

f) To equip them with the skills of involving the community in participatory planning, development and transaction of curriculum and in participatory training, evaluation and research in adult education;

g) To enhance their under standing and skills of networking for their personal, social, and professional development; and

h) To develop in them the ability to critically analyse, appreciate and promote the role of adult education in the emerging social, economic, political, cultural and educational situations at the national and international levels.

Programme Learner Support Centres (PSCs)

All programme Learner Support Centres of IGNOU where MA (Education) Programme of IGNOU is on offer are provisionally the PSCs for this programme also.

Eligibility: Bachelor's Degree from any recognised University

Medium of Instruction: English

Programme Details:

The Programme consists of 34 credits (one credit is equal to 30 study hours). The programme has 5 courses □ 4 theory courses and one practical course. The course codes, titles, nature and credits are given below.

Course Code	Title of the Course	Credits
Theory Courses		
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAE 3	Knowledge Management, Information Dissemination and Networking in Adult Education	6
MES 16	Educational Research	6
Practical Courses		
MAEL 1	Practical Work Components	10
Total Credits		**34**

Programme Coordinator: Dr. M.V. Lakshmi Reddy, lakshmireddymv@gmail.com, mvlreddy@ignou.ac.in, Ph. 011-29572935 / Mobile : 9868956537
Dr. Niradhar Dey, niradhar@ignou.ac.inPh. 011-29572994 / Mobile :9968391145

6.21 Post Graduate Diploma in Urban Planning and Development (PGDUPDL)
School of Extension & Development Studies (SOEDS)

India is 2nd largest urban system in the world with more than 30% of urban population. It is expected that by 2025, half of India's population will be urbane. The urbanization has created manifold problems such as transportation, poverty, unemployment, unauthorized housing colonies, slums and squatter settlements. The criticality of the urban problems has not been properly understood due to less emphasis on urban development issues in the academic curriculum at the graduation and post-graduation levels. Therefore, PGDUPDL will be useful for the people involved in the urban development programmes and also to the graduates who wish to pursue urban development as a career. The Postgraduate Diploma holders will be fully equipped to serve various Government and Non-Government Organizations dealing with urban planning and development. The programme also strengthen the efficiency and effectiveness of in- service personnel working in Government and Non-Government Organizations, Private or Corporate sectors and handling various urban development projects and programmes viz; Functionaries and elected representatives of Municipal Councils, Corporations, Municipal and Nagar Panchayats; Architects, City and Town Planners (Bachelors and Masters in Architecture, Planning and Related Discipline); Civil Engineers, Corporate Real Estate Professionals; Employees of the Autonomous Institutions/ NGOs, Private or Corporate sectors working in various urban development sectors; Programme Officers, Project Officers, Research Investigators, and Research Assistants dealing with urban development in various International and National Organizations. Also this programme will be useful to the fresh graduates who wish to pursue a career in urban development.

Objectives:

- To provide opportunity to the learners to deepen their knowledge and understanding of urban development.
- To expand capacities of the working urban development professionals on various the oretical and practical aspects of urban planning and development.
- To develop professional knowledge and skills informulation, implementation, monitoring and evaluation of urban development programmes.

Eligibility: Graduation in any discipline

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
MEDS 41	Introduction to Urban Development	6
MEDS 42	Issues and Challenges in Urban Planning and Development	6
MEDS 43	Dynamics of Urban Planning and Development	6
MEDS 44	Monitoring and Evaluation of Projects and Programmes	6
Elective Courses: Choose any one		
MEDSP 45	Project Work	8
MEDSE 46	Development: Issues and Perspectives	8
Total Credits		**32**

Programme Coordinators: Prof. Nehal A. Farooquee, nafarooquee@ignou.ac.in, Ph. 011-29571664
Prof. B.K. Pattanaik, bkpattanaik@ignou.ac.in, Ph. 011-29571662
Prof. P.V.K. Sasidhar, pvksasidhar@ignou.ac.in, Ph. 011-29571665

6.22 Post Graduate Diploma in Development Studies (PGDDVS)
School of Extension & Development Studies (SOEDS)

There is a huge gap between the need for professional leaders and traditional courses available in developmental sector. This programme has been designed to impart quality education and training in the area of Development Studies. The programme is meant for development professionals across the sectors and also to fresh graduates interested in pursuing carrier as development professional. **Students who complete Post Graduate Diploma in**

Development Studies (PGDDVS) can take lateral entry to second year of MADVS.

Programme Objectives:

- To impart knowledge on various aspects of development studies.
- To train qualified human resources in the professional area of development studies.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MDV 101	Introduction to Development and Development Theories	6
MDV 102	Dynamics of Development	6
MDV 103	Issues and Challenges of Development	6
MDV 106	Research Methodology in Development Studies	6
MDV 109	Development in India- An Overview	6
MDV 4	Gender and Development	6
Total Credits		**36**

 # After completing PGDDVS, interested students may take lateral entry directly into the second year of Master of Arts(Development Studies) (MADVS).

Programme Coordinators: Prof. B.K. Pattanaik; bkpattanaik@ignou.ac.in ; Ph: 011- 29571662
Prof. P.V.K. Sasidhar; pvksasidhar@ignou.ac.in; Ph: 011-29571665
Prof. Nehal A. Farooquee; nafarooquee@ignou.ac.in; Ph: 011-29571664

6.23 Post Graduate Diploma in Animal Welfare (PGDAW)
School of Extension and Development Studies (SOEDS)

Animal welfare education is a multidisciplinary subject which is evolving rapidly with the core components of welfare science, welfare ethics, welfare laws and welfare standards. Animal welfare can be applied to all animal species, sometimes preceded by 'farm' or 'companion' or other words to denote to which group of animals the term is specifically referring. In general, however, we are concerned about the welfare of all animals that are managed in some way by humans, and where we have particular responsibilities for their care. In the past, greatest concern about animal welfare has been related to livestock production in agriculture, and thus 'farm animal welfare' has received the most attention. Over time, welfare issues pertaining to working, performing, companion, zoo and lab animals have also received attention. Keeping all this in view, the PGDAW programme covers welfare science, ethics, laws and standards of all managed animals like cattle and buffaloes; sheep and goat; pigs; poultry; working, performing, pet, zoo and lab animals.

Objectives: (1) To impart science based animal welfare education through open and distance learning.
(2) To build capacities of stakeholders in taking socially responsible decisions concerning animal welfare.

Eligibility: Graduation in any discipline from a recognized university.

Medium of Instruction: English

Who Can Take Admission?

- Faculty, researchers, technical staff and students in universities, research organizations and veterinary colleges.
- Veterinarians / para-veterinarians in state / central government departments and Remount and Veterinary Corps of Indian army.
- Members of state & district level animal welfare boards / committees.
- Members of institutional animal ethics committees.
- Civil servants, officials and researchers working in forest departments, zoos, wild life institutes, institute animal ethics committees, animal house facilities, zoology departments etc.
- Law professionals dealing with animal welfare laws.
- Employees working in animal welfare organizations / NGOs/ *Gaushalas.*
- Animal lovers, pet owners and fresh graduates seeking career as animal welfare professionals.

Programme Details:

Course Code	Title of the Course	Credits
MAW-001	Animal Welfare Science and Ethics	8

MAW-002	Animal Welfare Issues	8
MAW-003	Animal Welfare Laws, Policies and Organizations	8
MAW-004	Animal Welfare Practices, Economics and Livelihood	8
Total Credits		**32**

Programme Coordinator: Prof. P.V.K. Sasidhar; pvksasidhar@ignou.ac.in; Ph: 9910050413; 011-29571665

6.24 Post Graduate Diploma in Corporate Social Responsibility (PGDCSR)

School of Extension & Development Studies (SOEDS)

Corporate Social Responsibility (CSR) emerged in the early nineties as a new buzz in the business world and since then has developed into a field with substantial and diverse career opportunities. With the passing of Companies Act, 2013 and the New CSR Rules 2014, India has become the first country to bring legislation on CSR. Several Indian companies will now be required to undertake CSR projects in order to comply with the provisions of the Companies Act. With many companies undertaking these initiatives for the first time, this has opened a whole gambit of job opportunities in public, corporate and non-profit sectors. PGDCSR is a very appropriate programme in ODL mode both in terms of content and timing. It provides a unique opportunity for attaining and upgrading the knowledge of the CSR professionals. Keeping all this in view, the PGDCSR programme has been designed in such a way to enhance the holistic understanding of CSR by covering CSR fundamentals, its process, implementation and handling of projects and programmes. **Students who complete Post Graduate Diploma in Corporate Social Responsibility (PGDCSR) can take lateral entry to second year of MACSR.**

Programme Objectives:

- To impart knowledge and understanding about CSR.
- To expand capacities of learners on various theoretical and practical aspects of CSR.
- To develop professional knowledge in formulation, implementation, monitoring and evaluation of CSR projects and programmes.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Who Can Take Admission?

- Senior, mid-level and entry level employees of companies undertaking CSR
- Professionals working in development sector and NGOs implementing CSR activities
- Development functionaries and civil servants of State and Central Governments
- Faculty, researchers and students in universities, research organizations and colleges.
- Graduates wanting to pursue a career in CSR

Programme Details:

Course Code	Title of the Course	Credits
MEDS-051	Fundamentals of CSR	6
MEDS-052	CSR Process	6
MEDS-053	CSR Implementation	6
MEDS-054	CSR Projects and Programmes	6
MSW-009	Community Organization Management for Community Development	4
MEDSE-046	Development: Issues and Perspectives*	8
MEDSP-051	Project Work in CSR*	8
Total Credits		**36**

*Electives. One of the two has to be selected.

Programme Coordinators: Dr. Nisha Varghese; nishavarghese@ignou.ac.in; Ph:011-29571668
Prof. P.V.K. Sasidhar; pvksasidhar@ignou.ac.in; Ph: 011-29571665

6.25 Post Graduate Diploma in Journalism and Mass Communication (PGJMC)

School of Journalism & New Media Studies (SOJNMS)

PGJMC is a programme for those who want to learn and upgrade their skills in communication, journalism and allied fields. It is also an opportunity for working professionals to enhance and update their knowledge and get a formal degree for it. This programme is also aimed at general learners who want to have an understanding of

the society and media's role in it,especially in a fast paced,technologically oriented world.

Eligibility: Bachelor's Degree in any subject

The learners should possess working knowledge of computers- MS Office and other simple software and should have internet access.

Medium of Instruction: English,Hindi & Tamil

This is a 36 credit programme. After the completion of this programme, a learner can seek admission in the second year of the MA programme in Journalism and Mass Communication which is also for 36 credits and get a Masters' degree (72 credits).

This programme has eight courses six of which are four credits and the two practical courses are of six credits. The following is the programme structure of PGJMC:

Programme Details:

Course Code	Title of the Course	Credits
MJM 20	Introduction to Journalism and Mass Communication	4
MJM 21	Reporting Techniques	4
MJM 22	Writing and Editing for Print Media	4
MJM 23	Broadcast and Online Journalism	4
MJM 24	Media and Society	4
MJM 25	Media Ethics and Laws	4
MJML 120	Practical: Print and Online	6
MJML 121	Practical: Audiovisual	6
Total Credits		**36**

Programme Coordinator: Dr. Shikha Rai, shikharai@ignou.ac.in, Ph. 011-29571608

6.26 Post Graduate Diploma in Audio Programme Production (PGDAPP)
School of Journalism & New Media Studies (SOJNMS)

The Programme has been designed to address the growing need for training in audio/radio production by imparting both theoretical and practical skills. The aim of the programme is to prepare students in planning, producing audio programmes and managing radio stations.

The programme is aimed at the following target groups:

- General students who want to develop skills in audio production to work as radio programmers, presenters, producers and managers;
- Professionals working in Prasar Bharati and private production houses who want to acquire theoretical knowledge of the subject to upgrade their skills;
- Students of Journalism and Mass Communication who want to specialize in audio production and management of radio station;
- Teachers for knowledge-enrichment;

Eligibility: Graduate in any discipline

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
MJM 1	Introduction to Broadcasting and Programming	6
MJM 2	Production and Presentation	6
MJM 3	Recording and Editing	4
MJML 1	Practical	16
Total Credits		**32**

Practical Component

- Practical Training will be imparted through virtual mode and evaluated by the School,

or

- After taking due approval from the School (SOJNMS, IGNOU), students can arrange Practical Training of a minimum of 14 days duration at any All India Radio / Gyan Vani / Community Radio station. They will be evaluated on their performance by the Station Director / Head of the Station / Station Manager and SOJNMS. They will have to produce a certificate in the prescribed format to the School.

Programme Coordinator: Dr. Amit Kumar, amitkumar@ignou.ac.in, Ph. 011-29571609

6.27 Post Graduate Diploma in Digital Media (PGDIDM)

School of Journalism and New Media Studies (SOJNMS)

The PG Diploma in Digital Media aims to facilitate learners on three specific domains of the emerging Information and Communication Technology-enabled new media platforms - conceptual framework on digital media, online and digital journalism practices and internet research techniques through big data analytics and data.

In addition to that, this programme explores the role of digital media literacy in the empowerment processes. It aims to address the interrelationship between digital media and society from the Indian context and the emergence of social media, Information and Communication Technology for Development, and issues of digital inequality.

Since every sphere of professional work has been integrated with digital technology, learners with advanced knowledge of handling technology-enabled environments enhance their employability.

Eligibility: Bachelor's degree in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MNM 011	Understanding Digital Media	4
MNM 012	Digital Journalism	4
MNM 013	Media, Information and Empowerment	4
MNM 014	Contemporary Scenario of Digital Media	4
MNM 015	Media Research Methods	4
MNML 011	Digital Journalism Practicals	6
MNMP 011	Internet Research Project	6
Total Credits		**32**

Programme Coordinator: Dr. K S Arul Selvan, ksarul@ignou.ac.in / 011-29571605 / 9319922711

6.28 Post Graduate Diploma in Development Communication (PGDDC)

School of Journalism and New Media Studies (SOJNMS)

India is positioned at a crucial juncture in 21st Century and Development Communiation in going to play a key role in addressing the issues and challenges in the way. Development communication essentially aims to bridge all the gaps in the process between the planning agencies on the one hand and all other stake holders in development process with a focused understanding of the masses PGDDC will help you acquire academic knowledge and professional skills. You will develop sound understanding of the core issues of the development process which will help you to find numerous employment opportunities in various Local. National and International Agencies

Eligibilty: Bachelor's Degree in any discipline

Medium of Instruction: English

Programme Details:

This is a 36 credit programme. The programme consists of 5 theory courses +1 elcective course

Course Code	Title of the Course	Credits
MDC 001	Fundamentals of Development and Communication	06
MDC 002	Human Development and Communication	06
MDC 003	Media in Development Communication	06

MDC 004	Development Journalism for Social Change	06
MDC 005	Development: Information and Communication Technologies	06
Elective Courses: Select any One		
MDCE-006	Research Methods in Development Communication	06
MDCP-007	Project Work	06
Total Credits		**36**

Programme Coordinator: Dr. Ramesh Yadav, : pgddc2021@ignou.ac.in, Ph. 011-29571606

6.29 Post Graduate Diploma in Electronic Media (PGDEME)

School of Journalism and New Media Studies (SOJNMS)

Audio and video (audio-visual) content is used extensively for online media platforms as well as for traditional television and radio broadcasting.There is always a demand for professionals who can produce interesting and meaningful audio and audio-visual content in different genres like news and current affairs, entertainment, infotainment, education,edutainment, etc.PG Diploma in Electronic Media will help you to learn and upgrade your skills in audio and audio-visual programme production. It is also an opportunity for working professionals to enhance and update their knowledge and to obtain a formal degree for it.

Eligibilty: Bachelor's Degree in any discipline from a recognized university.

Medium of Instruction: English

Programme Objectives:

- To impart the necessary knowledge and skills for television, radio and online journalism
- To equip learners with the required knowledge and skills to produce audio programmes for radio broadcasting or podcasting
- To provide knowledge and skills about digital photography and videography
- To expose the learners to different aspects of audio-visual programme production
- To acquaint the learners with the interrelationships between media and society

This programme has eight courses each of which is of four credits.

Programme Details:

Course Code	Title of the Course	Credits
Semester-I		
MJM 020	Introduction to Journalism & Mass Communication	04
MJM 024	Media & Society	04
MNM 001	Broadcast & Digital Journalism	04
MNM 002	Audio Production	04
Semester-II		
MNM-003	Digital Photography & Videography	04
MNM-004	Audiovisual Production	04
MNML-001	Practical	04
MNMP-001	Project Work	04
Total Credits		**32**

Programme Coordinator: Dr. Amit Kumar, pgdeme@ignou.ac.in, Ph. 011-29571609, 9911773651

6.30 Post Graduate Diploma in Advertising and Integrated Communication (PGDAIC)

School of Journalism and New Media Studies (SOJNMS)

These are the times of Branding and Marketing. Persuasive Strategies like Advertising and Public Relations are regarded as the new age 'in' professions. Jobs in these sectors are in abundance and need trained professionals. We propose to fulfill this need of the Industry by creating interest and developing expertise in these fields.

- After completing PGDAIC, you will be able to acquire specific knowledge and skills enabling you to:
- Be **employable** in Persuasive media industry
- **Develop** persuasive **campaigns** for an organsiation/brand or service using different media platforms
- Design and **Manage events** for your brands
- Be adept in **strategically** managing the **online media** for your clients
- Be skilled in planning and producing media **campaigns**
- Acclamitise to the social sector **advocacy** strategies

Eligibilty: Graduation in any discipline

Medium of Instruction: English.

Programme Details: Total Credits -32 (16 Credits for Post Graduate Diploma in Advertising and Integrated Communication (PGCAIC) with an exit option)

Course Code	Title of the Course	Type of Course	Credits	
Semester-I				
MNM 021	Integrated Communication Practices	Theory	04	**Exit Option as PG Certificate in Advertising and Integrated Communication (16 Credits)**
MNM 022	Consumer Behaviour	Theory	04	
MNM 023	Advertising	Theory	04	
MNM 024	Public Relations	Theory	04	
Semester-II				
MNM-025	Online Brand Management	Theory	04	PG Diploma in Advertising and Integrated Communication (32 Credits)
MNM-026	Integrated Campaign Planning	Theory	04	
MNM-027	Vocational Life Skills	Theory	02	
MNMP-021	Internship/ Project Work	Project	06	
Total Credits			**32**	

Note: Leamers exiting after successfully completing first semester of the programme may opt to receive Post Graduate Certificate in Advertising and Integrated Communication.

Programme Coordinator: Dr. Padmini Jain, padminijain@ignou.ac.in, Ph. 011-29571607

6.31 Post Graduate Diploma in Food Safety and Quality Management (PGDFSQM)

School of Agriculture (SOA)

Objectives:

The objective of the PG Diploma Programme is to prepare professionals for development, implementation and auditing of Food Safety and Quality Management Systems in the country. The Programme has been developed in collaboration with the Agricultural and Processed Food Products Export Development Authority (APEDA), GOI. It seeks to develop India's capability to meet the global food safety and quality requirements and enhance the competitiveness of food products. In long term perspective, it would contribute to ensure consumer safety within and out side the country.

This PG Programme shall enable the students to:

- Comprehend the issues of safety and quality in food production, handling, processing and trade.
- Build technical proficiency in undertaking food safety and quality assurance in food processing chain i.e., from farm to fork.
- Ensure the safety and quality of food products as per mandatory legal requirements and voluntary standards including export regulations, if required.
- Design and implement: Good Hygienic Practices (GHP), Good Manufacturing Practices (GMP), Hazard Analysis and Critical Control Point (HACCP), Quality Management Systems (QMS): ISO 9001, Food Safety Management Systems (FSMS):ISO22000, Laboratory Management System:ISO17025 and Retail Standards.
- Be able to effectively plan, conduct, report and audit as per the guidelines of the ISO19011.
- Undertake Standard Microbiological and Chemical analysis of Food Products.
- Apply Good Hygienic, Manufacturing, Laboratory, Transportation and Retail Practices in Food Processing/Hospitality industry and Retailoutlets.

Eligibility:

i) Graduation in Science with Chemistry/ Bio-Chemistry or Microbiology as one of the subjects.

ii) Degree in allied Sciences like Agriculture/Food Science/Food Technology/Post Harvest

iii) Technology/Engineering/Home Science/Life Science/Microbiology/Biochemistry/Biotechnology/Horticulture/Dairy Technology/Veterinary/ Fisheries/ Hotel Management and Catering/ Hospitality Management, or equivalent etc.

iv) Science graduate in disciplines like Geography, Statistics with Physics & Maths, Art Subjects and Medical Lab technology and with minimum three years experience in food processing and / or quality control. These students should have minimum 1 year experience in quality control activities.

v) Arts/Commerce graduate with diploma in food science/ hotel management disciplines viz fruits and vegetables, dairy technology, meat technology, cereals, pulses and oilseeds etc. with minimum 5 years experience in Food Processing/ Food Quality Control/ Hotel Management (food preparation/ food catering) and out of which 2 years experience should be in quality control activities.

vi) BA/B.Com graduates with minimum 7 years experience in Food Processing/Food Quality Control/Hotel Management (food preparation/ food catering) or holding senior position in Govt./ Semi Govt. Units involved in Food Quality Control.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
MVP 001	Food Fundamentals and Chemistry	4	0	4
MVPI 001	Food Microbiology	2	2	4
MVP 002	Food Laws and Standards	4	0	4
MVP 003	Principles of Food Safety and Quality Management	4	0	4
MVP 004	Food Safety and Quality Management Systems	4	0	4
MVPL 001	Food Safety and Quality Auditing	0	4	4
MVPL 002	Chemical Analysis and Quality Assurance	0	4	4
MVPP 003	Project Work 1	0	8	8
Total Credits		**18**	**18**	**36**

Prospective job opportunities for the pass outs are as follows:

- Quality Control Officer or Quality Assurance / Food Safety and Quality Management professionals in food/hospitality/retail industry and laboratories,
- Food Safety Officer in the regulatory bodies,
- Food Auditor in Certification and Inspection bodies,
- Trainer/Counsellor in Food Safety & Quality Management Systems,
- Food certifying/auditing professional for Food Safety & Quality Management Systems (FSQMS).

Programme Coordinator: Dr.Mita Sinhamahapatra, pgdfsqm@ignou.ac.in, Ph. 011-29572976,29572973

6.32 Post Graduate Diploma in Agribusiness (PGDAB)

School of Agriculture (SOA)

Agriculture is shifting from subsistence farming to commercial activity. New opportunities are opening up in the agriculture sector due changing business environment, socio-economy of the country, and global scenario. The sector is strongly responding to the demands of consumers and markets in terms of the diversified product base, quality, and price. The development of competitive and quality agriculture with the diminishing role of government has become the forefront of the agricultural economy. There is an unparallel demand on the capabilities and competence of human resources responsible for linking farm production with consumption vis a vis economics-environment equilibrium. Keeping this in view, the School of Agriculture has developed the PG Diploma in Agribusiness (PGDAB) programme. The target group of this programme is graduates in agriculture and allied field, in-service and practising agricultural extension and development professionals, professionals of NGOs, cooperatives, Corporate, financial, and marketing organizations/institutions.

Objectives:

The objectives of the programme are:

- To develop agribusiness professionals in agriculture, food, and allied sectors;
- To encourage entrepreneurship among farmers, intermediaries & traders, and other stakeholders in the agri-enterprise chain; and
- To inculcate and develop managerial skills among the learners to cater to the needs of the agriculture sector.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MAM 51	Fundamentals of Agriculture	4
MAM 52	Agribusiness Management and Policies	4
MAM 53	Managerial Economics and Finance in Agribusiness	4
MAM 54	Marketing Management for Agribusiness	4
MAM 55	Principles of Agribusiness Management	4
MAM 56	Qualitative and Quantitative Analysis for Agribusiness	4
MAM 57	Project Management in Agribusiness	4
MAMP 58	Project Work	4
Total Credits		**32**

Programme Coordinator: Dr. Praveen Kumar Jain, pkjain@ignou.ac.in, Ph. 011-29573091

6.33 Post Graduate Diploma in Information Security (PGDIS)

School of Vocational Education & Training (SOVET)

This PG Diploma in Information Security (PGDIS) (with an exit option of PG Certificate in Information Security (PGCIS) after successful completion of first semester) programme has been designed to bridge the gap in the awareness and competency required by various categories of people such as the users of Internet and various IT enabled services about deeper aspects of Information Security, responsible use and management of IT services. This is a PG Diploma level programme with an exit option of PG Certificate in Information Security (PGCIS) after successful completion of first semester and total 32 credits of worth. Students can complete this programme in minimum period of one or maximum period of three years.

The Programme aims at imparting:

- To spread awareness of information security and protection.
- To provide protection and security to personal data and to build data oriented infrastructure in the companies.
- To raise high professional ethics in the individuals and students towards providing information security.
- To experiment and learn the skills and techniques needed for providing protection and security to our information.

Eligibility: Bachelor Degree in any discipline or its equivalent from a recognized university/Institute.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
Semester I		
MSEI 21 MSEI 21 (P)	Introduction to Information Security	4
MSEI 22 MSEI 22 (P)	Network Security	4
MSEI 23 MSEI 23 (P)	Cyber Security	4
MSE 24	Policy, Standards and Laws	4
Semester II		

MSEI 25 MSEI 25 (P)	Application and Business Security Developments	4
MSEI 26 MSEI 26 (P)	BCP, DR Planning and Audit	4
MSEI 27 MSEI 27 (P)	Digital Forensics	4
MSEP 28	Project	4
Total Credits		**32**

Programme Coordinator: Ms. Urshla Kant, urshlakant@ignou.ac.in, Ph. 011-29571648,
Prof. A. K. Gaba, akgaba@ignou.ac.in, Ph. 011-29571644

6.34 Post Graduate Diploma in Pharmaceutical Sales Management (PGDPSM)
School of Vocational Education & Training (SOVET)

The basic objective of the programme is to improve career opportunities of graduates in any discipline. The programme is especially designed for those seeking career as a Medical Representative or for the capacity building of those already in this profession. Science and non science graduates can take admission in the programme.

Eligibility: Graduate degree in any discipline with Science in 10+2 **OR**

Graduate degree in any discipline without Science in 10+2 but with 2 years of working experience as a medical representative in a pharma industry.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MVE 1	Introduction to Anatomy, Physiology, and Pharmaceutical Chemistry	6
MVE 2	Pharmacology and Toxicology	6
MVE 3	Pharmaceutics	4
MVE 4	Drugs Regulatory Affairs	4
MVE 5	Introduction to Management	6
MVE 6	Sales Management	6
Total Credits		**32**

Programme Coordinator: Dr. Rachna Agarwal, rachna_agarwal@ignou.ac.in, Ph. 011-29571647/1650

6.35 Post Graduate Diploma in Intellectual Property Rights (PGDIPR)
School of Law (SOL)

The Programme Postgraduate Diploma in Intellectual Property Rights was revised and launched in 2013. The Objectives of this programmes are to:

- Acquaint the learners with basic concepts of Intellectual Property Rights
- Develop expertise in the learner on IPR related issues; and
- Sensitize the learners with the emerging issues in IPR and the rationale for the protection of IPR.

Eligibility: Graduate in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MIP 101	General Introduction to IP Rights	4
MIP 102	Patents	4
MIP 103	Industrial Design and Layout Designs of Integrated Circuits and Utility Models	4

MIP 104	Trademarks, Domain Names, Geographical Indications	4
MIP 105	Copyright and Related Rights	4
MIP 106	Plant Varieties Protection, Biotechnology and Traditional Knowledge	4
MIP 107	Trade Secrets, Competition Law and Protection of TCE	4
MIP 108	Management of IPRs	4
Total Credits		**32**

ProgrammeCoordinator: Dr. Suneet Kashyap Srivastava,suneetkashyap@ignou.ac.in,Ph.011-29572990

6.36 Post Graduate Diploma in Criminal Justice (PGDCJ)

School of Law (SOL)

Objectives:

The objectives of the programme are:

- To keep pace with emerging developments in criminal justice
- To create well-informed citizens and professionals in the area of criminal justice
- To enhance the competencies of the professionals already working in the area of criminal justice system.

Eligibility: Any Graduate, Graduate in Criminology, Social Work & Functionaries of Criminal Justice Administration.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MLE 11	Criminal Justice System	4
MLE 12	Indian Penal Code	4
MLE 13	Criminal Justice Processes	4
MLE 14	Criminal Justice Administration	4
MLE 15	Challenges to Criminal Justice System	4
MLE 16	Criminal Justice Research and Advocacy	4
MLEP 17	Project	8
Total Credits		**32**

Job Opportunity : - Jobs related to Criminal Justice Administration in Govt. organizations, International and National NGO's.

- Lawyers can specialize in Criminal Law related to woman, children and other vulnerable groups etc.

Programme Coordinator: Dr. Mansi Sharma, mansisharma@ignou.ac.in, Ph. 011-29572992

6.37 Post Graduate Diploma in Environmental and Occupational Health (PGDEOH)

School of Interdisciplinary and Transdisciplinary Studies (SOITS)

Programme Description: Environmental and Occupational Health focuses on assessing the public health risks associated with biological, chemical, physical, biomechanical and psychosocial hazards in natural and built environments. Environmental health specialists focus on the effect of environmental pollution on the health of human beings. The human health is a reflection of socio-economic & physical environment. The main link between the workplace and the general environment is that the source of the hazard is usually the same, whether it is an agriculture activity or an industrial activity. The Programme aims at various concepts related to general environment, environment at the work place, related hazards and evaluation of health risk assessment by providing solutions to various aspects of environmental health occupational hazard management, epidemiology, health policy and management, and environmental health promotion. The successful leamers will be able to work with health practitioners, researchers and policy makers to develop, evaluate and monit or health policies, programmes and practices related to healthy environments

Eligibility: Graduation in any discipline

Medium of Instruction: English

Job Prospectus

After successful completion of this diploma program, students find employment opportunities in various industries/ institutions/organizations as risk assessors, occupational· health specialists and food safety experts and also in private sectors as environmental consultants, occupational health professionals, national public health agencies, and environmental institutes/agencies. Further opportunities are also there in environmental health-related agency of the government, such as the Environmental Protection Agency (EPA), Food and Drug Administration (FDA), local health agencies, enviromnental consulting firms, private industry, non•governmental organizations, hospitals, health care organizations, labour organizations, universities and colleges.etc.

The programme will be offered in the both online (OL) & Open and Distance Learning (ODL) mode.

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
MEV 1	Introduction to Environmental Health	4
MEV 2	Environmental and Occupational Hazards	4
MEV 3	Environmental Law and Management	4
MEV 4	Environmental Toxicology	4
MEV 5	Occupational Health and Safety	4
MEVP 1	Project	4
Elective Courses		
MEVE 1	Environmental Impact Assessment for Environmental Health	4
MEVE 2	Health Care	4
MEVE 3	Agriculture and Allied Sector	4
MEVE 4	Industrial Sector	4
Total Credits		**32**

Programme Coordinators: Dr. B. Rupini, brupini@ignou.ac.in, Ph: 011-29571667. 29583380,
Dr. Sushmitha Baskar, sushmithab@ignou.ac.in, Ph: 011-29571122, 29572813,
Prof. Ruchika Kuba, rkuba@ignou.ac.in, Ph. 011-29572813

6.38 Post Graduate Diploma in Folklore and Culture Studies (PGDFCS)
School of Intra-Disciplinary& Trans-Disciplinary Studies (SOITS)

The Programme PG Diploma in Folklore and Culture Studies primarily focuses on time, geography, space and literature of the folklore and culture of the world in general, and of India in particular. The Programme aims to find out the relation between folk culture and context through various frameworks borrowed from disciplines such as Literature, History, Sociology, Anthropology, Folklore Studies and emerging disciplines such as Culture Studies. This Programme is a result of the interdisciplinary approach to the paradigms of knowledge. The Programme focuses on themes such as oral literature, material culture, social customs, performing arts, the theories and methods of folklore employed so far such as historical-geographical, historical-re-constructional, ideological, functional, psychoanalytical, cross-cultural, structural and contextual—all of which demandaninter-disciplinary approach.The social relevance of the Programme may be categorizedas:

- In a vast and diverse country like India, it is important that policy planners are sensitive to the impact of the developmental processes on the marginalized communities. This programme can contribute to that since it has two major concerns, first, to study the marginal society in their specificity, second, the impact of the contact with
more complex societies on the marginal communities as tribes.
- This Programme seeks to address to that section of students who are not covered by formal education, mainly those students who seek to join the NGO circles orintend to pursue higher education in trans-disciplinary subjects such as Ethnography, Migration Studies, Marginal Studies, etc.
- It has the objective of appreciating culture and folklore in all their composite forms and of evaluating the social and political context in which culture manifests itself. It has the object of study and the location of

political criticism by its focal points such as Marginal Studies, Tribal and Folklore Literature, Language Death and Preservation, etc.

- It has an obligation to an ethical appraisal of traditional as well as the modern society.
- Some of the important faculty in this Programme may be categorized as Critical Theory, Cultural Critic, Cultural Geography, Cultural History, Culture Theory, Ethnography, Feminism, Gender Studies, Museum Studies, Orientalism, Popular Culture Studies, Post-structuralism, Social Structuralism, Language Studies, History and Anthropology, etc.

Target Group

Any graduate who wants to enter tourism, archaeological development or management of museums, NGOs working for Tribal Rights, academic institutes offering programmes on Folklore and Culture Studies.

Eligibility: Graduate in any discipline.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MFC 1	Folklore and Culture: Conceptual Perspectives	6
MFC 2	Tradition, Identity and Cultural Production	6
MFC 3	Cultural and Societal Transformation	6
MFC 4	Tribes of India: Identity, Culture and Folklore	6
MFCI 5	Project Manual	6
Total Credits		**30**

Programme Coordinator: Dr. Nandini Sahu, nandinisahu@ignou.ac.in, Ph. 011-29572780

6.39 Post Graduate Diploma in Sustainability Science (PGDSS)

School of Interdisciplinary and Transdisciplinary Studies (SOITS)

The PGDSS programme mainly focuses on the genesis and principles of sustainable development, its tools, implementation and assessment strategies in a holistic way. The major objectives of the programme are:

- To provide opportunity to the learners to deepen their knowledge and understanding about sustainable development and the principles of sustainability science.
- To expand capacities of learners on various theoretical and practical aspects of sustainabledevelopment.
- To develop professional knowledge and skills in formulation, implementation, monitoring and evaluation of sustainable development projects and programmes.

PGDSS holders will be fully equipped to serve various Government and NGOs dealing with environment, development and livelihood improvements. Fresh graduates who complete this Diploma will be the potential candidates suitable for employment at the grassroots, supervisory and other middle level positions in Environment and Development sector. The programme also strengthen the efficiency and effectiveness of in-service personnel working in Government and Non-Government Organizations, Private or Corporate sectors and handling various sustainable development projects and programmes viz., Employees of the Institutes/NGOs, Private or Corporate sectors working in various Sustainable Development projects; Programme Officers, Project Officers, Research Investigators, and Research Assistants deal- ing with environment and development issues in various International and National Organizations.

Eligibility: Any Bachelor's Degree from a recognised University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
I Year			
MSD 11	Sustainability Science	Theory	4
MSD 12	Ecosystem and Natural Resources	Theory	4
MSD 13	Socio-Cultural System	Theory	4
MSD 14	Ecological Economics	Theory	4

MSD 15	Institutions, Governance and Policies	Theory	4
MSD 16	Strategies and models for sustainability	Theory	4
MSD 17	Challenges to Sustainable Development	Theory	4
MSD 19	Global Strategies to Sustainable Development	Theory	4
MSD 20	Population, Health and Sustainability	Theory	4
Total Credits			**36**

Multiple Exit and Lateral Entry:

- **Exit with Post Graduate Diploma in Sustainability Science (PGDSS) degree after successfully completion of first year.**
- **PGDSS holders can take lateral entry in the Second year (as per University norms) to complete Master of Arts in Sustainability Science (MASS).**

Programme Coordinator: Dr. Y.S.C. Khuman, pgdss@ignou.ac.in, ysckhuman@ignou.ac.in, Ph.011-29571121

6.40 Post Graduate Diploma in Migration and Diaspora (PGDMIDI)

School of Interdisciplinary and Transdisciplinary Studies (SOITS)

P.G. Diploma in Migration and Diaspora (PGDMIDI) covers both theoretical and project works. The main objectives of the programme are to impart the skills by using social science knowledge and tools to understand/ make sense of the current issues and concerns relating to global movement of people, products and ideas and hence helping various stakeholders including those who are in policy to engage more meaningfully with the world unfolding before them. The programme is important for professionals working Government, Foreign Trade, UN organisations, Embassies and External Ministries, Migrant and diaspora organizations etc. The programme helps in providing informed understanding of migration processes, role of diasporas in development, development-migration nexus, information for policies, planning and researches, various regulations related to international migration, best practices in migration and diaspora engagement, human rights issues of migrant communities etc.

Eligibility: Any Bachelor's Degree from a recognised University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
MDI-1	Migration and Diaspora: Theory and Methodolog	Theory	4
MDI-2	Transnationalism, diaspora and citizenship	Theory	4
MDI-3	Global Diasporas: Case Studies	Theory	4
MDI-4	Indian Diaspora: An Overview	Theory	4
MDI-5	Indian Diaspora: Politico-Economic and Policy Aspects	Theory	4
MDI-6	Indian Diaspora: Socio-Cultural Facets	Theory	4
MDIE-1	Gender and Diaspora	Elective/Theory	4
MDIE-2	Diasporas in India	Elective/Theory	4
MDIP-1	Project Work	Practical	8
Total Credits			**32**

One can opt for eight-credit elective courses i.e MDIE-001 (4 Credits) and MDIE-002 (4 Credits) in lieu of project MDIP-001 (8 Credits)

Programme Coordinator: Dr. Sadananda Sahoo and Prof. Nandini Sinha Kapur, ssahoo@ignou.ac.in, pgdmidi@ignou.ac.in, Ph.011-29573378

6.41 Post Graduate Diploma in Environmental Management & Law (PGDEML)
School of Interdisciplinary and Transdisciplinary Studies (SOITS)

Eligibility: Graduation in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
First Year		
I Semester		
MEV 011	Fundamentals of Environmental Science and Ecology	4
MEVE 019	Environmental Issues	4
MEVE 011	Global Climate Change	4
MEVE 12	Environmental Management	4
MEV 003	Environmental Law and Management	4
MED 005	Integrated Environmental Management Urban and Rural	4
MEVE 004	Industrial Sector	4
MEVE 003	Agricultural and Allied Sector	4
MEVE 001	Environmental Impact Assessment for Environmental Health	4
MEVE 015	Disaster Management	4
MEVE 017	Environment and Society	4
Total Credits		**40**

Programme Coordinators: Dr. B. Rupini, brupini@ignou.ac.in, Ph: 011-29571667. 29583380, Dr. Sushmitha Baskar, sushmithab@ignou.ac.in, Ph: 011-29571122, 29572813 and Prof. R. Baskar, rbaskar@ignou.ac.in,

6.42 Post Graduate Diploma in Women's & Gender Studies (PGDWGS)
School of Gender & Development Studies (SOGDS)

PG Diploma in Women's & Gender Studies are emerging and growing areas of academic inquiry today. The programme is aimed at students with a Bachelor's Degree in any discipline with an interest in this area. The programme will acquaint students with the academic area of women's and gender studies and its history, theoretical premises and progression to present day status. This diploma will equip students with the ability to deconstruct the complex power hierarchies and relationships operating in society, from the perspective of women and gender.

Learners are being offered the Revised PGDWGS programme with increased credit weightage as per the NEP requirements.

Eligibility: Bachelor's Degree from any recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MWG 101	Theories of Women's & Gender Studies	8
MWG 102	Gender & Power	8
MWG 103	Constructing Gender Through Arts & Media	8
MWG 104	Gendered Bodies & Sexualities	8
MANE 4	Gender and Society	8
Total Credits		**40**

Career Options

Students completing the Master's Degree will be able to pursue higher studies and research programmes, find

employment with government agencies, corporate sector; pursue advocacy assignments thorugh national and international non-profit organizations; pursue careers in teaching, writing, editing, mass media or opt for other appropriate career options.

Lateral Entry

Learners can also accumulate the credits earned in this programme towards credit transfer (lateral entry) into the 2nd year of the MA programme in Women's and Gender Studies. Lateral entry is available only in July Session of the subsequent year after successful completion of PGDWGS.

Programme Coordinators: Prof. Himadri Roy, himadriroy@ignou.ac.in, Ph. 011-29571620

6.43 Post Graduate Diploma in Book Publishing (PGDBP)
School of Humanities (SOH)

The PG Diploma in Book Publishing is meant to provide an opportunity for:

Self employment to aspiring/practising publishing professionals

Skill-upgradation/skill-acquisition in the various aspects of publishing

Training aspiring publishing professionals in marketable skills in the various areas of publishing, including specialized editing, copyediting and proofreading, marketing, distribution, sales etc.

The unique aspect of the programme is the option in Course 8 of a month-long training/apprenticeship at a publishing house.

Eligibility : Bachelor Degree + knowledge of English & knowledge of word processing

Medium of Instruction: English

Programme Details:

This programme has eight courses, of which Courses 1-4 are compulsory and courses 5-7 are electives (learners to choose any two). Course 8 is a compulsory course where learners can either opt for one month training in a publishing house and submit a report OR submit a project as per guidelines for which they would be evaluated.

Course Code	Title of the Course	Credits
Compulsory Courses		
MBP 001	Introduction to Publishing and its Legal Aspects	4
MBP 002	Editing and Pre-Press	4
MBP 003	Production and Emerging Technologies	4
MBP 004	Marketing, Promotion and Distribution of Books	4
Elective Courses (Choose any one)		
MBPP 001	Project	4
MBPA 001	Apprenticeship	4
Elective Courses (Choose any two)		
MBP 005	Editing Books for Children	4
MBP 006	Editing Scientific, Technical and Medical Books	4
MBP 007	Editing Text books	4
Total Credits	**28+2 (viva)**	**30**

Programme Coordinator: Prof. Parmod Kumar, parmodkumar@ignou.ac.in, Ph. 011-29572778

6.44 Post Graduate Diploma in Writings from India (PGDWI)
School of Humanities (SOH)

The Post Graduate Diploma in Writings from India aims to sensitize learners in various aspects and domains of Indian English writings and writers such as, Mulk Raj Anand, Raja Rao, Anita Desai, Salman Rushdie, and Mahesh Dattani amongst others, and reflects on the importance of Indian English literature. It examines the history of the institutionalization of English Studies in India, traces the beginnings of Indian English Poetry, Indian English Novel, different Englishes practiced across the globe, while critically analyzing the problems of teaching and learning English

Literature. It also questions the western canon, looks at the emerging Indian literary Canon and talks about decolonizing the mind. We try and expose students to Indian Literatures in English translation, archived from literature in the Bhasha languages. And lastly we look at an integral part of the curricula at colleges and universities across the globe - literary theory and criticism, beginning with classical criticism, including romantic criticism, new criticism, feminist theories, deconstruction and ending with contemporary theories.

Eligibility: Bachelor's degree / a higher degree from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MEG 05	Literary Theory & Criticism	8
MEG 07	Indian English Literature	8
MEG 10	English Studies in India	8
MEG 14	Contemporary Indian Literature in English Translation	8
Total Credits		**32**

Programme Coordinator : Dr. Pema Eden Samdup, psamdup@ignou.ac.in , Ph: 011-29572770

6.45 Post Graduate Diploma in British Literature (PGDBLT)

School of Humanities (SOH)

The Post Graduate Diploma in British Literature acquaints learners with various genres of British Literature such as Poetry, Drama and the Novel. The course covers British Poetry from the medieval ages to the Modern and Post-modern age, while giving a bird's eye view of British Poetry. It also offers a comprehensive overview of the evolution and development of life on the British stage, from Christopher Marlowe to T S Eliot. It then traces the development of the British novel from its beginnings in the early eighteenth century till the later decades of the twentieth century, while focusing on various aspects of the novel as a genre, and discussing each novel against its social and cultural contexts. And lastly we look at an integral part of the curricula at colleges and universities across the globe - literary theory and criticism, beginning with classical criticism, including romantic criticism, new criticism, feminist theories, deconstruction and ending with contemporary theories.

Eligibility: Bachelor's degree / a higher degree from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MEG 05	Literary Theory & Criticism	8
MEG 01	British Poetry	8
MEG 02	British Drama	8
MEG 03	British Novel	8
Total Credits		**32**

Programme Coordinator : Dr. Pema Eden Samdup, psamdup@ignou.ac.in , Ph: 011-29572770

6.46 Post Graduate Diploma in The Novel (PGDNOV)

School of Humanities (SOH)

The Post Graduate Diploma in the Novel looks at the genre of the novel and takes into consideration three major literary traditions of the novel. The course focuses on the writings of the greatest British novelists and their finest works, on various aspects of the novel as a genre, and discusses each novel against its social and cultural contexts. The programme also exposes learners to the major novelists in American Literature through a study of their representative novels and traces the development of the Australian novel, its colonial history up to the present times. And lastly we look at an integral part of the curricula at colleges and universities across the globe - literary theory and criticism, beginning from classical times, including romantic criticism, new criticism, feminist theories, deconstruction and contemporary theories.

Eligibility: Bachelor's degree / a higher degree from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MEG 05	Literary Theory & Criticism	8
MEG 03	British Novel	8
MEG 11	American Novel	8
MEG 19	Australian Novel	8
Total Credits		**32**

Programme Coordinator : Dr. Malathy A, malathy@ignou.ac.in , Ph: 011-29572779

6.47 Post Graduate Diploma in Writings from the Margins (PGDWM)

School of Humanities (SOH)

The Post Graduate Diploma in Writings from the Margins aims to sensitize learners in emerging marginalized literatures. It examines issues faced by the marginalized in our country, and takes into account fiction, poetry, drama, autobiography, critical thought, and language, for exploration and analysis, including both Dalit and Tribal narratives. This programme also analyzes the concept of Indian Literature, examines important texts closely, including short fiction, poetry, play, non-fictional prose, in English translations. It gives us a glimpse of folklore as it addressing representative oral and written folk literatures from across the globe, and acquaints the learners with folk and tribal versions of Indian Bhasha literatures. And lastly we look at an integral part of the curricula at colleges and universities across the globe - literary theory and criticism, beginning from classical times, including romantic criticism, new criticism, feminist theories, deconstruction and contemporary theories.

Eligibility: Bachelor's degree / a higher degree from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MEG 05	Literary Theory & Criticism	8
MEG 13	Writings From the Margins	8
MEG 14	Contemporary Indian Literature in English Translation	8
MEG 16	Indian Folk Literature	8
Total Credits		**32**

Programme Coordinator: Dr. Pema Eden Samdup, psamdup@ignou.ac.in , Ph: 011-29572770

6.48 Post Graduate Diploma in American Literature (PGDAML)

School of Humanities (SOH)

The Post Graduate Diploma in American Literature aims to sensitize learners to different genres and aspects of American Literature. The American Novel exposes learners to the major American novelists and then we examine American drama, American theatre as distinct from American Drama—with its text, context and the performance. We then turn our attention to introducing learners to the specificities of American poetry from its origin to the modern period. And lastly we look at an integral part of the curricula at colleges and universities across the globe - literary theory and criticism, beginning from classical times, including romantic criticism, new criticism, feminist theories, deconstruction and contemporary theories.

Eligibility: Bachelor's degree / a higher degree from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MEG 05	Literary Theory & Criticism	8
Choose **Any three** of the following courses: 3 X 8 Credits = 24 Credits		
MEG 06	American Literature	8
MEG 11	American Novel	8
MEG 17	American Drama	8
MEG 18	American Poetry	

Total Credits	**32**

Programme Coordinator : Dr. Pema Eden Samdup, psamdup@ignou.ac.in , Ph: 011-29572770

6.49 Post Graduate Diploma in New Literatures in English (PGDNLEG)

School of Humanities (SOH)

This The Post Graduate Diploma in New Literatures in English encompasses several courses in this area of postcolonial studies/ new literatures. We aim to familiarize students with some of the major new literatures, through a study of significant/ representative texts, while showing the richness of these literatures and their similarities and differences by relating them to developments in critical theory. We also aim to show how historical, social and political pressures characterize these literatures and how ethnic contexts influence them. We take up literatures from Africa, South Asia, the Caribbean, Australia and Canada. The Australian Literature course speaks of the multicultural aspects of the country, introduces students to the first inhabitants of Australia, their writings and traces the beginnings of the settlers, and the writers who set the foundation of its literature along with the issues they grappled with. The programme then takes the learners into the world of 20th Century Canadian Literature giving them knowledge about the contexts of Canadian Writing, recent Canadian Poetry, Margaret Atwood's life and works, French Canadian Writing, the Canadian novel Canadian South -Asian Diasporic Writing, Canadian Short story, Canadian Drama, and the development of Canadian Criticism. And lastly we look at an integral part of the curricula at colleges and universities across the globe - literary theory and criticism, beginning from classical times, including romantic criticism, new criticism, feminist theories, deconstruction and contemporary theories.

Eligibility: Bachelor's degree / a higher degree from a recognized University

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MEG 05	Literary Theory & Criticism	8
MEG 08	New Literatures in English	8
Choose **Any three** of the following courses: 3 X 8 Credits = 24 Credits		
MEG 09	Australian Literature	8
MEG 12	A Survey Course in 20th Century Canadian Literature	8
MEG 19	Australian Novel	8
Total Credits		**32**

Programme Coordinator : Dr. Pema Eden Samdup, psamdup@ignou.ac.in , Ph: 011-29572770

6.50 वास्तुशास्त्र में स्नातकोत्तर डिप्लोमा (PGDVS)

मानविकी विद्यापीठ (एसओएच)

यह कार्यक्रम वैदिक ज्ञान राशि के अन्तर्गत आने वाले उपवेदों के ज्ञान से सम्बन्ध रखता है। इससे समाज के सभी वर्गों को ज्ञान और अर्थ दोनों का लाभ होगा। भारतीय विद्या में छः प्रकार के वेदांगों में ज्योतिष वेद का नेत्र है। वास्तुशास्त्र घर] भवन] प्रासाद]मन्दिर] नगर आदि अनेक प्रकार के निर्माण की विधियों और उससे होने वाले लाभ-हानि से सम्बन्धित ज्ञान-विज्ञान को शास्त्र है। इसके नियम सम्बन्धी ग्रन्थ परंपरा से उपलब्ध हैं जो ऋषियों और आचायों से प्राप्त हैं। आधुनिक समय में इसी को आर्किटेक्चर की विद्या माना गया है। सामान्य रूप से वास्तु का अर्थ निवास होता है। अतः भवन ,शिक्षालय, व्यापार गृह, चिकित्सालय अथवा किसी भी प्रकार के व्यावसायिक प्रतिष्ठान तथा निजी निवास के निर्माण में आने वाले विधि विधानों और निषेधों की जानकारी प्रदान करने के लिए इस कार्यक्रम को प्रारम्भ किया गया। पारम्परिक रूप से इसके पाठ्यक्रम में प्राचीन ग्रन्थों का समावेश किया गया है। इसका अध्ययन करने वाले सभी जिज्ञासुओं को वास्तुशास्त्र की व्यापक जानकारी प्राप्त हो सकेगी। समाज के किसी भी संवर्ग का कोई भी व्यक्ति इस कार्यक्रम में प्रवेश के अर्ह होगा। वैदिक ज्ञान राशि से सम्पन्न इस कार्यक्रम का अध्ययन कर लेने पर स्वंय ज्ञान संपन्न होकर समाज को भी प्रेरणा देने में कोई भी सक्षम हो सकेगा।

पात्रता : e मान्यता प्राप्त विश्वविद्यालय से किसी भी विषय में स्नातक अथवा उच्चतर उपाधि।

शिक्षा का माध्यम: हिंदी

पाठ्यक्रम का विवरण - 16 क्रेडिट

पाठ्यक्रम कोड	पाठ्यक्रम का शीर्षक	क्रेडिट
MVS-011	वास्तुशास्त्र का स्वरूप एवम् इतिहास	8
MVS-012	गृहपिंड विचार एवं गृहारम्भ	8
MVS-013	गृह एवं व्यावसायिक वास्तु	8

MVS-014	प्रासाद, ग्राम एवं नगर वास्तु	8
कुल क्रेडिट		**32**

कार्यक्रम समन्वयक - डॉ देवेश कुमार मिश्र, एसोसिएट प्रोफेसर संस्कृत, मानविकी विद्यापीठ, इग्नू, नई दिल्ली, dkmishra@ignou.ac.in, Ph: 01129572788

6.51 संस्कृत साहित्य में विज्ञान में स्नातकोत्तर डिप्लोमा (PGSKT)

मानविकी विद्यापीठ (एसओएच)

संस्कृत केवल धार्मिक तथा साहित्यिक भाषा ही नही अपितु यह सभी प्रकार के विज्ञान, कानून, न्याय, प्रशासन, अर्थशास्त्र, तर्क, कलाओं का अथाह भण्डार है तथा भारतीय ज्ञान परम्परा की धुरी है। प्राचीन ग्रंथों में हमें बिजली का अविष्कार कैसे हुआ, यह अगस्त्य संहिता में विस्तार से प्राप्त होता है जिसमें मंत्र के माध्यम से पता चलता है कि कॉपर एवं जिन्क से विद्युत पैदा होती है। राजा भोज द्वारा लिखित यूक्तिकल्पतरु तथा महर्षि भारद्वाज के वमानिकाशास्त्र में जहाज निर्माण की प्रक्रिया के बारे में विस्तार से बताया गया है। पिंगला ऋषि द्वारा कोडिंग के बारे में बताया गया है। प्राचीन भारतीय रसायन वैज्ञानिक नागार्जुन, बाणभट्ट, गोविन्दाचार्य, यशोधर, रामचन्द्र, सोमदेव आदि ने रसायन में अविष्कार किये हैं। रस रत्नाकर, आरोग्यमंजरी, रत्नसमुच्य, रस प्रकाश आदि ग्रंथों में चिकित्सा तथा दवा की गहन जानकारियां वर्णित हैं। लीलावती जैसे संस्कृत के प्राचीन ग्रंथों से गणित की सभी शाखाओं के बारे में विस्तृत ज्ञान प्राप्त होता है। भास्कराचार्य द्वारा रचित सिद्धांत शिरोमणी से बीजगणित का ज्ञान प्राप्त होता है। महर्षि कणाद से हमें पदार्थ, अणु तथा परमाणु का ज्ञान प्राप्त होता है। सुश्रुत संहिता में हमें सर्जरी की जानकारी मिलती है। भरत के नाट्यशास्त्र, चाणक्य के अर्थशास्त्र, पाणिनी की अष्टाध्यायी, पिंगल के छन्दशास्त्र, चरक संहिता, माया मथा, न्यायसूत्र, कामसूत्र आदि प्राचीन ग्रंथों के अध्ययन से हमें हमारी गौरवशाली संस्कृति का पता चलता है। अतः यह पाठ्यक्रम अधिगमकर्ताओं के लिए उपयोगी सिद्ध होगा क्योंकि वर्तमान में समाज अपनी जड़ों की ओर लौटते हुए अपनी प्राचीन ज्ञान परम्परा में निहित विज्ञान के अन्वेषण में जुटा है। राष्ट्रीय शिक्षा नीति २०२० में भी इस पर जोर दिया गया है कि भारतीय ज्ञान परंपरा में निहित विज्ञान पर चिंतन हो और उससे रोजगार परक पाठ्यक्रमों का सञ्चालन किया जाए। समाज के किसी भी संवर्ग का कोई भी व्यक्ति इस कार्यक्रम में प्रवेश के अर्ह होगा तथा संस्कृत साहित्य में निहित विज्ञान राशि से संपन्न इस कार्यक्रम का अध्ययन कर लेने पर स्वयं ज्ञान संपन्न होकर समाज को भी प्रेरणा देने में सक्षम हो सकेगा।

पात्रता : e मान्यता प्राप्त विश्वविद्यालय से किसी भी विषय में स्नातक अथवा उच्चतर उपाधि।

शिक्षा का माध्यम: हिंदी

पाठ्यक्रम का विवरण - 40 क्रेडिट

पाठ्यक्रम कोड	पाठ्यक्रम का शीर्षक	क्रेडिट
MSK-021	संस्कृत वांग्मय में विज्ञान परंपरा	8
MSK-022	संस्कृत वांग्मय प्रमुख वैज्ञानिक सिद्धांत	8
MSK-023	संस्कृत में रसायन, धातु, चिकित्सा एवं वनस्पति विज्ञान का प्रायोगिक स्वरुप	8
MSK-024	संस्कृत: अभियांत्रिकी कृषि विज्ञान एवं पर्यावरण विज्ञान	8
MSK-025	लौकिक संस्कृत साहित्य में विज्ञान	8
कुल क्रेडिट		**40**

कार्यक्रम समन्वयक - प्रो.(डा.) कौशल्या, संस्कृत प्रोफेसर, मानविकी विद्यापीठ, इग्नू, नई दिल्ली
kaushalpanwarsanskrit@ignou.ac.in फ़ोन: 01129572751

6.52 Post Graduate Diploma in Social Work Counselling (PGDCOUN)

School of Social Work (SOSW)

Post Graduate Diploma in Social Work Counselling would provide both academic learning and professional education and training in counselling, extending beyond theoretical knowledge. This programme is tailored to suit counsellors working in a wide range of organizational and community context as well as individuals in a family. With the fast changing social scenario, the problems being faced by people from across the board are many. Unlike in the western

world, counselling services are very inadequate in India. There is a growing demand for counsellors in schools, corporatesector, healthcare setting, social and welfare sectors, correctional settings etc. However, schools/universities where counselling course/programme are taught in India are very few. There is an urgent need for specially trained counsellors to handle the stress of employees working with call centres, corporate sectors, families, family courts, correctional settings,school,universities and educational institutions,rehabilitation centres,refugee camps,institutions for the differently abled, aged child care and adoption centres, family planning,

voluntary counselling and testing centres,rural sectors especially where farmers are driven to commit suicide,de-addiction centres etc.This programrne would enrich the function aries working in NGOs,welfare agencies as well as in human resources management.

Eligibility: Graduation in any discipline from a recognized university.

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Title of the Course	Credits
MSW-1	Origin and Development of Social Work	4
MSW-12	Introduction to Life Characteristics and Challenges	4
MSW-13	Introduction to Psychological Basis of Counselling	4
MSW-14	Relevance of Social Case Work in Counselling	4
MSW-15	Basics of Counselling	4
MSW-16	Fields of Counselling	4
MSWL-11	Social Work Practicum	12
Total Credits		**36**

Programme coordinator: Dr. N. Ramya, E-Mail ID: pgdcouninfo@ignou.ac.in, Phone: 011-29571693

6.53 Post Graduate Diploma in Hospital and Health Management (PGDHHM)
School of Health Sciences (SOHS)

The programme fulfils specified needs of a middle level administrators in hospital or health care set-ups. This comprehensive programme provides a professional qualification and an insight into the managerial function for those serving graduates who wish to take up hospital and health administration as a career. It will also be of immediate benefit to those who are currently engaged in hospital administration at senior level. This programme is considered as a Continuing Medical Education programme by the Medical Council of India.

Eligibility:

a) Graduates in any system of medicine recognized by respective councils.

b) Graduates/Post Graduates in Nursing, Pharmacy or any allied health care system/specialty with at least two years of working experience in hospitals having a minimum of 100 beds.

c) Graduates/Post Graduates in any field with at least five years of experience in supervisory/managerial capacity in a hospital having a mimimum of 100 beds.

Medium of Instruction: English

Programme Details

The PGDHHM programme consists of three theory courses and two practical courses which include General Management of Human Resources, Finance, Logistics and Equipment in Hospitals. It also includes Organisation & Management of Hospital Planning, Organisation and Management of all types of services provided in a hospital. Further it includes health system management including epidemiology and biostatistics. The students will be required to undergo contact session in the identified LSC as per the details given in the programme guide.

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
MHH 101	Introduction to Management	Theory	6
MHH 102	Hospital Services	Theory	6
MHH 103	Organization and Management of Hospital and Health Services	Theory	6
MHHL 102	Hospital Services Practical	Practical	8
MHHL 103	Organization and Management of Hospital and Health Services Practical	Practical	8
Total Credits			**34**

Selection Procedure

Applicants will be divided into three categories:

a) 1st category will include graduates in any system of medicine with degrees recognized by respective councils.

b) 2nd category will be graduates/post graduates in Nursing, Pharmacy or any allied health care system/specialty with at least two years of working experience in hospitals having a minimum of 100 beds.

c) 3rd category will be graduates/post graduates in any field with at least five years of experience in supervisory/managerial capacity in a hospital having a minimum of 100 beds.

In each Learner Support Centre(LSC), a maximum of 40 students will be admitted. Applicants will be required to fill three choices of LSCs. The allotment of the LSC will be done to eligible applicants as per category of eligibility and merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy. Merit will be prepared on the basis of duration of hospital experience (100 bed or above), and educational qualification. In case of a tie, age of the candidate will be considered and the older candidate will be selected.

If more applications are received, seats will be filled from 1st category as per above guidelines for merit and reservation. If seats remain vacant, applications from 2nd category will be considered as per merit and reservation policy. If seats remain vacant after considering the 1st and 2nd category, applications from 3rd category will be considered as per merit and reservation policy. If eligible applicants cannot be accommodated in their opted LSCs but seats remain vacant in the LSCs not opted by them, they could be offered admission in the vacant seats. All applicants have to fill Form C (see page 337) and enclose self attested certificates for their qualification, certificate from respective council, duration of experience in 100 bed hospital and proof for date of birth. Incomplete forms will not be considered for merit list.

Application Process

Application for the Programme is to be submitted online at https://ignouflip.samarth.edu.in Applicants selected for admission shall be intimated in the email mentioned in application and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list.

Programme Coordinator: Prof. T.K. Jena, tkjena@ignou.ac.in, Ph. 011-29572849

6.54 Post Graduate Diploma in Geriatric Medicine (PGDGM)
School of Health Sciences (SOHS)

This programme has been developed to provide an opportunity to MBBS doctors in government and private sector for updating their knowledge and developing skills in the area of Geriatric Medicine for providing comprehensive care to the elderly. This programme is considered as a Continuing Medical Education programme by the Medical Council of India. Objectives: After completion of the programme, the learners should be able to

Objectives:

After completion of the programme, the learners should be able to:

- provide an overview of the epidemiological, demographic and biological aspects of aging
- describe the preventive, social, psychological, rehabilitative and vocational aspects of aging
- perform a comprehensive assessment of an older person, including history , examination, nutritional assessment, diet planning, mental health and psychological assessment, hearing, vision and dental assessment in an in-patient, home or community setting, including day hospitals.
- diagnose and manage acute illness, chronic illness, common geriatric problems and disability in old age in an in-patient setting, home and community setting where appropriate and be able to identify and refer the cases for specialist intervention wherever need be and also plan for transfer of care of frail older patients from hospital to home settings
- provide support and rehabilitation with the multidisciplinary team to an older patient in an inpatient, home, hospital and community setting and be able to identify and refer the cases for specialist intervention where need be.
- acquainted with ethical and legal issues such as abuse, euthanasia, organ donation, wills, and rights of elderly and use this knowledge for improving the geriatric care of elderly

Eligibility: MBBS degree recognized by MCI

Medium of Instruction: English

Programme Details:

More than 50% of the credit hours is devoted for hands-on-training. The programme has two theory courses (MME 4 and MME 5) and two Practical courses (MMEL 4 and MMEL5).

Course Code	Title of the Course	Type of Course	Credits
MME 104	Basic Geriatrics	Theory	6
MME 105	Clinical Geriatrics I	Theory	4

MME 106	Clinical Geriatrics II	Theory	4
MMEL 104	Basic Geriatrics Practical	Practical	6
MMEL 105	Clinical Geriatrics I Practical	Practical	12
MMEL 106	Orthopaedics Practical	Practical	4
Total Credits			**36**

Selection Criteria

Selection will be made on the basis of Regional Centre/LSC. In each Learner Support Centre (LSC), a maximum of 30 students will be admitted. Applicants will be required to fill three choices of LSCs. The allotment of the LSC will be done to eligible applicants as per merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy.If eligible applicants cannot be accommodated in their opted LSCs but seats remain vacant in the LSCs not opted by them, they could be offered admission in the vacant seats.

The scores for merit will be calculated by considering the following criteria:

- Total percentage of marks secured in all MBBS examinations.
- Total years of experience (Period from the date of completion of internship up to the date of beginning of session) in case of a tie.
- In case of a tie after applying the above two criteria, age of the candidate will be considered and the older candidate will be selected.

Programme Implementation

Activities like theory and practical counselling, assignment submission and practical examination etc will be conducted in Learner Support Centres as per the details given in the programme guide. Some of the counselling sessions will be taken through web conferencing and some of them face to face in the Learner Support Centres. In addition, students will have to undergo hands-on-training at identified district hospitals (Skill Development Centres). LSCs once allotted will not be changed except in case of vacancy.

Application Process

Application for the Programme is to be submitted online at https://ignouflip.samarth.edu.in At the time of submitting the application. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Programme Coordinator: Dr. Ruchika Kuba, ruchikakuba@ignou.ac.in, Ph. 011-29572813

6.55 Post Graduate Diploma in Maternal and Child Health (PGDMCH)

School of Health Sciences (SOHS)

The programme is intended to provide an opportunity to medical personnel and private practitioners for upgrading their knowledge and skills in Maternal and Child Health (MCH) for providing better quality of MCH services. The programme covers the concepts, practices and application for knowledge in the field of MCH services and aims at improving the knowledge and skills of medical personnel working both in the governmental health care delivery system and the private sector. This programme is considered as a Continuing Medical Education programme by Medical Council of India.

Objectives:

After completion of this programme, a student should be able to achieve the following objectives:

- imbibe comprehensive knowledge of ongoing Maternal and Child Programmes and be able to manage Health Care Services at different institutional levels;
- tackle the disease out breaks and effectively manage the National Health Programmes especially in relation to MCH services;
- provide antenatal care including those of high risk pregnancy, conduct normal delivery, handle common emergency care related to pregnancy and its outcome and identify referral situations;
- manage common gynecological morbidity and provide family planning services;
- provide newborn care, identify high risk babies, diagnose and manage common childhood morbidity including emergencies; and
- acquire knowledge on nutritional needs, assess growth and development to children and manage their respective problems.

Eligibility: MBBS degree recognized by MCI

Medium of Instruction: English

Programme Details:

The PGDMCH programme consists of six courses. These represent three broad disciplines of conventional medical education system. Course 1 (MME 301), Course 2 (MME 302), Course 3 (MME 303) represent the disciplines of Community Medicine, Obstetrics and Gynecology(O&G) and Pediatrics respectively. The respective practical component of these three courses are given in the course 4(MMEL301), Course 5(MMEL302) and Course 6(MMEL303).

Course Code	Title of the Course	Type of Course	Credits
MME 301	Preventive MCH	Theory	6
MME 302	Reproductive Health	Theory	6
MME 303	Clinical Geriatrics II	Theory	6
MMEL 301	Preventive MCH Practical	Practical	6
MMEL 302	Reproductive Health Practical	Practical	6
MMEL 303	Child Health Practical	Practical	6
Total Credits			**36**

Selection Criteria:

In each Learner Support Centre (LSC), a maximum of 30 students will be admitted. Applicants will be required to fill three choices of LSCs. The allotment of the LSC will be done to eligible applicants as per merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy. If eligible applicants cannot be accommodated in their opted LSCs but seats remain vacant in the LSCs not opted by them, they could be offered admission in the vacant seats.

If more application are received, scores for merit will be calculated by considering two criteria:

- Total percentage of marks secured in all MBBS examinations.
- Total years of experience (Period from the date of completion of internship up to the date of beginning of session). In case of a tie, age of the candidate will be considered and the older candidate will be selected.

All applicants have to fill up Form B (see page 337) and enclose certificate of Internship completion, all MBBS marks, certificate from MCI and proof for date of birth. Incomplete forms will not be considered for merit list.

Application Process

Application for the Programme is to be submitted online at https://ignouflip.samarth.edu.in . Applicants selected for admission shall be intimated in the email mentioned in application and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list.

Programme Coordinator: Prof. T.K. Jena, tkjena@ignou.ac.in, Ph. 011-29572849

6.56 Post Graduate Diploma in HIV Medicine (PGDHIVM)
School of Health Sciences (SOHS)

School of Health Sciences, IGNOU in collaboration with NACO has developed a one year Post Graduate Diploma in HIV Medicine for MBBS doctors. This programme is being offered through distance mode having contact session for hands on skills training in the Medical College and one month training in the ART Centres. The programme is being offered through 3 PSCs namely B J Medical College, Ahmedabad; Maulana Azad Medical College, New Delhi and School of Tropical Medicine, Kolkata which are successfully conducting the Programme since 2012. This programme is considered as a Continuing Medical Education programme by Medical Council of India

Objectives:

After completion of this programme, a student should be able to:

- imbibe comprehensive knowledge on basics of HIV as related to details of management of HIV/AIDS in tertiary care setup;
- manage all complications as well as opportunistic infections due to HIV/AIDS at the time of need; and
- recognize and handle emergencies related to HIV/AIDS and its complication and take bedside decision for management when ever required.

Eligibility: MBBS Degree recognized by Medical Council of India (MCI)
Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Type of Course	Credits
MCMM 101	Basics of HIV Infection	Theory	4
MCMM 102	National AIDS Control Programme	Theory	4

MCMM 103	Systemic Involvement of HIV and STI	Theory	4
MCMM 104	Management of HIV/AIDS	Practical	6
MCMML 105	Basics Practical	Practical	8
MCMML 106	Clinical Practical	Practical	10
Total Credits			**36**

Sponsorship: There is a provision of sponsorship of candidates by NACO. About 40 candidates are sponsored every year for whom the admission fee is paid by NACO in addition to leave for the duration of hands-on-skill training. The candidates identified by NACO have to fill up the common form and apply before the last date of application.

Programme Implementation

A maximum of 30 students can be attached to an LSC. The students will be required to undergo contact session in the identified LSC as per the details given in the programme guide. The non-sponsored candidates will also have to undergo additional training of 28 days in a Skill Development Centre (one of the ART Centre allotted by NACO).LSCs once allotted will not be changed except in case of vacancy.

Application Process

Application for the Programme is to be submitted online at https://ignouflip.samarth.edu.in At the time of submitting the application. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Programme Coordinators: **Prof. T.K. Jena, tkjena@ignou.ac.in, Ph. 011-29572849**
Dr. Biplab Jamatia, Ph. 011- 9572851, hivmedicine@ignou.ac.in

6.57 Post Graduate Diploma in Computer Applications (PGDCA_NEW)

School of Computer and Information Sciences (SOCIS)

The broad objective of the Post Graduate Diploma in Computer Applications (PGDCA_NEW) programme is to prepare graduate students for productive careers in software industry. The programme's thrust is on giving the students a thorough and sound background in the oretical and application-oriented courses relevant to the latest computer software development. The programme emphasizes the application of software technology to solve mathematical, computing, communications/networking and commercial problems.

This PG Diploma is a stand-alone programme consists of 12 courses worth 36 credits. It has been designed with a semester approach in mind. The courses are aimed at skill development in computers using various technologies. It prepares the student to aim for a programmer level/web developer in a software company to design and develop small business application software or lab personnel/technician in institutions or a freelancer to develop software projects.

Eligibility: Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND Mathematics as one of the subject at 10+2 level or Graduation level.

OR

Any Bachelor's degree of minimum 3 (three) year duration from a recognized University AND **doesn't have** Mathematics as one of the subject at 10+2 level or graduation level. These students are required to successfully complete BCS-012 (Graduate level Mathematics course) as Bridge Course.

Medium of Instruction: English

Programme Details: The programme has been divided into two semesters per year (January-June and July-December). Consequently, there will be two examinations every year- one in the month of June for the January to June Semester courses and the other is December for the July to December semester courses. The students are at liberty to appear any of the examinations conducted by the University during the year subject to completing the minimum time frame and other formalities prescribed for the programme.

Course Code	Title of the Course	Credits
Semester I		
MCS 201	Programming in C and Python	4
MCS 202	Computer Organisation	4
MCS 203	Operating Systems	4
MCSL204	WINDOWS and LINUX Lab	2
MCSL205	C and Python Lab	2

Semester II		
MCS 206	Object Oriented Programming Using Java	4
MCS 207	Database Management Systems	4
MCS 208	Data Structures and Algorithms	4
MCSL 209	Data Structures and Algorithms Lab	2
MCSL 210	DBMS and Java Lab	2
Total Credits		**32**

Programme Coordinator: Prof. P.V. Suresh, pgdca@ignou.ac.in

6.58 Post Graduate Diploma in Human Resource Management (PGDIHRM)
School of Management Studies (SOMS)

This programme is designed to develop the skills required for careers in business and management. The programme is designed by renowned management experts keeping in view the latest industry requirements and practices. All the courses are contemporary, covers diverse areas of study in business and management and relevant to the present day needs. It is uniquely designed for both fresh graduates and the working personnel. Some of the salient features of the programme are:

Salient Features of the Programme:

- Offered across pan India and in selected Countries outside India
- Contemporary curriculum and latest study material
- Affordable fee
- Flexible learning

Eligibility: Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretaryship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.
Medium of Instruction: English.
Programme Details:

Course Code	Title of the Course	Title of the Course	Credits
Semester I			
MMPC 011	Management Functions and Organizational Processes	Compulsory	4
MMPC 002	Human Resource Management	Compulsory	4
MMPH 001	Organizational Theory and Design	Elective	4
MMPH 002	Human Resource Development	Elective	4
MMPH 004	Industrial and Employment Relations	Elective	4
MMPH 007	Compensation and Rewards Management	Elective	4
Semester II			
MMPH 003	Human Resource Planning	Elective	4
MMPH 005	Organizational Development and Change	Elective	4
MMPH 006	Organizational Dynamics	Elective	4
MMPH 009	International Human Resource Management	Elective	4
Total Credits			**36**

***Choose any seven courses from the electives.**

Programme Coordinator: Prof. Nayantara Padhi, nayantara@ignou.ac.in, Ph: 011-29573025

6.59 Post Graduate Diploma in Financial Management (PGDIFM)
School of Management Studies (SOMS)

This programme is designed to develop the skills required for careers in business and management. The programme is designed by renowned management experts keeping in view the latest industry requirements and practices. All the courses are contemporary, covers diverse areas of study in business and management and relevant to the present day needs. It is uniquely designed for both fresh graduates and the working personnel. Some of the salient

features of the programme are:

Salient Features of the Programme:

- Offered across pan India and in selected Countries outside India
- Contemporary curriculum and latest study material
- Affordable fee
- Flexible learning

Eligibility: Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretaryship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.

Medium of Instruction: English.

Programme Details:

Course Code	Title of the Course	Title of the Course	Credits
Semester I			
MMPC 004	Accounting for Managers	Theory	4
MMPC 014	Financial Management	Theory	4
MMPF 001	Working Capital Management	Theory	4
MMPF 002	Capital Investment and Financing	Theory	4
MMPF 003	Management Control Systems	Theory	4
Semester II			
MMPF 004	Security Analysis and Portfolio Management	Theory	4
MMPF 005	International Financial Management	Theory	4
MMPF 006	Management of Financial Services	Theory	4
MMPF 011	Management of Insurance Services	Theory	4
Total Credits			**36**

***Choose any seven courses from the electives.**

Programme Coordinator: Prof. Anjali C. Ramteke, aramteke@ignou.ac.in, Ph: 011-29573021

6.60 Post Graduate Diploma in Marketing Management (PGDIMM)

School of Management Studies (SOMS)

This programme is designed to develop the skills required for careers in business and management. The programme is designed by renowned management experts keeping in view the latest industry requirements and practices. All the courses are contemporary, covers diverse areas of study in business and management and relevant to the present day needs. It is uniquely designed for both fresh graduates and the working personnel. Some of the salient features of the programme are:

Salient Features of the Programme:

- Offered across pan India and in selected Countries outside India
- Contemporary curriculum and latest study material
- Affordable fee
- Flexible learning

Eligibility: Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretaryship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.

Medium of Instruction: English.

Programme Details:

Course Code	Title of the Course	Title of the Course	Credits
Semester I			
MMPC 001	Management Functions and Organizational Processes	Compulsory	4
MMPC 006	Marketing Management	Compulsory	4
MMPM 001	Consumer Behaviour	Elective	4
MMPM 002	Sales Management	Elective	4

MMPM 003	Product and Brand Management	Elective	4
MMPM 009	Retail Management	Elective	4
Semester II			
MMPM 005	Marketing of Services	Elective	4
MMPM 004	International Marketing	Elective	4
MMPM 007	Integrated Marketing Communication	Elective	4
MMPM 006	Marketing Research	Elective	4
Total Credits			**36**

***Choose any seven courses from the electives.**

Programme Coordinator: Mr. T.V. Vijay Kumar, tvvijaykumar@ignou.ac.in, Ph: 011-29573037

6.61 Post Graduate Diploma in Operations Management (PGDIOM)

School of Management Studies (SOMS)

This programme is designed to develop the skills required for careers in business and management. The programme is designed by renowned management experts keeping in view the latest industry requirements and practices. All the courses are contemporary, covers diverse areas of study in business and management and relevant to the present day needs. It is uniquely designed for both fresh graduates and the working personnel. Some of the salient features of the programme are:

Salient Features of the Programme:

- Offered across pan India and in selected Countries outside India
- Contemporary curriculum and latest study material
- Affordable fee
- Flexible learning

Eligibility: Any graduate (including Chartered Accountancy/ Cost Accountancy/ Company Secretaryship) with 50% marks for general category/ 45% for reserved category as per Government of India Rules.

Medium of Instruction: English.

Programme Details:

Course Code	Title of the Course	Title of the Course	Credits
Semester I			
MMPC 005	Quantitative Analysis for Managerial Applications	Compulsory	4
MMPC 008	Information Systems for Managers	Compulsory	4
MMPO 001	Operations Research	Elective	4
MMPO 002	Project Management	Elective	4
MMPO 003	Operations Management	Elective	4
MMPO 004	Management Information Systems	Elective	4
Semester II			
MMPO 005	Logistics and Supply Chain Management	Elective	4
MMPO 006	Materials Management	Elective	4
MMPO 007	Maintenance Management	Elective	4
MMPO 008	International Logistics and Supply Chain Management	Elective	4
Total Credits			**36**

***Choose any seven courses from the electives.**

Programme Coordinator: Dr Venkataiah Chittipaka, venkatchitti@ignou.ac.in, Ph: 011-29573016

6.62 Post Graduate Diploma in Industrial Safety (PGDINDS)

School of Engineering and Technology (SOET)

Eligibility:

1.Graduate in Engineering/Graduate in Science with any Discipline.

2.Lateral Entry in Second Semester of Programme (Those who have completed PGCINDS programme from IGNOU).

Medium of Instruction: English.

Programme Details:

Course Code	Title of the Course	Credits
Semester I		
MIS 021	Safety Philosophy and Principles of Accident Prevention	4
MIS 022	Industrial Safety : Rules and Acts	2
MIS 023	Safety in Construction Industry	2
MIS 024	Mechanical and Electrical Safety Management	2
MISP 021	Project	6
Semester II		
MIS 025	Industrial Project Management and Control Strategies	4
MEV 001	Indroduction to Environmental Health	4
MEV 002	Environmental and Occupational Hazards	4
MEV 005	Occupational Health and Safety	4
MIS 026	Communication Skills for Industrial Safety Personnel	4
Total Credits		**36**

Programme Coordinator: Prof. Sanjay Agrawal, sanjay.agrawal@ignou.ac.in, Ph: 011-29572919,29572917

6.63 Post Graduate Diploma in Distance Education (PGDDE)

Staff Training & Research Institute of Distance Education (STRIDE)

Aims and Objectives

PGDDE aims to promote awareness about the concept and utility of ODL in India and other developing countries and to develop the much-needed human resources for the existing Open Universities and Directorates of Distance Education. The PGDDE programme consists of 05 courses.

Eligibility for PGDDE and Lateral entry into MADE

A graduate in any discipline is eligible to enroll for PGDDE. Lateral entry to second year shall be given into the MADE programme for those who have earlier completed PGDDE of 32 credits. Students who are seeking lateral entry have to follow the procedure and payment for credit transfer as laid down by the Student Registration Division.

Medium of Instruction: English.

Course Structure of PGDDE Programme

The course structure of the five courses is as below.

Course Code	Title of the Course	Credits
MDE 411	Growth and Philosophy of Distance Education	6
MDE 412	Instructional Design	6
MDE 413	Learner Support Systems and Services	6
MDE 414	Management of Distance Education	6
MDE 518	Educational Communication Technologies	8
Total Credits		**32**

Programme Coordinator: Dr. Anita Priyadarshini, anitapriyadarshini@ignou.ac.in, Ph. 011-29572607

7 DIPLOMA PROGRAMMES

7.1 Diploma in Early Childhood Care and Education (DECE)
School of Continuing Education (SOCE)

The Diploma in Early Childhood Care and Education is a programme for continuous knowledge and skills up-gradation for those working in the sector of Early Childhood Care and Education. It is a unique holistic package that equips the learner to foster the holistic development of young children (i.e., children from birth to 6 years of age) and will be of interest to those who are working with children in birth to six age group in diverse settings, such a screches, preschools, pre-primary classes and nursery school; those managing such early childhood care and education centres; parents and others interested in knowing about the development of young children.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English, Hindi & Tamil

Programme Details:

Course Code	Title of the Course	Credits
DECE 1	Organizing Child Care Services	8
DECE 2	Child Health and Nutrition	8
DECE 3	Services and Programmes for Children	8
DECE 4	Project Work: Working with Young Children in a Child Care Setting	8
Total Credits		**32**

Project Work is a vital component of the programme. The learner has to identify a preschool centre that follows a play-based pedagogy for undertaking the Project Work and organize play activities and learning experiences with children there for a period of 30 working days, as described in the Project Manual. A preschool centre caters to children between 3+ to 5+ years of age or 3+ to 6+ years of age, before they join class 1 in a primary school.
In present COVID cenario, Project guidelines have been modified,so that learners can work with children in the family or neighbourhood, Refer to Modified guidelines on website: ignou.ac.in/ignou/about ignou/school/soce/programmes. Depending upon the COVID situation in their region, the learner can work in a school getting or with a child in the family/neighbourhood. Do original Project work. Copied Project Work or bought from maket will be rejected.

Programme Coordinator: Prof. Rekha Sharma Sen, rekhasharmasen@ignou.ac.in, Ph. 011-29572958

7.2 Diploma in Nutrition & Health Education (DNHE)
School of Continuing Education (SOCE)

The Diploma Programme is a holistic package which provides opportunities to the learner to gain knowledge about nutrition and public health. It also enables the learners to develop skills in communicating nutrition and health related information to the community. The aim of the programme is to develop a knowledge base in areas of nutrition and public health, promote awareness about concepts and principles in communication and their application in nutrition and health education and develop skill in playing the role of nutrition/health educators in the Community.

Learners with basic 10+2 qualification, and an interest in community work will find the Diploma very useful. It is a professional training programme. People working with both governmental and non-governmental sectors in the role of community workers would also benefit from this Programme. The Diploma will provide an additional qualification helping them to improve their professional competence and promotion chances. The Diploma in Nutrition and Health Educations a 32 credit programme consisting of four courses.
This programme is being offered in both ODL and Online mode

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
DNHE 1	Nutrition for the Community	8
DNHE 2	Public Health and Hygiene	8
DNHE 3	Nutrition and Health Education	8
DNHE 4	Project Work : Nutrition and Health Education	8
Total Credits		**32**

Practicals : Practical Manuals are to accompany the course material.

Project Work is a vital component of the programme. Through the Project Work, the learner will be able to experience the "feel" of working as anutrition and health educator in community settings. Such a ninteraction would provide good insight into the problems and possible solutions in community work. The Project will equip the learner to plan and conduct nutrition /health education campaigns and programmes in community settings.

Programme Coordinator: Prof. Deeksha Kapur, deekshakapur@ignou.ac.in, Ph. 011-29572960, 29572961

7.3 Diploma in Panchayat Level Administration and Development (DPLAD)
School of Continuing Education (SOCE)

Panchayati Raj System existed in India since long. After independence a number of committees were constituted to make recommendations for its revival. Conflicting interest at various level eclipsed the concept as well as its practice. It was only after a long debate spread over decades that the Constitutional (73rd Amendment) Act, 1992, outlined the task of rejuvenating the Panchayati Raj System in India. Asaresult of this historical gislation and passing of Conformity Acts by various states and holding of elections in the country in mid 1990s, there were more than 3 million people elected at various levels of Panchayati Raj Institutions. While numbers of steps are being taken by various organizations to develop awareness programmes, for the selected members, there are more than million development functionaries across the country surving these institutions and working shoulder to shoulder with elected representatives. There are exercises/activities entrusted to the Panchayats that need expertise and coordinated action by various development function arise. This diploma programme in Panchayat Level Development and Administration through distance mode of learning is addressed towards fulfilling this task.

Objectives:

The major objectives of this progamme are to:

- Equip panchayat level functionaries with the necessary knowledge, skills and talents needed for strengthening local democracy and the process of decentralized planning.
- Help them to work with elected representative in a cooperative and coordinated fashion.
- facilitate people's participation through a denovo approach, attitude and actionby the panchayat.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BPR 1	Panchayats in India: The Context	6
BPR 2	Decentralized Planning and Panchayati Raj	6
BPR 3	Panchayati Raj Institutions and Anti Poverty Programme	6
BPR 4	Project Work	6
BPR 5	Basic Computer Literacy	6
Total Credits		**30**

Programme Coordinator: Dr. Balkar Singh, balkarsingh@ignou.ac.in, Ph. 011-29573066

7.4 Diploma in Event Management (DEVMT)
School of Continuing Education (SOCE)

The Diploma in Event Management aims to equip learners with the necessary knowledge and skills in one of the most exciting and rapidly growing industry, the event industry. Event Management is a multimillion dollar industry and is also called the'business of experiences. 'An event is about people coming together to create, operate and participate in an experience. Every industry be it a business group, charity group or a society, hold sevents of some size or type in order to market themselves, build business relationships, raise money or celebrate. From the traditional community gatherings, festivals, fairs, and parades, today we get to see technology as well as theme based, dramatic and larger than life social and cultural events. We also have business events such as meetings, incentives, conferences, exhibitions, (MICE), activations, brand promotions, Intellectual Property, managed events, digital and rural events, sports, entertainment, fund-raising events, and much more.

Events today are economic and social drivers of many companies, cities, regionsand countries, placing global demands and opportunities. As a fast emerging profession Event Management combines creativity, knowledge and experience. Hence the reisaneed for more focused learning to bridge the gap between the growing need for trained professionals and their availability. This programme provides a unique opportunity for those who want to pursue. Event Management as a profession. It will also be useful for the youth who want to build their skills and utilize their creativity in this field. Whether learners are preparing to enter this profession, preparing for advancement within it, preparing to start their own entrepreneurial venture or preparing for certification as a professional, this Diploma programme will provide comprehensive knowledge of the competencies required for a professional event manager or event coordinator or event planner.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BHC 11	Basics of Event Management	4
BHC 12	Event Planning	4
BHC 13	Event Coordination and Control	4
BHC 14	Event Marketing and Promotion	4
BHC 15	Event Financing and Accounting	4
BHCP 11	Internship	8
BHCL 11	Practicum	4
Total Credits		**32**

Programme Coordinator: Prof.HeenaK. Bijli,heenakbijli@ignou.ac.in,Ph.011- 29572948

7.5 Diploma in Tourism Studies (DTS)
School of Tourism & Hospitality Services Management (SOTHSM)

The programme is aimed at familiarising you with varied aspects of Tourism creating awareness about tourism, imparting basic training in organising Tourism services and opening career opportunities.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
TS 3	Management in Tourism	8
Any one of the following groups of Electives		

TS 4	Indian Culture - Perspective for Tourism	8
PTS 4	Project on Indian Culture: Perspective for Tourism	4
	OR	
TS 5	Ecology, Environment and Tourism	8
PTS 5	Project on Ecology, Environment and Tourism	4
OR		
TS 6	Tourism Marketing	8
PTS 6	Project on Tourism Marketing	4
Total Credits		**36**

Programme Coordinator: Dr Pramita Suklabaidya, pramitaz@ignou.ac.in Ph. 011- 29571755

7.6 Diploma in Creative Writing in English (DCE)
School of Humanities (SOH)

The Programme provides understanding, skills and professional knowledge in the art of imaginative writing in order to develop the creative ability of those interested in taking up writing as a career. Applicants for this programme are expected to have a flair for writing. The Programme consists of two compulsory courses and four elective courses.

Eligibility: 10+2 or any one without 10 +2 but age should be 20 years or above.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
DCE 1	General Principles of Writing	4
DCE 6	Guided Project Work	4
Elective Courses (Choose any three)		
DCE 2	Feature Writing	4
DCE 3	Short Story	4
DCE 4	Writing for Media: Radio and Television	4
DCE 5	Writing Poetry	4
Total Credits		**24**

Programme Coordinators: Dr.Anamika Shukla, anamikashukla@ignou.ac.in, Ph.: 011-29572772
Dr.Rajesh Kumar, rajeshkumar2021@ignou.ac.in, Ph. 011-29572776

7.7 Diploma in Urdu Language (DUL)
School of Humanities (SOH)

The aim of this Programme is to enable/acquire understanding of Urdu language and literature beyond Certificate level. It also provides knowledge of the art of creative writing, technique of translation, editing and publishing etc.The objectives of this Programme are also to provide a historical background of Urdu language and literature and comprehension capability of Urdu prose and poetry.

Eligibility: 10+2 with Urdu as one of the subjects or its equivalent or Certificate in Urdu Language from IGNOU in language of Urdu as a subject, with no maximum age limit.

Medium of Instruction: Urdu

Programme Details:

Course Code	Title of the Course	Credits
OUL 003	History of Urdu Language & Literature	8
OULP 001	Project Work	4
OULE 001	Contemporary Urdu Poetry	4
OULE 002	Contemporary Urdu Fiction	4

OULE 005	Principle of Translation	4
Total Credits		**24**

Programme Coordinator: Dr.Liaqat Ali, liaqatali@ignou.ac.in, Ph. 011-29572766

7.8 Diploma in Value Added Products from Fruits & Vegetables (DVAPFV)
School of Agriculture (SOA)

The Diploma programme has been developed with the support of the Ministry of Food Processing Industries, Govt. of India. The programme aims to develop competent human resource in the field of post harvest management of fruits and vegetables and production of value added products from them. It intends to inculcate vocational and entrepreneurial skills to widen employment opportunities, as well as self employment particularly among rural youth and the disadvantaged sections of the society. It seeks to address the work force requirements of the food processing industries and focuses on upgrading the knowledge and skills of existing workers. The programme caters to educational requirements of the horticulture farmers, food processors, skilled workers and technicians in the fruits processing industries, NGO functionaries/trainers, entrepreneurs, staff of Food Processing Training Centre (FPTC)/ horticulture/ post harvest/ food processing departments of the States/ Central, rural educators, farmers, etc.

Objectives:

- To provide the knowledge & skills for minimizing the post-harvest losses and production of value added food products,
- To develop human resource for post harvest management and for primary processing of fruits and vegetables produce at the production areas/clusters,
- To develop youth as young entrepreneurs for self employment through food processing and associated activities,
- To impart knowledge and technical proficiency in
  - Procurement of raw materials,
  - Preparation of value added products,
  - Prevention of losses in fresh and processed horticulture produce,
  - Marketing and economical aspects, and
  - Managing small and medium enterprises.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BPVI 001	Food Fundamentals	2	2	4
BPVI 002	Principles of Post Harvest Management of Fruits and Vegetables	2	2	4
BPVI 003	Food Chemistry and Physiology	2	2	4
BPVI 004	Food Processing and Engineering-I	2	2	4
BPVI 005	Food Microbiology	2	2	4
BPVI 006	Food Processing and Engineering-II	2	2	4
BPVI 007	Food Quality Testing and Evaluation	2	2	4
BPVI 008	Entrepreneurship and Marketing	2	2	4
Total Credits		**16**	**16**	**32**

Programme Coordinator: Dr. Mukesh Kumar, dvapfv@ignou.ac.in, Ph. 011-29572976

7.9 Diploma in Dairy Technology (DDT)

School of Agriculture (SOA)

This programme has been developed with the support of the Ministry of Food Processing Industries, Govt. of India. The Diploma in Dairy Technology aims to develop competent technician level human resource for dairy industry. Upgrading the technical proficiency of lower level workers/ technicians already working in the dairy and allied sectors is also intended. The focus is to develop competencies in procurement of milk, fluid milk processing, production of value added products and quality control aspects in dairy industry. It also imparts development of skills for entrepreneurship to encourage self employment in dairy processing activities. The knowledge imparted shall facilitate good manufacturing practices and hygiene in the processing sector. The quality milk and milk products produced will have good market and export potential. The target group includes: youth, workers/ technicians working in dairy industry; dairy and food processors in unorganized sector; personnel working in dairy cooperatives; milk producer companies; state dairy departments and dairy science institutions; small and medium entrepreneurs; NGO functionaries/ trainers and dairy farmers.

Job Opportunities:

For the pass outs of this programme the prospective job opportunities include: secretary of dairy cooperative society, milk procurement supervisor,milktester,dairy plant operator/technician/supervisor,product technician(icecream/cheese/ butter/indigenous dairy products unit), dairy assistant, chilling centre supervisor, quality control assistant, packaging assistant, marketing assistant, distribution assistant, retail supervisor, store assistant, extension assistant, trainer, and self entrepreneur as milk contractor, transporter, dairy products manufacture (indigenous and western), owner of milk parlour/milk booth/ ice cream parlour, wholesale distributor, retailer and exporter of milk and milk products.

Objectives:

The objectives of the programme are to:

- develop technician level human resource for dairy industry;
- upgrade the technical proficiency of existing workers and lower level / technicians working in the dairy and allied sectors;
- develop skilled young entrepreneurs for self employment in milk processing and associated activities; and
- impart knowledge and technical proficiency in:
  - Clean milk production and handling
  - Processing of milk
  - Manufacture of western and indigenous dairy products
  - Testing and quality control of milk and milk products
  - Marketing and economical aspects -Managing small and medium enterprises

Eligibility: 10+2 or its equivalent

Medium of Instruction: English, Hindi and Telugu

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BPVI 11	Milk Production and Quality of Milk	2	2	4
BPVI 12	Dairy Equipment and Utilities	2	2	4
BPVI 13	Milk Processing and Packaging	2	2	4
BPVI 14	Dairy Products – I	2	2	4
BPVI 15	Dairy Products - II	2	2	4
BPVI 16	Dairy Products - III	2	2	4
BPVI 17	Quality Assurance	2	2	4
BPVI 18	Dairy Management and Entrepreneurship	2	2	4
Total Credits		**16**	**16**	**32**

Programme Coordinator: Dr.P.Vijayakumar, ddt@ignou.ac.in, Ph. 011-29573092

7.10 Diploma in Meat Technology (DMT)
School of Agriculture (SOA)

This programme has been developed with the support of Ministry of Food Processing Industries, Govt. of India. The Diploma in Meat Technology aims for imparting basic knowledge and skills for quality production of meat and meat products. Development of human resource for industry is also part of it. Stress is on training of personnel for self employment and creating awareness and competency in the meat processing as well as poultry processing. The focus shall be to develop competencies in good slaughter practices, handling of meat on scientific lines, production of quality meat and meat products, and testing and qualitycontrol of meat and meat products. It also includes poultry processing. The knowledge imparted shall facilitate good manufacturing practices in the processing sector and hygiene. The target group includes: youth, workers/technicians working in meat and poultry industry, small and medium entrepreneurs, poultry and meat processors in unorganized sector, personnel working in slaughter houses, processing plants, NGO functionaries/ trainers and farmers.

Prospective job opportunities for the pass outs of this programme include: animal procurement supervisor, meat processing technician, laboratory assistant, byproduct plant technician, poultry processing technician, technician in egg industry, meat and egg grader, packaging supervisor, technician in leather industry, marketing assistant, distribution assistant, store assistant and self entrepreneur as manufacturer, wholesaler, retailer and exporter of fresh meat, meat products and egg products, byproducts handler like leather producer, casing producer, blood meal and bone meal producer.

Objectives:

The objectives of the programme are to:

- provide knowledge and skills for quality production of meat and meat products;
- develop human resource for meat industry and associated activities;
- train personnel for self employment; and
- impart knowledge and technical proficiency in:
- Good slaughter practices
- Handling of meat on scientific lines
- Production of quality meat and meat products
- Testing and quality control of meat and meat products
- Managing small and medium enterprises.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BPVI 21	Fundamental of Food and Meat Science	2	2	4
BPVI 22	Meat Animals and Abattoir Practices	2	2	4
BPVI 23	Fresh Meat Technology	2	2	4
BPVI 24	Processed Meat Technology	2	2	4
BPVI 25	Meat Packaging and Quality Assurance	2	2	4
BPVI 26	Poultry Products Technology	2	2	4
BPVI 27	Utilization of Animal By-Products	2	2	4
BPVI 28	Marketing and Entrepreneurship	2	2	4
Total Credits		**16**	**16**	**32**

Programme Coordinator : Dr. Mita Sinhamahapatra, mitasmp@yahoo.co.in, Ph. 011-29572973

7.11 Diploma in Watershed Management (DWM)

School of Agriculture (SOA)

This programme has been developed with the support of the Department of Land Resources, Ministry of Rural Development, Govt. of India. The Diploma in Watershed Management aims at developing competent human resource in the field of Watershed Development/Management. It intends to impart basic knowledge and skills for water harvesting, conservation and utilization, soil erosion and its management, integrated farming systems, animal husbandry, agro-forestry, funding, monitoring, evaluation and capacity building of watershed development programmes besides extension and communication skills for long term socio-economic development of the society. It will provide the basic understanding of various activities undertaken during the development of watersheds. The diploma programme also intends to address the workforce requirement of the watershed management and focus on upgrading the knowledge and skills of existing personnel in the Integrated Watershed Management Programme (IWMP). The target group includes rural youth, social workers/volunteers working with NGOs/ government functionaries implementing watershed development programmes.

Objectives

The main objectives of the programme are to:

- Develop human resource for watershed development .
- Introduce the principles of the watershed management approach and the value of working in a watershed;
- Generate awareness of sustainable development and maintenance of natural resources;
- Delineate different techniques for accessing and predicting physical, chemical and socio-economic conditions within a watershed including water quality;
- Mobilization and capacity building of rural youth, women and landless; and
- Develop skills for development of small scale irrigation and water storage/supply structures for human and livestock through water and soil conservations trategies.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Program Details:

Course Code	Title of the Course	Credits		
		Theory	Practical	Total
BNRI 101	Fundamentals of Watershed Management	2	2	4
BNRI 102	Elements of Hydrology	2	2	4
BNRI 103	Soil and Water Conservation	2	2	4
BNRI 104	Rainfed Farming	2	2	4
BNRI 105	Livestock and Pasture Management	2	2	4
BNRI 106	Horticulture and Agro-Forestry Systems	2	2	4
BNRI 107	Funding, Monitoring, Evaluation & Capacity Building	2	2	4
BNRP 108	Project Formulation	0	4	4
Total Credits		**14**	**18**	**32**

Programme Coordinator: Dr. Mukesh Kumar, mkumar@ignou.ac.in, Ph. 011-29572971

7.12 Diploma in Horticulture (DHORT)

School of Agriculture (SOA)

The Diploma in Horticulture (DHORT) has been developed to cater the knowledge and skill up gradation in the area of horticulture. The development of this programme has been funded by Ministry of Agriculture and Farmer's Welfare, GOI. The Horticulture is the science and art of production of fruits, vegetables, flowering plant, and landscaping; besides it also deals with the preservation and production of value added products from fruits, vegetables and flowers. The importance of horticultural products in the diet of the human is immense. This sector also offers great job potential in its different specializations. Raising seedling of different crop plants be it fruit or for the aesthetic purpose, collectively called Nursery Management is an emerging area. The off-seasonal vegetable production and kitchen gardening are another areas in this sector offering better employment opportunities. Urban gardening, roof top gardening and lawn management are equally becoming important at present.

Objectives

- To educate secondary pass students about Horticulture,
- To build human resources at supervisors, gardeners, entrepreneurs and middle level technicians in the area of Horticulture, and

- To develop entrepreneurship in Horticulture.

Eligibility: 10+2 Pass

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BAP-002	Basic Horticulture	4
BAPI-004	Production Technology of Fruit Crops	8
BAPI-005	Production Technology of Vegetable Crops	8
BAPI-006	Floriculture and Landscaping	8
BAPI-007	Plant Propagation and Nursery Management	6
Total Credits		**34**

Programme Coordinator: Prof. S.K. Yadav, skyadav@ignou.ac.in, Ph. 011-29572974

7.13 Diploma in Women's Empowerment and Development (DWED)

School of Gender and Development Studies (SOGDS) (in collaboration with School of Social Sciences)

The Diploma programme aims to sensitize development workers on gender issues and impart necessary expertise to enable learners to function as specialists on women's issues. The programme also imparts necessary expertise to enable learners to function as trainers and community organizers in addressing gender issues. It caters to the needs of persons employed in non-governmental organizations and governmental organizations engaged in gender planning and training. The courses can also be used as multiple media training packages for use in training contexts. The programme includes both national and international perspectives and concerns.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

The Diploma Programme consists of 32 credits. The programme structure is built around two streams focusing on social science perspectives and training perspectives. Each course carries a weightage of 4 credits, except for one course which carries a weightage of 8 credits.

Course Code	Title of the Course	Credits
Social Science Perspectives		
BWEE 12	Women and Society: Global Concerns and Local Issues	8
BWEE 4	Strategies for Women's Empowerment	4
BWEE 5	Women and Development	4
Training Perspectives		
BWEF 2	Gender Training Perspectives	4
BWEE 6	Organization and Leadership	4
BWEE 7	Work and Enterpreneurship	4
BWEE 8	Credit and Finance	4
Total Credits		**32**

Programme Coordinators: Prof. Annu J. Thomas, athomas@ignou.ac.in, Ph: 011-29531620
Dr. Deepak Paliwal, deepakpaliwal@ignou.ac.in, Ph: 011-29572707

7.14 Diploma in HIV and Family Education (DAFE)

School of Social Work (SOSW)

The Diploma in HIV and Family Education aims at providing basic and accurate information about HIV/ AIDS, sex and sexuality, family life education, alcohol and drugs and communication and counselling. The contents are designed to impart an integrated understanding to the learners about the issues involved in HIV/AIDS and behavior modification. The main objective of this programme is to enhance the knowledge and skills of functionaries involved in HIV/AIDS and related issues. The main target groups include school teachers, NGO functionaries, para-medicals, parents of

adolescents and those interested in acquiring knowledge on the subject.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
BFE 101	Basics of HIV/AIDS	4
BFEE 101	Elective on HIV / AIDS	4
BFE 102	Basics of Family Education	4
BFEE 102	Elective on Family Education	4
BFEE 103	Alcohol, Drugs and HIV	4
BFEE 104	Communication and Counselling in HIV	4
Total Credits		**24**

Programme Coordinator: Dr. G. Mahesh, gmahesh@ignou.ac.in, Ph. 011-29571694

7.15 Diploma in Business Process Outsourcing Finance and Accounting (DBPOFA)

School of Vocational Education and Training (SOVET)

IGNOU, in association with BPO industry has designed and developed the Diploma in Business Process Outsourcing – Finance and Accounting, aninnovative programme (the first of its kind) in the open and distance learning system. This programme will provide the opportunity to the students to develop their professional skills, to be eligible for employment in the growing BPO industry. This Diploma programme incorporates a unique blend of theory and practical courses, designed by eminent academicians, subject matter experts, BPO training organizations and e-learning organizations, to provide students with a comprehensive learning model.

Facts and Benefit of the Programme

IGNOU BPO Diploma is targeted towards undergraduate, graduate and working professionals

- First of its kind BPO certification launched with academia & industry collaboration
- It ensures imbibing key skills related to F&A in BPO industry
- First time complimenting classroom counselling with e-learning sessions.
- It qualifies the student to apply to all type of BPO organizations

Eligibility: 10+2 or its equivalent with English as compulsory subject & 50% aggregate. **OR**

- Bachelors degree and above (with English as compulsory subject at 10+2 level)

Medium of Instruction: English

Programme Details:

This Programme comprises of Semester 1 and Semester 2, Sem 1: Finance and Accounting consists of 5 courses, having 16 Credits and Sem 2 consist of 2 courses: English Communications and IT Skills having 16 Credits. To be eligible for the award of the Diploma in Business Process Outsourcing– Finance and Accounting, a student has to complete all the 07 courses as shown below. A candidate will also get an EXIT OPTION after 6 months (Sem1) and upon successful completion he/she would get Certificate in BPO Finance and Accounting. This option is only available for working professionals. Such students are required to fill **form at Annexure IV**(Given in the end of the Prospectus). Also, all those students who have completed Semester 2 (i.e CCITSK programme under stand alone programme) will get exemption from taking this Semester to get the Diploma in BPO provided they full fill the other eligibility criteria.

Course Code	Title of the Course	Credits
Finance&Accounting	**(SemesterI)**	
BPOI 101	Introduction to Finance and Accounting BPO	2
BPOI 102	Fundamentals of Accounting	4
BPOI 103	Procure to Pay (P2P, Accounts Payable)	4
BPOI 104	Order to Cash (O2C, Accounts Receivable)	3

BPOI 105	Record to Report (R2R)	3
English Communications & IT Skills (Semester II)		
BPOI 6 BPOI 6 (P)	English Communication/Communication Skills	8
BPOI 7 BPOI 7 (P)	IT Skills	8
Total Credits		**32**

Programme Coordinator: Dr. Geetika S. Johry, geetikajohry@ignou.ac.in, Ph. 011-29571646

7.16 Diploma in Modern Office Practice (DMOP)
School of Vocational Education & Training (SOVET)

About the Programme

Secretaries and Office Assistants play an important and versatile role in the modern office environment. They are expected to have thorough Knowledge of office management and procedures along with excellent communication and organization skills. The current business environment is demanding multi talented secretaries and office assistants. The DMOP programme has combined conventional practices of Secretaries and Office Assistant's jobs with computer aided management techniques. The programme will generate competent and skilled personnel at the entry level in any sector of employment**.**

Programme objectives

After completing the programme, the learner would be able to:

- Develop competency in Communication Skills
- Develop proficiency in Stenographic Skills
- Develop competency in handling office machines
- Operate PC on window operating system
- Understand how to manage Office records, filing & indexing, office management methods & practices and inventory control

Eligibility: 10+2 Pass or its equivalent

Medium of Instruction: English

Programme Structure:

The programme consists of the following 5 courses which will be delivered in the blended mode. The theory counselling will be organised through technology enabled learning support ie. TELS (Gyan Vani, Gyan Darshan, Gyan Dhara and web based learning etc) and for the practical counselling there will be short term practical sessions which will be held at recognised learner support centres (LSC). Hence the delivery pedagogy is based on printed instructional materials, supported with counselling and multimedia support (optional) for imparting theoretical and conceptual knowledge.

Programme Details:

Course Code	Title of the Course	Credits
BSSI 11	Communication Skills	8
BSSI 12 (P)	Computer Skills (Both theory and practical)	6
BSSI 13	Secretarial Practice	4
BSSI 14 BSSI 14(P)	Stenographic Skills (Both theory and practical)	8
BSSI 15	Office Procedures	6
Total Credits		**32**

Job Prospects

The Diploma in Modern Office Practice (DMOP) programme will train the work force for the following positions.

1. Personal Assistant
2. Private Secretary
3. Stenographers
4. Office Managers
5. Office Executives

6. Executive Assistants
7. Front End Executives
8. Data Entry Operators
9. Computer Operators
10. Self Employment

Programme Coordinators: Dr. Geetika S Johry, Email: dmopsovet@ignou.ac.in, Ph. 01129571646 and Prof. R.S.P Singh, Ph. 01129571645,29571642

7.17 Diploma in Paralegal Practice (DIPP)
School of Law (SOL)

This programme aims to develop understanding of laws that affect individuals in their everyday life and to develop elementary skills in accessing legal and judicial institutions and processes, to enable individuals to use public advocacy.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
BLE 1	Introduction to the Indian Legal System	5
BLE 2	Introduction to Law: Substantive and Procedural	5
BLE 3	Law and Vulnerable Groups	5
BLE 4	Rural Local Self Governance	5
BLEP 1	Project	12
Total Credits		**32**

Programme Coordinator: Dr. Anand Gupta, anandgupta@ignou.ac.in, Ph. 011-29572983

7.18 Diploma in Aquaculture (DAQ)
School of Sciences (SOS)

Eligibility: 10+2 Pass

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
Compulsory Courses		
BAQ 1	Basics of Aquaculture	8
BAQP 1	Project	6
Optional Courses		
Freshwater Aquaculture (Stream I)		
BAQ 2	Freshwater Aquaculture	8
BAQL 1	Laboratory **OR**	6
Coastal Aquaculture (Stream II)		
BAQ 3	Coastal Aquaculture	8
BAQL 2	Laboratory	6
Total Credits		**28**

To successfully complete Diploma in Aquaculture you have to compulsorily complete BAQ1 and BAQP1 as listed above and opt for either STREAM I (BAQ2 and BAQL1) or STREAM II (BAQ3 and BAQL2).
Let us explain to you more clearly in the following manner:
STREAM I: Courses BAQ1+BAQP1+BAQ2+BAQL1(total 28 credits)
STREAM II: Courses BAQ1+BAQP1+BAQ3+BAQL2 (total 28 credits)

Those interested in both the streams of Aquaculture (Freshwater as well as Coastal Aquaculture) would have to first finish the Diploma in one stream (either Stream I or Stream II) and then join the other stream at half the fees and for half the duration of time as compulsory BAQ 1 and BAQP 1 would have already been completed with the first Stream. A Certificate would be given on completion of the second Stream apart from the Diploma.

IGNOU will try to make every effort to conduct Laboratory Courses in the programme at the Learner Support Centre chosen by you. But incase of any difficulty, you may be advised to attend the Laboratory Courses at some other Learner Support Centre.You should be prepared for such a situation.

Programme Coordinators: Prof. Neera Kapoor, neerakapoor@ignou.ac.in, Ph. 011-29572838

7.19 Diploma in Retailing (DIRIL)

School of Management Studies (SOMS)

Programme Details

The Programme is of 44 credits comprising of all compulsory courses with an Internship and Viva-Voce. As given below:

a) First Year—Diploma in Retailing (DIRIL)

b) Three months internship in required for BRLP-101

c) A Viva Voce after submission of the Work-Book for BRLP -101

d) After DIRIL, A student can join BBA in Retailing (BBARIL) through lateral entry

e) Programme will be offered once in July session every year.

Medium of Instruction: English

Admission Criteria

(i) Category A–Direct Entry

(a) 10+2 / equivalent

(b) University provides reservation of seats as per Government of India rules.

(ii) Category B – Sponsored Admission

The sponsor is allowed to nominate employees, who have passed 10+2/equivalent, from their Retail Organization. The sponsor will submit application form of the candidate nominated with the Programme fee through a Demand Draft drawn in favour of IGNOU payable at New Delhi.

Programme Structure:

Diploma in Retailing (DIR)

Course Codes	Title of the Course	Credits
Semester-I		
BCOE 142	Principles of Marketing	6
BEGAE 182	English Communication Skills	4
BRL 101	Overview of Retailing	4
BRL 102	Introduction to Retail Marketing	4
BRL 103	Store Operations	4
Semester-II		
BRL 104	Retail Management Perspectives and Communication	6
BRLP 101	Internship,Workbook and Viva-Voce	16
	Total Credits	**32**

Programme Coordinators: - Prof. Nawal Kishor, nkishor@ignou.ac.in, 011-29573026

Dr. N. Rajendra Prasad, rajendraparsad@ignou.ac.in , 011-29573006

7.20 Diploma in Teaching German as a Foreign Language (DTG)
School of Foreign Langauge (SOFL)

The Diploma in Teaching of German as a foreign language is the first of its kind through distance mode with an active practical component of classroom teaching. This programme is aimed at meeting the needs of professional German language teachers.

This programme was developed in collaboration with Goethe Institute/ Max Mueller Bhavan, University of Vienna and IGNOU and aims to train teachers professionally by enhancing higher language learning competencies.

It will become a model for teacher training in other European Languages.

Eligibility: Bachelor's Degree in German or any discipline with knowledge of B1 (according to the Common European Framework of References for Languages) and/or equivalent language proficiency and who want to teach German as a Foreign Language at Indian secondary schools.

Medium of Instruction: German

Programme details:

Course Code	Title of the Course	Credits
DTG 1	General Principles of Teaching	6
DTG 2	Skill Development	4
DTG 3	Classroom Teaching	4
DTG 4	Lesson Planning, Preparation and Evaluation	10
Total Credits		**24**

Programme Coordinator: Vikash Kumar Singh, sofl@ignou.ac.in, vikashsingh@ignou.ac.in, Ph. 011-29571635

7.21 Diploma in Nursing Administration (DNA)
School of Health Sciences (SOHS)

Diploma in Nursing Administration is a one-year Continuing Education programme of 28 credits (Theory 16 credits, Practical 12 credits) for in-service nurses. This programme has been developed for nurses working in hospitals or community or educational institutions. This programme will help to upgrade the administrative knowledge and skills of the in-service nurses to enhance their administrative competence. Programme is approved by IGNOU Statuary Bodies and UGC.

Note: As per Indian Nursing Council (INC) letter No.F.No.22-203/CNE/2018-INC dated 27/11/2020 the DNA programme can be considered under continued Nursing Education programme with 55 CNE credit hour/11 Credit as approved by INC.

Objectives:

On successful completion of the programme, the learner will be able to:

- Strengthen the knowledge of administrative concepts and their application in improving nursing services.
- Develop an understanding of recent trends in health care systems nursing.
- participate co-operatively with an individual and groups for improvements of nursing services.
- Develop skills in maintaining administrative competence with effective supervision to provide quality nursing care.

Eligibility: General Nursing and Midwifery (GNM) with two years of experience in the profession. (for male nurses or nurses who have not done midwifery in the GNM programme should have a certificate in any of the nursing course of 6-9 months duration prescribed by the Indian Nursing Council in lieu of midwifery) **OR**

- B.Sc. (Nursing) with no experience

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BNS 11	Principles and Practice of Nursing Administration	4
BNS 12	Management of Educational Institute, Hospital & Community	4
BNS 13	Group Dynamics	4
BNS 14	Resource Management	4
BNSL11	Nursing Service Administration-I	6

BNSL12	Nursing Service Administration-II	6
Total Credits		**28**

Details are available at www.ignou.ac.in under schools-SOHS Selection Criteria

For GNM: The merit list will be made by taking 60% of the RNRM marks. To this weightage for experience will be added according to the following criteria.

For every year of experience, 2 marks weightage will be given, maximum up to 20 years of experience over and above the eligibility criteria.

For B.Sc. (Nursing): The merit list will be prepared on the basis of total marks obtained in B.Sc.(N) 100% weightage to be taken for total marks obtained. No weightage will be given to experience.

Example: If you are a GNM nurse and scored 70% marks and have 5 years of experience. You may calculate your marks as per the following example:

- 60% of 70% marks is 42
- For three years you will get 3 x 2 = 6 marks (two years are the eligibility criteria)
- Your merit onthe list will be 42+6 = 48

Application for the Programme is to be submitted online at https://ignouflip.samarth.edu.in At the time of submitting the application. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the given date, failing which the offer of admission may be withdrawn and the seat may be specified to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

Programme Coordinators: Dr. Laxmi & Dr. Neerja Sood, dna@ignou.ac.in

7.22 Diploma in Critical Care Nursing (DCCN)

School of Health Sciences (SOHS)

The Diploma in Critical Care Nursing is a continuing nursing education programme of one year for in-service nurses (RNRM) having 2 theory and 2 practical courses, comprising 32 credits (12 credits in theory and 20 credits in practical). The programme aims at enabling nursing professionals (RN and RNRM) to develop and apply advanced nursing care knowledge and skills for providing comprehensive nursing care to critically ill patients in intensive care settings.

Objectives:

- Develop and apply advanced Nursing care knowledge in Critical Care settings.
- Acquire proficiency in applying advanced skills in Caring Critically ill patients.
- Function as Critical Care Nurse Specialist and Practitioner.
- Educate Nursing Professionals in Critical Care Nursing.

Eligibility: Registered Nurse (RN) and (RNRM) at all levels (GNM or above)

Medium of Instruction: English

Note: As per Indian Nursing Council (INC) letter No.F.No.22-203/CNE/2018-INC dated 27/11/2020 the DCCN programme can be considered under continued Nursing Education programme of 55 CNE credit hours equivalent to 11 credits as approved by INC.

Programme Details:

Course Code	Title of the Course	Credits
Theory		
BNS 31	Concept and Principles in Critical Care Nursing	6
BNS 32	Nursing Management in Critical Care Conditions	6
Practical		
BNSL 33	Clinical Nursing Practice in Critical Care-I	12
BNSL 34	Clinical Nursing Practice in Critical Care-II	8
Total Credits		**32**

Programme Coordinator: Dr. Rohini S Bhardwaj, dccn@ignou.ac.in, Ph. 011-29572815

7.23 Diploma in Theatre Arts (DTH)

School of Performing and Visual Arts (SOPVA)

Diploma in Theatre Arts is the first of its kind to offer through distance mode with active practical components of Acting, Scene Work and Class Room Production to the learners.

Objectives:

- To cater the needs of the learners in Theatre Arts at diploma level.
- To develop the understanding the elements of theatre among the learners.
- To provide theory and practical inputs of theatre.
- To provide opportunities through hands on practice to create the theatrical performances.
- To provide skill based knowledge in Theatre and its allied subjects.
- To provide self/employment opportunities in the field of theatre and related arts.

Eligibility: 10+2

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BTH 1	Understanding Drama	6
BTHL 2	Theatre Games	6
BTHL 3	Acting Practice, Movement, Voice and Speech	6
BTHI4	Scene Work	6
BTHI5	Class Room Play Production	8
Total Credits		**32**

Programme Coordinator: Dr. Govindaraju Bharadwaza, Ph. 011-29571654

7.24 Diploma in Value Education (DPVE)

School of Extension and Development Studies (SOEDS)

Programme Objectives

- To orient the target group of teachers (mostly elementary) for integrating values in their transactional process of teaching and learning.
- To generate awareness and interest for inculcating positive values among teachers, professionals, students, parents and the community.

To develop awareness and societal responsibility among NGO's, Government servants and civil society organizations.

Eligibility: 10+2

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BEDS 001	Overview and Perspectives of Values	4
BEDS 002	Socio-Psychological Basis	4
BEDS 003	Pedagogy of Values	4
BEDS 004	Application, Support Skills and Activities	4
BEDS 005	Life Skills Education	8
CHR 12	Human Rights in India	8
	Total	**32**

Programme Coordinators: Dr. Grace Don Nemching, gdnemching@ignou.ac.in; Ph. No:011-29571670
Prof.B.K. Pattanaik, bkpattanaik@ignou.ac.in; Ph. No: 011-29571665

7.25 Diploma in Smart City Development and Management (DSCDM)
School of Engineering and Technology (SOET)

IGNOU has come forward to meet the requirement and provide opportunity to lakhs of fresh learners and also industry personnel to move ahead in their careers while on the job. This Diploma in Smart City Development and Management (DSCDM) aims to incorporate a blend of new and innovative aspects with academics in the curriculum. This new and innovative programme Diploma in Smart City Development and Management (DSCDM) is a one year Diploma programme and the learners would be given maximum 3 years to complete the programme. The Learner Support Centres will be established at various locations in India depending upon the strength of the participants. Initially the Digital Materials will be provided to the learners.

Programme Objectives:

- To create awareness and deepen knowledge on smart cities
- To expand capacities on various theoretical and practical aspects of smart cities: smart energy, smart transportation, smart education and smart health
- To understand techno-managerial framework of Smart Cities
- To develop capacity in appraisal, monitoring, evaluation and impact assessment of smart cities projects and programs

Eligibility : 10+2 in Science with Mathematics

Medium of Instruction: English

Programme Details: Total Credits: 32

Programme Structure of "Diploma in Smart City Development and Management (DSCDM)"

Course Code	Title of the Course	Credits
MIO-001	Introduction to Smart Regions: Smart Cities and Smart Villages	4
MIO-002	Smart Technologies (Hardware and Software)	4
MIO-003	Smart Urban Energy Systems and Smart Transportation System	4
MIO-004	Smart Cities: Health, Education, Governance & Cyber Security	6
MIO-005	Smart Cities: Safe Water, Sanitation and Sustainability	6
MIOP-001	Project	8
Total		**32**

Programme Coordinator: Prof.N.Venkateshwarlu, nvenkateshwarlu2008@ignou.ac.in, Ph.011-29572917, 29572918

8 POST GRADUATE CERTIFICATE PROGRAMMES

8.1 Post Graduate Certificate in Cyber Law (PGCCL)
School of Law (SOL)

The Post Graduate Certificate in Cyber Law seeks to address the changing needs of the knowledge society in the area of Cyber Law.

Objectives:

The main objectives of the programme are:

- To enable learners to understand, explore and acquire a critical understanding of Cyber Law
- To develop competencies for dealing with frauds, deceptions (confidence tricks, scams) and other cyber crimes such as child pornography, that are taking place via Internet.
- To make learners conversant withthe social and intellectual property issues emerging from 'cyber space'.
- To explore the legal and policy developments in various countries to regulate cyber space.
- To develop an understanding of relationship between commerce and cyber space.
- To provide learners an in-depth knowledge of Information Technology Act and legal framework of Right to Privacy Data Security and Data Protection.

Eligibility: Graduate in any discipline or 4th and 5th year students of 5 year integrated LLB course who passed three years.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MIR 11	Cyber Space, Technology and Social Issues	4
MIR 12	Regulation of Cyberspace	4
MIR 13	Commerce and Cyberspace	4
MIR 14	Privacy and Data Protection	4
Total Credits		**16**

Programme Coordinator: Dr. Gurmeet Kaur, gurmeetkaur@ignou.ac.in, Ph.011-29572984

8.2 Post Graduate Certificate in Patent Practice (PGCPP)
School of Law (SOL)

Patent is the most significant form of Intellectual Property to encourage creativity in science and technology and protect invention and development for the creation of new technology and business expansion through out the world.

Objectives:

- Provide learners in-depth knowledge of the Indian Patent Law
- Train learners in writing of patent application; and
- Develop expertise in patent search.

Eligibility: Degree in Science/Technology/Medicine, Law and Fourth & Fifth year students of integrated LL.B.Course who passed three years. Learners with experience in dealing with patents and technology transfer will be preferred.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MIR 21	Overview of Intellectual Property Rights	4
MIR 22	International Framework for Patents Protection	4
MIR 23	Indian Patent Law and Procedures	4
MIRP 1	Project	4
Total Credits		**16**

Programme Coordinator: Dr. Suneet Kashyap Srivastava, suneetkashyap@ignou.ac.in, Ph. 011-29572990

8.3 Post Graduate Certificate in Climate Change (PGCCC)

School of Interdisciplinary and Trans-disciplinary Studies (SOITS)

ABOUT THE PROGRAMME

In the backdrop of importance placed on creating awareness on climate change science and adaptation In the backdrop of importance placed on creating awareness on climate change science and adaptation strategies by various ministries under the Government of India, the programme was tailor-made to incorporate the developments in the domain of climate change with respect to human influences on climate, the consequences of climate change, climate change conventions and protocols. The learners will be enriched with knowledge on the impact of climate change on terrestrial and aquatic ecosystems. The learners will be capacitated with the response options to the climate change like mitigation and adaptation strategies.

PROGRAMME OBJECTIVES

- To expose the learners to the domain of climate change and conventions on climate change
- To acquaint the learners with impacts of climate change on terrestrial and aquaticeco systems
- To equipthe learners with them itigation and adaptation strategies against climate change
- To develop an understanding on climate change assessment tools
- To acquaint the learners with interaction between climate change and society.

TARGET GROUP

- School and College level Teachers teaching Environmental Sciences related subjects.
- NGO professional, Environmental Executives, Policy makers, Journalists.

JOB OPPORTUNITY

The problem of climate change transcends traditional academic boundaries and demands realistic and holistic solutions. This programme is aimed at both recent graduates wishing to specialize in climate change and sustainability, and professionals wishing to extend their knowledge and expertise or seeking a career change. Career opportunities in this wide and growing field are numerous: in industry, academics, consultancies and environmental agencies.

The programme offered in ODL mode consists of 16 credits with four courses of 4 credits each.

Number of credits: 16 (4 Credits per course)
Compulsory Courses: Three

Optional Course: Any one of the optional courses.

Eligibility: Graduation in any discipline from a recognized university

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MEV-021	Introduction to Climate Change	04
MEV-022	Impacts of Climate Change	04
MEV-023	Mitigation and adaptation to Climate Change	04
Optional Courses (Choose any one)		
MEV-024	Climate Change Assessment Tools	04
MEV-025	Climate Change and Society	04
Total Credits		**16**

Programme Coordinator: Dr. V. Venkat Ramanan, vvramanan@ignou.ac.in Ph.: 011-29571121

8.4 Post Graduate Certificate in Geoinformatics (PGCGI)
School of Sciences (SOS)

The School of Sciences has developed the **Post Graduate Certificate Programme in Geoinformatics (PGCGI)** with the help of several eminent experts across India drawn from ISRO, DRDO, IIT, C-DAC, DST, IITM and many private and government universities. The PGCGI programme intends to familiarise the learners with basic concepts of geoinformatics and its applications. It is built around concepts and skills at the basic level to make iteasy for a learner who wishes to understand how geoinformatics can be put to practical use. It provides opportunity to learners interested to develop basic skills and willing to go for higher studies ingeoinformatics.

Programme Objectives:

Objectives of the programme are to:

- provide the oretical knowledge and practical exercises in the basics of geoinformation science,
- acquaint the learners with spatial data, their analysis and applications, and
- widen opportunities of learners for higher studies and developing career in different sectors of employment involving geoinformatics.

Target Group:

- Defencepersonnel
- School and college/university teachers either teaching or interested to teach geoinformation science related courses
- Working professionals possessing little or no exposure to geoinformatics but are interested to initiate and develop skills in this field, and
- Graduates desirous of developing skills in this field.

Eligibility: Graduate in any discipline from a recognised university.

Medium of Instruction: English

Programme Details:

The 16 credits programme comprises four courses (three theory courses and one practical course):

Course Code	Title of the Course	Credits
MGY 1	Introduction to Geoinformatics	4
MGY 2	Remote Sensing and Image Interpretation	4
MGY 3	Global Navigation Satellite System and Geographic Information System	4
MGYL 4	Geoinformatics Practical	4
Total Credits		**16**

Learner Support Centres:

Learner Support Centres for the programme are currently located across several regions i.e. Aizawl (Mizoram), Bhopal (M.P.), Bhubaneswar (Odisha), Dehradun (Uttarakhand), Delhi, Durg (Chhattisgarh), Gangtok (Sikkim), Guwahati (Assam), Hisar (Haryana), Nagpur (Maharashtra), Patna (Bihar), Portblair (Andaman & Nicobar), Pune (Maharashtra), Rampur (U.P.), Srinagar(J&K), Thiruvananthapuram (Kerala), Tikamgarh (M.P.) and Warangal (Telanaga).

Special Instructions: The programme encourages use of free and open source software and data so that learners can practice with the software even beyond the scheduled contact hours at the Learner Support Centre and apply them in their work. **Since this programme comprises one course on practical work, therefore, before applying for admission in the Programme, candidates should be sure that they will be able to attend the Practical counselling and examination at the chosen Learner Support Centre activated for the programme.** In addition, **candidates should also make sure that they have access to computers because they will be required to carry out exercises on computers before attending practical sessions at their Learner Support Centre**.

Programme Coordinator: Dr. Benidhar Deshmukh, bdeshmukh@ignou.ac.in, Ph.011-29571677

8.5 Advanced Certificate in Power Distribution Management (ACPDM)

School of Engineering & Technology (SOET)

The Advanced Certificate in Power Distribution Management has been developed by the School of Engineering and Technology, IGNOU in collaboration with the Ministry of Power for professionals employed in electrical power utilities or the electricity sector to upgrade their skills, enhance systemic efficiency and demonstrate commercially viable electricity distribution system that deliver quality power to the satisfaction of the beneficiaries. Asapart of the national strategyevolved to address and concern of human resource development, this specially designed programme provides opportunity of capacity building in power sector; it is targeted to provide training to the participants of power distribution utilities /companies, engineers and learners of electricity sector.

This programme addresses the general concerns and issues in the electricity distribution sector, including awareness and exchanges good practices amongst the stakeholders in the power industry. You are a stakeholder in the power industry, both as a consumer and as an employee or you may be aspiring to take up a job in the electrical industry. Therefore, you would surely welcome this opportunity of capacity building through a specially designed training programme.

Objectives:

The objectives of this programme are to:

- Disseminate information about the current developments and reforms in the power distribution sector,
- Generate awareness about the applications of emerging technologies and trends in the sector, and
- Educate about various aspects of power distribution management to the personnel in the power sector/candidates aspiring to take up a job in the electrical industry.

Eligibility: Engineering graduate OR Engineering Diploma Holders /Science/Commerce/ Arts Graduates or equivalent with 2 years experience in power utilities or the electricity sector

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BEE1	Power Distribution Sector	6
BEE 2	Energy Management and ITApplications	4
BEE 3	Management of PowerDistribution	6
Total Credits		**16**

Programme Coordinator: Prof. Rakhi Sharma , rakhisharma@ignou.ac.in, Ph. 011-29572921, 29572917

8.6 Post Graduate Certificate in Industrial Safety (PGCINDS)

School of Engineering & Technology (SOET)

The Post Graduate Certificate in Industrial Safety (PGCINDS) Programme aims to develop skilled human resource in the field of industrial safety at the local, regional and national levels. It seeks to build competencies and professional skills among learners to avail employment opportunities in various industrial sectors. It aims to upgrade the knowledge and skills of those working in industry without a formal training. The programme also caters to the academic needs of those aspiring for higher learning.

Eligibility: Graduate in Engineering/ Graduate in Science with any discipline.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MIS 21	Safety Philosophy and Principles of Accident Prevention	4
MIS 22	Industrial Safety: Rules and Acts	2
MIS 23	Safety in Construction Industry	2
MIS 24	Mechanical and Electrical Safety Management	2
MISP 21	Project	6
Total Credits		**16**

Programme Coordinator: Dr. Sanjay Agarwal, sanjay.agarwal@ignou.ac.in, Ph.01129572919/29572917

8.7 Post Graduate Certificate in Inventory Planning and Warehousing for Engineers (PGCIPWS)

School of Engineering & Techonology (SOET)

The main objective of this programme is to enhance knowledge, skills and awareness among the learner in the field of Inventory Planning and Warehousing. The University has planned to develop employment-related continuing education programmes aimed at increasing job potential and economic advantage for the learner.

Objectives:

1. Post Graduate Certificate in Inventory Planning and Warehousing programme aims to develop skilled human resource in the field of inventory planning and warehousing at the local regional and national levels.
2. It seeks to build competencies and professional skills among learners to avail employment opportunities in various industrial sectors.
3. It aims to upgrade the knowledge and skills of those working in industry without a formal training.
4. The programme also caters to the academic needs of those aspiring for higher learning.
   - Upgrading educational qualification of learners;
   - Creating opportunities for in-house training in industries for continuing education;
   - To look after the Inventory Planning aspects with knowledge and expertise in Inventory Planning and Warehousing;

Eligibility: Graduate in Engineering

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MWR 001	Introduction to Inventory Planning and Control	4
MWR 002	Advance Inventory Planning and Control	4
MWR 003	ICT in Warehouse system	4
MWRP 01	Project	4
Total Credits		**16**

Programme Coordinator: Dr. Ashish Agarwal, ashisha@ignou.ac.in, Ph. 011-29572922

8.8 Post Graduate Certificate in Agriculture Policy (PGCAP)

School of Agriculture (SOA)

The Post Graduate Programme in Agriculture Policy seeks to develop human resource for planning, development and implementation of national policies in agriculture. The objectives and salient features of the agriculture policy framework along with strategies and issues should be known to all the stakeholders of the system for an effective implementation of development programmes. The Programme covers various aspects essential for the policy formulation in order to achieve overall economic development of the country. Some of the main aspects pertain to stages and factors in Indian agricultural development and process, components of policy formulation, international and national trade policies, Intellectual property rights, research and development policy. The target group includes persons/organizations involved and graduates desirous to involve in policy making and implementation at the state/ regional and central levels having stake in agriculture and rural development.

Objectives:

The specific objectives of the programme are to:

- Create understanding of the salient features of the agriculture policy framework among policy makers, implementers and other stakeholders of the system for its effective implementation.
- Develop human resourcefor:
  - Identification of strategic issues with reference to national policies in agriculture;
  - Analysis of policy aspects and its operationalization; and
  - Development of an implementation framework for agriculture and rural development policies.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MNR 1	Indian Agricultural Development	4
MNR 2	Agricultural Policy: Formulation, Components, Process, Implementation and Comparative Analysis	4
MNRE 15	Cooperatives and Farmers' Organizations	4
MNRE 16	Project Analysis	4
Total Credits		**16**

Programme Coordinator: Dr. P.K Jain, pkjain@ignou.ac.in, Ph. 011-29573091

8.9 Post Graduate Certificate in Gandhi and Peace Studies (PGCGPS)
School of Social Sciences (SOSS)

Objectives:

- To promote the Gandhian concept of peace and social regeneration.
- To spread Gandhi's vision of peace and non-violentactivism.
- To understand Gandhi's concept of World Order for Global Peace and Security.
- To develop Peace and Conflict Resolution from the Interdisciplinary perspective.

Eligibility: Graduate in any discipline

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Title of the Course	Credits
MGP 1	Gandhi: The Man and His Times	4
MGP 5	Introduction to Peace and Conflict Resolution	4
MGPE 7	Non-violence Movements after Gandhi	4
MGPE 8	Gandhian Approach to Peace and Conflict Resolution	4
Total Credits		**16**

Programme Coordinator: Prof. Satish Kumar, pgcgps@ignou.ac.in, Ph. 011-29572732

8.10 Post Graduate Certificate in Adult Education (PGCAE)
School of Education (SOE)

This programme aims at providing an opportunity to all those interested inpursuing short-term professional development and capacity building programme in adult education. It will be useful to the graduates interested in working at the grassroots level as well as to those with Masters Degree or even higher qualification and interested in seeking career at middle or higher level in the field of adult education, extension and allied areas.

Objectives:

- To promote professional competency and capacity building of all those interested in the field of adult education, extension and allied areas.
- To develop their knowledge and understanding of various aspects of theory, policies and programmes of adult education.
- To promote their understanding of diverse approaches to organizing and managing anadult learning set-up.
- To improve their knowledge and understanding of participatory curriculum planning, development and transaction as well as participatory training, evaluation and research in adult education.
- To enhance their ability to critically analyse, appreciate and promote the role of adult education in the emerging social, economic, political, cultural and other situations at different levels.

Eligibility: Bachelor's Degree from any recognized University/ Institute

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MAE 1	Understanding Adult Education	6
MAE 2	Policy Planning and Implementation of Adult Education in India	6
MAEL 2	Practical Work: Community-based Practical Activities	3
Total Credits		**15**

Programme Learner Support Centres

All the Programmes Learner Support Centres (PSCs) of IGNOU where either MA(Education) or BEd programme of IGNOU is on offer are provisionally the PSCs for PGCAE as well.

Programme Coordinators: Dr. M.V. Lakshmi Reddy, mvlreddy@ignou.ac.in, Ph.011-29572935 , Mob. - 9868956537
Sh. Ajith Kumar C., ajithchalil@ignou.ac.in, Ph. 011-29572940 , Mob. 9891628092

8.11 Post Graduate Certificate in Information and Assistive Technologies for the Instructors of Visually Impaired (PGCIATIVI)
School of Education (SOE)

It provides opportunity for educating and training the instructors of visually impaired. The programme equips the learners in the use of modern and updated information and assistive technologies. Provides experience in acquiring skills & competencies. Certification will help in getting gainful employment in this emerging and challenging area.

Objectives:

- To sensitize the learners in understanding the people with visual impairment.
- To orient the learners about assistive and informative technologies in general and for people with visual impairment in particular;
- To equip the learners in the use of assistive and information technologies in teaching people with visual impairment;
- To provide learners experience in acquiring skills and competencies in facilitating learning in people with visual impairment.

Eligibility:

i) Bachelor degree in Computer Science from a recognized university (BCA/BSc-Computer Science)

OR

ii) Bachelor degree in any discipline from a recognized university with diploma/certificate in Computer Science

OR

iii) Bachelor degree in any discipline from a recognized university subject to the condition that PGCIATIVI will only be awarded after successfully completing the CIT programme from IGNOU.

Medium of Instruction: English

Programme Details:

Course Code	Course Title	Credits
MVEI 11	Understanding the Learner	4
MVEI 12	Assistive and Adaptive Technologies	4
MVEI 13	Software's for Visually Impaired	4
MVEI 14	Communication Skills	4
Total		**16**

Practical: This programme has practical components.

Programme Coordinator: Prof. D. Venkateshwarlu, dvenkatesh@ignou.ac.in, Ph. : 011-29572962

8.12 Post Graduate Certificate in Bangla-Hindi Translation (PGCBHT)
School of Translation Studies & Training (SOTST)

PG Certificate in Bangla-Hindi Translation programme is intended for those who have had graduation degree with knowledge of Hindi and Bangla and who aspire to make their career in the area of translation. The objectives of the programme are to facilitate intra-lingual, inter-lingual academic and cultural activity between these two Indian languages and to promote national integration. In addition to this the programme aims to create job potential and confidence in the people who work through these Indian languages.

The programme comprises of the following 4 courses of 4 credit each with a total of 16 credits.

Eligibility: Graduation

Medium of Instruction: Hindi

Programme Details:

Course Code	Title of the Course	Credits
MTT 1	Bharatiya Bhashaon Mein Anuvad	4
MTT 2	Bangla-Hindi Anuvad: Tulana Aur Punah Srijan	4
MTT 3	Bangla Aur Hindi Ke Vibhinna Bhashik Kshetroan Mein Anuvad	4
MTTP 1	Anuvad Pariyojana (Translation Project)	4
Total Credits		**16**

Programme Coordinators: Dr. Harish Kumar Sethi, pgt-sotst@ignou.ac.in, Ph. 011-29571626
Dr. Jyoti Chawla, pgt-sotst @ignou.ac.in, Ph. 011-29571623

8.13 Post Graduate Certificate in Malayalam-Hindi Translation (PGCMHT)
School of Translation Studies & Training (SOTST)

PG Certificate in Malayalam-Hindi Translation programme is intended for those who have had graduation degree with knowledge of Hindi and Malayalam and who aspire to make their career in the area of translation. The objectives of the programme are to facilitate inter-lingual, intra-lingual academic and cultural activity between these two Indian languages and to promote national integration. In addition to this the programme aims to create job potential and confidence in the people who work through these Indian languages.

Eligibility: Graduation

Medium of Instruction: Hindi

Programme Details:

Course Code	Title of the Course	Credits
MTT1	Bharatiya Bhashaon Mein Anuvad	4
MTT4	Malayalam-Hindi Anuvad: Tulana Aur Punah Srijan	4
MTT5	Malayalam Aur Hindi Ke Vibhinna Bhashik Kshetron Mein Anuvad	4
MTTP2	Anuvad Pariyojana (Translation Project)	4
Total Credits		**16**

Programme Coordinators: Dr. Harish Kumar Sethi, pgt-sotst @ignou.ac.in, Ph. 011-29571626
Dr. Jyoti Chawla, pgdt-sotst @ignou.ac.in, Ph. 011-29571623

8.14 Post Graduate Certificate in Anuvaad evam Rupantaran mein Snatakottar Pramanpatra (PGCAR)
School of Translation Studies & Training (SOTST)

Translation is generally studied and practiced in terms of language or written script. However, there is an increasing awareness about the idea to see the translation not merely in terms of written languages but also in terms of medium. In India, historically translation has been in practice across media, i.e. from oral to written or from oral to oral. In light of uniqueness of the Indian cultural perspective, translation programmes that focus on script (which is common to literature, film, radio and theatre) can be treated of paramount importance. Anuvaad evam Rupantaran mein Snatakottar Pramanpatra (PGCAR) aims to fill a major gap in translation, media and culture studies and training pertaining to preparation and adaptation of scripts. The programme includes discussion on understanding of the scope of translation and adaptation in mass media; provide an overall view of the various inter-disciplinary studies on translation and its practices in this field. The programme consists of 3 courses and a project component, which will help learners to understand theoretical and practical aspects of the subject with hands-on experience of script writing.

Eligibility: Graduation

Medium of Instruction: Hindi

Programme Details:

Course Code	Title of the Course	Credits
MTT-031	Anuvaad evam Rupantaran ke Vividh Ayaam	4
MTT-032	Anuvaad, Rupantaran evam Mudrit Madhyam	4
MTT-033	Script Lekhan, Rupantaran evam Drishya-Shravya Madhyam	4
MTTP-003	Pariyojana Karya	4
Total Credits		**16**

Programme Coordinators: Dr. Jyoti Chawla, jyoti_chl@ignou.ac.in, Ph. -011-29571623

8.15 Post Graduate Certificate in Medical Management of CBRNE Disasters (PGCMDM)

School of Health Sciences (SOHS)

The term CBRNE stands for 'Chemical Biological, Radiological, Nuclear and Explosive'. Disasters related to such agents can occur accidently. However, when used intentionally they become agents of mass destruction. CBRNE disasters are ill-understood, diagnosis is difficult and very little management tools exist to manage these disasters, including medical management. Medical management of CBRNE disasters require specific knowledge and skill set that is not covered in the undergraduate curriculum. India is particularly vulnerable to CBRNE attacks. Thus, society and governments need to create special provisions to deal with them. In light of the above facts, IGNOU in collaboration with Institute of Nuclear Medicine and Allied Sciences (INMAS), Defence Research and Development Organisation (DRDO) and active support from Integrated Defence Staff (IDS) and Defence Research and Development Establishment (DRDE) have developed a 6 months PG Certificate programme in Medical Management of CBRNE disasters through open and distance learning for MBBS doctors. This programme is considered as a Continuing Medical Education programme by Medical Council of India

PROGRAMME OBJECTIVES

After completing the programme, the learner should be able to:

- comprehend the parameters, enormity and complexity of CBRNE threat from a medical perspective
- describe the impact of chemical, radiological, biological, explosive and nuclear agents on human health
- assess the health effects of a CBRNE scenario using external and internal assessment tools
- discuss regarding the medical counter measures, detection equipments and SOPs of medical management of CBRNE impacts.
- deliver first aid and initiate immediate life saving responses to a CBRNE disaster
- develop competencies on protection, mitigation and medical management of CBRNE casualties
- get sensitized about the current R&D initiatives and future directions.

Target Group

- Medical personnel & students engaged in or interested in disaster medical management Doctors in armed forces, police forces, health services, railways, airports/ports, & NDRF or State disaster forces who have to or can be called on to respond in face of CBRNE disasters.
- Doctors working in or for organizations considered vulnerable to CBRN attacks or accidents such as industrial complexes, Shrines, melas, areas prone to terror attacks, border towns etc.
- Faculty in all large and medium-large hospitals (public & corporatesector)
- Medical Management staff of all referral hospitals
- Retired doctors who want to contribute to the Nation's strength & medical security in CBRN.

Eligibility: MBBS (recognised by MCI). Only Indian Citizens would be considered

Medium of Instruction: English

Program Structure: The programme consists of three courses – two theory (MME 011 and MME 012) and one practical (MMEL 013)

Programme Details:

Course Code	Course Title	Credits
MME 11	CBRNE Threats and Agents	4
MME 12	Health Effects and Medical Management of CBRNE Agents	6
MME 13	Practical Aspects ofCBRNE	6
Total		**16**

Programme Implementation

Activities like theory and practical counselling, assignment submission and practical examination etc will be conducted in Learner Support Centres as per the details given in the programme guide. Some of the counselling sessions will be taken through web conferencing and some of them face to face in the Learner Support Centres.

Selection Criteria

Selection will be made on the basis of Regional Centre/LSC. In each Learner Support Centre (LSC), a maximum of 30 students will be admitted. Applicants will be required to fill three choices of LSCs. The allotment of the LSC will be done to eligible applicants as per merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy. If eligible applicants cannot be accommodated in their opted LSCs but seats remain vacant in the LSCs not opted by them, they could be offered admission in the vacant seats.

The scores for merit will be calculated by considering two criteria:

- Total percentage of marks secured in all MBBS examinations.
- Total years of experience (Period from the date of completion of internship up to the date of beginning of session), in case of a tie.
- In case of a tie after applying the above two criteria, age of the candidate will be considered and the older candidate will be selected.

Admission Procedure

Application for the Programme is to be submitted online at https://ignouflip.samarth.edu.in At the time of submitting the application. Applicants selected for admission shall be intimated online and shall be required to pay the Programme fee within the specified date, failing which the offer of admission may be withdrawn and the seat may be given to the candidate next in the merit list. The Learner Support Centre allotted by the University shall be final.

You are required to submit scanned copy of either of the three documents as proof of your Indian Citizenship

1. Indian Passport
2. Aadhar Card
3. Pan Card

List of the proposed centres

S. No	Region Centre	Learner Support Centre Codes	Regional Centre Code	Name of Programme Learner Support Centre
1.	Dehradun	31040P	31	All India Institute of Medical Sciences (AIIMS), Virbhadra Road, Rishikesh, Uttrakhand-249203
2.	Jodhpur	88052P	88	All India Institute of Medical Sciences (AIIMS), Basni Industrial Area, Phase -2, Jodhpur – 342005, Rajasthan
3.	Hyderabad	0146P	01	Nizam's Institute of Medical Sciences Punjgutta, Hyderabad - 500082, Telangana
4.	Bhopal	15261	15	All India Institute of Medical Sciences (AIIMS) Saket Nagar Bhopal, Madhya Pradesh, Pin - 462 02

Programme Coordinator: Prof. Ruchika Kuba, rkuba@ignou.ac.in, Ph. 011-29572813

9 CERTIFICATE PROGRAMMES

9.1 Certificate in Library and Information Science (CLIS)

School of Social Sciences (SOSS)

This programme is meant to sensitive library and information professionals at grass root level. It gives an opportunity to those who are already working in libraries without having any professional qualifications. The Certificate in Library and Information Science (CLIS) programme comprises of four courses. Out of the four courses, three courses have both practical and theoretical aspects whereas one course deals only with theoretical aspects of the subject.

Eligibility: 10+2 Passed

Medium of Instruction: English. Students can write assignments and TEE in Hindi language also.

Programme Details:

Course Code	Title of the Course	Credits
BLI 11	Libraries: An Introduction	4
BLII 12	Document Processing and Organisation	4
BLII 13	Information Sources and Library Services	4
BLII 14	ICT in Libraries	4
Total Credits		**16**

Programme Coordinator: Dr. Pawan Kumar Saini, pawan@ignou.ac.in, Ph. 011-29572789

9.2 Certificate in Disaster Management (CDM)

School of Social Sciences (SOSS)

The Certificate in Disaster Management Programme aims at providing knowledge to the learners in the areas of disaster preparedness, prevention, mitigation, relief, reconstruction and rehabilitation. The programme would be of use to NGO functionaries and volunteers; military, paramilitary, police, homeguards, civil defence personnel; professionals such as Geologists, Scientists, Meterologists, Engineers, Foresters, Fire-service personnel, Administrators, Government And Public Sector Undertakings officials, Rural Development Functionaries; Urban Government Officials; Primary Health Centres Functionaries; etc.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
CDM 1	Foundation Course in Disaster Management	8
CDM 2	Disaster Management: Methods & Techniques	8
Total Credits		**16**

Programme Coordinator: Prof. Durgesh Nandini, dnandini@gmail.com, Ph. 011-29572736

9.3 Certificate in Environmental Studies (CES)

School of Social Sciences (SOSS)

The Programme is of use to general public, at every age and at all levels of formal and non-formal education. Professionals, ecologists, hydrologists, foresters, landscape architects, administrators and planners, engineers, industrialists, agriculturists, etc. will find this programme useful. The NGOs with their dissemination capabilities shall also find it useful.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
AHE 1	Human Environment (without AHE Project)	6

TS 5	Ecology, Environment and Tourism	8
PES 1	Project Work - Environmental Studies	4
Total Credits		**18**

Programme Coordinator: Sh. Ajay Mahurkar, ajaymahurkar@hotmail.com, Ph.01129572726

9.4 Certificate Programme on Life and Thought of Dr.B.R.Ambedkar (CLTA)
School of Social Sciences (SOSS)

Programme Details

The certificate Programme is designed keeping in view of the Life and Thought of Dr.B.R. Ambedkar ranging from social, political, economic, issues to law and Constitution come through with more clarity. The objectives of the programme is to acquaint ad sensitize the learners and make them responsive citizens to realize constitutional means as fundamental and inherent for the welfare and building of Indian Society.

Course Objectives

The Certificate Programme on Life and Thought of Dr. B.R. Ambedkar (CLTA) is a 16 credits program, consisting of four courses of 4 credits each. There are as follows courses:

Eligibility: 10+2 or its equivalent

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Title of the Course	Credits
BAB 101	B.R. Ambedkar: Thinker, His Time	4
BAB 102	B.R. Ambedkar: Society and Culture	4
BAB 103	Economic Throught of B.R. Ambedkar	4
BAB 104	State, Democracy and Nation Building	4
Total Credits		**16**

Programme Coordinator: Prof. Rabindra Kumar, rabindra@ignou.ac.in, Ph. 011-29572742

9.5 Certificate in Peace Studies and Conflict Management (CPSCM)
School of Social Sciences (SOSS)

Certificate Programme in Peace Studies and Conflict Management (CPSCM) is designed to provide general introduction to peace and conflict phenomena. To equip the learners with the Knowledge and skills to understand and analyse peace processes and conflict management at the local, national and international level.

The objectives of this course are to:

- Appreciating the common goals of Higher Education, Research and Training to empower people to participate in the process of establishing world peace, accelerating national development and improving the quality of life of people.
- Realising the knowledge and understanding of Gandhi an Philosophy and action in general and truth, non-violence, sarvodaya, satyagraha and sustainable development in particular.

Eligibility: 10+2 in any discipline, (Those who don't posses 10+2 qualification can also be admitted after clearing IGNOU's preparatory programme.

Medium of Instruction: English & Hindi

Course Details:

Course Code	Title of the Course	Credits
BGP1	Introduction to Peace and Conflict Management	4
BGP2	Indian Perspectives on Peace and Conflict	4
BGP3	Conflicts and Peace: Global Perspective	4
BGPP1	Project Work	4
Total Credits		**16**

Programme Coordinators: Prof. Anurag Joshi: anuragjoshi@ignou.ac.in; Ph: 011-29572713

9.6 Certificate in Food and Nutrition (CFN)

School of Continuing Education (SOCE)

The Certificate in Foods and Nutrition is basically a Post-Literacy level awareness programme meant for people with basic reading and writing skills. The Programme aims to acquaint the learner with the role of food in ensuring healthy living for the individual, family and community. It includes features like food selection and preparation, nutrition from infancy to old age, economics of food, kitchen gardening, food adulteration, consumer rights, safety and education, etc. The programme lays primary emphasis on Nutrition with relevance to present day scenario, cost effectiveness, environment friendly approaches that reaches to almost the entire nation, hence making the learners responsible and aware citizens of tomorrow. The progromme is presently being offered in both ODL and Online mode.

Eligibility: No formal qualification, Minimum age of 18 years as on the last date for receipt of Admission form.

Medium of Instruction: English, Hindi, Assamese, Gujarati, Kannada, Malayalam, Marathi, Punjabi, Tamil and Oriya.

Programme Details:

Course Code	Title of the Course	Credits
CFN 1	You and Your Food	6
CFN 2	Your Food and its Utilisation	6
CFN 3	Economics of Food	4
Total Credits		**16**

Programme Coordinator: Prof. Deeksha Kapur, deekshakapur@ignou.ac.in, Ph.011-29572960,

9.7 Certificate in Nutrition and Child Care (CNCC)

School of Continuing Education (SOCE)

This programme provides in-depth theoretical as well practical knowledge related to both nutrition and child development. It provides a basic understanding of food, nutrition and health; principles of meal planning; nutrition related disorders; principles of food budgeting, food selection, food storage and food preservation.

It enables learners to understand the development of children from birth to six years of age, promote their development by organizing appropriate play activities and learning experiences, and be aware of principles of setting up ECCE centres.

This programme will be of interest to functionaries working with children in the birth to 6 age group where their work involves meeting nutritional needs of children as well as their learning and play needs. Such functionaries could be working in diverse settings, such as creches, preschools, anganwadis and balwadis. The target group could also include parents and others interested in knowing about the development of young children.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
CNCC 1	Nutrition for the Community	8
CNCC 2	Organising Child Care Services	8
Total Credits		**16**

Programme Coordinators: Prof. Deeksha Kapur, deekshakapur@ignou.ac.in, Ph.011- 29572960
Prof.Rekha Sharma Sen, rekhasharmasen@ignou.ac.in, Ph. 011-29572958

9.8 Certificate in Rural Development (CRD)

School of Continuing Education (SOCE)

This Programme in Rural Development provides a comprehensive knowledge of socio-economic factors affecting the transformation of rural society. The contents are designed to impart the integrated understanding about the crucial dimensions of rural development. It is primarily meant for those learners who, because of the limitations of time and resources are unable to take up Post Graduate Diploma in Rural Development but are still interested to have a comprehensive orientation in rural development within a short period of time. The learners who have completed CRD and further interested in programmes of rural development i.e., MARD and PGDRD are entitled for credit transfer.

Eligibility: Bachelor's Degree in any stream.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
MRD 201	Rural Development: Indian Context	6
MRD 202	Rural Development Programmes	6
MRD 203	Rural Development : Planning and Management	6
Total Credits		**18**

Programme Coordinator: Dr. Balkar Singh, balkarsingh@ignou.ac.in , Ph. 011-29573066

9.9 Certificate in Apparel Merchandising (CAPMER)

School of Continuing Education (SOCE)

The Certificate in Apparel Merchandising Programme provides learners with professional knowledge and skills about developing apparel and textile ranges, commercial understanding and insights about buying and merchandising. Students who wish to enter fashion and clothing industry can apply for this programme, as well as those who are already in the industry and wish to expand their knowledge base. The course has been designed to extensively cover the areas on buying, merchandising, retail operations, fashion co-ordinations, basic computer skills, international marketing, quality control, garment costing and production management. The programme offers scope of employment as merchandiser (fashion/textile/visual), fashion consultant, designer (costume/textile/fashion/product), import/export manager, fashion trend analyst, Fabric analyzer etc.

Eligibility: 10+2

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BHC 005	Basics of Apparel Industry & Entrepreneurship	8
BHC 006	Fashion Textiles, Product Development & Merchandising	8
Total Credits		**16**

Programme Coordinator: Dr. Richa Prakash, richaprakash@ignou.ac.in , Ph. 01129572963

Prof.Heena K. Bijli, heenakbijli@ignou.ac.in

9.10 Certificate in Guidance (CIG)

School of Education (SOE)

The Certificate in Guidance Programme is a joint project of Indira Gandhi National Open University (IGNOU) and National Council of Educational Research and Training (NCERT).

This Programme would enable the participants to:

- develop an understanding of child development and individual differences in the context of the educational processes,
- develop an understanding of the concepts and processes involved in guiding elementary school children for learning and socio-emotional development,
- identify children with special needs and problems, and
- Suggest intervention strategies for parents, teachers, social workers, volunteers and other adults to facilitate all- round development of children.

The Programme is essentially for a target group comprising of teachers, parents, social workers, personnel from voluntary agencies or any individual who is interested in understanding and guiding children. The Programme consists of four courses of four Credits each.

Eligibility: Teachers of recognized Institutions OR Pass in Matriculation/SSC

Medium of Instruction: English, Hindi and Odia

Programme Details:

Course Code	Title of the Course	Credits
NES 101	Understanding the Elementary School Child	4

NES 102	Facilitating Growth and Development	4
NES 103	Guiding Children's Learning	4
NES 104	Guiding Socio-emotional Development of Children	4
Total Credits		**16**

ProgrammeCoordinator: Dr. Anjuli Suhane,anjulisuhane@ignou.ac.in,Ph.011-29573059,9425018245

9.11 Certificate in Professional Development of Teachers (CPDT)
School of Education (SOE)

Eligibility: Sponsored Teachers of Navodaya Vidyalaya Samiti (NVS)

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Title of the Course	Credits
BES 061	Understanding and Managing Adolescence Issues	4
BES 062	Self- Development of Teachers	4
BES 063	Institutional Life and Culture: Jawahar Navodaya Vidyalaya	4
BESL 064	Workshop and School Based Activities	4
Total Credits		**16**

ProgrammeCoordinators: Prof. Amitav Mishra,amitav@ignou.ac.in,
Dr. Eisha Kannadi,ekannadi@ignou.ac.in,

9.12 Certificate in Information Technology (CIT)
School of Computer & Information Sciences (SOCIS)

This Certificate programme not only imparts the fundamentals of Computer Systems and Information Technology but also introduces advanced technologies such as Multimedia and Internet. This programme is also having a dedicated practical course. Students get hands-on experience in the areas of Word Processing, Spread Sheets, Presentation Tools, Data bases and WebSite Development. One of the highlights of this programme is that students also learn a little bit of Programming using 'C' language. This programme is on offer through ODL and Online mode.

Eligibility: 10th Pass **OR** SSC **OR** DLC from Microsoft or equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
CIT 001	Fundamentals of Computer Systems	4
CIT 002	Introduction to Information Technology	4
CIT 003	Web based Technologies & Multimedia Applications	4
CITL 001	Laboratory Course	6
Total Credits		**18**

Programme Coordinator: Dr.M.P.Mishra, cit@ignou.ac.in

9.13 Certificate in Mobile Application Development (CMAD)
School of Computer and Information Sciences (SOCIS)

The programme aims at providing knowledge to the learners about the architectures of Android and iOS, Design and implement databases for user requirements, Develop mobile apps using Android, Do programming using Python. Any person who is interested in mobile apps and knows Java Programming can join the programme. No printed course material shall be provided. Course material shall be uploaded and will be available for downloading. "Academic Counseling (Both Theory and Practical) may be conducted online or offline"

Eligibility : (1) 10+2 **OR** (2) 10th Standard with 2 or 3 years Diploma / Equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BCS-091	Introduction to Mobile Architecture	4
BCS-092	Introduction to Databases	3
BCS-093	Introduction to Android	2
BCS-094	Programming using Python	2
BCSL-091	Laboratory Course (Includes practicals of BCS-092, BCS-093, and BCS-094)	5
Total Credits		**18**

Programme Coordinator : Dr.Sudhansh Sharma, cmad@ignou.ac.in

9.14 Certificate in Teaching of English as a Second Language (CTE) School of Humanities (SOH)

This Programme is based on the communicative approach to language teaching and is designed to enhance the teachers' understanding of the learners, the learning process, and the nature and structure of the English Language. It will also help teachers to innovate strategies for teaching the skills of listening, speaking, reading and writing.

Eligibility: Graduation or 3 years of B.EL.ED or 2 years PTT, ETT or 10+2 with 2 years teaching experience

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
I) Compulsory Courses		
CTE 101	The Language and the Learner	4
CTE 102	The Structure of English	4
CTE 103	Teaching Strategies	4
II) Optional Courses (Select any one)		
CTE 104	Teaching English-Elementary School	4
CTE 105	Teaching English-Secondary School	4
Total Credits		**16**

Programme Coordinator: Dr. Prashant Shrivastava, prashantshrivastava@ignou.ac.in, Ph. 011-29572777

9.15 Certificate in Functional English (Basic Level) (CFE) School of Humanities (SOH)

The Programme will improve the learners' proficiency in the English language. The objective of the Programme is to give the learners practice in the skills of listening, speaking, reading, writing, communicative grammar and study skills so that they can function in English in the social and academic spheres. It will also acquaint the learners with some professional skills which will prepare them for a job. This course enables learners to engage in conversations and write with confidence in all spheres of their daily life.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BEG 4	English in Daily Life	4
BEG 5	English in Education	4
BEG 6	Joining the Work Force	4
Total Credits		**12**

Programme Coordinator: Prof. Parmod Kumar, parmodkumar@gmail.com, Ph. 011-29572778

9.16 Certificate in Urdu Language (CUL)

School of Humanities (SOH)

This Program is basically meant for Hindi and Urdu speakers who do not know how to read, write and correctly speak the Urdu language. It introduces script writing, pronunciation skills, communication and comprehension of Urdu prose and poetry. The student develops competence in the areas and also the ability to extract socio-cultural information from the texts. Each course has 8 credits.

Eligibility: 10+2 with no maximum age limit.

Medium of Instruction: Bilingual Hindi/Urdu

Programme Details:

Course Code	Title of the Course	Credits
OUL 001	Script & Pronunciation	8
OUL 002	Communicative & Comprehensive Skills	8
Total Credits		**16**

Programme Coordinator: Dr.Liaqat Ali, liaqatali@ignou.ac.in Ph. 011-29572766

9.17 संस्कृत संभाषण में प्रमाण पत्र कार्यक्रम "सरल संस्कृत बोध" (Communicative Sanskrit) (SSB)

मानविकी विद्यापीठ (एसओएच)

संस्कृत भाषा विश्व की सबसे प्राचीन भाषा है। यह भाषा के रूप में अत्यन्त वैज्ञानिक होने के साथ-साथ सर्व प्रामाणिक भी है। प्राचीन भारत का समग्र ज्ञान इसी भाषा में निबद्ध है। वेद से लेकर आधुनिक संस्कृत साहित्य की परंपरा में आज भी संस्कृत अपने उसी रूप में संगठित और सुव्यवस्थित है। प्राचीन ज्ञान, विज्ञान, तकनीकी, प्रौद्योगिकी से आरंभ करते हुए हमारे ऋषि एवं आचार्यों ने मानव मात्र के साथ प्राणी मात्र के हित चिंतन में ज्ञान की खोज करके इसी भाषा में निबद्ध किया है। कंप्यूटर के वर्तमान परिवेश में भी संस्कृत को संगणक के लिए सर्वाधिक प्रामाणिक और उपयोगी भाषा माना जा रहा है। जीवन दर्शन का पक्ष मूल रूप से संस्कृत भाषा में ही सुरक्षित है। अनुशासन व मूल्य इसी भाषा की धरोहर हैं। भाषा और संस्कृति का अटूट संबंध है। इस कार्यक्रम में अध्ययन करने वाले विद्यार्थियों को संस्कृत भाषा के शब्दों , वाक्यों का ज्ञान कराकर भाषाई दृष्टि से दक्ष बनाया जाना इस कार्यक्रम का एकमात्र लक्ष्य है। इस कार्यक्रम में अध्ययनरत विद्यार्थी संस्कृत भाषा में बातचीत करने में कुशल बने और अपने भावों का आदान-प्रदान संस्कृत के माध्यम से करें ,यही इसका चरम उद्देश्य है।

प्रायोगिक परीक्षा - चतुर्थ प्रश्न-पत्र SSB-004 प्रायोगिक परीक्षण हेतु चार (04) क्रेडिट की परीक्षा के लिए Online माध्यम से मौखिक परीक्षा का आयोजन किया जाएगा।

पात्रता : 12 वीं कक्षा उत्तीर्ण या समकक्ष।

शिक्षा का माध्यम: सस्कृत - हिंदी - अंग्रेजी (संयुक्त भाषायी माध्यम) multilingual .

पाठ्यक्रम का विवरण - 16 क्रेडिट

पाठ्यक्रम कोड	पाठ्यक्रम का शीर्षक	क्रेडिट
SSB-001	प्रथम बोध	4
SSB-002	द्वितीय बोध	4
SSB-003	सम्भा षणम्	4

SSB-004	भाषा प्रायोगिक परीक्षण	4
कुल क्रेडिट		**16**

कार्यक्रम समन्वयक - डॉ देवेश कुमार मिश्र, एसोसिएट प्रोफेसर संस्कृत, मानविकी विद्यापीठ, इग्नू, नई दिल्ली, dkmishra@ignou.ac.in, Ph: 01129572788

9.18 भारतीय कालगणना में प्रमाण पत्र कार्यक्रम (CBKG)

मानविकी विद्यापीठ (एसओएच)

राष्ट्रीय शिक्षा नीति-2020 शिक्षार्थी के समग्र विकास के महत्व पर प्रकाश डालती है। इस उद्देश्य के लिए समृद्ध विरासत और भारतीय ज्ञान परंपरा का प्रामाणिक अध्ययन अनिवार्य है। भारत की गौरवशाली परम्पराओं की कालानुक्रमिक समझ के बिना कोई भी इतिहास नहीं लिखा जा सकता है। हालाँकि, अतीत में लिखे गए इतिहास को औपनिवेशिक दृष्टिकोण और यूरोपीय कालक्रम द्वारा पूर्वाग्रहित किया गया है। जबकि कालक्रम की पद्धति ने विश्व की सभी प्राचीन सभ्यताओं (मिस्र, बेबीलोनिया, सिन्धु घाटी आदि) की प्रगति को अत्यधिक प्रभावित किया है। इसने भारतीय प्राचीन ग्रंथों की ऐतिहासिकता को नकारा या नकारा है। प्राचीन संस्कृत साहित्य में 'काल' के विभिन्न पक्षों की सूक्ष्म व्याख्या की गई है। भारतीय ऋषियों ने कालक्रम की दृष्टि से न केवल प्रकृति की घटनाओं का अध्ययन किया है, बल्कि 'समय' को भी अपने परिष्कृत अध्ययन का आधार बनाया है। आधुनिक युग में भी दर्शन और विज्ञान दोनों ने काल के इस तत्व का अपने-अपने दृष्टिकोण से विश्लेषण किया है।

इस सर्टिफिकेट प्रोग्राम में सभी भारतीय अवधारणाओं की वैज्ञानिकता और प्रामाणिकता और समय की गणना के बारे में बताया जाएगा। आगे प्रश्नावली के आधार पर समय गणना के विज्ञान का भी विश्लेषण किया जायेगा। प्राचीन भारतीय खगोल विज्ञान की उन्नति को प्रमाणित करने के लिए भारत के ऐतिहासिक कालक्रम के प्रामाणिक प्रमाण प्रस्तुत किए जाएंगे। यह कार्यक्रम आगे चलकर दर्शनशास्त्र, धर्मशास्त्र, ज्योतिष, वास्तुशास्त्र, संस्कृत, इतिहास, गणित, भौतिकी और खगोल विज्ञान आदि के अध्ययन में नए आयाम जोड़ने में सक्षम होगा।

पात्रता : 12 वीं कक्षा उत्तीर्ण या समकक्ष।

शिक्षा का माध्यम: हिंदी

पाठ्यक्रम का विवरण - 16 क्रेडिट

पाठ्यक्रम कोड	पाठ्यक्रम का शीर्षक	क्रेडिट
CBKG-001	भारतीय एवं वैश्विक परिप्रेक्ष्य में काल चिन्तन	4
CBKG -002	कालगणना की विधियाँ	4
CBKG -003	भारतीय तथा विश्व के विभिन्न कैलेंडर	4
CBKG -004	कालगणना और ऐतिहासिक कालक्रम	4
कुल क्रेडिट		**16**

कार्यक्रम समन्वयक - डॉ सोनिया, Email : soniya85@ignou.ac.in, Ph: 01129572784, 9718371370

9.19 Certificate in Vedic Ganit (CVG)

School of Humanities (SOH)

Eligibility: 10+2 in any Stream

Medium of Instruction: Hindi

Programme Details:

Course Code	Title of the Course	Credits
CVG 001	Sanskrit Mai Ganitiye Prampara	4
CVG 002	Vedic Ankganit	4
CVG 003	Vedic Bizganit	4
CVG 004	Vedic Rekha Ganit Ayvam Trikonganit	4
Total Credits		**16**

Programme Coordinator: Dr.Pushpa, dr.pushpa@ignou.ac.in Ph. 011-29532792

9.20 Certificate in Human Rights (CHR)
School of Law (SOL)

Certificate in Human Rights Programme is an innovative learning package of 16 credits spread over 2 courses. It has been designed specifically to sensitize and educate professionals and workers who, as a part of their routine duty, interact with masses daily. Besides general students, specific target groups include law enforcement personnel (police, army, paramilitary forces) and functionaries of the lower judiciary and administrative officers, primary school teachers and NGO functionaries. In preparing the course material, special care has been taken to address the concerns raised by the UNHigh Commissioner for Human Rights at the time of launching of the UNDecade for Human Rights Education.

Eligibility: 10+2 **OR** its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
CHR 11	Human Rights: Evolution, Concepts and Concerns	8
CHR 12	Human Rights in India	8
Total Credits		**16**

Programme Coordinator: Dr. Anand Gupta, anandgupta@ignou.ac.in, Ph. 011-29572983

9.21 Certificate in Consumer Protection (CCP)
School of Law (SOL)

This 16 Credit Programme on Consumer Protection is open to candidates with 10+2 qualifications or its equivalent. The Programme aims at creating an overall awareness and training on Consumer Affairs with special emphasis on Consumer Protection. After completing this Programme the learners may become consumer activists, work in industries, NGOs and government departments on consumer affairs. They can file and plead their own cases in Consumer Redressal forums created under consumer Protection Act, 1986.

Eligibility: 10+2 **OR** its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
CPI 101	Consumer and Consumer Protection Legislations	4
CPI 102	Redressal of Consumer Grievances: Role of Various Stake Holders	4
CPI 103	Consumer Protection Issues	4
CPIP 104	Project Work in Consumer Protection	4
Total Credits		**16**

Programme Coordinator: Dr. Gurmeet Kaur, gurmeetkaur@ignou.ac.in, Ph. 011-29572984

9.22 Certificate in Co-operation, Co-operative Law & Business Laws (CCLBL)
School of Law (SOL)

The main objective of the programme on Certificate in Co-operation, Co-operative Law & Business Laws (CCLBL) is to have complete understanding and knowledge about the promotion and functioning of the small economic and business enterprise within cooperative framework, acquire through knowledge about the cooperative legal framework within which the institutions have to function and to have an overview about various business laws governing the functioning of economic and business enterprises.

Eligibility: i) 10+2 for in-service personnel (with minimum three years service)

ii) Any degree for fresher

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BLE 11	Cooperation: Genesis, Principles, Values, Policy, Growth and Development	4
BLE 12	Co-operative Law	4
BLE 13	Business Law as applicable to Cooperatives – I	4
BLE 14	Business Law as applicable to Cooperatives – II	4
Total Credits		**16**

Programme Coordinator: Dr. Anand Gupta, anandgupta@ignou.ac.in, Ph. 011-29572983

9.23 Certificate in Anti Human Trafficking (CAHT)
School of Law (SOL)

Objectives:

- To bring about awareness and provide comprehensive understanding to the learners in Anti Human Trafficking.
- To develop functional understanding and coordination amongst learners about various stake holders/agencies associated with the process of Human Trafficking directly orindirectly.
- Awareness building in the area of law, policies, rehabilitation and prevention aspects of Human Trafficking amongst the learners.
- To develop practical skills for learners to engage with the process of understanding, Rehabilitation, prevention and reintegration of Human Trafficking.
- Prepare well informed professionals, those working in the government agencies, civil society organisations and corporate sectors about the courses and extent of Human Trafficking and the ways for prevention, rehabilitation and reintegration.

Eligibility: Any Graduate,10+2 with five years of experience in the related field/10th standard (after doing bridge course from IGNOU, they will be admitted).

Medium of Instruction: English andHindi

Programme Details:

Course Code	Title of the Course	Credits
BLE 31	Understanding Human Trafficking	4
BLE 32	Law Policies and Institutional Response to Human Trafficking	4
BLE 33	Rehabilitation and Prevention	4
BLEP 34	Project Work	4
Total Credits		**16**

Job Opportunity: - Police Personnel can work in Anti Human Trafficking units.

-Learners can work in International and National NGO's/Legal firms related to HumanTrafficking, Legal aid, Juvenile Justice, Women, Children and disability etc.

Programme Coordinator: Dr. Mansi Sharma, mansisharma@ignou.ac.in, Ph. 011-29572992

9.24 Certificate in International Humanitarian Law (CIHL)
School of Law (SOL)

This programme is developed with the support of International Committee of Red Cross (ICRC), New Delhi.

Objectives:

The objective of the programme is to develop:

- Knowledge and skills in the are a of International Humanitarian Law.
- To provide specialists understanding on contemporary issues International Humanitarian Law in South Asian Regions.
- To enhance the competencies of professional already working in the area of IHL.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BLE 35	Understanding International Humanitarian Law	4
BLE 36	Application of IHL	4
BLE 37	IHL Issues of Concern in South Asia	4
BLEP 38	Project Work	4
TotalCredits		**16**

Programme Coordinator: Dr. Anand Gupta, anandgupta@ignou.ac.in, Ph. 011-29572983

9.25 Certificate in Gender in Law (CGSL)

School of Law (SOL)

The School of Gender and Development Studies in collaboration with School of Law, IGNOU designed and developed a Certificate Programme in Gender in Law.As you know, gender is one of the prime areas which have been widely discussed at the international and national level.Policy regime is exploring the impact of the intersections of gender, law and justice.This programmeengages with the discourses of socio-political spaces with multiple marginalities. It also probes the determinants of multifaceted forms of exclusion and oppression of different sections of women and other categories. India, as a developing country, is undergoing drastic transformation. The Constitution of Indiadoes provide equal rights to all citizens of India. On the other hand, when one looks at the situation of women, marginalized categories and so on, we can argue that cutting across the different social strata they face diverse forms of stigma and discrimination. Societal control via customs and law driven social change coexist in paradoxical ways as well. The feminist movements in India and across the world are critically interrogating with the field of national and international law byoffering gendered critique to legal theoretical formulations and practices. They evaluate the existing laws, newly amended and enacted laws in the context of gender to ensure justice and equality for all genders.

This programme will investigate the various aspects of gender and law in the Indian context by engaging with the foundations of core themes such as understanding the Indian legal system; differences between sex and gender; multiple sexualities; patriarchy in law; heteronormativity in law; equality and discrimination in law; gender-based violence (domestic, sexual, communal, caste, conflict, violence against LGBTI) and so on. It will also enhance our understanding on gender and governance.

Objectives:

- To make learners aware of the inter-linkages between legal institutions and existing gender inequalities.
- Create consciousness among the learners about women's rights through legal discourses and to explain the ideology of patriarchy and its existing forms within the framework of laws.
- To critically think about the issues of LGBTIQ.
- To enable the learners to understand, explore and acquire a critical understanding of gender-based violence and the law.
- To make the learners conversant with the impact of gender inequality in governance.

Eligibility: 10+2 (in any discipline)

Medium of Instruction: English

Who Can Take Admission?

- The Government servants working with State Commission of women across the country.
- The Government servants of State and Central Governments who are promoting legal education and legal literacy programmes.
- Professionals working in the development sector and functionaries with NGOs working on gender and women's issues in India.
- Lawyers, faculties of gender and women's studies, faculties of social sciences.
- Students from legal institutions, legal research organizations and women's studies /gender studies graduates.
- Faculty, researchers and students in universities, research organizations and colleges.
- Institutions and organizations working on sexual minorities.
- Women's organizations and research institutions working on gender issues
- School teachers, media persons, unorganized sector workers and so on.

Programme Details:

Course Code	Title of the Course	Credits
BGS 11	Understanding Gender and Law	4
BGS 12	Gender Based Violence	6

BGS 13	Gender and Governance	6
TotalCredits		**16**

Programme Coordinators: Dr. Smita M.Patil, smitampatil@ignou.ac.in, Ph. 011-29571618
Dr. Gurmeet Kaur,gurmeetkaur@ignou.ac.in, Ph. 011-29572984

9.26 Certificate Programme in NGO Management (CNM)
School of Management Studies (SOMS)

Non Governmental Organizations (NGOs) play an important role in various developmental issues across the states in India. VAN (Voluntary Action Network India), an apex body of Indian voluntary organizations estimates that there are

1.2 million NGOs working in India. As per the data available with the planning commission, there are more than 12,000 NGOs inthecountry. Inview of the increasingly important role of the voluntary sector in the developmental process, all levels of policy making have stressed the importance of building its capacity to face the developmental challenge.

The emphasis of the management education process hither to, had been limited to the private sector and or large public undertakings. The capacity building efforts for the voluntary sector have remained limited to organizing workshops and training programmes and formal course work in universities. However, given the size of the sector, and if we add to this the many socially spirited individuals involved in social activism, the capacity building needs of the sector can only be catered to by undertaking distance education programmes.

Objectives:

The objectives of the programme are as follows:

- To provide the basic managerial concepts to NGO workers;
- To give a firsthand experience to the NGO workers or for that matter to the endusers of the programme;
- To help and enhance the skills of end users at various levels of management.

Eligibility: 10+2 or Matriculate with at least 3 years of work experience in NGO sector.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BMS 1	Introduction to NGO Management	4
BMS 2	Management Functions	4
BMS 3	Health Care Management	4
Total Credits		**12**

Contact programme of 7 days is a compulsory, non-credit component and is to be done in any of the registered NOG's. The completion certificate regarding the contact programme is to be submitted by the student to the concerned regional centre. The Learner Support Centres for this programme are same as the Learner Support Centres for other Management Programmes.

Programme Coordinator: Dr. Neeti Agrawal, neeti@ignou.ac.in, Ph. 011-29573020

9.27 Certificate in Business Skills (CBS)
School of Management Studies (SOMS)

This programme has been developed jointly by IGNOU, Rajiv Gandhi Foundation (RGF) and Commonwealth of Learning (COL) Canada, with an aim to enable NGOs and other agencies to develop business skills among the street children, unemployed youth, rural and urban disadvantaged sections and women, so that these groups can avail gainful self employment opportunities.

In order to be eligible for the award of the Certificate in Business Skills, one has to complete the following 4 courses equivalent to 18 credits:

Eligibility:10+2 or its equivalent.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
ECO1	Business Organisation	4
PCO1	Preparatory Course in Commerce	4
BCOA1	Business Communication & Entrepreneurship	4
CITL1	Laboratory Course	6
Total Credits		**18**

Programme Coordinators: Dr. Subodh Kesharwani, skesharwani@ignou.ac.in, Ph. 011-29573018

9.28 Certificate in Communication & IT Skills (CCITSK)
School of Vocational Education and Training (SOVET)

The Certificate in Communication and IT Skills is a 16 Credits programme. The course has been designed keeping in mind the BPO industry and other forms of industry. The Communication Skills course covers area of listening, reading, writing, grammar pronunciations, vocabulary and speaking. The IT Skills course covers area like MS Word, MS PowerPoint, MS Access, MS Excel.

Eligibility: 10+2 pass with English as one of the subject

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BPOI 6 BPOI 6 (P)	English Communication/Communication Skills	8
BPOI 7 BPOI 7 (P)	IT Skills	8
Total Credits		**16**

A student who has completed this Certificate Programme will be exempted from doing these Courses offered in the 2nd Semester of Diploma in Business Process Outsourcing - Finance & Accounting (DBPOFA) Programme provided they fulfill the other eligibility criteria.

Programme Coordinator: Dr. Asha Yadav, ashayadav@ignou.ac.in, Ph. 011-29571649

9.29 Advanced Certificate in Information Security (ACISE)
School of Vocational Education and Training (SOVET)

This Advanced Certificate in Information Security (ACISE) (with an exit option of Certificate in Information Security (CISE) after successful completion of first three courses of 12 credits) programme has been designed to prepare the youth to experiment and learn the skills and techniques needed for providing protection and security to our information available in the virtual environment and to make learners both responsible and smart netizens. This is an Advanced Certificate level programme with an exit option of Certificate in Information Security (CISE) after successful completion of first three courses of 12 credits and total 18 credits of worth. Student can complete this programme in minimum period of six months or the maximum period of two years.

This programme emphasized and specifically stressed on User's Security Awareness and Needs as follows:

1. Securing one's own desktop
2. Securing one's own data
3. Securing one's connectivity
4. Secure browsing. (E-mail, Internet Application)
5. Secure Internet transaction
6. W3C Compliance
7. Employee perspective of ISO27000
8. Securing Webservers/services
9. Cyber Forensics
10. Securing in the mobile world
11. Govt. rules in IT Security

Eligibility: 10th or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
OSEI 41 OSEI 41 (P)	Information Security	4
OSEI 42 OSEI 42 (P)	Securing Internet Access	4
OSE 43	Information Technology Security	4
OSEI 44 OSEI 44 (P)	Server Security	6
Total Credits		**18**

Programme Coordinator: Ms. Urshla Kant, urshlakant@ignou.ac.in, Ph.011-29571648

9.30 Certificate in Fashion Design (CFDE)

School of Vocational Education and Training (SOVET)

The programme aims at preparing students for employability in the fashion industry. It will develop basic knowledge and skills in pattern making and sewing techniques. The programme will cater the needs of those who aspire to make their careers as assistant designers in the apparel sector/export sector/ entrepreneur and would like to update their existing knowledge and skills specifically in pattern making and sewing.

Objectives:

- Develop basic knowledge and understanding of the fundamentals of fashion design.
- Develop understanding of the fashion industry in India and across the globe.
- Impart skills in digital technology in CAD.
- Develop knowledge and understanding of pattern making skills and sewing techniques.
- Develop entrepreneurship and communication skills.

Eligibility: 10+2 (Senior Secondary)

Medium of Instruction: English

Programme Structure:

Course Code	Title of the Course	Credits
BFDI-71 BFDI-71 (P)	Fundamentals of Fashion Design	4
BFDI-72 BFDI-72 (P)	Basics of Pattem Making and Sewing	4
BFDI-73	Introduction to Fashion Industry	4
BFD-74	Communication and Entrepreneurship	4
	Total Credits	**16**

Programme Coordinator: Prof. Ashok K Gaba , akgaba@ignou.ac.in, Ph. 011-29571644
Dr. Divya Ojha,cfde@jgnou.ac.in, Ph.011-29571650

9.31 Certificate in Tourism Studies (CTS)

School of Tourism and Hospitality Services Management (SOTHSM)

The Programme is aimed at familiarising you with varied aspects of Tourism, creating awareness about Tourism, imparting basic training in organising Tourism services and opening career opportunities. It consists of two courses of eight credits each.

Eligibility: 10+2 pass or its equivalent

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
TS 1	Foundation Course in Tourism	8
TS 2	Tourism Development: Products, Operations and Case Studies	8
Total Credits		**16**

Programme Coordinator: Dr. Paramita Suklabaidya, paramitaz@ignou.ac.in, Ph. 011-29571755

9.32 Certificate Programme in Laboratory Techniques (CPLT)
School of Sciences (SOS)

This programme is designed to provide the know-how and skills needed to work as a laboratory technician in a School/ College Science laboratory. It will train learners to extend effective and efficient services to the Science teachers and students in these laboratories. It is a highly skill-oriented programme and involves intensive practical work. The objectives of the programme are to help learners to know about basic facilities and equipment in School/College Science laboratories, and train them in the skills of organizing and managing these laboratories, maintaining simple instruments and taking care of laboratory safety aspects.

Eligibility:10+2 with Science subjects or equivalent **OR** pass in Higher Secondary with Science subjects or equivalent and one year of experience of working in a School/College/University science laboratory **OR** 10th pass or equivalent with Science subjects and two years experience ofworking in a School/College/University science laboratory

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Course Title	Nature of Course	Credits
CLT 101	Good Laboratory Practices	Theory	04
CLTL 101	Good Laboratory Practices: Basic Exercises	Laboratory	02
CLT 102	Laboratory Techniques in Biology	Theory	02
CLTL 102	Basic Experiments in Biology	Laboratory	02
CLT 103	Laboratory Techniques in Chemistry	Theory	02
CLTL 103	Basic Experiments in Chemistry	Laboratory	02
CLT 104	Laboratory Techniques in Physics	Theory	02
CLTL 104	Basic Experiments in Physics	Laboratory	02
	Total Credits		**18**

Important: CPLT does not have an assignment component and the assessment of theory courses is by Term-End Exam only.

Note: IGNOU will try to make every effort to conduct Laboratory Courses of the programme at the Learner Support Centre chosen by you. But in case of any difficulty, you may be advised to attend the Laboratory Courses at some other Learner Support Centre. You should be prepared for such a situation.

Programme Coordinator: Prof. Lalita S. Kumar, lalitaskumar@ignou.ac.in, Ph. 011-29572808

9.33 Certificate Programme in Teaching of Primary School Mathematics (CTPM)
School of Sciences (SOS)

This awareness level practical-oriented programme provides some strategies for teaching mathematics to children in a way that will make them feel positive about it. The Programme is aimed at pre-primary and primary school teachers, as well as parents of young children. Its basic objectives are to help primary school teachers to critically look at their mathematics teaching strategies and alter them to suit their students' background; to refresh these teachers about children's learning processes in the context of mathematics learning; and to make the discourse of mathematics teaching available to awider section of society. The objectives are expected to be metbyexposing the learners of this programme to the need for giving a meaning and context while learning or teaching mathematical concepts, processes and skills.

A special component of this programme is a 2-credit project. This is a chance for the learner to actively engage with

young children to see how they acquire mathematics.

Eligibility: Adult with 10th pass

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
AMT 1	Teaching of Primary School Mathematics (6 credits theory + 2 credits project)	8
LMT 1	Learning Mathematics	8
Total Credits		**16**

Programme Coordinator: Prof. Sujatha Varma, ctpm@ignou.ac.in, Ph. 011-29572830

9.34 Certificate in HIV and Family Education (CAFE)
School of Social Work (SOSW)

The Certificate in HIV and Family Education provides comprehensive knowledge about what, why and how of HIV/ AIDS, family life education, facts of life and substance abuse. The contents are designed to impart an integrated understanding to the learners about the issues involved in HIV/AIDS and behaviour modification. The target groups include School teachers, NGO functionaries. para-medicals. parents of adolescents and those interested in acquiring knowledge on the subject. The Certificate Programme has the following courses of 4 credits each. A learner has to choose 2 compulsory courses and any optionals from the 4 electives. One has to acquire 16 credits for a certificate.

Eligibility: 10+2 or its equivalent

Programme details:

Course Code	Title of the Course	Credits
Compulsory Courses		
BFE-101	Basics of HIV/AIDS	4
BFE-102	Basics of Family Education	4
Elective Courses (Choose anytwo)		
BFEE 101	Elective on HIV/AIDS	4
BFEE 102	Elective on Family Education	4
BFEE 103	Alcohol, Drugs and HIV	4
BFEE 104	Commmunication and Counselling in HIV	4
	Total Credits	**16**

Programme Coordinator: Dr. G. Mahesh, gmahesh@ignou.ac.in, Ph. 011-29571694

9.35 Certificate in Social Work and Criminal Justice System (CSWCJS)
School of Social Work (SOSW)

The Certificate Programme in Social Work in Criminal Justice System aims to train a cadre of graduate professionals interested in working in the correctional settings such as jails, family courts, beggars' home, special schools for boys and girls, observation home/rescue home etc. Theprogramme would be also relevant for the various NGO professionals who are working in the correctional settings. The programme is offered for a period of six months both in English and Hindi. A learner has to acquire 16 credits, 8 credits will cover the theory and 8 credits will be practicum.

Eligibility: Graduate in any discipline

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
MSW 31	Social Work Intervention in Correctional Settings (Compulsory)	4
MSW 32	Social Work and Criminal Justice (Compulsory)	4

MSWL 33	Social Work Practicum in Correctional Settings (Compulsory)	8
Total Credits		**16**

Programme Coordinator: Dr. Binod Kumar, binodkumar@ignou.ac.in,

9.36 Certificate in Tribal Studies (CTRBS)
School of Social Work (SOSW)

The Certificate Programme in Tribal Studies (CTRBS) is an extension of the University's efforts towards addressing the wider issues of tribal development. The programme aims to support individuals working in the social and welfare service sector targeted for the tribals to acquire professional education and will enable them to be trained, educated which in turn will help them better understand the issues and remove the bias if any formed.

Eligibility: 10+2 or its equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BSW-41	Understanding Tribals	4
BSW-42	Tribal Society	4
BSW-43	Tribals of South and Central India	4
BSW-44	Tribals in North and Northeast Region of India	4
Total Credits		**16**

Programme coordinator: Prof. Rose Nembiakkim, rosenembiakkim@ignou.ac.in, Phone: 011-29571695

9.37 Certificate in Sericulture (CIS)
School of Agriculture (SOA)

This programme has been developed with the support of Central Silk Board, Ministry of Textiles, Govt. of India. India occupies second position among the silk producing countries in the world besides being the largest silk consumer. The limited coverage is being made by the Central Silk Board under the educational and training components for the farmers, entrepreneurs and technicians through its institutional network. CSB and IGNOU aim to impart scientific & entrepreneurial principles to the farmers and technicians involved in mulberry cultivation and silkworm production through ODL.

Objectives:

The main objectives of the programme are to:

- prepare the rural youth/farmers for accepting sericulture as profit making enterprise;
- impart knowledge and technical skills in various aspects of Sericulture; and
- create awareness about the opportunities and employment in Sericulture.

Eligibility: 10th pass out **OR** non-10th pass-out having two years experience in the field of sericulture. The experience certificate should be from the extension officials of the Dept of Sericulture/Agriculture/Extension/Recognized NGOs/ Industry.

Medium of Instruction: English and Hindi

Programme Details:

Course Code	Title of the Course	Credits
BLP 1	Introduction to Sericulture	2
BLPI 2	Host Plant Cultivation	6
BLPI 3	Silkworm Rearing	6
BLP 4	Crop Protection	2
Total Credits		**16**

Programme Coordinator: Dr. P. Vijayakumar, pvkumar@ignou.ac.in, Ph. 011-29573092

9.38 Certificate in Organic Farming (COF)
School of Agriculture (SOA)

This programme has been developed with the support of APEDA, GoI.

Chemical fertilizers and pesticides rob the soil health, life, and vitality and thus produce crops that lack balanced nutrition. These crops further contain residues of the poisonous chemicals that disrupt the health of human. Now emphasis is being laid on organic agriculture which primarily depends on the On-farm resources and maintains the farm biodiversity for sustaining the production in long run without use of chemicals.

The present programme aims to educate the farmers about various aspects of organic production and certification.

Objectives:

- to impart knowledge and proficiency in Organic production practices, Certification process and Marketing of organically raised agricultural products, and
- to promote self employment and income generation.

Eligibility: 12th pass

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
BAPI 1	Introduction to Organic Farming	2
BAPI 1	Organic Production System	6
BAPI 2	Inspection and Certification of Organic Produce	4
BAPI 3	Economics and Marketing of Organic Produce	4
Total Credits		**16**

Programme Coordinator: Prof. S.K Yadav, skyadav@ignou.ac.in, Ph. 011-29573088

9.39 Certificate in Water Harvesting & Management (CWHM)
School of Agriculture (SOA)

Over the years with consistent rise in population, urbanisation and industrialisation, increasing demand for agriculture produce, has led to over-exploitation of limited surface as well as groundwater resource. This has resulted in sharp decline in groundwater table. The situation can be effectively reversed through rainwater harvesting which essentially means collection and storage of the rainwater from rooftop or from surface catchments for future use. Despite various initiatives including legislative measures, very little rainfall is conserved and harvested. This certificate programme intends to generate mass awareness and disseminate skills through trained human resources, about rainwater harvesting techniques and management for the optimal use of harvested water by all concerned.

Objectives:

The main objectives of the programme are to:

- Sensitize and educate learners on augmentation & utilization of water esources;
- Impart necessary skills and expertise to understand water harvesting techniques; and
- Enable learners to act as trainers and organizers at household and community levels for water management in terms of its usage and also for water conservation.

Eligibility: 10th pass

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
ONR 001	Introduction to Water Harvesting	2
ONR 002	Basics of Hydrology	4
ONR 003	Water Harvesting, Conservation and Utilization	6

ONRL 001	Practical Training at Water Harvesting Agency	4
Total Credits		**16**

Programme Coordinators: Dr. Mukesk Kumar, cwhm@ignou.ac.in, Ph. 011-29572971

9.40 Certificate in Poultry Farming (CPF)
School of Agriculture (SOA)

Poultry Farming has been one of the most important subsidiary occupation of the farming community in India. It is a remunerative business both in rural and urban areas due to the requirement of small space, low capital investment and quick return throughout the year. It has a significant role in the eradication of malnutrition and poverty as well as eliminating un-and under-employment among the rural masses. However, due to lack of modern and updated method of poultry farming, the farmers are practicing their own way which is unproductive and not commercially viable. The present programme aims to impart knowledge and skill to make Poultry Farming a viable business. The target group includes: Rural youth, Women, Farmers and Entrepreneurs.

Objectives:

The main objectives of the programme are to:

- develop and strengthen Human Resource by infusing/imparting knowledge and skill in Poultry Farming through Open and Distance Learning (ODL)Mode;
- create awareness about the opportunities of employment and livelihood in Poultry Sector; and
- impart basic knowledge and technical proficiency in Poultry Breeding, Housing, Management and Nutrition.

Eligibility: 8th Pass

Medium of Instruction: English, Hindi, Mizo and Telugu

Programme Details:

Course Code	Title of the Course	Credits
OLP 1	Introduction to Poultry Farming	2
OLPI 1	Poultry Housing and Management	6
OLPI 2	Poultry Feeds and Feeding	4
OLPL 1	Poultry Health Care and Bio-security Measures	2
OLPL 2	Poultry Farm Training	2
Total Credits		**16**

Programme Coordinator: Dr. P. Vijayakumar, pvkumar@ignou.ac.in, Ph. 011-29573092

9.41 Certificate in Beekeeping (CIB)
School of Agriculture (SOA)

There is always an increasing demand for the honey across the world. Most of the honey is being collected from the wild resources (forest) and a limited population is engaged to rear the bees. Due to less technical knowledge and poor infrastructure, the honey production is less. A great potential exists in this area, when this unorganized sector can be established into an organized one for the betterment of the society.

At village level, successful honey production provides nutritional and economic security and also empowerment to the farmers, farm women, and rural youth. Beekeeping also helps conserve the natural resources. There is a need to impart improved technical knowhow to the traditional beekeepers in order to facilitate the adoption of improved technologies available in this area.

The certification may be required to the beekeeper to seek any financial help from any bank, non-governmental or governmental agencies, etc.

Objectives:

The main objectives of the programme are to:

- impart education about modern beekeeping.
- build human resource in the beekeeping sector.
- diversification of apiculture to increase income of the farmers; and
- develop entrepreneurial skills in beekeepers.

Eligibility: 8th Pass or Professional Beekeepers

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
OAPI 11	Introduction to Beekeeping	4
OAPI 12	Management of Honey Bee Colonies	8
OAPI 13	Hive Products and Economics of Beekeeping	4
Total Credits		**16**

Programme Coordinator: Prof. S.K Yadav, skyadav@ignou.ac.in, Ph. 011-29573088

9.42 Certificate in Arabic Language (CAL)
School of Foreign Languages (SOFL)

This programme aims at acquainting the beginner with essential rudiments of Arabic Language, and gradually and systematically in culcates in them an ability to speak, write and read the language with acertain degree of accuracy and confidence. The programme is bilingual in medium and has self learning materials which are quite simple, innovative and learner friendly. The programme is worth 16 credits, each credit a mounting to 30 hours of total study time.

Eligibility: 10+2 or 18 years of age

Medium of Instruction: English/Arabic

Programme Details:

Course Code	Title of the Course	Credits
BAL 1	Basics of Arabic	8
BAL 2	Communication Skills	8
Total Credits		**16**

Programme Coordinator: Dr. Mohd. Saleem, saleem@ignou.ac.in, Ph. 011-29571637

9.43 Certificate in French Language (CFL)
School of Foreign Languages (SOFL)

The Certificate in French Language Programme aims to introduce the French language to beginners and gradually build up skills in reading, writing, listening and speaking, simultaneously developing intercultural competence. The programme is developed around the text book **Connexions, Methodedefrancais** and based on the CEFR (Common European Framework of Reference for Language) used for international standardization of pedagogy of European languages around the world.

The book is being supplemented with additional self study materials developed by IGNOU in the form of user manuals with study guide, exercises on grammar plus CDs for developing spoken language skills and pronunciation.

The significant feature of the programme is that materials have been prepared both in English-French and Hindi-French to be accessible to a large number of learners. This makes them have choice of opting for either of the two media, as per their linguistic background.

The programme is of 12 Credits, each credit amounting to 30 hrs. of total study time.

Eligibility: 10+2 and 18 years of age (minimum)

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
BFLI 1	Talking About Oneself	3
BFLI 2	Interaction	3
BFLI 3	Space	3

BFLI 4	Time	3
Total Credits		**12**

The Regional Centres offering this programme are: Delhi, Lucknow, Aligarh, Rajkot, Nagpur, Guwahati, Karnal and Shimla

Programme Coordinator: Dr. Deepanwita Srivastava; deepan@ignou.ac.in; Ph. 011-29571636

9.44 Certificate in Russian Language (CRUL)
School of Foreign Language (SOFL)

The Certificate in Russian Language is six- month programme of 16 credits. The programme aims at providing beginners with basics of Russian Lanauge. The objective of the programme is to introduce learners to the basics of Russian grammar and phonetics so that they canread, write, listen and speak Russian in an accurate manner. The programme bilingual (Russian/English) in medium and has Self Learning material integrated with Audio Visual components, which will further enhance their learning capacity. The Programme will enable learners to speak and write Russian with confidence in their daily communications.

Eligibility: Minimum age 18 years. No formal qualification is required Class 10 level of English proficiency is desiable.

Medium of Instruction: Russian and English

Programme Details:

Course Code	Title of the Course	Credits
ORU 001	Communication Skills-I	8
ORUL 002	Communication Skills-II	8
Total Credits		**16**

Programme Coordinator: Dr. Shivaji Bhaskar, shivajibhaskar@ignou.ac.in, Ph. 011-29571640

9.45 Certificate in Japanese Language (CJL)
School of Foreign Langauge (SOFL)

The programme aims at providing beginners with basics of Japanese Language. The objective of theprogramme is to introduce learners to the basics of Japanese grammar and phonetics so that they can read, write, listen and speak Japanese in an accurate manner. The programme is bilingual (Japanese /English) inmedium and has self-learning material integrated with Audio Visual components.

Eligibility: 10+2 or equivalent with knowledge of English, Minimum 18 years of age.

Medium of Instruction: Japanese and English

Course Code	Title of the Course	Credits
BJLI-1	Basic Japanese - 01	4
BJLI-2	Basic Japanese - 02	4
BJLI-3	Basic Japanese - 03	4
BJLI-4	Basic Japanese - 04	4
Total Credits		**16**

Programme Coordinator: Mr. Shivaji Bhaskar, shivajibhaskar@ignou.ac.in Ph.: 011-29571640

9.46 Certificate in Korean Language & Culture (CKLC)
School of Foreign Lanauge (SOFL)

The programme aims at providing beginners with basics of Korean Language. The objective of the programme is to introduce learners to the basics of Korean grammar and phonetics so that they can read, write, listen and speak Korean in an accurate manner. The programme is bilingual (Korean /English) in medium and has Self Learning material integrated with Audio – Visual components.

Eligibility: 10+2 or equivalent with knowledge of English, Minimum 18 years of age.

Medium of Instruction: Korean and English

Programme Details:

Course Code	Title of the Course	Credits
BKL-1	Basics of Korean – I	8
BKL-2	Basics of Korean – II	8
Total Credits		**16**

Programme Coordinator: Mr. Shivaji Bhaskar, shivajibhaskar@ignou.ac.in Ph. 011-29571640

9.47 Certificate in Spanish Language & Culture (CSLC)
School of Foreign Language (SOFL)

The programme aims at those prospective learners who are interested in learning Spanish language in a non-native context and who desire to receive culture information on the Spanish-speaking countries.

The general objective of this programme is that the learners acquire language skills (pronunciation, grammar, vocabulary and basic communicative competence, both in oral and written communications) as well as socio-cultural competence in the target language that will in enable them to communicate effectively with the Spanish-speaking world in the activities related to daily life.

The curriculum of this programme is based on the Common European Framework of Reference for Languages (CEFR) by the Council of Europe for all European Languages and it is expected that those completing this programme will achieve the A1 level of communicative competence.

The **objectives** of the courses are as follows:

- BSL-1: In this course students will develop their linguistic and socio-cultural competencies, at the beginner level, in the target language that will allow them to communicate with Spanish speakers in the activities related to daily life.
- BSL-2: In this course students will develop communication skills at the break through level, which will allow them to establish a successful communication related to daily life tasks.

Eligibility: 10+2 with knowledge of English

Medium of Instruction: Spanish and English

Course Details:

Course Code	Title of the Course	Credits
BSL-1	Basics of Spanish Language and Culture-I	8
BSL-2	Basics of Spanish Language and Culture-II	8
	Total Credits	**16**

ProgrammeCoordinator: Vikash Kumar Singh, sofl@ignou.ac.in, vikashsingh@ignou.ac.in,Ph.: 011-29571635

9.48 Certificate in German Language (CGL)
School of Foreign Langauge (SOFL)

The programme is offered in academic collaboration with the Goethe Institute, Max Mueller Bhawan, New Delhi, a cultural institute of the Federal Republic of Germany. This programme aims at introducing the basics of the German Language and gradually develops the learners' abilities to encourage a better cultural understanding of Germany. It is a bilingual (German, English) blended integrated radio & video programme with a substantial component of face- to-face counseling at designated centers.

This programme comprises 14 credits, each credit amounting to 30 hours of total study time, comprising of the following three courses:

Eligibility: 10+2 or its equivalent.

Medium of Instruction: German and English

Programme Details

Course Code	Title of the Course	Credits
BGL-1	German Language Course-I	4
BGL-2	German Language Course-II	4

BGL-3	German Language Course-III	6
	Total Credits	**14**

Programme Coordinator: Vikash Kumar Singh, sofl@ignou.ac.in, vikashsingh@ignou.ac.in; Ph.:011-29571635

9.49 Certificate in Persian Language (CPEL)
School of Foreign Languages (SOFL)

The Programme aims at those learners who are interested in learning Persian Language in a non-native context and who desire to have knowledge of Persian culture.

The prime objective of this programme is that the learners acquire language skills (grammar, pronunciation, cocabulary, antonyms & synonyms, basic communicative competence, both in oral and written communication. The programme will enhance the learners to communicate effectively with the Persian/Iranian speaking world in the activities and exercises related to dailylife.

The **objectives** of this course are to:

- In this course the students/learners will develop their linguistic competenciesat the beginner level
- In this course the learners/students will develop situation based communication skills at the break through level

Eligibility: 10+2 or 18 years of age

Medium of Instruction: English & Persian

At present programme to be offered through the following Regional Centres (RCs): Delhi-1, Kolkata, Patna, Hyderabad, Lucknow, Srinagar andNoida

Course Code	Title of the Course	Credits
BPEL 11	Basics of Persian	8
BPEL 12	Communication Skills	8
	Total Credits	**16**

Programme Coordinator: Dr. Mohammad Saleem , saleem@ignoui.ac.in ; Ph-011-29571640/ 29571637/ 29571631; Dr. Sarwarul Haque; sarwarulhaque@ignoui.ac.in

9.50 Certificate in First Aid (CFAID)
School of Health Sciences (SOHS)

Certificate in First Aid is a 6 months programme of 16 credit programme with 1 theory and 1 practical course open to all those who have completed class 10th examination. This programme aims at developing knowledge and skills about first aid to enable the learners to provide first aid in various emergency situations. Students will carry out theory and practical contact sessions at their own work place with web support using WEAS, Gyan vani, including online counseling and other media including Audio viedo.

Objectives:

- Develop knowledge and skills about firstaid.
- Enable the learners to recognize the symptoms/conditions which require firstaid.
- Develop the ability of dealing with emergency situations.
- Enable the learners to provide first aid in various situations and settings.

Academic Session: January and July of every year.

Target Group: The programme is open to the General Public/General Population/Professionals/ Non-professionals with the keenness to pursue the course, employed in any sector/orunemployed/housewives/self-employed/entrepreneur etc.

Eligibility: The programme is open for all those who have completed class 10th examination.

Medium of Instruction: English & Hindi

Programme Details:

Course Code	Title of the Course	Credits
BNS 40	Basics of First Aid (Theory)	6
BNSL 40	Skills in First Aid (Practical)	10
	Total Credits	**16**

Programme Coordinator: Dr. Rohini S Bhardwaj, certificatefirstaid@ignou.ac.in, Ph.011-29572815

9.51 Certificate Programme in Yoga (CPY)
School of Health Sciences (SOHS)

Yoga is essentially a practice based on an extremely subtle science, which focusses on bringing harmony between mind, body and spirit. It is a very powerful means to achieve physical, mental and emotional well being. Yoga paves the way to discover the self, the external world and the nature. It is an art and science for healthy living. Yoga hasbenefits including education, health and stress management.

After studying this particular programme, the learner shall understand the basic principles and practice of yoga. The candidate will become aware about the history and the contribution of various Yogis in the field of Yoga and attain both physical and mental health thorughYoga. There will be 12 days practical training in two episodes (6 days each) in this programme. Students need to visit the training centre for practical training.

Eligibility: Class XII pass from any recognized board (any stream)

Medium of Instruction: English

Programme offered through the following Regional Centres: Delhi, Dehradun, Bengaluru, Bhubaneswar, Jaipur, Jodhpur, Chennai, Mumbai and Pune.

Programme Structure:

Course Code	Course Title	Credits
BYG 1	Introduction to Yoga and Yogic texts	4
BYG 2	Yoga and Health	4
BYGL 1	Shat Kriyas, Yogic Kriyas, Asanas, Pranayama, Mantra Japa	8
	Total Credits	**16**

Programme Coordinator: Dr. Biplab Jamatia, cpy@ignou.ac.in

9.52 Certificate in Health Care Waste Management (CHCWM)
School of Health Sciences (SOHS)

The concern for bio-medical waste management has been felt globally with indiscriminate disposal of health care waste and the rise in deadly infections such as AIDS, Hepatitis-B. The need to educate different health care professionals/ workers about health care waste management is thus very important. To cater to the needs of these health care professionals, the School of Health Sciences, IGNOU and WHO, SEARO have developed a Certificate Programme in Health Care Waste Management in the South-East Asia Region Countries.

The programme aims to:

- Sensitize the learners about health care waste and its impact on our health and environment.
- Acquaint the learner about the existing legislation, knowledge and practices regarding health care waste management in South-East Asia Region countries.
- Equip the learner with skills to manage health care waste effectively and safely.

Eligibility: 10+2 or its equivalent

Target Group: Doctors, Nurses, Paramedics, Health Managers and other professional workers working in health care institutions.

Medium of Instruction: English

Programme Details:

There are two compulsory courses (BHM101 and BHM102) and eight optional (elective/project/practical) courses.

A student is required to take the two compulsory courses and any two of the optional courses. The programme has a blended approach. The programme package consists of self instructional material in the form of block/ booklets, audio video material and web support. The students opting for the workshop course will be required to undergo a compulsory 2-3 days workshop (as planned by the Learner Support Centre).

Programme Structure:

Course Code	Title of the Course	Credits
Compulsory Courses		
BHM-101	Fundamentals: Environment and Health, Health Care Waste Management Regulations	6
BHM-102	Health Care Waste Management: Concepts, Technologies and Training	6
Optional Courses (Choose any two)		
BHME-101	Inter-relationship between Health and Environment	2
BHME-102	Worker Safety and Patient Safety	2
BHME-103	Current Status of Health Care Waste Management and Legislation in the Regional Countries	2
BHME-104	Managerial and Systems Approach	2
BHME-105	Special Considerations of Waste Management	2
BHME-106	Administrative and Legal Aspects of Waste Management	2
BHMP-101	Project	2
BHML-101	Workshop	2
Total Credits		**16**

Selection Criteria

Selection will be made on the basis of Regional Centre/LSC. The allotment of the LSC will be done to eligible applicants as per merit according to their choice and availability of the seats in the centres following IGNOU's reservation policy. The LSC allotted by the University will be final. In case applications of eligible candidates are more than the number of seats, the marks of 10+2 or equivalent will be considered for preparing the merit. In case of a tie between two candidates, the one of senior age will be given preference.

Programme Coordinator: Dr. Ruchika Kuba, chcwm@ignou.ac.in, Ph. 011-29572813

9.53 Certificate in Newborn and Infant Nursing (CNIN)
School of Health Sciences (SOHS)

Certificate in newborn and infant nursing is a continuing nursing education programme of six months for in-service nurses (RNRM). It comprises of 16 credits (6 credits in theory and 10 credits in practical) having 2 courses (1 theory and 1 practical course). Students will carry out theory and practical contact sessions at their own work place with web support using WEAS, Gyan vani, including online counseling and other media including Audio viedo.

Objectives:

The programme aims to:

- Enhance and update the knowledge, skills and practices of nursing personnel in care of newborn and infants
- Enable Nursing personnel to provide effective nursing care to normal, at risk and sick newborn and infants.

Eligibility: Nursing Professionals (RNRM) with Diploma in General Nursing and Midwifery (GNM) / B.Sc. (N) or above

Medium of Instruction: English

Note: As per Indian Nursing Council (INC) letter No.F.No.22-203/CNE/2018-INC dated 27/11/2020 the CNIN programme can be considered under continued Nursing Education programme of 55 CNE credit hours equivalent to 11 credits as approved by INC.

Programme Details:

Course Code	Title of the Course	Credits
Theory		
BNS 115	Nursing Care of New Born and Infant	6

Practical		
BNSL 115	Nursing Practices and Procedures in Care of Newborn and Infant	10
Total Credits		**16**

Programme Coordinator: Dr. Rohini S Bhardwaj, cnin@ignou.ac.in, Ph. 011-29572815

9.54 Certificate in Maternal and Child Health Nursing (CMCHN) School of Health Sciences (SOHS)

Certificate Programme in Maternal and Child Health Nursing is continuing nursing education programme of six months for in-service nurses (ANM/RNRM). It has 16 credits (6 credits in theory and 10 credits in practical) and has 1 theory course and 1 practical course. Students will carry out theory and practical contact sessions at their own work place with web support using WEAS, Gyan vani, including online counseling and other media including Audio viedo.

Objectives:

- Update the knowledge and skills of health care providers in reproductive and child health
- Enable the health care providers to render effective health care to mother &child

Eligibility: Nursing Professionals (RNRM) with Diploma in General Nursing and Midwifery (GNM) and above **OR** Auxiliary Nurse Midwife (ANM) /Female Health Worker (FHW)/Health Supervisor (HS)/ Lady Health Visitor (LHV)/Public Health Nurse (PHN).

Medium of Instruction: English

Note: As per Indian Nursing Council (INC) letter No.F.No.22-203/CNE/2018-INC dated 27/11/2020 the CMCHN programme can be considered under continued Nursing Education programme of 55 CNE credit hours equivalent to 11 credits as approved by INC.

Programme Details:

Course Code	Title of the Course	Credits
BNS 117	Maternal and Child Health Care	6
BNSL 117	Practices and Procedures in Maternal and Child Health Care	10
Total Credits		**16**

Programme Coordinator: Dr. Reeta Devi, cmchn@ignou.ac.in, Ph. 011-29572807

9.55 Certificate in Home Based Health Care (CHBHC) School of Health Sciences (SOHS)

Certificate Programme in Home Based Health Care is a 6 months programme of 14 credits (Theory 4 credits, Practical 10 credits) for 10th Pass students. This programme has been developed to prepare a work force in the country with the skills required to look after elderly and people suffering from chronic progressive illnesses. This programme will help the family members and patients to cope with the stress of care to their long term ailing relatives which will add to the quality of life of patients as well as of relatives.

Objectives:

The broad objectives of this programme are to:

- provide care to people at home setting after discharge from tertiarycare.
- Prepare a workforce in the country with the skills required to look after elderly and people suffering from chronic progressive illnesses.

Eligibility: 10th pass (Matriculation)

Medium of Instruction: English/Hindi

Programme Details:

Course Code	Title of the Course	Credits
CNS-HC 1	Home Based Care (Theory)	4
CNS-HCP 1	Skills Related to Home Based Care (Practical)	10
Total Credits		**14**

Programme Coordinator: Dr.Reeta Devi, reetadevi@ignou.ac.in, Ph. 011-29572807

9.56 Certificate in General Duty Assistance (CGDA)
School of Health Sciences (SOHS)

The General Duty Assistant (GDA) program is a short duration skill based training program, with an objective to develop a pool of trained workforce which can be employed by hospitals and healthcare facilities to provide support to nurses, doctors as well as other healthcare team members in ensuring quality care to the patients. This program focuses on the acquisition of skills necessary to provide support by undertaking non-clinical tasks or the activities that have been directed by the healthcare team members.

Every healthcare setting big or small, needs GDAs to undertake and manage non-clinical activities within a healthcare setting (e.g. patient sample transportation, documentation, infection control and cleanliness). The GDAs can progress to take up similar profiles such as Home Health Aide, Nursing aides and assistants, or can also have vertical progression by taking up more responsibilities such as GDA supervisor, Floor supervisor etc. after adequate experience.

Outcome Objective:

The program aims at making a student competent to perform the following skills:

- Demonstrate skills in patient positions and use of assistive devices, Preparation of Patient care unit, skills in transporting a patient, handling of samples,drugs and linenanduse and after care of equipments
- Demonstrate skills General Hygiene and Grooming, bathing procedures and guidelines, mouth, eye, ear, skin, hair, nail and foot care, feeding the patient, taking care of elimination needs and Procedures
- Practice infection control measures, promote safety and demonstrate right methods of bio medical waste management

Eligibility: 10+2 Pass

Medium of instructions: English

No. of Seats: 20-30 in each Learner Support Centre.

Programme Structure:

Course Code	Course Title	Nature of Course	Credits
BHT-1	Foundation of General Duty Assistance	Theory	4
BHT-2	Basic Needs of PatientCare	Theory	2
BHTL-3	Fundamental Skills for General Duty Assistance	Practical	12
Total Credits			**18**

Programme Coordinator: Mrs Laxmi, laxmi@ignou.ac.in, Ph: 011-29572846

9.57 Certificate in Geriatric Care Assistance (CGCA)
School of Health Sciences (SOHS)

A Geriatric Care Assistant (GCA) can be defined as a trained and certified health-care worker who usually works in a hospital, home or Old Age home environment and provide care to the elderly or old age patients. Internationally they may be called by similar names such as Elderly Care Attendants, Geriatric Nursing Aides or Patient Care Assistants. The programme aims to develop a pool of trained workforce which can be employed to provide support to old age patients and assist other healthcare providers majorly in home/ old age home (including assisted living facilities) settings, rehabilitation facilities or other wise in hospitals as well.

With the increase in geriatric population as well as social limitations such as nuclear families, there is greater evidence of requirement of Geriatric Care Assistants. The CGCA program is thus a platform for gaining knowledge, to understand the activities and variety of care interventions that are required by an elderly patient. There will be around 6 weeks hands on skill training in the hospital / medical college.

Outcome Objective:

The program aims at making a student competent to perform the following skills:

- Demonstrate skills in basic geriatrics care such as assessment, patient positions, movements, preparation of facilities/environment of the patient, feeding, hygiene, grooming, dressing, bathing and elimination needs of the geriatrics patients, oral care, hair care, eye and ear care, skin, nail and foot care of geriatrics patients.
- Demonstrate skills in management of positions & pressure points, disabilities and well being of geriatric

patient, including counseling skills and management of mental health issues in geriatrics patients as well as Basic Life Support (BLS) measures & first aid in the event of emergencies.

Eligibility: 10+2 Pass with Science.

Medium of instructions: English

No. of Seats: 20-30 in each Learner Support Centre.

Programme Structure:

Course Code	Course Title	Nature of Course	Credits
BHT-6	Foundation for Geriatric Care Assistance	Theory	4
BHT-7	Special Needs of Geriatric Patients	Theory	4
BHTL-8	Skills for Geriatric Care Assistance	Practical	12
	Total Credits		**20**

Programme Coordinator: Dr. Biplab Jamatia, cgca@ignou.ac.in, Ph: 011-29572851

9.58 Certificate in Phlebotomy Assistance (CPHA)

School of Health Sciences (SOHS)

The Phlebotomy Assistant program is a short duration skill based training program, with an objective to develop a pool of trained workforce which can be employed by diagnostic/ healthcare service providers to assist medical laboratory technologist/pathologist. This program focuses on the acquisition of skills necessary to draw quality blood samples from patients, storage & transport to laboratory formedical testing.

With the fastest growing market of diagnostics and laboratory chains, the demand for Phlebotomists is incremental. Phlebotomy assistant can also be the entry point for candidates who may be interested in undertaking Medical Laboratory Sciences as their profession, however, to get streamlined in the medical laboratory field, the phlebotomy assistants will be expected to undergo desired higher-level qualification. There will be around 11 weeks hands on practical training in this programme which will be imparted in the medical college / hospital.

Outcome Objective:

The program aims at making a student competent to perform the following skills:

- Demonstrate the ability to collect, storage, transport, receive, accept or reject and store blood, etc.;
- Practice infection control measures including collection, segregation, storage , transportation and disposal of the Biomedical Waste in the lab/unit , techniques to maintain the personal hygiene & use of the Personal Protective Equipment (PPE) at workplace
- Demonstrate Basic Life Support (BLS) measures & first aid in the event of emergencies,

Eligibility: 10+2 Pass with Science.

Medium of instructions: English

No. of Seats: 20-30 in each Learner Support Centre.

Programme Structure:

Course Code	Course Title	Nature of Course	Credits
BHT-11	Basic Phlebotomy Assistance	Theory	4
BHT-12	Handling of Blood Samples	Theory	4
BHTL-13	Skills for Phlebotomy Assistance	Practical	12
	Total Credits		**20**

Programme Coordinator: Dr. Biplab Jamatia, cpha@ignou.ac.in, Ph: 011-29572851

9.59 Certificate in Home Health Assistance (CHHA)
School of Health Sciences (SOHS)

A Home Health Assistant (HHA) can be defined as a trained and certified health-care worker who provides assistance to a patient in the home with personal care (as hygiene and exercise) and one who monitors the patient's condition. The Home Health Assistance (HHA) is a short duration skill based training program, with an objective to develop a pool of trained workforce who can be employed to provide patient support and assist other health care providers in home settings.

With the increase in non-communicable diseases, critically ill patients and accidental cases there is greater evidence of requirement of home based assistance. Many home health assistants also work in assisted living facilities, which provide independent living in a homelike group environment, with professional care available as needed.

Outcome Objective:

The program aims at making a student competent to perform the following skills:

- Demonstrate Skills of general hygiene and grooming, bathing procedures and guidelines, mouth, eye, ear, skin, hair, nail and footcare.
- Demonstrate Skills of feding the patient, taking care of elimination needs and procedures.
- Demonstrate skills to enable geriatric/paralytic/immobile patient to cope with changes to their health and environment including preventing risk off alls
- Demonstrate Basic Life Support, Cardio Pulmonary Resuscitation and other actions in the event of medical and facility emergencies.
- Practice infection control measures, promote safety, list usage of protective devices and right methods of bio medical waste management at home level.

Eligibility: 10+2 Pass.

Medium of instructions: English

No. of Seats: 20-30 in each Learner Support Centre.

Programme Structure:

Course Code	Course Title	Nature of Course	Credits
BHT-16	Basic Home Health Assistance	Theory	4
BHT-17	Applied Home Health Assistance	Theory	2
BHTL-18	Skills for Home Health Assistance	Practical	12
	Total Credits		**18**

Programme Coordinator: Dr. Reeta Devi; chha@ignou.ac.in; Ph.No.011-29572807

9.60 Certificate in Community Health (CCH)
School of Health Sciences (SOHS)

Certificate Programme in Community Health (CCH) is a Six Months programme of 18 credits (8 credits in theory and 10 credits in practical) It has 2 theory and 1 practical course.

The Progaramme has been designed, developed and implemented in collaboration and funding from Ministry of Health and Family Welfare (MoHFW) Government of India.

The programme aims at improving the knowledge, skills and competencies of in-service registered nurses (RNRM) and Ayurveda Practitioners to enable them to serve as competent human resource essential for strengthening the primary health care services at peripheral level.

It may be noted that the candidates for this Programme are selected by MoHFW and Programme is open ONLY to sponsored candidates from National Health Mission (NHM) MOHFW Govt. of India through State Health Mission/State Government.

The prospective learners may contact respective State Health authorities (State Health Mission) for procedure of selection and sponsorship for admission.

Objectives

The main objectives of the programme are to:

- Enhance knowledge and skill of learners in providing community health care services.
- Develop competencies in dealing with issues of public health.
- Provide comprehensive primary care based on protocols appropriate to subcentre level.
- Perform preventive and promotive actions for improving community health.
- Perform common laboratory investigations.
- Provide treatment based on protocols as appropriate to subcentre level.

Eligibility: GNM/B.Sc. Nursing/PB B.Sc. Nursing/Ayurveda Graduates with BAMS

Medium of Instruction: English

Programme Details

Course Code	Course Title	Nature of Course	Credits
BNS 41	Foundations of CommunityHealth	Theory	4
BNS 42	Primary Health Care in Common Conditions	Theory	4
BNSL 43	Public Health and Primary Health Care Skills	Practical	10
	Total Credits		**18**

Programme Coordinator: Dr. Reeta Devi, bridgecoursen@ignou.ac.in, Ph.29572807

9.61 Certificate in Adolescent Health and Counseling (CAHC)

School of Health Sciences (SOHS)

Certificate programme for Adolescent Health and counselling is a 6 months programme of 14 credits. (Theory 12 credits, practicals 2 credits). The programme is for teachers who are teaching is primary, middle, secondary and higher secondary school or any graduate. This programme has been developed to prepare teachers and parents to help adolescents to develop healthy life style.

Eligibility: Teacher who are teaching in primary, middle, secondary & higher secondary school or any graduates.

Medium of Instruction: English.

Programme Details: The programme consists of 14 credits (12 credits in theory and 2 credits in practical) and has Two Theory and one Practical course as given below:

Course Code	Course Title	Number of Credits	Total Hours	Counselling Session Hours through WEAS *	Practical Contact Hours through WEAS	Self Activity Hours
CNS-AH-001	Theory Course– 1 Fundamentals of Adolescence	6	360	18	----------	----------
CNS-AH 002	Theory Course – 2 Issues & Challenges during Adolescence	6		18		
CNS-AHL 001	Practical Title of the course: Practical Manual on Adolescent Health	2	60	----------	8 (1days)	52

*Web enabled academic support.

Noteu: It is mandatory for Student to provide E-Mail ID made up in G-Mail account to avail the academic support

Programme Coordinator: Dr. Laxmi, cahc@ignou.ac.in, Ph: 011-29572846

9.62 Certificate in Visual Arts – Painting (CVAP)
School of Performing & Visual Arts (SOPVA)

The certificate programme in Painting aims to imparting basic knowledge and skill of drawing, medium and composition with the development of creative and aesthetics sensibilities. The course tends to inculcate creativity, precision and use of tool & materials.

Objectives:

- To develop the self observation, visualization and self motivation to create an art work.
- Introduce them to concept of Indian Art Practices and Aesthetics.
- To understand and use of Material and Technique.

Eligibility: 10th pass

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
OVA 1	Indian Cultural Heritage (Theory)	2
OVA 2	Understanding Indian Art Forms (Theory)	2
OVA 3	An Introduction to Indian Arts (Theory)	2
OVAL 4	Direct Study from Simple Objects (Practical)	4
OVAL 5	Study from Still Life (Practical)	3
OVAL 6	Composition in Painting (Practical)	3
Total Credits		**16**

Programme Coordinator: Mr. Lakshaman Prasad, lakshaman.mau@ignou.ac.in, Ph. 011-29571653

9.63 Certificate in Visual Arts – Applied Art (CVAA)
School of Performing & Visual Arts (SOPVA)

The certificate programme in Applied Art aims to develop basic applied and design skills with creative and aesthetic understanding.

Objectives:

- To develop the visualization and Designing sensibility to create an artwork.
- To understand and use of Material and Technique for graphic design.
- Introduce them to concept of Indian Art Practices and Aesthetics.
- To impart knowledge of Graphic designing and advertising.

Eligibility: 10th pass

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
OVA 1	Indian Cultural Heritage (Theory)	2
OVA 2	Understanding Indian Art Forms (Theory)	2
OVA 3	An Introduction to Indian Arts (Theory)	2
OVAL 4	Direct Study from Simple Objects (Practical)	4
OVAL 7	Geometrical Design (Practical)	3

Programme Coordinator: Mohd. Tahir Siddiqui, tahir.sid@ignou.ac.in, Ph. 011-29571658

9.64 Certificate in Performing Arts – Theatre Arts (CPATHA)
School of Performing & Visual Arts (SOPVA)

Certificate course in Theatre Arts aims to provide basic introduction to the art of theatre to the learners. This course offers both theoretical and practical inputs to the students.

Objectives:

- To introduce the art of the theatre to the learners.

- To provide basic training in theatre.
- To provide knowledge of theatre appreciation to the enthusiasts.

Eligibility: 10th pass

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
OVA 1	Indian Cultural Heritage (Theory)	2
OVA 2	Understanding Indian Art Forms (Theory)	2
OTH 1	An Introduction to Theatre & Drama (Theory)	2
OTHL 2	Voice & Speech (Practical)	3
OTHL 3	Physical Aspects of Acting (Practical)	3
OTHL 4	Method Acting-Stanislavisky (Practical)	4
Total Credits		**16**

Programme Coordinator: Dr. Govindraju Bhardwaza,dr.g_bhardwaza@ignou.ac.in, Ph. 011-29571654

9.65 Certificate in Performing Arts Hindustani Music (CPAHM)
School of Performing & Visual Arts (SOPVA)

Certificate in Hindustani Music is to enable the learner to receive the basic knowledge of theory and practical aspects of Hindustani music. It aims to provide music education to the discerning students who don't have access to study music through conventional system. It is an introductory programme to disseminate the basic knowledge of this art form with ample practicle inputs.

Objective:

This programme is aimed to creating awareness and appreciation of Hindustani music. This will also help the learner to gain knowledge of practical as well theoretical aspect of the art form.

Eligibility: 10th pass

Medium of Instruction: English, (Program Delivery – Through Web Enabled Academic Support).

Programme Details:

Course Code	Title of the Course	Credits
OVA 1	Indian Cultural Heritage (Theory)	2
OVA 2	Understanding Indian Art Forms (Theory)	2
OMU 1	An Introduction to Hindustani Music (Theory)	2
OMUL 2	(Practical-1)	3
OMUL 3	(Practical-2)	3
OMUL 4	(Practical-3)	4
Total Credits		**16**

Programme Coordinator: Dr. Mallika Banerjee, mallikabanerjee@ignou.ac.in, Ph. 011-29571656

9.66 Certificate in Performing Arts Karnatak Music (CPAKM)
School of Performing & Visual Arts (SOPVA)

Certificate of Performing Arts-Karnatak Music aims to provide Karnatak classical music education to the discerning students who do not have access to study it through conventional system. This course has been designed for serious Karnatak Music students to get knowledge of the subject theoretically as well as practically. It is an introductory proramme to disserminate the basic knowledge of this art form with ample practical inputs.

Objective:

- To provide basic voice training.
- To teach learners the basic skills of singing Karnatak Music.
- To create understanding of historical evolution of Karnatak Music.

- To provide knowledge about the technical terms of Karnatak Music.

Medium of Instruction: English

Eligibility: 10th pass

Programme Details:

Course Code	Title of the Course	Credits
OVA 1	Indian Cultural Heritage (Theory)	2
OVA 2	Understanding Indian Art Forms (Theory)	2
OMU 5	An Introduction to Karnatak Music (Theory)	2
OMUL 6	Paper-1 (Practical)	3
OMUL 7	Paper-2 (Practical)	3
OMUL 8	Paper-3 (Practical)	4
Total Credits		**16**

Programme Coordinator: Dr. Mallika Banerjee, mallikabanerjee@ignou.ac.in, Ph. 011-29571656

9.67 Certificate in Performing Arts Bharatanatyam (CPABN)
School of Performing & Visual Arts (SOPVA)

Indian classical dances bring out the quintessential cultural ethos of diverse regions of India. This programme offers training in the basics of Bharatanatyam, a popular classical dance form and provides a holistic and integrated approach to Indian performing arts through theory courses with 70% - 30% emphasis for practical and theory. This is an innovative program from IGNOU that follows a blended learning approach and uses technology enabled learning support platforms for programme dissemination and evaluation.

Objectives:

- To impart and create a holistic knowledge base of Indian cultural forms of expression like Dance, Music, Painting and Theatre.
- To improve culture sensitivity and develop cultural know how.
- To impart strong and solid basic practical training in dance that is fundamental for advanced learning.

Eligibility: 10th pass

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
OVA 1	Indian Cultural Heritage (Theory)	2
OVA 2	Understanding Indian Art Forms (Theory)	2
ODN 1	Introduction to Indian Dance Forms (Theory)	2
ODNL 11	Bharatanatyam 1 (Practical)	4
ODNL 12	Bharatanatyam 2 (Practical)	4
ODNL 13	Music and Talas (Practical)	2
Total Credits		**16**

Programme Coordinator: Dr. P. Radhika, radhika@ignou.ac.in, Ph. 011-29571651

9.68 Certificate in Energy Technology and Management (CETM)
School of Engineering & Technology (SOET)

CETM aims at equipping all its students about various energy resources, energy conversion processes, energy use, energy conservation, energy planning and management.

Objectives:

The broad objectives of the Programme are:

- To give an over view of various energy resources, their availability and energy use pattern

- To give an exposure about environmental effects of energy use
- To give an overview of renewable energy technologies
- To conduct an energy audit and implement energy conservation measures
- To see the importance of Energy, Economy and Environment interaction
- To know how to make energyplan
- To know about energy efficient devices for energy conservation.

Eligibility: 10th Pass

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
OEY 1	Energy Resources and Conversion Processes	4
OEY 2	Renewable Energy Technologies and their Uses	6
OEY 3	Energy Management: Audit and Conservation	6
OEYP 4	Energy Projects	4
Total Credits		**20**

Programme Coordinator: Prof. Ajit Kumar, ajit@ignou.ac.in, Ph.011-29572925, 7217858867 (M)

9.69 Certificate of Competency in Power Distribution (Electrical Technicians) (CCPD)
School of Engineering & Technology (SOET)

Certificate of Competency in Power Distribution (for Electrical Technicians) (CCPD), programme has been developed by the School of Engineering & Technology, IGNOU in collaboration with the Ministry of Power under IGNOU- MoP Project towards implementing the competency based skill development training for the electrical technicians/equivalent level work force of the country.

Training for on job employees for upgrading their skills and need of skilled fresh recruits/manpower with required skill and knowledge is the critical need of continuously growing power industry to enhance systemic efficiency and deliver quality power to the satisfaction of beneficiaries. This programme has been launched to address the general concerns and issues in the electricity distribution sector, and inculcate awareness and exchange good practices amongst the workforce.

The main objectives of this programme are:

- To offer need based and tailor made academic programme for the specific need of technicians/equivalent level workforce engaged in electricity sector
- To address the general concerns and issues in the electricity distribution sector, and inculcate awareness
- To train, assess and certify the skills and competencies of electrical technicians, and to make them eligible for acquiring further knowledge and skill development training / educational qualification,
- To provide better industrial education linkage by matching learner's educational needs while collaborating with professional bodies to meet the real work need,
- To provide educational programme aiming at increased job potential and economic activities.

(Target group): Who can be benefited by this programme

- Electrical Technicians /Equivalent tradesman or manpower working in electricity/power sector
- Technicians having or pursuing trade certificate in Electrician or related trade; Technician having license for Foreman/ Lineman/Wireman or license in relevant area of expertise; Candidates having electrician apprenticeship;
- Candidates having 10th /12th / ITI / Degree/Diploma, keen to pursue the course and aspiring to pursue career in the electricity sector / working in relevant field

Eligibility: Electrical Technicians /Equivalent tradesman or manpower working in electricity/power sector, adults 8th pass onwards,

OR Candidates having 10th /12th /Degree/ Diploma/ ITI are may apply

Medium of Instruction: English/Hindi

Admission Procedure:

Individual Registration: Presently, IGNOU offers online procedure of admission. To apply in IGNOU, interested candidate can log on www.ignou.ac.in - Online Registration, click link:**https://ignouadmission.samarth.edu.in/**

Bulk registration: Learners are also sponsored in bulk by Power Organisations. For online admission in bulk, They organisation may also contact concerned Regional Centre of IGNOU. Form D should also be submitted.

Programme Delivery

The Programme is being offered at selected Learner Support Centres of concerned Regional Centre (RC). For details, please check IGNOU website www.ignou.ac.in / online admission link: https://ignouadmission.samarth.edu.in/.

On admission, each student will be attached to an identified Programme Learner Support Centres (PSC) or Learner Support Centres (LSC) as per available seats. Theory /Demonstration/Practical counselling will be held at concerned Learner Support Centres as per schedule informed by Programme incharge of concerned Learner Support Centre.

Academic support available for learners:

- **Printed Self Learning Study Material:** Learner will receive hard copies of Self Learning Material (in English). Digital Self Learning Study Material (SLM) on E Gyankosh /IGNOU e-Content APP; Hindi translated material can also be provided to learner in softcopy form.
- **Web Enabled Academic Support (WEAS):** The Programme will also be delivered through the Web Enabled Academic Support (WEAS), Enrolled learners are given access to their programme specific portal in which they are provided with course material in digital format, video lectures/counselling, videos link and learning resources, updated information etc. To access WEAS click the link - https://sites.google.com/ignou.ac.in/weas . Note: It is mandatory for Student to provide own (actual) E-Mail ID in G-Mail account and own (actual) mobile number to avail the online academic support.
- **Academic support through online course available at SWAYAM portal :** Online MOOC, course "Electricity and Safety Measures" of this programme , available at the SWAYAM portal of Govt. of India. You may also register for this course for important video lectures by clicking the link: https://swayam.gov.in/IGNOU.

Programme Details:

Course Code	Title of the Course	Credits
OEE 001	Electricity and Safety Measures	4
OEE 002	Power Distribution System – Basics	4
OEEL 001	Practical in Power Distribution	8
Total Credits		**16**

Programme Coordinator: Prof. Rakhi Sharma, rakhisharma@ignou.ac.in, Ph.011-29572921, 29572917

9.70 Certificate in Solid Wastes Treatment Techniques (CSWATT)

School of Engineering & Technology (SOET)

Solid waste treatment and disposal is a major problem, where urbanization, industrialization and economic growth have resulted in increased solid waste. Greater attention needs to be focused towards devising appropriate and effective mechanisms for waste treatment and disposal. Proper management measures of wastes are integral to human health as well as on environmental well being. Tackling the problem of waste from the source of production to the treatment and disposal levels need updated knowledge and effective practices. This program and curriculum is envisaged to provide knowledge in waste treatment and disposal technology.

Programme Objectives:

- Programme aims to develop skilled human resources in the field of Solid Wastes Management and Technology at the Local, Regional and National levels.
- It seeks to build competencies and professional skills to avail enhanced employment opportunities in organizations.

It aims to upgrade the knowledge and skills of those working in an organization without a formal training.

Eligibility: 10+2 or Equivalent

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BWA 001	Solid Wastes & Regulatory Framework	4
BWA 002	Solid Wastes Collection and Transportation	2
BWA 003	Solid Wastes Processing and Treatment Techniques	4
BWA 004	Disposal of Wastes	4
BWAP 001	Project	2
Total Credits		**16**

Programme Coordinator: Dr. Anuj Kumar Purwar Contact: akpurwar@ignou.ac.in, 011-29572917,29573061

9.71 Certificate in Condition Monitoring (CCOMO)

School of Engineering & Technology (SOET)

SOET offers Certificate in Condition Monitoring (CCOMO) with the following broad objectives:

- Programme aims to develop human resources in the field of condition monitoring at the Local, Regional and National levels.
- It seeks to build competencies and professional skills to avail enhanced employment opportunities in organizations.
- It aims to upgrade the knowledge of those working in an organization without a formal training.

Programme description:

As time passes by, there is either gradual decay or deterioration or wear tear of any structure/machine/equipment or human body. In order to prevent any major failure of any such machinery, periodical or continuous monitoring of the condition of any such structure/machine/human body is very important. This will help to prevent monetary loss as well as loss of human lives. Nowadays every industry whether it be mechanical/aerospace/civil/biomedical have department dedicated for monitoring of their machinery or various components

Eligibility: B.Tech Mech/Aero/Civil and BSc Physics and Maths

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MET001	Metrology, Instrumentation and Tribology	4
MET 002	Mechatronics	4
MET 003	Condition Monitoring and Maintenance	4
MST 005	Statistical Techniques	4
Total Credits		**16**

Programme Coordinator: Dr. Shashank Srivastava, ssrivastav@ignou.ac.in, 011-29572920, 9560830219

9.72 Certificate in Smart City Development and Management (CSCDM)

School of Engineering & Technology (SOET)

IGNOU has come forward to meet the requirement and provide opportunity to lakhs of fresh learners and also industry personnel to move ahead in their careers while on the job. This Certificate in Smart City Development and Management (CSCDM) aims to incorporate a blend of new and innovative aspects with academics in the curriculum. This new and innovative programme Certificate in Smart City Development and Management (CSCDM) is a 6 months Certificate programme and the learners would be given maximum 2 years to complete the programme. The study centres will be

established at various locations in India depending upon the strength of the participants. Initially the Digital Materials will be provided to the learners.

Programme Objectives:

- To create awareness and deepen knowledge on smart cities
- To expand capacities on various theoretical and practical aspects of smart cities: smart energy, smart transportation, smart education and smart health
- To understand techno-managerial framework of Smart Cities
- To develop capacity in appraisal, monitoring, evaluation and impact assessment of smart cities projects and programs

Eligibility: 10+2 in Science with Mathematics

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
MIO 001	Introduction to Smart Regions: Smart Cities and Smart Villages	4
MIO 002	Smart Technologies (Hardware and Software)	4
MIO 003	Smart Urban Energy Systems and Smart Transportation System	4
MIO 004	Smart Cities: Health, Education, Governance & Cyber Security	6
Total Credits		**18**

Programme Coordinator: Prof.N.Venkateshwarlu, nvenkateshwarlu2008@ignou.ac.in, 011-29572917, 29572918

9.73 Certificate Programme in Value Education (CPVE)

School of Extension and Development Studies (SOEDS)

CPVE is a six months certificate programme designed to inculate the importance of value education in teaching-learning process among teachers, teacher educators, graduates, NGOs and professionals from the corporate and other sectors.

Objectives:

- To orient the target group of teachers (mostly *elementary*) for integrating values in their transactional process of teaching and learning.
- To generate awareness and interest for inculcating positive values among teachers, professionals, students, parents and the community.
- To develop awareness and societal responsibility among NGO's, Government servants and civil society organizations.

Eligibility: 10+2 or its equivalent.

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BEDS 1	Overview and Perspectives of Values	4
BEDS 2	Socio-Psychological Basis	4
BEDS 3	Pedagogy of Values	4
BEDS 4	Application, Support Skills and Activities	4
Total Credits		**16**

Programme Coordinator: Dr. Grace Don Nemching, gdnemching@ignou.ac.in, Ph. 011-29571670

9.74 Certificate in Solid Waste Management (CSWM)

School of Inter-Disciplinary and Trans-Disciplinary Studies (SOITS)

Issues related to waste management are many and so interlinked that a holistic, scientific and well-planned environmental management strategy is the need of the hour. Waste management today involves not only the collection and transportation of waste; But also treatment, disposal and recycling. Thus developing a well-informed and trained workforce is of fundamental importance to deal with these issues. Furthermore, as an emerging economy, India is at its peak of development and consumerism. In view of this, waste generation is expected to increase manifold. There is a strong need of experts in this field, who can manage the waste generated from development projects of industries, mining, housing, urban areas etc. Therefore, given the current scenario and future needs, Indira Gandhi National Open University offers certificate programs in waste management. This program provides an overview of the state of solid waste management covering key elements of the waste management system such as environmental, social, financial and institutional aspects. Learners will be able to understand the challenges of waste management and learn about appropriate and sustainable solutions including appropriate waste management policy issues.

Programme Objectives:

- To sensitize the learners about the problem of waste generation and its impact on environment and human health.
- To familiarize the learners to existing legislation, knowledge and practices regarding Waste Management in the country.
- To prepare the learners with the ability to manage the solid waste effectively.

Eligibility: 10+2.

Medium of Instruction: Hindi

Programme Details:

Course Code	Title of the Course	Credits
BEV 001	Introduction to Solid Waste Management	6
BEV 002	Municipal, Agricultural, Industrial and Hazardous Waste Management	6
BEV 003	Plastic, E-waste, Biomedical and Construction and Demolition Waste Management	6
Total Credits		**18**

Programme Coordinator: Dr. Deeksha Dave, deekshadave@ignou.ac.in, 011-29571121, 29573380

9.75 Certificate in Skill Acquisition and Knowledge Awareness for Livelihood Promotion (CSANKALP)

School of Inter-Disciplinary and Trans-Disciplinary Studies (SOITS)

Eligibility: 10+2

Medium of Instruction: English

Programme Details:

Course Code	Title of the Course	Credits
BSP 001	Technical and Vocational Education and Training (TVET)	2
BSP 002	District Skill Planning	2
BSP 003	Training Partner Value Chain and Industry Interlinkages	2
BSP 004	Learing Skill Development, Monitoring and Evaluation	2
BSP 005	Entrepreneurship	2
BSP 006	Design and Implementation of Skill Projects	2
BSP 007	Sectoral Skill Development and Entrepreneurship Projects	2
BSP 008	Student Engagement, Placement and Tracking	2
Total Credits		**16**

Programme Coordinator: Prof. Shachi Shah, sshah@ignou.ac.in, Ph: 9873914160

9.76 Certificate in Community Radio (CCR)

School of Journalism & New Media Studies (SOJNMS)

This is a certificate-level programme aimed at providing awareness and skills to those who are interested in community level broadcasting to serve in various community radio stations being setup all over the country by educational institutions and NGOs. It is a comprehensive programme offering information on all aspects of community radio, from set up technology to understanding of community and participatory styles of broadcasting.

Eligibility: 10+2 pass or its equivalent.

Medium of Instruction: English/Hindi

Programme Detail:

Course Code	Title of the Course	Credits
BJM1	Introduction to Community Radio	4
BJM 2	Operating a Community Radio	4
BJMP 1	Practical/Internship (10 days)	8
Total Credits		**16**

Practical Component

- Practical Training / Internship will be imparted through virtual mode and evaluated by the School,

OR

- After taking due approval from the School (SOJNMS, IGNOU), students can arrange their own Practical training of 10 days duration at any All India Radio/ Gyan Vani/ Community Radio station. In that case they will be evaluated on their performance by the Station Director / Head of the Station / Station Manager and SOJNMS. They will have to produce a certificate in the prescribed format to the School.

Programme Coordinator: Dr. Amit Kumar, amitkumar@ignou.ac.in, Ph. 011-29571609

9.77 Certificate in Gender, Agriculture and Sustainable Development (CGAS)

School of Gender and Development Studies (SOGDS)

Women play a significant role in Indian agriculture from the sowing of seeds, harvesting crops and post-harvest value-addition. Due to gender inequalities in society, women lack ownership, access and control over resources and lack decision making. Gender inequality is inbuilt in our society due to patriarchy, so in all spheres of our lives, including agriculture. Subordination of women has become a way of life. With the changing pattern of agricultural activities and the mechanization of agriculture, women's role in agriculture increased, especially among small and marginal farmers. Even though industrialization has changed agricultural activities, still women have more labour intensive farm activities such as weeding and harvesting.

Change in land ownership and gender-sensitive labour laws facilitated women to be involved in decision-making and reduced drudgery. But Indian agriculture has not yet addressed many issues confronted by women in agriculture. Feminization of agriculture, gender biases in agriculture and rural development are the global issues of concern. Women often lose control over resources such as land and are generally excluded from access to improved agricultural methods. Women and men are affected differently by economic change and development, and thus an active public policy is needed to intervene to close gender gaps. In this context, agriculture needs to look towards sustainability in its planning and policy process and the women's contribution to sustainable agricultural development. Changing the policy makers' mindset, government functionaries, extension workers, researchers, and students is a need of an hour. This ODL programme on 'Gender, Agriculture and Sustainable Development will address above mentioned issues to create awareness among all stakeholders.

Programme Objectives

- To create awareness about gender roles and typology of issues in sustainable agriculture.
- To provide the knowledge on sustainable development in relation with gender and agriculture.
- To build capacities in gender research in agriculture.

Eligibility: Graduation in any discipline

Medium of Instruction: English

Programme Detail:

Course Code	Title of the Course	Credits
MGS041	Introduction to Gender, Agriculture and Sustainable development	6
MGS042	Gender dynamics in Agriculture	6
MGS043	Gender and Sustainable Development	4
Total Credits		**16**

Programme Coordinators: Dr. G. Uma; guma@ignou.ac.in; Ph: 8800324342; 011-29571616
Dr. Mita Sinhamahapatra; mitasmp@yahoo.co.in; Ph: 9968960618; 011-29572973

9.78 Certificate in Gender and Science (CGSCI)

School of Gender and Development Studies (SOGDS)

Modern science is both positivistic and patriarchal in its origin. By making objectivity as the essential criterion of rationality, it excluded all other forms of knowledge including feminist knowledge from the definition of knowledge itself. Thus, feminists have critiqued it by underlying its masculinist worldview. They have offered another view of science which is theorized as standpoint theory. This view of science is inclusive and creates knowledge for all resulting in human flourishing. In recent years, women's access to STEMM education has been debated in international platforms for Action, Agenda for Sustainable Development Goals, 2030. In India, feminist research studies have come up with recommendations to improve women's participation in science. Gender-sensitive policies are being made to make science a more gender-inclusive discipline.

With government agencies and many companies undertaking these initiatives, the field of gender and science has opened a whole new range of opportunities in research, policy-making bodies, international agencies and non-governmental organisations. CGSCI is an appropriate programme in ODL mode both in terms of content and its outreach. It provides a unique opportunity to research scholars, scientists, policy-makers and development professionals to critically engage with inter-disciplinary fields like gender and science. Keeping all this in view, the programme has been designed to provide a holistic understanding of gender and science by covering basic concepts of gender, science and technology, contemporary policies, STEMM education and implementation of programmes.

Programme Objectives

- To impart theoretical concepts of science from a feminist perspective;
- To enrich capacities of learners with regard to policies, programmes and schemes related to women and science.
- To enable learners to critically engage with societal-science approach in the area of science with special focus on climate change, renewable energy, industry, health, agriculture and ecology;

Eligibility: 10+2 (in any discipline).

Medium of Instruction: English.

Who Can Take Admission ?

- Professionals working at the middle-management and entry level in corporate sector
- Development professionals working in international agencies and government programmes
- Development functionaries working with civil-society organisations
- Faculty, scientist, researchers and students in universities, research organizations and colleges.
- Under-graduates students who intend to work on interdisciplinary projects.

Programme Detail:

Course Code	Title of the Course	Credits
MGS 02	Gender, Science, Technology and Society	6
MGS 03	Socio-political Dimensions of Gender and Science	6
MGS 04	Gendered Perspectives on Health	6
Total Credits		**18**

Programme Coordinators: Dr. Sunita Dhal, sunitadhall@ignou.ac.in; Ph: 011-29571619
Prof. Savita Singh, savitasingh@ignou.ac.in; Ph: 011-29571613

10 AWARENESS AND APPRECIATION PROGRAMMES

10.1 Awareness Programme on Dairy Farming (APDF)
School of Agriculture (SOA)

This programme has been developed in collaboration with the Ministry of Rural Development (MoRD), Government of India.

Objectives: The main objectives of the programme are:

- Imparting knowledge and technical proficiency in Dairy Farm Management Practices, Animal Healthcare, Fodder Production and Clean Milk Production;
- Development of the necessary human resource for dairy farming system on scientific lines; and
- Encouraging entrepreneurship among the youth for self-employment through Dairy Farming.

Eligibility: No formal education, Able to Read and Write Hindi/Telugu

Medium of Instruction: Hindi and Telugu

Programme Details:

There are no specific courses in this non-credit awareness programme. The study material is divided into small modules (14 modules). The study materials code is NEX-001.

Module	Title of the Module	Credits
Module-1	Introduction	0
Module-2	Animal Breeding	0
Module-3	Reproduction	0
Module-4	Calving and Calf Rearing	0
Module-5	Animal Nutrition/Feed and Fodder Management	0
Module-6	Milk Production	0
Module-7	Milk Testing, Milk Handling and Storage	0
Module-8	Animal Housing and Shelter	0
Module-9	Health Management	0
Module-10	Animal Disease Prevention and Control	0
Module-11	Disposal of Dung and Dairy Farm Waste Materials	0
Module-12	Dairy Farm Equipment	0
Module-13	Dairy Farm Economics and Accounting	0
Module-14	Role of different Agencies in Dairy Development	0
	Total Credits	**0**

Programme Coordinator: Dr. P. Vijayakumar, pvkumar@ignou.ac.in, Ph. 011-29573092

10.2 Appreciation Course on Environment (ACE)
School of Sciences (SOS)

Environment is everybody's business. It has been observed that many individuals, who have the benefit of education and are actively engaged in their professions, often have strong desire to educate themselves on environmental matters. They also want to play a significant role in environmental management of their neighbourhood. Sometimes, due to misinformation or availability of excessive information on a subject, these individuals despite their enlightened background, are not in a position to appreciate significant environmental issues. They are also sometimes misled by adverse propaganda. Owing to these reasons, the Appreciation Course on Environment has been developed by the University in collaboration with the Ministry of Environment, Forests and Climate Change, Govt. of India, as a **non- credit awareness course**.

The objectives of this course are to:

- disseminate information on national and international environmental issues;
- create environmental consciousness among professionals, academicians and other members of society who can play an active part in opinion making with in the society so that corrective environmental action

could been couraged; and

- facilitate development of environmental leadership among individuals who may organize/participate in environment upgradation programmes.

Eligibility: Graduation from a recognized University or equivalent qualification

Medium of Instruction: English & Hindi

Course Details:

Block No.	Title of the Block	
Block 1	Environmental Concerns	
Block 2	Environment Management	
Block 3	Improving the Environment	
	Total Credits	

This course can be completed in two modes:

Mode 1 Awareness Mode–This mode gives one the flexibility to study the print materials as per one's convenience and pace. There is no formal assessment for this mode.

Mode 2 Certification Mode – For this mode, besides pursuing the study of print materials, one has to successfully complete a Project Work for earning the Certificate of Participation.

Programme Coordinator: Prof.R. Baskar and Prof. Benidhar deshmukh, ace@ignou.ac.in, Ph. 011-29571677

10.3 Appreciation Course on Population and Sustainable Development (ACPSD)
School of Inter-disciplinary and Trans-disciplinary Studies (SOITS)

The Appreciation Course on Population and Sustainable Development explores the linkages between 'population' and 'sustainable development' in India, focusing on the intersection of population issues with are as such as health, education, opportunities for livelihoods, environmental safety and sustainable development.

Course Objectives

- To introduce the contemporary issues in the field of population studies concerning the inter relationships between population and social and economic development.
- To explore and gain insights into the appropriate strategic planning for population stabilization.
- To understand other related thematic areas including environment, gender, reproductive health and other health issues, ageing and population displacement within broader perspectives of population and development.
- To provide an understanding of theory based knowledge as well as field experiences on the several dimensions pertaining to population and sustainable development.

Eligibility: Bachelor's Degree or equivalent from any recognized University

Medium of Instruction: English

Programme Details:

Block No.	Title of the Block	
Block 1	Population, Sustainable Development and Human Development	
Block 2	Key issues on Population and Sustainable Development in India	
Block 3	Population and Sustainable Development: Programmes and Policies	
	Total Credits	

Programme Coordinator: Dr. Deeksha Dave, deekshadave@ignou.ac.in, Ph.011-29571121

11 ACADEMIC PROGRAMMES ON OFFER THORUGH ONLINE MODE

BACHELOR'S DEGREE PROGRAMMES

1) Bachelor of Social Work (BSWOL)
2) Bachelor of Computer Applications (BCAOL)
3) Bachelor of Commerce (BCOMOL)
4) Bachelor of Library and Information Sciences (BLISOL)
5) Bachelor of Tourism (BTSOL)

MASTER'S DEGREE PROGRAMMES

6) Master of Arts Journalism and Mass Communication (MAJMCOL)
7) Master of Business Administration (MBAOL)
8) Master of Computer Applications (MCAOL)
9) Master of Arts in Translation Studies (MATSOL)
10) Master of Arts (Hindi) (MHDOL)
11) Master of Arts in Gandhi and Peace Studies (MAGPSOL)
12) Master of Arts in Rural Development (MARDOL)
13) Master of Arts in English (MEGOL)
14) Master of Arts in Distance Education (MADEOL)
15) Master of Commerce (MCOMOL)
16) Master of Arts in Sustainability Science (MASSOL)
17) Master of Arts Journalism and Mass Communication -Tamil (MAJMCTOL)

POST GRADUATE DIPLOMA PROGRAMMES

18) Post Graduate Diploma in Environmental and Occupational Health (PGDEOHOL)
19) Post Graduate Diploma in Sustainability Science (PGDSSOL)
20) Post Graduate Diploma in Gandhi and Peace Studies (PGDGPSOL)
21) Post Graduate Diploma in Rural Development (PGDRDOL)
22) Post Graduate Diploma in Distance Education (PGDDEOL)
23) Post Graduate Diploma in Development Communication (PGDDCOL)
24) Post Graduate Diploma in Digital Media (PGDIDMOL)
25) Post Graduate Diploma in Journalism and Mass Communication (PGJMCOL)

DIPLOMA PROGRAMMES

26) Diploma in Tourism Studies (DTSOL)
27) Diploma in Nutrition and Health Education (DNHEOL)
28) Diploma in Urdu Language (DULOL)
29) Diploma in Creative Writing in English (DCEOL)

POST GRADUATE CERTIFICATE PROGRAMMES

30) Post Graduate Certificate in Agriculture Policy (PGCAPOL)
31) Post Graduate Certificate in Gandhi and Peace Studies (PGCGPSOL)

CERTIFICATE PROGRAMMES

32) Certificate in Tribal Studies (CTRBSOL)
33) Certificate Programme In Peace Studies and Conflict Management (CPSCMOL)
34) Certificate Programme in Library and Information Science (CLISOL)
35) Certificate in Information Technology (CITOL)
36) Certificate in Tourism Studies (CTSOL)
37) Certificate in Arabic Language (CALOL)
38) Certificate in French Language (CFLOL)
39) Certificate in Russian Language (CRULOL)
40) Certificate in Spanish Language and Culture (CSLCOL)
41) Certificate in Food and Nutrition (CFNOL)
42) Certificate in Urdu Language (CULOL)
43) Certificate in Rural Development (CRDOL)
44) Certificate in Sanskrit Sambhshan (SSBOL)

Please visit the URL for details information https://iop.ignouonline.ac.in/programme/type/Certificate/0

12 UNIVERSITY RULES

The University reserves the right to change the rules from time to time. However, latest rules will be applicable to all the students irrespective of the year of the irregistration.

12.1 Educational Qualifications Awarded By Private Institutions

Any educational qualification awarded by the Private Universities established under the provisions of the ***"Chhattisgarh NijiKshetra Vishwavidyalaya (SthapanaAur Viniyaman), Adhiniyam, 2002"*** are non-existent and cannot be considered for admission to any Academic Programme in IGNOU.

12.2 Validity of Degree for Admission

Master's Degree awarded without a first degree of three year duration is not recognised for purposes of admission to IGNOU's Academic Programmes. However, this condition is not applicable for the five- year Integrated Master's degree acquired from a recognized University/Institution.

Bachelor's Degree means, **Bachelor's Degree of not less than three year duration**.

12.3 Acceptance of 'Two year Bachelor's degree'

Students who had enrolled themselves in the first degree course prior to June 4, 1986 and students who had successfully completed their first degree course, prior to June 4, 1986, irrespective of their duration shall be treated at par with the students who have completed Three years degree and they are not required to undergo a further one year bridge course. Degrees obtained prior to June 4, 1986 and the degree awarded to the students enrolled upto June 1986, but completed subsequently shall be treated valid for all purposes including admission to a Masters degree programme and other higher studies.

IGNOU accepts First degree of Two year duration obtained from a recognized university **completed up to the year 1998-99** for purposes of higher studies; **provided such students have undergone a further one year bridge course and passed the same to be in conformity with UGC Regulations.**

Degrees acquired from an 'Off Campus' Centre

Degrees acquired from an **'Off Campus' Centre of Private Universities** outside the territorial jurisdiction of the State concerned are **not** recognized for purposes of admission to IGNOU's academic programmes unless it has specific approval of the University Grants Commission.

Similarly, Degrees acquired through an 'Off Campus' Centre/ 'Off-shore' Campus of Central/State/ Deemed to be Universities/Institutions of National Importance offered through Open and Distance learning (ODL) mode will be accepted for purposes of higher studies in IGNOU; provided these have been obtained as per territorial jurisdiction of these Central/State/Deemed to be Universities/Institutions of National Importance prescribed by the University Grants Commission from time to time.

12.4 Validity of Admission (Merit Based/Entrance Test Based)

Learners offered admission have to join on or before the due dates specified by the University. In case they want to seek admission for the next session, they will have to apply afresh and go through the admission process again.

12.5 Simultaneous Registration

As per the University policy, a student is allowed to pursue two academic programmes simultaneously through ODL / Online mode, as per the illustration given below.

One Certificate Programme with any other Programme	Admission in both programmes can be taken in the same admission cycle
One UG + One PG Programme*	**Admission has to be taken in two different admission cycles** *Admission can be taken ONLY in specified Programmes. Details are available on the IGNOU website.
Two UG Programmes*	
Two PG Programmes*	

Certain programmes are not allowed under the simultaneous registration. Students are advised to visit the following link for more details:
http://www.ignou.ac.in/userfiles/Notification%20Simultaneous%20programs%202-9-2022.pdf

There will be no change in the counseling/assignment submission/examination schedule in case dates for the above clash in the programmes in which a student has taken admission.

12.6 Re-Registration

"Re-registration" means registration in the next semester/year of a programme, wherever applicable. Learners are advised to submit the Re-Registration (RR) forms 'Online' on the web portal www.ignou.ac.in. as per schedule being notified by the University from time to time, irrespective of the fact that whether the learners appeared in the examination or not or whether they arepassed or not in the course(s) registered in the current academic session. If the Re-Registration in any of the programme is not available online or for any other reason as specified by the University, Learners should submit their RR forms at the respective Regional Centre ONLY and nowhere else. If any student submits the 'Offline' Re-Registration Form at any other Regional Centre than the allocated Regional Centre, and consequently misses the scheduled date and a semester/ year, he/she will have no claim on the University for regularization.

International students of the University pursuing their programme from India are also advised to submit re- registrations form online. Offline forms, if any, may be submitted to the International Division of the University.

12.7 Additional time for Learners with Disability

a) Learners with disability of 40% or more are given additional 2 (two) years beyond the maximum duration prescribed for all academic programmes.

b) Learners with disability seeking benefit of the aforesaid facility should submit the 'Disability Certificate' issued by the competent authority at the Regional Centre concerned, which, in turn will verify it, make entry in the data base and transmit the data to SRD for updating in the Master records.

12.8 Reservation for Scheduled Castes and Scheduled Tribes, non- creamy layer of OBC, Economically Weaker Sections (EWS) for admission in Central Educational Institutions

The University provides reservation of seats for Scheduled Castes and Scheduled Tribes, non- creamy layer of OBC, Economically Weaker Sections, (as notified by MHRD vide OM 12-4/019-U1 dated January 2019), War Widows, Kashmiri Migrants and Physically Handicapped learners, as per the Government of India rules, for admission to its programmes in whch there are limited number of seats and admission is through a merit lst. However, submission of forged certificate under any category shall make the student liable not only for cancellation of admission but also legal actionas per Government of India rules.

Ministry of Human Resource Development, Department of Higher Education, Govt. of India, vide their Office Memorandum F.No. 12-4/2019-Ul, dated 17th January, 2019, on the subject cited above, has conveyed that in accordance with the provisions of the Constitution (One Hundred and Third Amendment) Act 2019, and in reference of Ministry of Social Justice and Empowerment vide OM No. 20013/01/2018-BC-II dated 17th January, 2019, enabling provision of reservation for the Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally backward Classes, it has been decided to provide reservation in admission to educational Institutions subject to a maximum of ten per cent of the total seats in each category. The provision of reservations to the Economically Weaker Sections shall be in accordance with the directionscontained in the OM No. 20013/01/2018-8C-11 dated 17th January, 2019 of the Ministry of Social Justice & Empowerment subject to the condition mentioned in the Office Memorandum of MHRD.

Accordingly, the reservations shall be provided to EWSs for admission in the University from the academic year 2019-20 onwards beginning academic session July 2019. The reservation shall be applicable only in Programmes having seat restriction.

12.9 Scholarships

The learners enrolled in IGNOU are eligible for Government of India Scholarships. They are advised visit the National Scholarship Portal of the Government of India https://scholarships.gov.in/ and submit their application online. For further details students may contact at the headquarters, Student Service Centre can be contacted for details.

Students belonging to the Scheduled Caste category may apply for financial assistance under the Centrally Sponsored Scheme of Post Matric Scholarship. Details of the Scheme are available at https://scholarships.gov.in/public/schemeGuidelines/Postmatric_SC.pdf

Students belonging to the Scheduled Tribe category may apply for financial assistance under the Centrally Sponsored Scheme of Post Matric Scholarship. Details of the Scheme are available at

(1) https://scholarships.gov.in/public/schemeGuidelines/Goa/Goa_3004_G.pdf

(2) https://scholarships.gov.in/public/schemeGuidelines/tribalfellowshipguideline.pdf

12.10 Scheme of Fee Support to SC/ST Students

The University provides exemption of programme fee to students from SC/ST category as per its policy. The policy is reviewed for every admission cycle. Students are advised to visit the University website or contact the Regional Centre to know about the latest provisions. The exemption, if admissible, will be allowed for one programme only.

The following SC and ST students are **not** eligible for fee exemption:

- who are employed OR
- who are availing any kind of scholarship or fee exemption from other agencies, OR
- whose Parents'/ Guardians' income from all Sources exceeds Rs 2.5 lakhs during financial year as per Government of India norms.

The applicants should submit income certificate issued by Authorized Government Agency while taking admission. The exemption of fee is confined to the extent of Programme Fee mentioned in the Prospectus. The students belonging to these categories will have to pay late fee (if any), Term End Examination Fee, convocation fee, Registration fee, Development fee etc. since these are not exempted under this Scheme.

12.11 Registration fee, Cancellation of Admission and Refund of Fee paid for Re-Registration to a programme will not be refunded in any case.

A non-refundable Registration Fee of as prescribed time to time (unless specified otherwise) shall be charged along with the programme fee of first semester/year at the time of admission.

If a student applies for cancellation of admission and refund of fee, the refund request will be considered as per the University policy available on website: www.ignou.ac.in

The refund request will be considered as under:-

Grounds for refund	Modified policy
Double/multiple payments by the student for the same programme due to failure of online transaction	Fee of ONE programme will be retained. Programme fee for remaining attempts will be refunded including the registration fee.
Payments by the student for more than one non–permissible programme in the same session.	Fee of ONE programme will be retained as per the choice of the student. Fee for remaining programme(s) will be refunded after deduction of registration fee.
Rejection/cancellation of admission form by the University due to non-fulfillment of minimum eligibility criteria/non-recognition of qualification or its equivalence/due to commission of mistake/concealment of information or otherwise by the student.	Full programme fee will be refunded after deduction of the registration fee.
Cases where the University decides to withdraw the programme due to any reason.	Full programme fee will be refunded including the registration fee.

In cases where the student does not want to continue with the programme and seeks cancellation of application and refund of programme fee.	**Before confirmation of admission**	**After confirmation of admission**
	a) Full Programme fee shall be refunded. The Registration fee shall not be refunded	**b)Within 15 days after confirmation of admission** – Refund shall be made after deduction of Rs. 500/ from Programme fee. Registration fee shall not be refunded.
		c)Within 16-90 days after confirmation of admission Refund shall be made after deduction of Rs. 1000/- Registration fee shall not be refunded.
		d) Beyond 90 days after confirmation of admission No refund shall be made.

Notes:

1) While counting the period, the date on which request for cancellation of admission is received from the candidate, shall be taken into account.
2) The date on which admission is confirmed, shall be excluded while counting the period.
3) The refund will be reverted to the same Debit/Credit Card/ Net Banking Account from where the payment has been received. However, where the validity of the Debit/Credit Card expires in between, and the bank accepts the refund in spite of expiry of validity of the card, the user will be responsible for getting the money of refunded from such bank. In cases where the refund is not accepted by the bank under the said Debit/ Credit Card account, or the closure of the payment gateway through which the payment was initially received, the refund of fee will be made through NEFT after obtaining the account details from the student. In cases of (a) to (c) above, the candidate will make a written/email request to the Registrar, SRD for such a refund.

12.12 Waiver of IGNOU Programme fee for Jail Inmates

Inmates lodged in Prisons in the country are exempted from payment of programme fee, including registration fee. The under-trial/short term prisoners are also eligible for the same benefit of exemption as is extended to other prisoners with the condition that when they go out of jail, they will be treated as normal students and shall pay subsequent fees wherever applicable (examination fee, re-registration fee, registration fee for convocation etc.).

12.13 Digital Study Material and Assignments

The University has a provision to provide soft copy of the self-learning material in place of printed material. A learner opting for the **soft copy will be given a discount of 15% in the Programme Fee**. The Option to this effect has to be indicated by the learners while filling in the Online Admission Form. Such learners will not be given printed self-learning material. The University has digitized the study material for different prorammes. The digitized material is available on eGyankosh, the digital repository of the University.

The University encourages the use of digital study material. It has been decided that as an incentive **15% concession shall be given to the students who opt for digital study material in place of printed study material.**

The University sends study material to all the students and if a student does not receive the same for any reason; whatsoever, the University shall not beheld responsible for that.

Assignments for the current session are made available on the website. Students are advised to download the same.

For non-receipt of study material, learners are required to write to the Registrar, Material Production and Distribution Division, IGNOU, Maidan Garhi, New Delhi – 110 068.

12.14 Change of Elective/Course

Change in Elective/Course is permitted within 30 days from the receipt of first set of course material on payment of **Rs.350/- for a 2/4 credit course or part thereof, and Rs.700/- for a 6/8 credit course for undergraduate courses. For Master's Degree Programme, it is Rs.600/- for 2/4 credits and Rs.1200/-for 6/8 credits course.** Payment should be made by way of a Demand Draft drawn in favour of "IGNOU" payable at the place of concemned Regional Centre. All such requests for change of Elective/ Course should be addressed to the concerned Regional Centre only as per schedule.

12.15 Change of Medium

For CBCS Based Bachelor's Degree Programme, Change of medium will be allowed as per on payment of applicable fee.

For other Programmes Change of Medium is permitted within 30 days from the receipt of first set of course material **in the first year ONLY, on payment of Rs.350/- plus Rs.350/- per 2/4 credit course and Rs.700/- per 6/8 credit course for undergraduate courses. For Master's Degree Programme it is Rs.350/- plus Rs.600/- per 2/4 credit course and Rs.1200/- per 6/8 credit course**. Payment should be made by way of a Demand Draft drawn in favour of **"IGNOU"** payable at the place of concerned Regional Centre. All such requests for change of Medium should be addressed to the **concerned Regional Centre only,** as perschedule.

12.16 Change of Programme

Change of Programme is **NOT permitted** in CBCS-Based BA To BAG, BCOM To BCOMG and BSC To BSCG Programmes.

For other Programmes Change of programme in Master's Degree (MEG/MHD/MPS/MAH/MPA/MSO/MEC/ MARD/M.Com./ MAPY/MAPC) is permitted only in the first year of study within 30 days from the last date of applying for admissions. A student has to pay the full fee for the new Programme and he/she has to for go the fee paid for the earlier programme.

The request for change of programme should be addressed to the Registrar, Student Registration Division, IGNOU, Maidan Garhi, New Delhi-110068. Payment should be made by way of a Demand Draft drawn in favour of **"IGNOU"** and Online Payment of Miscellaneous Fees (SBI Collect) through IGNOU website: www.ignou.ac.in

12.17 Credit Transfer

Credit transfer means allowing a student of another university to get admitted to IGNOU for completing any equivalent degree/diploma programme on the basis of credits obtained by him/her from that University. A student thus admitted need not write IGNOU examinations for such courses which are found equivalent to and for which appropriate credits would be deemed to have been acquired for, and for purposes of fulfilling the IGNOU requirements for award of a degree/diploma.

Students who want to avail of credit transfer shall get registered with IGNOU for the programmes they want to study. All the applications for this purpose should be addressed to The Registrar, Student Registration Division, IGNOU, Maidan Garhi, New Delhi-110068.

The facility of credit transfer under Academic Bank of Credits envisioned in the National Education Policy 2020 is also available.

Please visit to ignou's website. The Internal Credit Transfer Form and guidelines are available on the following link:

http://www.ignou.ac.in/ignou/studentzone/download/InternalCredittransferscheme

12.18 Counselling and Examination Centre

All Learner Support Centres, Programme Learner Support Centres, special Learner Support Centres are not Examination centres. Practical Examination need not necessarily be held at the centre where the learner has undergone counselling or practicals.

12.19 Correction of Address and Learner Support Centre Change

Students can initiate the request for change of address, Learner Support Centre and regional centre online from their user account. The user account is to be created at https://ignou.samarth.edu.in by clicking 'New Registration'.

12.20 Change of Regional Centre

When a learner wants transfer from one region to another, he/she has to write to that effect to the Regional Centre from where he/she is seeking a transfer marking copies to the Regional Centre where he/she would like to be transferred to. Further, he/she has to obtain a certificate from the Coordinator of the Learner Support Centre from where he/she is seeking transfer regarding the number of assignments submitted. The Regional Director from where the learner is seeking the transfer will transfer all records including details of fee payment to the new Regional Centre For change of Region in practical oriented Programmes like computer programmes, B.Sc. etc., 'No Objection Certificate' is to be obtained from the concerned Regional Centre/Learner Support Centre where the learner wishes his/her transfer.

In case any learner is keen for transfer from Army/Navy/ Air Force Regional Centre to any other Regional Centre of the University during the cycle/session, he/she would have to pay the fee-share money to the Regional Centre. In case the learner seeks transfer at the beginning of the session/cycle, the required programme course fee for the session/cycle shall be deposited at the Regional Centre. However, the transfer shall be subject to availability of seats wherever applicable.

The learner can seek transfer to any other overseas Learner Support Centre only after six months of

Registration or submission of first year/semester assignments for the programme of one year or longer duration.

12.21 Eligibility for Term End Examinations

The learners are instructed to **refer to Page No. 19, para 1.17** Evaluation System sub-head **'Term-end Examination and Payment of Examination Fee'** before submitting Examination Form for appearing in the June as well as December Term-end examination. A learner having exhausted the maximum duration of a programme should not apply for appearing at the Term-end examination of any course without getting re- registered/sought readmission for the same. Otherwise, the result would be with held in such cases.

The students seeking admission to CBCS based Bachelor Degree Programme in July 2019 admission session will be allowed to appear for the term end examinations for all the courses of first and second semesters together in June 2020 TEE only. Subsequently, as per the existing practices they will be allowed to appear in both December and June term end exam to complete their courses. Students can appear for the TEE for only those courses for which the student has opted and has submitted the assignment within the stipulated period.

12.22 Foreign Students

Foreign students residing in India having valid student visa for the minimum duration of the programme are eligible to seek admission in IGNOU's selected programmes on payment of international fee applicable for them. For programme fee and other charges the student can visit "INTERNATIONAL STUDENTS" icon on IGNOU's website or contact the Director, International Division, IGNOU, Maidan Garhi, New Delhi 110 068. Admission of foreign student residing in India will be processed by the International Division of the University after ensuring their antecedents from the Ministry of External Affairs/ Ministry of Human Resource Development. Programmes with limited number of seats are not offered to foreign students.

In case of any query / information, FSRI and overseas students are advised to refer international prospectus available on the website of the university.

12.23 Guidelines for Admission in respect of International Students residing in India

a) Download the Admission form for the respective Programme from IGNOU's website www.ignou.ac.in

a. Fill up all the columns of the Admission forms and attach the relevant documents (as mentioned in the Prospectus) along with fee and cost of registration fee.

b. Submit the hard copy of the form along with documents and fees at the following address Director, International Division, IGNOU, Block No. 15. Section K, Maidan Garhi. New Delhi.

c. The learner must fill all the Columns of the Admission Form, failing which the admission form will not be processed for admission. The complete applications should reach at the above address not later than the last date of submission of forms.

b) The learner may apply only for those courses for which International fees have been prescribed.

a. The learner will have to produce the valid STUDY VISA for the minimum duration of the programme. Presently, the students from Nepal and Bhutan are not required to submit the Study Visa.

b.The learner will have to remit the International Fees of Programme.

c) The fee has to be remitted through Bank Draft favouring" IGNOU" payable at "New Delhi".

a. The learner should possess the minimum qualification specified for the Programme. However, for equivalence of the qualification of the candidate reference may be made to Booklet "Equivalence of Foreign Degrees"published by Association of Indian University. In case the Degree/Certificate possessed by the candidate is in a language other than English or Hindi, a translated copy duly verified by the concerned Embassy should be submitted.

b. The fees once paid will neither be refunded nor transferred. However, in cases where University denies admission, the programme fee will be refunded through A/c Payee Cheque only.

c. The student needs to submit NO OBJECTION CERTIFICATE from the concerned embassy. In the letter it should be clearly written that the Embassy has no objection regarding study of the concerned student in IGNOU as well as extension of visa from time to time. PIO / OCI Card holders are not required to submit the NOC from concerned Embassy.

d. PIO/OCI card holders and also Refugees (UNCHR) Card Holders will pay the fee applicable to International Students.

e. For further details you may visit:
http:www.ignou.ac.oin/ignou/aboutignou/division/id/introduction

12.24 Change of Category

Please note that any request for change of category code shall not be entertained by the University after finalization of admissions. Similarly, for the entrance test based and merit based programmes, request for change of category will not be entertained once the Forms are finally submitted by the prospective learners.

12.25 Correction/Change of Name/Surname of Learner

Spelling mistakes, if any, committed at the time of data entry stage will be rectified at the Regional Centre and corrected data transmitted to Student Registration Division for updating in the database. However, Learners are expected to write their correct name (as indicated in the High School Certificate) in the Admission Form. In case any change in the name (other than the one mentioned in his/her High School Certificate), then it is mandatory for the prospective learners to furnish legal evidence of having changed his/her name/ surname while submitting the admission form.

For Change of Name/Surname, after confirmation of admission, the learners are required to submit the following documents at the Regional Centre, for on ward transmission to Registrar, SRD:

a) Original copy of Notification in a daily newspaper notifying the change of name;

b) Affidavit, in original, on non-judicial Stamp Paper of the appropriate value sworn in before 1st Class Magistrate specifying the change in the name;

c) Marriage Card/Marriage Certificate in case of women candidates for change in surname;

d) Gazette Notification, in original, reflecting the change ofname/surname;

e) Demand Draft of Rs.500/- drawn in favour of IGNOU payable at New Delhi.

Request for correction and/or change of Name / Surname will be entertained only before award of the Degree/Diploma/Certificate. For change/correction of name after completion of programme, but before award of degree please see the guidelines available at: http://www.ignou.ac.in/userfiles/Notification%20(4)(3).pdf

12.26 Disputes on Admission & other University Matters

The University takes appropriate administrative and disciplinary maesures for smooth functioning of its day-to-day operationsin accordance with the prevailing rules and guidelines. In case of disputes on Admission and other University Matters, the place of jurisdiction of filing of law suit, if necessary, will be New Delhi/Delhi ONLY.

12.27 Recognition of IGNOU Programmes

The degrees awarded by IGNOU are recognized by UGC. The details are available at http://ignou.ac.in/ignou/aboutignou/division/srd/Recognition

IGNOU Degrees/Diplomas/Certificates are recognized by all member universities of the Association of Indian Universities (AIU) and are at par with Degrees/Diplomas/ Certificates of all Indian Universities/ Institutions, as per UGC Circular letter No.F.1-52/2000 (CPP-II) dated 5th May, 2004.

12.28 KVS Employees

As per the agreement with Kendriya Vidyalaya Sangathan (KVS), One hundred students are entitled to get 50% fee concession in the programmes offered by the University during a year. All the KVS employees seeking admission may send their applications alongwith the requisite full programme fee directly to the Concerned Regional Centres without routing through IGNOU HQs. However the employees may follow the rules and procedures laid down by the KVS HQs, New Delhi, as regards to

obtaining permission etc. The reimbursement in fees of 50% will be made only to such candidates duly recommended by the KVS HQs to SRD, IGNOU HQs. The reimbursement will be made by the concerned Regional Centre of IGNOU, on getting the communication only from Student Registration Division (SRD), IGNOU HQs.

13 PREVENTION OF MALPRACTICE/NOTICE FOR GENERAL PUBLIC

Students seeking admission to various academic programmes of Indira Gandhi National Open University are advised to directly contact IGNOU headquarters at New Delhi or Regional Centres of IGNOU only. Students interacting with intermediaries shall do so at their own risk and cost.

However, in case of any specific complaint regarding fraudulent institutions, fleecing students etc., please contact any of the following members of the Malpractices Prevention Committee:

1. Director, Research Unit (Tele: 29534336)
2. Director, SSC (Tele: 29535714)
3. Director, RSD (Tele: 2953 2118, 29572412)
4. Registrar, SED (Tele: 2953 5828, 29572204)
5. Registrar, SRD (Tele: 2953 2741,9571302)
6. Registrar, MPDD (Tele: 29534521,29572002)
7. Deputy Registrar, F&A (Tele: 29534934)
8. Registrar (SRD) (Tele: 29571302)

Alternatively, complaints may be faxed on 29532312.

Email: registraroffice@ignou.ac.in

Website: http://www.ignou.ac.in

Note: Except the above mentioned complaints, no other queries will be entertained at the above phone numbers.

As per directions of Hon'ble Supreme Court of India ragging is prohibited. If any incident of ragging comes to the notice of the authority the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, authority would expel him from the University.

IGNOU admissions are made strictly on the basis of merit. Only those learners who satisfy the eligibility criteria fixed by the university will be admitted. Learners will not be admitted if they are not eligibile as per the eligibility criteria. Therefore, the candidates should not be misled by the false promises of admission made by any private in dividuals or institution.

14 PLACEMENT SERVICES

In order to further extend learner support services to its geographically distributed student population who are pursuing various IT and Non-IT related Degree, Diploma and Masters Programme, the university has established the Campus Placement Cell (CPC). The mission and endeavor of CPC is to enhance and facilitate the process of prospective suitable employment opportunities that are commensurate with the personal profiles of our learners. All students interested in seeking the assistance of CPC for procuring suitable job opportunities are requested to send their current resume/biodata to campusplacement@ignou.ac.in. They are further advised to visit our home page www.ignou.ac.infor regular updates on placement related activities.

15 EQUAL OPPORTUNITY CELL

In order to implement the provisions of the UGC (Promotion of Equity in Higher Education Institutions) Regulations, 2012, IGNOU has setup an Equal Opportunity Cell with the objectives of safeguarding the interests of all the students without any prejudice to their caste, creed, religion, language, ethnicity, gender and disability so that equality is promoted among all the sections of students.

16 GRIEVANCE REDRESSAL: WHOM TO CONTACT FOR WHAT

IGNOU has a robust mechanism in place for redressal of student grievances. A Special Online Portal – IGNOU Grievance Redress and Management (iGRAM) has been developed for this purpose. Students can submit their grievances on iGRAM online and track the response. iGRAM can be accessed at http://igram.ignou.ac.in/.

A dedicated **Student Service Centre** has been set up at the HQ to respond to the queries and grievances of the students. The Student Service Centre can be contacted at the contact details provided below.

Contact Details of Student Service Centre		
1	General Enquiry (Student Support Services and Student Grievances, pre-admission Inquiry of various Programmes in IGNOU, etc)	Phone: 011-29572514, 29572513, 29572516
2.	Director, SSC, IGNOU, Maidan Garhi, New Delhi – 110068	Phone: 011-29572505 Email: directorssc@ignou.ac.in, ssc@ignou.ac.in

For specific queries related to Admission, Study Material, Assignment, Examination, Counselling etc. the students may contact the following:

Sl. No.	**Issues**	**Authority to be contacted**
1	Identity Card, Fee Receipt, Bonafide Certificate, Migration, Certificate, Scholarship Forms, change of name, correction ofname/address	Concerned Regional Centre
2	Non-receipt of study material	Registrar (MPDD), IGNOU, Maidan Garhi, New Delhi-110068 mpdd@ignou.ac.in, Ph: 011-29572008, 29572012
3	Change of Elective/Medium/opting of left over electives/ Deletion of excess credits	Concerned Regional Centre
4	Credit Transfer	Student Registration Division, Block No. 1 & 3, IGNOU, Maidan Garhi, New Delhi-110068 Email: registrarsrd@ignou.ac.in
5	Purchase of Audio/Video CDs	Marketing Unit, EMPC, IGNOU, Maidan Garhi, New Delhi-110068 Email: empcmktunit@ignou.ac.in
6	Academic Content	Director of the School concerned (www.ignou.ac.in)
7	Approval of a Project Synopsis	Project Co-ordinator in the Concerned School of Studies/ Regional Centres
8.	International Students residing in India should contact	Director, International Division, IGNOU, Block-15, Section K, Maidan Garhi, New Delhi. Tel. Nos. : 29533987; 29571681 E-mail : internationaldivision@ignou.ac.in

Sl. No.	Issues related	Contact No.	Controlling Officer & Telephone No.	E-mail ID
9	Issue of Degree/ Diploma Certificate/ Despatch of returned Degrees/ Verification of Degrees/Convocation	011-29572213 011-29535438	Asstt. Registrar 011-29572224	convocation@ignou.ac.in
10	Issue of Hall Ticket/ Correction in the hall ticket for handicapped student s/ Non-receipt of hall tickets for term-end- examination & Entrance Test/Entrance, Test Results/Queries related to dispatch of attendance, list of examinees etc./ writer	011-29572209 011-29572202	Asstt. Registrar 011-29535064	bhavna@ignou.ac.in ssbhandari@ignou.ac.in examiii@ignouac.in
11	Declaration of results of Masters & Bachelors degree level programme/Issueof grade card and provisional certificate of Masters and Bachelors degree level prog./ Practical marks of all programmes	011-29572212	Section Officer 011-29536103	mdresult@ignou.ac.inbdresult@ignou.ac.in practicalsed@ignou.ac.in
12	Declaration of results of Masters, Bachelor and Diploma programme/Issue of gradecard and provisional certificate of Masters, Bachelor and Diploma level programme	011-29572211	Section Officer 011-29536743	bdresult@ignou.ac.indpresult@ignou.ac.in
13	Declaration of results of DPE and Certificate programme/ Issue of grade card and provisional certificate of DPE & Certificate level programme	011-29572208	Section Officer 011-29536405	cpresult@ignou.ac.in
14	Verification of genuineness ofprovisional certificate and grade card/ Issue of Transcript	011-29572210	Section Officer 011-29536405	gcverification@ignou.ac.in
15	Queries related to UFM cases	011-29572208 011-29576405	Section Officer	ufmgroup@ignou.ac.in
16	Status of Project Report of all Programmes/ Dissertation and Viva marks	011-29571324 011-29571321	Asstt.Registrar 011-29532294	projects@ignou.ac.in
17	Queries related to Assignment Marks	011-29571325 011-29571319	Asstt.Registrar 011-29571313	assignment@ignou.ac.in
18	Students general enquiries and grievances/ Issue of duplicate mark sheet	011-29572218 011-29571313	Asstt. Registrar	sedgrievance@ignou.ac.in
29	Discrepancy in grade card, non updation of grade/marks in the grade card etc.	011-29572208 011-29572211 011-29572212	Dy. Director/ Asstt.Director	mdresult@ignou.ac.in bdresult@ignou.ac.in bdpresult@ignou.ac.in dpresult@ignou.ac.in cpresult@ignou.ac.in

17 ADDRESSES & CODES OF REGIONAL CENTRES

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
1.	AGARTALA RC CODE :26	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE M.B.B. COLLEGE COMPOUND P.O. AGARTALA COLLEGE AGARTALA – 799004,TRIPURA PH.OFF : 0381-2519391/2516714 FAX :0381-2516266 E-MAIL : rcagartala@ignou.ac.in	STATE OF TRIPURA (DISTRICT: DHALAI, NORTH TRIPURA,SOUTH TRIPURA, WEST TRIPURA, GOMATI, KHOWAL, SEPAHIJALA, UNOKOTI)
2.	AHMEDABAD RC CODE : 09	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE OPP. NIRMA UNIVERSITY SARKHEJ GANDHINAGAR HIGHWAY CHHARODI AHMEDABAD - 382481, GUJARAT PH.OFF : 02717-242976 FAX : E-MAIL : rcahmedabad@ignou.ac.in	STATE OF GUJARAT (DISTRICT: AHMEDABAD, ANAND, BANASHKA NTHA, BHARUCH, DAHOD, GANDHI NAGAR, MESHANA, PATAN, SABARKANTHA, SURAT, VADODARA, VALSAD, DANG, KHEDA, NARMADA, NAVSARI, PANCHMAHAL, TAPI ARAVALLI), DAMAN & DADRA NAGAR HAVELI (U.T)
3.	AIZWAL RC CODE : 19	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HOUSE NO. YC-10, ROPIRA BUILDING, CHALTLANG DAWRKAWN, AIZAWL - 796012, MIZORAM PH.OFF : 0389-2391692/2390669 E-MAIL : rcaIzwal@ignou.ac.in	STATE OF MIZORAM (DISTRICT : AIZWAL, LUNGLEI, KOLASIB, MAMIT, SERCHHIP, SAIHA, CHAMPHAI, LAWNGTLAI,SAITUAL,HNAHTHIAL)
4.	ALIGARH RC CODE : 47	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SRI TIKA RAM KANYA MAHAVIDYALAYA,RAMGHAT ROAD, ALIGARH-202001, UTTAR PRADESH PH.OFF : 0571-2700120,2701365 FAX :0571-2402147 E-MAIL : rcaligarh@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: ALIGARH, BUDAUN, ETAH, ETAWAH,FIROZABAD, KASGANJ (KASHIRAM NAGAR), HATHRAS (MAHAMAYA NAGAR), MAINPURI
5.	ANGUL RC CODE : 89	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ANGUL PLOT NO.758-759, SIMILIPADA CHOWK ANGUL 759122 ODISHA PH.OFF: 06764 - 230016/17 (For Students Support Services) 230018 (RC Office: Administration & Finance) 230019 (RD Office) E- MAIL: rcangul.ignou.ac.in	STATE OF ODISHA (DISTRICT : SAMBALPUR, JHARSUGUDA, SUNDARGARH, BARGARH, DEBAGARH, SUBARNAPUR, BOUDH AND ANGUL)
5.	BANGALORE RC Code: 13	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BMTC Old Divisional Office (South)No.70-46-30/11 Ward No.117, Behind BMTC Bus Stand, Shanthinagar, BA NGALORE-560027,KARNATAKA PH.OFF :080-29607272/29601235, Mob.No.9449337272 FAX :080-26644848 E-MAIL : rcbangalore@ignou.ac.in	STATE OF KARNATAKA (DISTRICT: BANGALORE, BANGALORE RURAL, CHIKBALLAPUR, CHITRADURGA, DAVANAGERE, KOLAR, SHIMOGA, TUMKUR, RAMANAGARA, CHAMARAJANAGAR, CHIKMAGALUR DAKSHINA KANNADA, HASSAN, KODAGU, MANDYA, MYSORE, UDUPI)
6.	BHAGA LPUR RC CODE: 82	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ROOM NO.305, INSTITUTIONAL AREA MITHAPUR, PATNA-800001, Bihar Ph. No. 0641-2610055 E-MAIL : rcbhagalpur@ignou.ac.in	STATE OF BIHAR (DISTRICT: BHAGALPUR, BANKA & MUNGER)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
7.	BHOPAL RC CODE: 15	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 12, ARERA HILLS, BHOPA L-462 011 MADHYA PRADESH PH.OFF : 0755-2578455/ 2578452/ 2762524 FAX :0755-2578454 E-MAIL : rcbhopal@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ALIRAJPUR, BHIND, DATIA, HARDA, KHANDWA, MANDSAUR, NEEMUCH, RAJGARH, SHAJAPUR, BAWANI, BHOPAL, DEWAS, GUNA, HOSHANGABAD, JHABUA, KHARGONE, MORENA, RATLAM, SHEOPUR, VIDISHA, ASHOK NAGAR, BETUAL, BURHANPUR, DHAR, GWALIOR, INDORE, RAISEN, REWA, SEHORE, SHIVPURI, UJJAIN)
8.	BHUBANESHWAR RC CODE: 21	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C - 1, INSTITUTIONAL AREA BHUBANESHWAR-751 013 ORISSA PH.OFF : 0674-2301348/2301250/2301352 FAX :0674-2300349 E-MAIL : rcbhubaneswar@ignou.ac.in	STATE OF ORISSA : BHA DRAK, BALASORE, CUTTACK, DHENKANAL, GANJAM, GAJAPATI, JAJPUR, JAGATSINGHPUR, KHORDHA, KEONJHAR, KANDHAMAL, KENDRAPARA, MAYURBHANJ,NAYAGARH, PURI, SRC-KANDHMAL
9.	BIJAPUR RC CODE: 85	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1st Floor, Plaza II, Tourism Department Building (Opposite to Dr.B.R.Ambedkar Stadium) Indi Road VIJAYAPURA-586101 KARNATAKA PH.OFF : 08352-252006 FAX : 08352-256005 E-MAIL : rcbijapur@ignou.ac.in	STATE OF KARNATAKA COVERING (DISTRICTS BAG LKOTE, BIJAPUR, BIDAR, GULBARGA, KOPPAL RAICHUR, YADGIR, HAVERI, GADAG, BELLA RY, BELGAUM AND DHARWAD) STATE OF MAHARASHTRA (DISTRICTS SOLAPUR,LATUR)
10.	CHANDIGARH RC CODE: 06	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE Chaudhry Devi Lal Memorial Centre for Learning (CCDL) Plot No 5 Madhya Marg Sector-28 Chandigarh-160002 E-Mail: rcchandigarh@ignou.ac.in E-MAIL : rcchandigarh@ignou.ac.in	STATE OF PUNJAB (DISTRICT: PATIALA, MOHALI, RUP NAGAR, FATEHGARH SAHEB), STATE OF HARYANA (DISTRICT: AMBALA, PANCHKULA), CHANDIGARH (U.T.)
11.	CHENNAI RC CODE: 25	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PERIYAR THIDAL, # 84/1,EVK SAMPATH SALAI VEPERY, CHENNAI–600007, TAMILNADU PH.OFF : 044-26618040,26618489 FAX :044-24312799 E-MAIL : rcchennai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: CHENNAI, CHENGALPATTU,THIRUVALLUR, KANCHIPURAM, VELLORE, RANIPET,TIRUPATTUR,THIRUVANNAMALAI , KRISHNAGIRI, DHARMAPURI, SALEM, NAMAKKAL, KALLAKURICHI, VILLUPURAM, CUDDALORE,MAYILADUTHURAI, PERAMBALUR, NAGAPATTINAM, PUDUCHERRY (U.T.)
12.	COCHIN RC CODE: 14	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KALOOR COCHIN - 682 017, KERALA PH.OFF : 0484-2340203 FAX :NA E-MAIL : rccohin@ignou.ac.in	STATE OF KERALA (DISTRICT: ALAPPUZHA, ERNAKULAM, IDUKKI, KOTTAYAM, PALAKKAD, THIRUSSUR, LAKSHADWEEP(U.T.)
13.	DARBHANGA RC CODE: 46	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE LALIT NARAYAN MITHLA UNIVERSITY CAMPUS, KAMESHWAR NAGAR, NEAR CENTRAL BANK, DARBHANGA -846004, BIHAR PH.OFF : 06272-251833,251862 Mob.No. 9431691933 RC website :www.rcdarbhanga.ignou.ac.in E-MAIL : rcdarbhanga@ignou.ac.in	STATE OF BIHAR (DISTRICT: BEGUSARAI, DARBHANGA, EAST CHAMPARAN, GOPALGANJ, SHEOHAR, SITAMARHI, SAMISTIPUR, MADUBANI, MUZAFFARPUR & WEST CHAMPARAN)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
14.	DEHRADUN RC CODE:31	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NANOOR KHERA, TAPOVAN, RAIPUR ROAD DEHRADUN - 248 008 UTTRAKHAND PH.OFF : 0135-2789200/2789205 FAX : NA E-MAIL : rcdehradun@ignou.ac.in	STATE OF UTTARAKHAND (DISTRICT: DEHRADUN, PAURI, CHAMOLI, TEHRI, UTTARAKASHI, RUDRAPRAYAG, HARIDWAR, NAINITAL, ALMORA, PITHORAGARH, US NAGAR, CHAMPAWAT, BAGESHWAR)
15.	DELHI 1 RC CODE: 07	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO J-2-1 BLOCK- B 1, MOHAN COOPERATIVE INDUSTRIAL ESTATE, MATHURAROAD, NEW DELHI - 110 044 PH.OFF : 011-26990085, 26990089 FAX :011-26990084 E-MAIL : rcdelhi1@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MEHRAULI, CHANAKYAPURI, LODHI COLONY, SOUTHEXTENSION, R.K. PURAM, VASANT KUNJ, SAKET, GREEN PARK, LAJPAT NAGAR, G.K., MALVIYA NAGAR, BHOGAL, ASHRAM, HAUZ KHAS, MUNIRIKA, OKHLA, SANGAM VIHAR, FRIENDS COLONY, BADA RPUR) STATE OF HARYANA (DISTRICT: FARIDABAD, PALWAL)
16.	DELHI 2 RC CODE: 29	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C/o IAEA HOUSE, 17-B, INDRAPRASTHA ESTATE, MAHATMA GANDHI MARG, NEW DELHI - 110 002 PH.OFF : 011-23392374/ 23392376, 23392737 FAX :011-23392375 E-MAIL : rcdelhi2@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF KARALA, PRAHLADPUR, BANAGAR, LIBASPUR, RAMA VIHAR, RANI BAGH, SULTAN PURI, BUD VIHAR, MANGOLPURI, PITAMPURA, JAHANGIR PURI, JHARODA MAJA, BURARI, DR. MUKHERJEE NAGAR, MODEL TOWN, SHAKURPUR COLONY, GTB NAGAR,ASHOK VIHAR, SHASTRI NAGAR, CIVIL LINES, YAMUNA VIHAR, NAND NAGRI BHR)
17.	DELHI 3 RC CODE: 38	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DELHI LIBRARY ASSOCIATION BUILDING, RANGANATHAN BHAWAN NEAR, 'C' BLOCK, COMMUNITY CENTRE, NARAINA VIHAR, NEW DELHI - 110 028 PH.OFF : 011-25774255/25774256 E-MAIL : rcdelhi3@ignou.ac.in	STATE OF DELHI (COVERING AREAS OF MUNDKA, NANGLOI JAT, PEERAGARHI, PUNJABI BA GH, BAKA RWALA, MEERA BAGH, MOTI NAGAR, TILAK NAGAR, TILANGPUR, KOTLA, VIKASPURI, SUBHASH NAGAR, UTTAM NAGAR, JANAKPURI, NAZAFGARH, MAHAVIR ENC., SAGARPUR, DWARKA,PALAM, PALAM FARMS, KAPASERA, DHAULA KUAN, NARAINA, MAHIPALPUR, MANSAROVAR GARDEN) STATE OF HARYANA (DISTRICT: GURGAON, MEWAT)
18.	DEOGHAR RC CODE: 87	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE MANDAKINI SADAN BASUWA DIH, ROHINI ROAD, DEOGHAR, JASIDIH, JHARKHAND- 814142 PH.OFF : 06432-34448 E-MAIL : rcdeoghar@ignou.ac.in	STATE OF JHARKHAND COVERING (DISTRICTS DEOGHAR, GODDA, SAHIBGANJ, PAKUR, DUMKA, JAMTARA, & GIRIDIH)
19.	GANGTOK RC CODE: 24	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5TH MILE TADONG, NH-10, BELOW CENTRAL REFERAL HOSPITAL, GANGTOK - 737102 SIKKIM PH.OFF :03592-231102 FAX : 03592-231103 E-MAIL : rcgangtok@ignou.ac.in	STATE OF SIKKIM (DISTRICT:GANGTOK,PAKYONG,GYALSHING,SORENG,MANGAN,NAMCHI)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
20.	GUWAHATI RC CODE:04	REGIONAL DIRECTOR IGNOU REGIONALCENTRE HOUSE NO 71, GMCH ROAD, CHRISTIAN BASTI GUWAHATI-781005, ASSAM PH.OFF : 0361-2343771/ 2343785 FAX :0361-2343784 E-MAIL : rcguwahati@ignou.ac.in	STATE OF ASSAM (DISTRICT: KARBIANGLONG, MARIGAON, DARRANG, KAMRUP, NALBARI, BARPETA, BONGAIGAON, GOALPARA, KOKRAJHAR, DHUBRI, NORTH CACHAR HILLS, CACHAR, HAILAKANDI,KARIMGANJ, KAMRUP METROPOLITAN, BAKSA, UDALGURI, CHIRANG,BAJALI)
21.	HYDERABAD RC CODE: 01	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE First Floor, M-5 Block, Manoranjan Complex, Telangana State Housing Board Complex, (Adjacent to Gandhi Bhavan Metro Station, M J Road Nampally, HYDERABAD - 500001,Telangana PH.OFF : 040-23117550, Mob.No.9492451812 FAX :NA E-MAIL : rchyderabad@ignou.ac.in	STATE OF TELENGANA (DISTRICT: ADILABAD,BHADRADRI-KOTHAGUDEM, HYDERABAD, JAGTIAL,JANGAON,JYAYASHANKAR BHOOPALPALLY,JOGULAMBA-GADWAL,KARIM NAGAR, KAMAREDDY,KOMARAM BHEEM ASIFABAD,KHAMMAM, MEDAK, MAHABUB NAGAR, MAHABUBABAD,MANCHERIAL, MEDCHAL,MEDAK, NALGONDA, NAGARKURNOOL, NIZAMABAD,NIRMAL,PEDDAPALLE, RAJANNA SIRCILLA, RANGA REDDY,SANGAREDDY,SIDDIPET,SU RYAPET,VIKARABAD,WANAPARTHY, WARANGAL (RURAL), WARANGAL (URBAN),YADADRI-BHUVANAGIRI, MULUGU,NARAYANPET
22.	IMPHAL RC CODE: 17	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE ASHA JINA COMPLEX, NORTH AOC IMPHAL-795001MANIPUR PH.OFF : 0385-2421190/2421191 FAX :0385-2421192 E-MAIL : rcimphal@ignou.ac.in, ignouimp@gmail.com	STATE OF MANIPUR (DISTRICT: BISHNUPUR, CHURACHANDPUR, CHANDEL, IMPHAL EAST, IMPHAL WEST, SENAPATI, TAMENGLONG, THOUBAL, UKHRUL)
23.	ITANAGAR RC CODE: 03	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE HORNBILL COMPLEX, 'C' SECTOR (NEAR CENTRAL SCH.) NAHARLAGUN ITANAGAR -791110, ARUNACHAL PRADESH PH.OFF : 0360-2247536, 0360-2351705 FAX :0360-2350990 E-MAIL : rcitanagar@ignou.ac.in	STATE OF ARUNACHAL PRADESH (DISTRICT: ANJAW, CHANGLANG, EAST KAMENG, EAST SIANG, KURUNG KUMEY, LOHIT, LOWER DIBA NG VALLEY, LOWER SUBANSIRI, PAPUM PARE, TAWANG, TIRAP, UPPER DIBANG, UPPER SUBANSIRI, UPPER SIANG, WEST KAMENG, WEST SIANG)
24.	JABALPUR RC CODE: 41	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2ND FLOOR, RAJSHEKHAR BHA VAN, RANI DURGAVATI VISHVAVIDYALAYA CAMPUS, PACHPEDHI, JABALPUR - 482001 PH.OFF : 0761-2600411/2609896 / 2600219 FAX :0761-2609919 E-MAIL : rcjabalpur@ignou.ac.in	STATE OF MADHYA PRADESH (DISTRICT: ANNUPUR BALAGHAT, CHHINDWARA, DINDORI, JABALPUR, KATNI, MANDLA, NARSINGAPUR, SEONI, SHAHDOL, SIDDHI, SINGRAULI, UMARIA, DAMOH, PANNA, SAGAR, CHHATARPUR, REWA , SATNA,TIKAMGARH)
25.	JAIPUR RC CODE: 23	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 70/ 79, SECTOR-7, PATEL MARG, MANSAROVAR, JAIPUR - 302 020 RAJASTHAN PH.OFF : 0141-2785730 FAX : E-MAIL : rcjaipur@ignou.ac.in	STATE OF RAJASTHAN (DISTRICT: AJMER, ALWAR, BARAN, BHARATPUR, BHILWARA, BUNDI, CHITTORGARH, CHURU, DAUSA, DHOLPUR, HANUMANGARH, JAIPUR, JHALAWAR, JHUNJHUNU, KARAULI, KOTA, SAWAI MADHOPUR, SIKAR, SRI GANGANAGAR & TONK)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
26.	JAMMU RC CODE: 12	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SPMR COLLEGE OF COMMERCE, PREMISES AUROBINDO BLOCK, 1ST FLOOR,CANAL ROAD, JAMMU - 180 001, JAMMU & KASHMIR PH.OFF : 0191-2546529 FAX :0191-2585154 E-MAIL : rcjammu@ignou.ac.in	STATE OF JAMMU & KASHMIR (JAMMU REGION –DISTRICT: DODA, JAMMU, KATHUA, KISHTWAR, POONCH, RAJOURI, RAMBAN, REASI, SAMBA, UDHAMPUR)
27.	JODHPUR RC CODE:88	REGIONAL DIRECTOR IGNOU REGIONALCENTRE, PLOT NO. 439, OPP. PAL LINK ROAD, KAMLA NAGAR HOSPITAL, JODHPUR-342008 RAJASTHAN PH.OFF : 0291-2012987 E-MAIL : rcjodhpur@ignou.ac.in	STATE OF RAJASTHAN COVERING DISTRICTS JODHPUR, BARMER, JAISALMER, RAJASMAND, UDAIPUR, BIKANER, JALORE, SIROHI, NAGOUR, DUNGARPUR, PALI, PRATAPGARH,BANSWARA
28.	JORHAT RC CODE: 37	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE P.O. KOROKATOLY,BALIGAON, JORHAT-785015, ASSAM PH.OFF : 0376-2951116, 2951114 E-MAIL : rcjorhat@ignou.ac.in	STATE OF ASSAM (DISTRICT: NAGAON, GOLAGHAT, JORHAT, SHIVASAGAR, DIBRUGA RH, TINSUKIA, LAKHIMPUR, DHEMAJI, SONITPUR, CHARAIDEO, MAJULI
29.	KARNAL RC CODE: 10	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KARNAL PLOT No.05,SECTOR-12 (PART 1) URBAN ESTATE KARNAL -132001 (HARYANA) PH.OFF :0184-2271514 E-MAIL : rckarnal@ignou.ac.in	STATE OF HARYANA (DISTRICT: BHIWANI, FATEHABAD, HISAR, JHAJJAR, JIND, KAITHAL, KARNAL, KURUKSHETRA, MAHENDRAGARH, PANIPAT, REWARI, ROHTAK, SIRSA, SONIPAT, CHARKHI DADRI, YAMUNANAGAR)
30.	KHANNA RC CODE: 22	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE I.T.I. BUILDING BULEPUR, (DISTRICT LUDHIANA) KHANNA – 141401 PUNJAB PH.OFF : 01628-229993/237361 E-MAIL : rckhanna@ignou.ac.in	STATE OF PUNJAB (DISTRICT: GURDASPUR, AMRITSAR, TARN TARAN, KAPURTHALA,MALERKOTLA,PATHANKOT,S RI MUKTSAR SAHIB, JALANDHAR, HOSHIARPUR, SBS NAGAR/NAWANSHAHR, BARNALA, SANGRUR, BATHINDA, MANSA, MUKTSAR, LUDHIANA, FAZILKA,FEROZEPUR, FARIDKOT,MOGA)
31.	KOHIMA RC CODE: 20	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NEAR MOUNT HERMON SCHOOL, DON BOSCO, HR. SEC SCHOOL ROAD, KENDOUZOU, KOHIMA – 797001 NAGALAND PH.OFF : 0370-2260366/2260167 FAX :0370-2260216 E-MAIL : rckohima@ignou.ac.in	STATE OF NAGALAND (DISTRICT: KOHIMA, DIMAPUR, WOKHA, MOKOKCHUNG, ZUNHEBOTO, TUENSANG, LONGLENG, KIPHIRE, MON, PEREN, PHEK)
32.	KOLKATA RC CODE: 28	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BIKA SH BHA WAN, 4TH FLOOR, NORTH BLOCK, SALT LAKE, BIDHAN NAGAR, KOLKATA - 700 091 WEST BENGAL PH.OFF : 033-23349850, 23592719, 033-23589323(RCL) FAX :033-23347576 E-MAIL : rckolkata@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: KOLKATA, NORTH 24 PARAGANAS, SOUTH 24 PARAGANAS, PURBA, MEDINIPUR, PASCHIM MEDINIPUR, BANKURA, HOWRAH, HOOGHLY, PURULIA, BURDWAN, NADIA)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
33.	KORAPUT RC CODE: 44	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE DISTRICT AGRICULTURE OFFICE ROAD, BEHIND WOMEN'S COLLEGE AT/PO/DISTT.- KORAPUT-764020,ORISSA PH.OFF : 06852-251535 FAX : 06852-252503 E-MAIL : rckoraput@ignou.ac.in	STATE OF ORISSA (DISTRICT: KORAPUT, MALKANGIRI, RAYAGADA, NABARANGPUR, KALAHANDI, NUAPADA, BALANGIR)
34.	LUCKNOW RC CODE: 27	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 5-C/INS- 1, SECTOR-5, VRINDAVAN YOJNA, TELIBAGH LUCKNOW-226029 PH. OFF : 0522-2442832 E-MAIL : rclucknow@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AURAIYA, BAHRAICH, BALRAMPUR, BANDA, BARABANKI, BAREILLY, BASTI, CHITRAKUT, FAIZA BAD, FARUKHABAD (FATEHGARH), FATEHPUR, GONDA, HAMIRPUR, HARDOI,JALAUN (ORAI), JHANSI, KANNAUJ, KANPUR RURAL, KANPUR URBAN, KAUSHAMBI, LAKHIMPUR(KHERI), LALITPUR, LUCKNOW, MAHOBA, PILIBHIT,RAEBAREILY, SHAHJANANPUR, SHRAVASTI, SIDHARTHNAGAR, SITAPUR, UNNAO)
35.	MADURAI RC CODE: 43	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SIKKANDAR CHAVADI, ALANGANALLUR ROAD, MADURAI-625018 TAMIL NADU PH.OFF : 0452-2380733 : 0452-2380775 FAX : 0452-2380588 E-MAIL : rcmadurai@ignou.ac.in	STATE OF TAMIL NADU (DISTRICT: COIMBATORE, DINDIGUL, ERODE, KARUR, MADURAI, NILGIRIS, PUDUKKOTTAI, RAMA-NATHPURAM, SIVAGANGAI, THANJAVUR, THENI, THIRUVARUR, THOOTHUKUDI, TIRUNELVELI AND TENKASI TIRUCHIRAPPALLI, TIRUPUR, VIRUDHUNAGAR AND ARIYALUR)
36.	MUMBAI RC CODE: 49	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE PLOT NO.43, SECTOR 09, OPP.DAV PUBLIC SCHOOL, NEW PANVEL EAST, TALUKA- PANVEL,DISTT-RAIGAD, MUMBAI-410206, MAHARASHTRA PH.OFF : 022-27489764 FAX :022-25925411 E-MAIL : rcmumbai@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: MUMBA I, THANE, RAIGARH, RATNAGIRI PALGHAR, MUMBAI SUBURBAN)
37.	NAGPUR RC CODE: 36	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GYAN VATIKA 14, HINDUSTAN COLONIY AMARAVATI ROAD NAGPUR 440033 MAHARASHTRA PH. OFF : 0712-2536999, 2537999, 0712-202200 FAX :0712-2538999 E-MAIL : rcnagpur@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: AMRAVATI, BULDHA NA, AKOLA, WASHIM, HINGOLI, PARBHANI, NANDED, YAVATMAL, WARDHA, CHANDRAPUR, NAGPUR, BHA NDARA, GONDIA,GADCHIROLI)
38.	NOIDA RC CODE: 39	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE C- 53, SECTOR 62 INSTITUTIONAL AREA NOIDA 201305 UTTAR PRADESH PH.OFF : 0120-2405012/2405014 FAX :0120-2405013 E-MAIL : rcnoida@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AGRA, AMROHA, BIJNOR, MATHURA, MORADABAD, MUZAFFARNAGAR, RAMPUR, SAMBHAL, SAHARANPUR AND SHAMLI GAUTAM BUDH NAGAR, GHAZIABAD, MEERUT,BA GHPAT,BULA NDSHAHR,HAPUR) STATE OF DELHI (MAYUR VIHAR PH – I & II, MAYUR VIHAR EXTN., VASUNDHARAENCLAVE)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
39.	PANAJI RC CODE: 08	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE H. NO. 1576, NEAR P&T STAFF QUARTERS, ALTO PORVORIM P.O. POVORIM-403521 GOA PH.OFF : 0832-2414553 E-MAIL : rcpanaji@ignou.ac.in	STATE OF GOA (DISTRICT: NORTH GOA, SOUTH GOA), STATE OF KARNATAKA (DISTRICT: UTTARAKANNAD) STATE OF MAHARASHTRA (DISTRICT: SINGDHDURG)
40.	PATNA RC CODE: 05	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE INSTITUTIONAL AREA, MITHAPUR PATNA-800 001, BIHAR PH.OFF : 0612-2219539/2219541 FAX :0612-2219538 E-MAIL : rcpatna@ignou.ac.in	STATE OF BIHAR (DISTRICT: ARWAL, AURANGABAD, BHOJPUR, BUXAR, GAYA, JAMUI, JEHANABAD, KAIMUR, LAKSHISARAI, NALANDA, NAWADA, PATNA, ROHTAS, SHEIKHPURA, VAISHALI, SIWAN, SARAN)
41.	PORT BLAIR RC CODE: 02	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KANNADA SANGHA BUILDING, OPPOSITE CENTRAL WORKSHOP APWD, 18, TAGORE ROAD, MOHANPURA, PORT BLAIR, SOUTH-744104 ANDAMAN & NICOBAR, ISLANDS PH.OFF :03192242888 FAX : 03192-230111 E-MAIL : rcportblair@ignou.ac.in	ANDAMAN & NICOBA R ISLANDS (U.T.) (DISTRICT: NORTH & MIDDLE ANDAMAN, SOUTH ANDAMAN, NICOBA R)
42.	PUNE RC CODE: 16	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 1ST FLOOR, MSFC BUILDING 270, SENAPATI BAPAT ROAD PUNE - 411 016 MAHARASHTRA PH.OFF : 020-25671867/25651321 FAX :020-25671864 E-MAIL : rcpune@ignou.ac.in	STATE OF MAHARASHTRA (DISTRICT: NANDURBA R, DHULE, JALGAON, AURANGABAD, NASIK, JALNA, AHMADNAGAR, BID, PUNE, OSMANABAD, , SANGLI, SATARA, KOLHAPUR)
43.	RAGHUNATHGANJ RC CODE: 50	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KARMATIRTHA COMPLEX,1st FLOOR,B- 9,UMARPUR, (NEAR UMARPUR CROSSING HAAT BAZAR), P.O-GHORSHALA, P.S- RAGHUNATHGANJ, DIST- MURSHIDABAD WEST BENGA L-742 235 PH.OFF : 03483-271555/271666 E-MAIL : rcraghunathganj@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: MURSHIDABAD, BIRBHUM, MALDA)
44.	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE IGNOU COMPLEX, KACHNA RAIPUR - 492014 CHHATTISGARH PH.OFF : 0771-2283285, 2971322 FAX :0771-2971323 E-MAIL : rcraipur@ignou.ac.in	STATE OF CHHATTISGARH (DISTRICT: BILA SPUR, DHAMTARI, DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA,MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BA LRAMPUR, BEMETARA, GARIABA NDH, MUNGELI, BASTA R, NARAYANPUR, DANTEWADA, BIJAPUR, SUKMA, KUNDAGOAN)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
44.	RAIPUR RC CODE: 35	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE IGNOU COMPLEX, KACHNA RAIPUR - 492014 CHHATTISGARH PH.OFF : 0771-2283285, 2971322 FAX :0771-2971323 E-MAIL : rcraipur@ignou.ac.in	STATE OF CHHATTISGARH (DISTRICT: BILA SPUR, DHAMTARI, DURG, JANJGIR-CHAMPA, JASHPUR, KANKER, KAWARDHA, KORBA, KORIYA,MAHASAMUND, RAJGARH, RAIPUR, RAJNANDGAON, SURAJPUR, SARGUJA, BALOD, BALODBAZAR, BA LRAMPUR, BEMETARA, GARIABA NDH, MUNGELI, BASTA R, NARAYANPUR, DANTEWADA, BIJAPUR, SUKMA, KUNDAGOAN)
45.	RAJKOT RC CODE: 42	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SAURASHTRA UNIVERSITY CAMPUS RAJKOT-360005,GUJARAT PH.OFF : 0281-2572988 FAX : 0281-2571603 E-MAIL : rcrajkot@ignou.ac.in	STATE OF GUJARAT (DISTRICT: RAJKOT, KACHCHH, JAMNAGAR, PORBANDAR, JUNAGADH, AMRELI, BHAVNAGAR, SURENDRANAGAR, DEV-BHOOMI DWARKA, GIR-SOMNATH, BOTAD, MORBI), & DIU(U.T.)
46.	RANCHI RC CODE: 32	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2nd FLOOR, KRISHNA MALL, ASHOK NAGAR RANCHI - 834022, JHARKHAND PH.OFF : 0651-2244688, 2244699, 2244677 FAX :NA E-MAIL : rcranchi@ignou.ac.in	STATE OF JHARKHAND (DISTRICT: RANCHI, LOHARDAGA, GUMLA, SIMDEGA, PALAMU, LATEHAR, GARHWA, WEST SINGHBHUM, SARAIKELA KHARSAWAN, EAST SINGHBHUM, HAZARIBAGH, CHATRA, KODERMA, KHUNTI, RAMGARH,BOKARO, DHANBAD)
47.	SAHARSA RC CODE: 86	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE KOSHI CHOWK SAHARSA-852201, BIHAR PH.OFF : 06478-219015/295252 FAX : E-MAIL : rcsaharsa@ignou.ac.in	STATE OF BIHAR (DISTRICTS: KHAGARIA, SAHARSA, SUPAUL, MADHEPURA, KATIHAR, ARARIA, KISHANGANJ & PURNEA)
48.	SHILLONG RC CODE: 18	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE UMSHING, MAWKYNROH, NEHU CAMPUS, SHILLONG - 793 022 MEGHALAYA PH.OFF : 0364-2521117/2521271/0364-2520503 FAX :0364-2521271 E-MAIL : rcshillong@ignou.ac.in	STATE OF MEGHALAYA (DISTRICT: EAST GARO HILLS, EAST JAINTIA HILLS , EAST KHASI HILLS, NORTH GARO HILLS, RI-BHOI, SOUTH GARO HILLS, SOUTH WEST GARO HILLS, SOUTH WEST KHASI HILLS, WEST GARO HILLS, WEST JAINTIA HILLS, WEST KHASI HILLS)
49.	SHIMLA RC CODE: 11	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE BLOCK NO. 9,SDA COMPLEX,KASUMPTI SHIMLA-171 009, HIMACHAL PRADESH PH.OFF : 0177-2624612/2624613 FAX :0177-2624611 E-MAIL : rcshimla@ignou.ac.in	STATE OF HIMACHAL PRADESH (DISTRICT: BILASPUR, CHAMBA, HAMIRPUR, KANGRA, KINNAUR, KULLU, LAHUL & SPITI, MANDI, SHIMLA, SIRMAUR, SOLAN, UNA)

Sl. NO.	REGIONAL CENTRE, NAME AND CODE NO. OF LEARNER SUPPORT CENTRES	ADDRESS OF THE REGIONAL CENTRE TEL., FAX & E-MAIL	JURISDICTION
50.	SILIGURI RC CODE: 45	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 17/ 12 J. C. BOSE ROAD, SUBHAS PALLY, SILIGURI - 734001 WEST BENGAL PH.OFF :0353-2526818 FAX : NA E-MAIL : rcsiliguri@ignou.ac.in	STATE OF WEST BENGAL (DISTRICT: COOCHBEHAR, JALPAIGURI, DARJEELING, UTTAR DINAJPUR, DAKSHIN DINAJPUR, ALIPURDUAR)
51.	SRINAGAR RC CODE:30	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE SRINAGAR SAIDA KADAL, RAINWARI, SRINAGAR - 190003 JAMMU & KASHMIR (UT) PH.OFF : 0194-3501851 FAX :0194-2311259 E-MAIL : rcsrinagar@ignou.ac.in	STATE OF JAMMU & KASHMIR (SRINAGAR REGION-DISTRICT: ANANTNAG, BANDIPORE, BARAMULLA , BUDGAM, GANDERBAL, KARGIL, KULGAM, KUPWARA, LEH, PULWAMA SHOPIAN, SRINAGAR)
52.	TRIVANDRUM RC CODE: 40	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE RAJADHANI COMPLEX OPP PRS HOSPITAL, KILLI PPALAM KARAMANA PO, TRIVANDRUM -695002 KERALA PH.OFF : 0471-2344113/2344120 FAX :0471-2344121 E-MAIL : rctrivandrum@ignou.ac.in	STATE OF KERALA (DISTRICT: KOLLAM, PATHANAMTHITTA, THIRUVANANTHAPURAM) STATE OF TAMILNADU (DISTRICT: KANYAKUMARI)
53.	VARANASI RC CODE: 48	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE GANDHI BHAWAN B.H.U. CAMPUS VARANASI-221005 ,UTTAR PRADESH PH.OFF : 0542 2368622/2369629/2368448 FAX : NA E-MAIL : rcvaranasi@ignou.ac.in	STATE OF UTTAR PRADESH (DISTRICT: AMBEDKAR NAGAR, AZAMGARH, BALLIA, CHANDAULI, DEORIA, GHAZIPUR, GORAKHPUR, JAUNPUR, KUSHINAGAR, MAHARAJGANJ, MAU, MIRZAPUR, SANT KABIR NAGAR, SANT RAVIDAS NAGAR, SONEBHADRA, VARANASI, ALLAHABAD, PRATAPGARH, SULTANPUR)
54.	VATAKARA RC CODE: 83	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE NO.14/329 B-E,(ADJ.TO 110 KV.KSEB SUBSTATION), ARAKKILAD ROAD,PUTHUR, KOZHIKODE VATAKARA-673104,KERALA PH.OFF : 0496-2516055/2515413/2525281 E-MAIL : rcvatakara@ignou.ac.in	STATE OF KERALA (DISTRICT: KANNUR, KASARAGOD WAYANAND, KOZHIKODE, MALAPPURAM, MAHE, (UNION TERRITORY OF PUDUCHERRY)
55.	VIJAYAWADA RC CODE: 33	REGIONAL DIRECTOR IGNOU REGIONALCENTRE. S.K.P.V.V HINDU HIGH SCHOOL PREMISES, KOTHAPET, VIJAYAWADA 520 001, ANDHRA PRADESH PH.OFF : 0866-2565253/2565959 FAX :NA E-MAIL : rcvijayawada@ignou.ac.in	STATE OF ANDHRA PRADESH (DISTRICTS: NTR, KRISHNA, PALNADU,GUNTUR, BAPATLA, PRAKASHAM,SRI POTTI SRIRAMULU NELLORE, NANDYAL,CHITTOOR,YSR KADAPA, ANNAMAYYA, TIRUPATI, KURNOOL, ANANTAPURAMU,SRI SATHYA SAI)
56.	VISAKHAPATNAM RC CODE: 84	REGIONAL DIRECTOR IGNOU REGIONAL CENTRE 2nd FLOOR,VUDA COMPLEX USHODAYA JUNCTION SECTOR-12, MVP COLONY VISAKHAPATNAM- 530017 ANDHRA PRADESH PH.OFF :0891-2511200 FAX : NA E-MAIL : rcvisakhapatnam@ignou.ac.in	STATE OF ANDHRA PRADESH COVERING (DISTRICTS : EAST GODAVARI, WEST GODAVARI, PARVATHIPURAM MANYAM,ALLURI SITHA RAMARAJU, ANAKAPALLI, KAKINADA, DR.AMBEDKAR KONASEEMA, WEST GODAVARI, VISAKHAPATNAM, VIZIANAGARAM & SRIKAKULAM, ELURU INCLUDING YANAM OF PUDUCHERRY)

IGNOU-Army, Assam Rifle, Navy Recognized Regional Centres

Sl. No.	RC Code	RC	Address	Operational Area	Coordinating Regional Centre
1	IAEP – KOLKATA	51	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION, FORT WILLIAM HQ EASTERN COMMAND, C/O 99 APO 908542 KOLKATA- 700021 WEST BENGAL 033-22317556 rcarmy51@ignou.ac.in1	EASTERN COMMAND AREA IAEP – 5	RC KOLKATA
2	IAEP – CHANDIMANDIR	52	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION (G.S. EDU. BRANCH) HQ WESTERN COMMAND CHANDIMANDIR- 134107 HARYANA 0172-2929232, (CIVIL) 2883(MILITARY) 0172-2589423, MOb. NO. 8284083573 rcarmy52@ignou.ac.in		RC CHANDIGARH
3	IAEP – LUCKNOW	53	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE IAEP HQ CENTRAL COMMAND-GS (EDN) LUCKNOW – 226002, UTTAR PRADESH 0522-2482968 (CIVIL); 2670 (MIL) rcarmy53@ignou.ac.in	CENTRAL COMMAND AREA	RC LUCKNOW
4	IAEP – PUNE	54	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION HQ SOUTHERN COMMAND GS (EDN) BRANCH, PIN-908541 C/O 56 APO 020-26331033 (CIVIL) 2437 (ARMY) rcarmy54@ignou.ac.in	SOUTHERN COMMAND AREA	RC PUNE
5	IAEP–UDHAMPUR	55	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE COL. EDUCATION UTTAR KAMAN MUKHYALAYA 908545 C/O 56 APO, HQ NORTHERN COMMAND UDHAMPUR, JAMMU &KASHMIR 01992-242486 rcarmy55@ignou.ac.in	NORTHERN COMMAND AREA	RC JAMMU
6	IAEP – JAIPUR	56	REGIONAL DIRECTOR IGNOU ARMY RECOG. REG. CENTRE EDUCATION BRANCH HQ SOUTHERN WESTERN COMMAND C/O 56 APO 908546 JAIPUR, RAJASTHAN 0141- 6640(MILITARY) rcarmy56@ignou.ac.in	SOUTH WESTERN COMMAND	RC JAIPUR

7	IAEP-NEW DELHI	57	IHQ of MoD (Army), Army Foreign Language School (AFLC), Delhi Cant-110011	NORTHERN COMMAND AREA	
8	IAREP – SHILLONG	81	REGIONAL DIRECTOR IGNOU ASSAM-RIFLES RECOG. R.C. DIRECTORATE GENRAL ASSAM RIFLES (DGAR), LAITUMKHRAH SHILLONG – 793 011 MEGHALAYA 0364-2705181 0364-2705184 iarrc81@ignou.ac.in	HQ ARUNACHAL & ASSAM RANGE	RC GUWAHATI
				HQ NAGALAND RANGE (NORTH)	RC KOHIMA
				HQ MANIPUR RANGE	RC IMPHAL
				HQ MIZORAM RANGE	RC AIZAWL
				HQ TRIPURA RANGE	RC AGARTALA
				Assam Rifles Training Centre & School	RC KOHIMA
9	INEP – NEW DELHI	71	REGIONAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE DIRECTORATE OF NAVAL EDUCATION INTERATED HQS. MINISTRY OF DEF WEST BLOCK 5, RK PURAM, SECTOR-1, NEW DELHI – 110 066 DELHI 011-26178462 011-26185299 rcnavy71@ignou.ac.in	NAVAL HQS.	RC DELHI 1
10	INEP – MUMBAI	72	REGINAL DIRECTOR IGNOU NAVY RECOG. REG. CENTRE HQ WESTERN NAVAL COMMAND SHAHID BHAGAT SINGH MARG MUMBAI – 400 023 MAHARASHTRA 022-22752245 022-22665458 rcnavy72@ignou.ac.in	HQ WESTERN NAVAL COMMAND	RC MUMBAI
11	INEP – VISAKHAPATNAM	73	REGIONAL DIRECTOR IGNOU NAVY RECOGREG CENTRE-73 HQ EASTERN NAVAL COMMAND VISAKHAPATNAM-530014 ANDHRA PRADESH 0891-2767881,FAX-2515834 rc73@ignou.ac.in rcnavy73@ignou.ac.in	HQ EASTREN NAVAL COMMAND	RC VISAKHAPATNAM
12	INEP – KOCHI	74	REGIONALDIRECTOR IGNOUY NAVY RECOG. REG. CENTRE NAVAL BASE HQ SOUTHERN NAVAL COMMAND KOCHI – 682 004 KERALA 0484-266210,2662515 0484-266194 rcnavy74@ignou.ac.in	HQ SOUTHERN NAVAL COMMAND	RC COCHIN

18 LIST OF CODES

18.1 STATE CODE

Code	Description
01	Andhra Pradesh
02	Andaman & Nicobar Islands (UT)
03	Arunachal Pradesh
04	Assam
05	Bihar
06	Chandigarh (UT)
07	Delhi
08	Goa
09	Gujarat
10	Haryana
11	Himachal Pradesh
12	Jammu & Kashmir
13	Karnataka
14	Kerala
15	Madhya Pradesh
16	Maharashtra
17	Manipur
18	Meghalaya
19	Mizoram
20	Nagaland
21	Odisha
22	Punjab
23	Rajasthan
24	Sikkim
25	TamilNadu
26	Tripura
27	Uttar Pradesh
28	West Bengal
29	Dadra & Nagar Haveli, Daman & Diu (UT)
30	Lakshadweep (UT)
31	Pondicherry (UT)
32	C/o 99APO
33	Learners Abroad
34	Chattisgarh
35	Jharkhand
36	Uttarakhand
37	Telangana

18.2 EDUCATIONAL QUALIFICATION CODE

Code	Description
000	Below Matriculation, SSC/No Formal Education
001	Matriculation/SSC
002	10+2 or Equivalent
003	Diploma in Engineering
004	Graduation in Engineering
005	Graduation or Equivalent
006	Post Graduation or Equivalent
007	Doctoral or Equivalent
008	Bachelor of Library Information Science
009	Master of Library & Information Science

18.3 LIST OF BOARD CODES

(FOR 10 +2) with pass in minimum five core subjects*

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 in effect	Name of the Board
1.	0101	ABIE	ALWAYS	Board of Intermediate Education, Andhra Pradesh
2.	0401	AHSL	1986	Assam Higher Secondary Education Council
3.	0501	BIEC	ALWAYS	Bihar Intermediate Education Council
4.	0701	CBSE	1979	Central Board of Secondary Education, New Delhi
5.	0702	ICSE	1979	Council for the Indian School (Certificate Exam), New Delhi
6.	0703	NOS/NIOS	1991	National Insititute of Open Schooling, Delhi (Passed with five subjects)
7.	0801	GBSE	1978	Goa, Daman & Diu Board of Sec. & Higher Sec. Ed.
8.	0901	GSEB	1978	Gujarat Secondary Education Board
9.	1001	HBSE	1987	Haryana Board of School Education
10.	1101	HPBE	1988	Himachal Pradesh Board of School Education
11.	1201	JKSS	1980	J&K State Board of School Education (Summer)
12.	1202	JKSW	1980	J&K State Board of School Education (Winter)
13.	1301	KBPE	1971	Board of Pre-University Education, Karnataka
14.	1401	KU	1966	University of Kerala
15.	1501	BSMP	1988-89	Board of Secondary Education, MP
16.	1601	MSBE	1978	Maharashtra State Board of Secondary Education &Higher Secondary Board
17.	1701	MBSE	1980	Board of Secondary Education, Manipur
18.	1901	MZSE	1980	Mizoram Board of Secondary Education
19.	2001	NBSE	1980	Nagaland Board of Secondary Education
20.	2101	CHSE	1980	Council of Higher Secondary Education, Orissa
21.	2201	PSEB	1988	Punjab School Education Board
22.	2301	RBSE	1986	Rajasthan Board of Secondary Education
23.	2501	TNSB	1978	Board of Secondary &Higher Secondary Exam., Tamil Nadu
24.	2601	TBSE	-	Tripura Board of Secondary Education
25.	2701	BHSI	ALWAYS	Board of High School & Intermediate Edu., U.P.
26.	2802	WBSE	1978	West Bengal Council of Higher Secondary Education
27.	3601	JAC	2006	Jharkhand Academic Council, Ranchi
28.	8888	DDDD	-	A recognised three/two year Diploma/Certificate after 10th Class
29.	9999	XXXX	-	Not listed in this list.

(FOR 10+2 Vocational Stream)

Sl. No.	Code of Board	Board (Abbr)	Year from which 10+2 in effect	Name of the Board
1.	1901	MZSE	2001	Mizoram Board of Secondary Education

* Candidates passed with four core subjects, in addition to Socially Useful Productive Work & Community Service (SUPW), need to pursue one Sr. Secondary level course from National Institute Of Open Schooling, New Delhi/State Open Schools in order to fulfil the condition of passing in **minimum five core subjects.**

18.4 LIST OF VOLUNTARY HINDI INSTITUTIONS

The examinations conducted by Voluntary Hindi Institutions and/or Govt.Institutions for propagation and development of Hindi language are not accepted for academic pursuit in IGNOU, as these are not equated with the regular examinations of Secondary Boards/Universities. These examinations are accepted for purposes of employment only in Government Services.

पत्रा. 9-1/98 डी-1 (भाषाएं)
दिनांक 5 मई, 1988

(हिंदी) परीक्षाओं की मान्यता का विवरण

सं.	संस्था का नाम	मान्यता प्राप्त परीक्षा का नाम	बराबर की परीक्षा में हिंदी का निर्धारित स्तर	प्रेस विज्ञप्ति संख्या
1.	(हिंदी) साहित्य सम्मेलन, इलाहाबाद	1.प्रथमा 2.मध्यमा (विशारद) 3.उत्तमा (हिंदीसाहित्य)	एस.एस. सी . बी .ए. बी.ए. (हिंदीआनर्स)	स्थाई मान्यता एफ.-7.50/69 एच. 1 18 फरवरी, 1970
2.	राष्ट्र भाषा प्रचार समिति, वर्धा	1. परिचय 2. कोविद 3. रत्न	स.एल.सी. इंटर बी .ए	- - -
3.	हिंदी विद्यापीठ, देवधर, बिहार	1. प्रवेशिका 2. हित्यभूषण 3. साहित्यालंकार	एस.एल.सी. इंटर बी .ए	- - -
4.	महाराष्ट्र राष्ट्र भाषा सभा, पूना	1. प्रबोध 2. प्रवीण 3. पंडित	एस.एल.सी. इंटर बी .ए.	- - -
5.	हिंदी प्रचार सभा, हैदराबाद	1. विशारद 2. भूषण 3. विद्वान	एस.एल.सी. इंटर बी .ए.	- - -
6.	गुजरात विद्यापीठ, अहमदाबाद	1. तीसरी 2. विनीत 3. सेवक	एस.एल.सी. इंटर बी .ए.	7-50/69 एच-1 18 फरवरी, 1970 स्थायी मान्यता
7.	बम्बई हिंदी विद्यापीठ, बम्बई	1. उत्तमा 2. भाषारत्न 3. साहित्य-सुधाकर	एस.एल.सी. इंटर बी .ए.	वि.सं.एफ. 2/70 हिंदी 30-3/1 स्थायी मान्यता -
8.	असम राष्ट्र भाषा प्रचार समिति, गुवाहाटी	1. प्रबोध 2. विशारद 3. प्रवीण	एस.एल.सी. इंटर बी .ए.	वि.सी. 7-1/73 हि. ता. 7 जुलाई, 1973 से स्थायी मान्यता -
9.	मणिपुर हिंदी परिषद्, इम्फाल	1. प्रबोध 2. विशारद 3. रत्न	एस.एल.सी. इंटर बी .ए.	- - -
10.	हिन्दुस्तानी प्रचार सभा, बम्बई	1. तीसरी 2. काबिल 3. विद्वान	एस.एल.सी. इंटर बी .ए.	वि.सी. 9-2/6 डी-1 हि. 13 अगस्त, 1976
11.	मैसूर हिंदी प्रचार परिषद्, बंगलोर	1. प्रदेश 2. उत्तमा 3. रत्न	एस.एल.सी. इंटर बी .ए.	वि.सी. 9-2/6 डी-1 हि. स्थायी मान्यता 17 नंबर, 76 सेप.सं. 8-6/84 डी-1 ता. 10-12

सं.	संस्था का नाम	मान्यता प्राप्त परीक्षा का नाम	बराबर की परीक्षा में हिंदी का निर्धारि तस्तर	प्रेस विज्ञप्ति संख्या
12.	केरल हिंदी प्रचार सभा, त्रिवेन्द्रम	1. प्रदेश 2. भूषण 3. साहित्याचार्य	एस.एल.सी. इंटर बी .ए.	स्थायी मान्यता - प्रेस 9-6/84 डी. (भाषा) ता. 12 दिसंबर, 1986
13.	कर्नाटक हिंदी प्रचार समिति, बंगलोर	1. राजभाषा 2. राजभाषाप्रकाश3. राजभाषा विद्वान	एस.एल.सी. इंटर बी .ए.	स्थायी मान्यता - प.सं. 9-6/84 डी. (भाषा) ता. 12 दिसंबर, 1986
14.	कर्नाटक महिला हिंदी सेवा समिति, बंगलोर	1. हिंदीउत्तमा 2. हिंदीभाषाभूषा3. भाषाप्रवीण	एस.एल.सी. इंटर बी .ए.	स्थायी मान्यता - प.सं. 9-6/डी. (भाषा) ता. 12 दिसंबर, 1986
15.	उड़ीसा राष्ट्रभाषा परिषद्, पुरी	1. विनोद 2. प्रवीण 3. शास्त्री	एस.एल.सी. इंटर बी .ए.	स्थायी मान्यता - प.सं. 9-4/79 डी. (भाषा) ता. 26 जुलाई, 1979
16.	सौराष्ट्र हिंदी प्रचार समिति, राजकोट	1. तीसरी	एस.एल.सी.	स्थायी मान्यता प.सं. एफ. 9-6/84 डी. (भाषा) ता. 12 दिसंबर, 1986
17.	प्रथम महिला विद्यापीठ, इलाहाबाद	1.विद्याविनोदिनी 2. विदुषीसाधारा 3. सरस्वती	मैट्रिक इंटर बी .ए.	स्थाई मान्यता प.सं. 9-6/84 डी. (भाषा) ता. 12 दिसंबर, 1986
18.	मिजोरम हिंदी प्रचार सभा, आइजोल	1. प्रबोध 2. विशारद 3. प्रवीण	मैट्रिक इंटरमीडिएट बी .ए.	स्थायी मान्यता प.सं. 9-4/84 डी..प् (भा.) स्थायी मान्यता ता. 12 अप्रैल, 1988
19.	मुंबई हिंदी सभा, दादर, मुंबई	1. हिंदी विबोध	मैट्रिक (हिंदी)	फा.स.ं 3-20/2000 डी. .प्प् (एल) 30.8.2000 द्वारा स्थायी मान्यता
20.	बेलगांव विभागीय हिंदी सेवा शिक्षण समिति, हुबली (कर्नाटक)	राजभाषा प्रबोध	मैट्रिक (हिंदी)	फा.सं. 1-4/2003 हि.शि.स. दिनांक 25-5-2004 केद्वाराराजभाषाप्रबोधकोजून 2005 तकअस्थायीमान्यता
21.	हिंदी शिक्षा समिति, ओडिसा, कटक	प्रवेशिका हिंदीअभिज्ञस्ना तक	मैट्रिक (हिंदी) इंटर (हिंदी) बी.ए. (हिंदी)	फा.सं. 1-4-2003 हि.शि.स. दिनांक 25-5-2004 के द्वारा प्रवेशिका तथा हिंदी अभिज्ञकाजून, 2002 से स्थायी मान्यता तथा स्नातक को जून, 2005 तक अस्थायी मान्यता
22.	हिंदीप्रचार-प्रसार संस्थान, जयपुर	1. हिंदीकोविद 2. हिंदीप्रवीा 3. हिंदी साहित्यरत्न	मैट्रिक (हिंदी) इंटर (हिंदी) बी.ए. (हिंदी)	फा.सं. 1-4/2003 हि.शि.स. दिनांक 25-5-2004 के द्वारा हिंदी को विदत था हिंदी प्रवीण को दिनांक 31-3-2000 से स्थायी मान्यता। हिंदी साहित्यरत्न को जून, 2005 तक अस्थायी मान्यता।

इनमें जिन संस्थाओं की परीक्षाओं की मान्यता दिनांक 24-11-2003 से पूर्व समाप्त हो गयी थी उन्हें दिनांक 25-11-2003 तक विद्यमान समझा जाय।

*Note: दक्षिण भारत हिंदी प्रचार सभा, चेन्नई द्वारा प्रदान की गई डिग्री जो दूरस्थ शिक्षा परिशद/दूरस्थ शिक्षा ब्यूरो, यूजीसी द्वारा अनुमोदित हैं, इग्नू में अधिसूचना संख्या फाईल न0 IG/SRD/R-IV/Equiv./2022/952 dated 06 July 2022 के अनुसार मान्यताप्राप्त है।

मानव संसाधन विकास मंत्रालय, भारत सरकार

प्रेस नोट

राष्ट्रभाषा हिन्दी के प्रचार-प्रसार और विकास की दिशा में स्वैच्छिक हिन्दी संस्थाओं का महत्वपूर्ण योगदान रहा है। स्वतंत्रता प्राप्ति के बाद इन संस्थाओं में हिन्दी तर क्षेत्रों में हिन्दी को लोकप्रिय बनाने के लिए काफी प्रयत्न किये हैं। इसी परिप्रेक्ष्य में कुछ स्वैच्छिक हिन्दी संस्थाओं द्वारा संचालित हिन्दी परीक्षाओं को भारत सरकार में मान्यता प्रदान की है। ताकि लोगों को हिन्दी का ज्ञान हो सके और इसके माध्यम से रोजगार प्राप्त कर सके। भारत सरकार ने हिन्दी शिक्षा समिति की सिफारिश और संघ लोक सेवा आयोग की सहमति से इन संस्थाओं द्वारा आयोजित कुछ परीक्षाओं को 1960 से मान्यता देना शुरू किया ताकि इन परीक्षाओं को पास करने पर उम्मीदवार उन सरकारी नौकरियों के लिए पात्र बन सकें, जिनके लिए हिन्दी की योग्यता भी जारी की गई है। इस विषय पर कई प्रेस विज्ञप्तियाँ भी जारी की गई है। समय- समय पर अस्थायी मान्यता की अवधि भी बढ़ाई जाती रही हैं। बाद में कुछ संस्थाओं की परीक्षाओं को स्थायी मान्यता दी गई है। यद्यपि अभी कुछ संस्थाओं को अस्थायी मान्यता दी गई है।

हिन्दी शिक्षा समिति भारत सरकार में एक स्थायी संस्था है। यह समिति हिन्दी के प्रचार, प्रसार और विकास के संबंध में भारत सरकार को समय-समय पर सलाह देती है और सिफारिशें करती हैं। इस समिति की सिफारिशों के आधार पर स्वैच्छिक हिन्दी संस्थाओं की परीक्षाओं को मान्यता प्रदान की जाती है।

किसी भी स्वैच्दिक संस्था को चाहे वह स्वयं हिन्दी की परीक्षा आयोजित करती हो, या किसी भी मान्यताप्राप्त अन्य स्वैच्छिक हिन्दी संस्था के माध्यम से परीक्षा संचालित करती हो, मान्यताप्राप्त करने के लिए अखिल भारतीय हिन्दी संस्था संघ, 24, कोटला मार्ग, नई दिल्ली की मान्यता के लिए प्रस्ताव भेजना होता है। इस प्रस्ताव के आधार पर संस्था संघ परीक्षा की मान्यता संबंधी मानदण्डों और नियमों के अनुसार उस संस्था का निरीक्षण करता है और मान्यता के लिए मंत्रालय को अपनी सिफारिश भेजता है। इसके बाद मंत्रालय का अधीनस्थ कार्यालय केन्द्रीय हिन्दी निदेशालय की एक निरीक्षण समिति स्वतंत्र रूप से उस संस्था का निरीक्षण बनती है और अपनी रिपोर्ट हिन्दी शिक्षा समिति के विचार के लिए मंत्रालय की प्रस्तुत करती है।

कुल समाचार पत्रों में परीक्षा शीर्षक के अधीन यह समाचार छपा होता है कि हिन्दी साहित्य सम्मेलन प्रयाग (इलाहाबाद) की प्रथमा और मध्यमा परीक्षा को क्रमशः एस.एस.सी. और बी.ए. के समकक्ष मान्यता दी गई है। इस प्रकार के समाचार का स्पष्टीकरण इस मंत्रालय से समय-समय पर दिया जाता रहा है। कुछ वर्ष पहले उपशिक्षा मंत्री, श्री पी.के. थुंगन ने भी लोकसभा में स्थिति स्पष्ट की थी और बताया था कि हिन्दी साहित्य सम्मेलन की वास्तविक स्थिति भिन्न है क्योंकि यह एक स्वैच्छिक संगठन है न कि विश्वविद्यालय अथवा विश्वविद्यालय समझी जाने वाली संस्था। यह शिक्षा राज्य परीक्षा परिषद तथा विश्वविद्यालय के समान नहीं माना जाता है। इसलिए इस संस्था द्वारा आयोजित इन परीक्षाओं को केन्द्र सरकार द्वारा हाईस्कूल, इंटरमीडिएट और बी.ए. के बराबर मान्यता नहीं दी गई है। इस संस्था को केवल हिन्दी विषय की परीक्षा को संचालित करने की मान्यता दी गई है,भले ही, यह हिन्दी के साथ–साथ अन्य विषयों को भी तैयार करता हो।

पुनः यह स्पष्ट किया जाता है कि किसी पद के लिए निर्धारित किए गए हिन्दी स्तर के निर्धारण के प्रयोजन से हिन्दी साहित्य सम्मेलन की प्रथमा और मध्यमा परीक्षाओं को क्रमशः एस.एस.एल.सी. तथा बी.ए. के बराबर से मान्यता दी गई है।

पुनः यह स्पष्ट किया जाता है कि किसी पद के लिए निर्धारित किए गए हिन्दी स्तर के निर्धारण के प्रयोजन से हिन्दी साहित्य सम्मेलन की प्रथमा और मध्यमा परीक्षाओं को क्रमशः एस. ए इसी प्रकार अन्य स्वैच्छिक हिन्दी संस्थाओं द्वारा संचालित हिन्दी परीक्षाओं की मान्यता के बारे में भी कहा जा सकता है किये परीक्षाएँ न तो किसी राज्य परीक्षा परिषद् और नही विश्वविद्यालय के समकक्ष मानी गई है। जहाँ तक सरकारी नौकरियों के लिए इन परीक्षाओं की मान्यता का प्रश्न है, इस सम्बन्ध में यह निश्चय किया गया है किय दि सरकारी अथवा गैर सरकारी कार्यालय, अर्धसरकारी संस्थाया शैक्षिक संस्था में किसी पद के लिए हिन्दी की कोई विशेष योग्यता निर्धारित की गई है तो इन परीक्षाओं से प्राप्त की गई योग्यताधारी व्यक्ति इन पदों के पात्र हो सकते हैं। परन्तु हिन्दी की अलग से यदि कोई योग्यता निर्धारित नहीं की गई है तो स्वैच्दिक हिन्दी संस्था से प्रमाण पत्र या डिग्री प्राप्त करने वाले व्यक्ति विश्वविद्यालय या राज्य परीक्षा परिषदों के प्रमाण पत्र या डिग्री की समकक्षता का दावा नहीं कर सकते हैं। स.एल.सी. तथा बी.ए. के बराबर से मान्यता दी गई है।

अतः उपर्युक्त विवरण के आधार पर, संक्षेप में पुनः स्पष्ट किया जाता है कि स्वैच्छिक हिन्दी संस्थाओं की मान्यता केवल संलग्न सूची में दर्शायी गई समकक्ष परीक्षा के लिए निर्धारित हिन्दी स्तर तक ही सीमित है और इसे पूर्ण प्रमाण-पत्र या डिग्री परीक्षा के बरोबर नहीं माना जायगा। आम जानकारी के लिए संस्थावार मान्यताओं का विवरण संलग्न है।

शिक्षा विभाग,
मानव संसाधन विकास मंत्रालय,
शास्त्री भवन, नईदिल्ली-110001
पत्रसं. एफ. 9-1/88-डी-1 (भाषा)5 मई 1988

19 IGNOU POLICY REGARDING SEXUAL HARASSMENT AT THE WORKPLACE

In compliance with the guidelines of the Supreme Court, IGNOU has adopted a policy that aims to prevent/ prohibit/ punish sexual harassment of women at the workplace. Academic/non-academic staff and students of this University come under its purview.

Information on this policy, rules and procedures can be accessed on the IGNOU website (www.ignou.ac.in). Incidents of sexual harassment may be reported to the Regional Director of the Regional Centre you are attached to or to any of the persons below:

Apex Committee Against Sexual Harassment (ACASH)		
1. Regional Services Division Committee against Sexual Harasment (RSDCASH)		
Dr. Ranjita Panda, Additional Director, SRD	011-29571111	ranjitapanda@ignou.ac.in
Category: Academic Staff Dr. Moumita Das, Dy. Director, NCIDE Dr. T.Akoijam, Asst. Professor, SOTHSM	011-29572967 011-29571756	moumitadas@ignou.ac.in, akoijam@ignou.ac.in
Category: Non-Academic Staff Ms. Seema Goswami, Dy. Registrar, SED Sh. Parag Gupta, SO, Admn.(Gov.) (Member continuing from outgoing RSDCCASH)	9810761031 01129571420/ 29532441/ 9871029118	sgoswami@ignou.ac.in, parag@ignou.ac.in
Category: External co-opted women member Ms. Harshita Raghuvanshi, Advocate, High Court/Supreme Court of Delhi		
II. IGNOU Committee against Sexual Harassment (ICASH) Prof. Vandana Singh, SOE, Chairperson	011-29572932/ 9891047804	vandana@ignou.ac.in
Category: Academic Staff Members Dr. Sujata Santosh, Asst.Director, NCIDE Dr. S.K. Pulist, Additional Director, SRD	011-29573070/ 9811744708 01129571311	sujata.santosh@ignou.ac.in, skpulist@ignou.ac.in
Category: Non-teaching Ms. Radha Padmanabhan, AR, P&DD Ms. Reema arbhanda, PS, COE	011-29571720/ 9810882413 011-29532322, 29533305, 29531001	radhapadmanabhan@ignou.ac.in, (Fax) coe@ignou.ac.in
Continuing members recommended by (ICASH) Ms. Mamta Khanna, Dy. Director, CD Sh. Gianender K. Sharma, PS, SED	011-29571917/ 9810420780 011-29572204, 29535828 01129572204	mkhanna@ignou.ac.in
Category: Student Member Ms. Rinki Sharma, Ph.D Scholar, Economics		
Category: External co-opted women member Prof. Nilika Mehrotra, JNIJ, New Delhi . Member Ms. Kalpana Vishwanathan - Member SAFETIPIN, New Delhi		
Apex Committee Against Sexual Harassment (ACASH) Prof. Nayantara Padhi, SOMS, Chairperson	011- 29573025/41622670	nayantara@ignou.ac.in
Category: Teaching Staff Dr. Bijayalaxmi Mishra, Additional Director, Research Unit	011- 29571990/29537326/ 9958497711	researchunit@ignou.ac.in
Category: Non-teaching Staff Ms. Anita Sajwan, AD, ERP	011-29571705/ 01129571705	anitasajwan@ignou.ac.in
Category: External co-opted women members Dr. Rama Pani, Editor, University News, Head of the Research Division, AIU Dr. Neerja Singh, Associate Professor, Satyawati College, Delhi University		
RCCASH for Regional Centres		
Members of RSD CASH will recommend the panel of names for RCCASH for each Regional Centre, and nominated by the Vice Chancellor.		

PLEASE NOTE:

1. **The next pages comprise the admission application form.**

2. **Before you start filling in the form make sure that you have read the Sections and the instructions for filling up the form very carefully. Please note that change of category code shall not be entertained after the submission of application form.**

3. **Remember that making wrong entries in the application form will lead to rejection.**

4. **An electronic version of the Prospectus is also available on the internet at:http://www.ignou.ac.in**

20 APPLICATION FORM : INSTRUCTIONS AND CODES

Some instructions for filling-up of application form are given below:

1. For Name of the Programme Applied for refer page no. 54-315 of this prospectus
2. For Programme Code, refer to pages 54-315 of this Prospectus.
3. Please fill the relevant code for medium of instruction in the boxes provided. For example, if you are choosing Hindi medium then write B2 as shown below

B	2

4. Code of Regional Centres is given at Pages 327-338. You have to write the code of that Regional Centre in which your Learner Support Centre falls. List of Learner Support Centres is attached in separate booklet.
5. For Learner Support Centre Code refer to Supplementary Booklet to Common Prospectus.
6. For State Code, refer page no.339
7. (a) and (b) if you are already registered or have done a programme with IGNOU, please write the relevant code in the boxes, if A1 then write the Enrol No. & Programme Code. This field is mandatory for those who are applying for lateral entry to M.Com., MAGD Programmes.
8. If your name is VIRENDER KUMAR HASIZA, then write as following in the boxes provided for

V	I	R	E	N	D	E	R		K	U	M	A	R		H	A	S	I	Z	A						

Please Note: Name of the candidates houldbe as mentioned in the High School/+2 Certificate. In case the name is written other than the one mentioned in the High School/ +2 Certificate, then legal evidence be submitted along with the Admission Form.

9. Please write your Father's/Husband's/Guardian name. If the name is KEDAR NATH HASIZA, then write it as follows

	/o		K	E	D	A	R		N	A	T	H		H	A	S	I	Z	A

10. Fill in your address for correspondence where you would like to receive your study material and all other correspondence. Do not give post box no. as address. Leave a box blank between each unit of address like house No. street name, P.O. etc. The address given by a student must be in India otherwise the Registration will be invalid. For foreign students, pl. refer page no. 322. See section 12.23
11. Write down your Mobile No., E-mail Address and Aadhar Card No. **(All fields are mandatory).**
12. Please follow the rule of Date/Month/Year e.g. 5th June 1976 should be written as

0	5		0	6		1	9	7	6

13. For 13-22, write the relevant code in the appropriate box. For example, if you are male, put (A1) in the box, for female it is B2 and C3 for others who do not want to disclose their Gender (like Transgenders etc.). Please fill up category code carefully. No request for change of category code shall be entertained afterwards. **All fields are mandatory.**

23. Furnish the details of scholarship, if any received by you.

24 For (a) and (b), write the relevant code in the box. If A1, then fill the column 24(b) also. Supporting documents are to been closed.

25. Note that

(a) Qualification code is in three digits e.g.000,001,002,003,004,005,006,007,008 and 009 . You have to write only highest qualification code which could be found on page 339.

(b) Write your main subjects in short form.

(c) Fill in the year of passing.

(d) Write division-01,02 or 03. If you have simply passed the examination without containing any of three Divisions, write 04.

(e) Write down aggregate percentage obtained by you at the highest level of your qualification and round off to the nearest integer (i.e. 61.3 should be of 61 and 65.7 should be of 66) while filling in the form.

26. For fee details, refer to pages 27-53 of this Prospectus and make a draft in favour of IGNOU payable at the city where your Regional Centre is situated, and fill there levant columns. For PGDHHM, PGDGM, PGDMCH, DNA, MSCMACS, only Registration Fee (Rs. 500/-) is to be paid. (In case you are submitting the form during the time slot with late fee, please submit the late fee of Rs. 500/- with amount of DD.

27. For MSCDFSM, add Rs 1900/- extra for opting CFN or Rs 2400/- for opting CNCC. See Details on page no. 27-53 , if you have filled CFN, Write A1 & For CNCC write B2 in the column. For MTTM, you have to write your category as A1 or B2. See details page 27-53 for explanation.

28. Write the relevant course code in the appropriate box. For BAG/BCOMG/BSCG reference codes are given in the Prospectus. For MA (Edu), please refer Annexure 1(a). For MLIS please refer Annexure 1(b). For MAPY please refer Annexure 1(c). If you are applying for PGDCA and have not studied Maths at 10+2 level, please fill the relevant code in the box against BCS12 and add Rs.1400/- extra in the Demand Draft towards the Programme Fee. If you have studied Maths at 10+2 or graduation level, you must attach copy of marks sheet along with other testimonials, refer page no. 27-53 .If you are applying for MCA and are asimple graduate, Please go through the eligibility criteria available at page no. 27-53 For PGDBP/CAFE/DAQ/ PGCMDM please refer Annexure 1(d). For PGDDM/PGDEMA/PGDUPPL/PGDRD/ please refer Annexure 1(e). For CHCWM, please refer Annexure 1(f).

CHECKLIST

Before sending the filled-in application form to concerned Regional Centre, please check whether you have enclosed 'Self Attested':

(a) i)Photograph

ii) Certificates in support of your educational qualification(s) i.e. semester-wise/year wise mark-sheets and Provisional/DegreeCertificat(s), Besides, if you are applying for MCA and have studied Mathematics at 10+2/graduation level, attach marks sheet as proof.

iii) Experience certificate wherever required.

iv) Category certificate (for SC/ST/PH/OBC (non-creamy layer), Minority candidates), EWS candidates).

v) Age certificate wherever required. For International Students, any valid document having Date of Birth.

vi) Student Card duly filled in along with photograph.

vii) Acknowledgement Card duly affixed with the postage stamp for Rs 6/-.

viii) Copy of Passport (for International Students)

ix) Copy of Visa (for International Students)

x) No Objection Certificate from the concerned Embassy in India (for International Students)

xi) Proof of residence of the candidate in India (for International Students)

xii) Translated copy of educational certificates wherever the same are other than in English/Hindi, duly attested by concerned Embassy. (for International Students)

(xiii) Migration/Transfer Certificates from the last University/Board attended wherever required (For International Students).

(b) Attached a Pay Order/Demand Draft for the Programme Fee/Fee for the first year/Semester and have written your name, programme code and application No. on the reverse of the Demand Draft, issued by the bank.

(c) Attached documentary proof (photocopy of BPL ration card), in case of below poverty line students.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

MAIDAN GARHI, NEW DELHI 110068

APPLICATION FORM

to be submitted only at the concerned REGIONAL CENTRE

Application Number

Enrolment No. (For Office

1. Please read the instruction before filling up the Application Form.
2. Please use Black/Blue Ball point pen in the boxes using English CAPITAL LETTERS or English Numerals.
3. Write in CAPITAL LETTERS only within box. Leave blank between words as shown in the example below:

A	B	C	D	E	F	G		I	J	K	L		N	O	P	Q	R	S	T	U	V		X	Y	Z	0	1	2	3	4	5	6	7	8	9

1. Name of the Programme Applied:

2. Programme Code:

3. Medium of Study: (Write CODE in the Box)
A1 English
B2 Hindi
C3 Others, Pl specify

4. Regional Centre Code:

5. Learner Support Cen

6. State Code:

PHOTOGRAPH

Kindly affix your latest passport size (4 cm X 5 cm) photograph duly attested by you

Signature of the

7. a) Are you already registered with IGNOU: (Please write relevant code in the BOX)
A1 YES
B2 NO

If yes, Prog. Code:

Enrol. No.:

8. Name of the Candidate: **(Please refer instruction Page on NAME)**

9. Father/Husband Name: (Please write S/o or D/o for Father/Mother's Name and W/o for Husband's Name)
/o

10. Address for Correspondence: (Please do not give POST-BOX Number. Use Capital Letters and give space between words)

a) House No.:

b) Street Name:

c) Locality/Mohalla:

d) Tehsil/District:

e) City:

f) PIN Code:

g) State:

11(A). Contact Details: a) Mobile No:

b) e-mail ID:

11(B). Aadhar No.

12. Date of Birth:
Date Month Year

13. Nationality:
A1 Indian
B2 Others, Pl specify

14. Gender: (Please write relevant code in the BOX)
A1 Male
B2 Female
C3 Others

15. Category: (Please write relevant code in the BOX)
A1 General
B2 SC
C3 ST
D4A OBC (Creamy)
D4B OBC (Non-Creamy)
E5 EWS (Economically Weaker Section)

16. Area: (Please write relevant code in the BOX)
A1 Urban
B2 Rural
C3 Tribal

17. Marital Status: (Please write relevant) A1 Married B2 Single

18. Religion: (Please write relevant) A1 Hindu B2 Muslim C3 Christian D4 Sikh E5 Jain F6 Buddhist G7 Parsi H8 Jews I9 Others

19. Whether Minority: (Please write relevant) A1 Yes B2 No

20. Social Status: (Please write relevant) A1 Ex-Serviceman B2 War Widows C3 Not Applicable

21. Whether Kashmiri Migrant: (Please write relevant) A1 Yes B2 No

22. Employment Status (Please write relevant) A1 Unemployed B2 IGNOU Employee C3 Employed D4 KVS Employee

23. Details of Scholarship being received, if any

a) Annual Scholarship Amount: Rs.

b) Deptt offering Scholarship: A1 Government B2 Others

c) Family Income (annual) Rs.

d) Below Poverty Line A1 Yes B2 No

e) Jail Inmates A1 Yes B2 No

24. a) Whether a person with Disability: (Please write relevant) A1 Yes B2 No

b) If yes, kindly provide details of disability: (Please write relevant code in the BOX. If E5, tick relevant box as well) A1 Speech and Hearing Impairment B2 Locomotor Impairment C3 Visual Impairment D4 Low Vision E5 Any other, please

Leprosy Cured

Mental Retardation

Mental Illness

25. Relevant Qualifications (which make you eligible for application to the programme):

a) Qualification:	b) Main Subjects:	c) Year of passing	d) Division	e) %age of Marks	f) Board code/University
CODE	1._____ 2._____ 3._____ 4._____	Last two digits of the Year	01, 02, 03 or 04 for pass	Without decimal	Wherever required

26. Details of Fee remittance

a) Mode of payment: (Please write relevant) A1 Demand Draft

b) Amount: Rs. Please add Rs. 500/- in case of Late Fee

c) DD Number:

d) Date of DD:

e) Bank Name:

27. Simultaneous Programme/Course (Options : MSCDFSM/MTTM applicants only):

MSCDFSM applicants: (Please write relevant) A1 CFN B2 CNCC

MTM applicants: (Please write relevant) A1 Category 1 B2 Category 2

28. Elective/Optional Courses:

CBCS Based Bachelor's Degree Programmes (BAG/BCOM/BSCG/BAECH/BAHIH/BAPSH/BAPCH/BAPAH/BASOH/BSCANH/BAEGH/BAHDH etc.

Semester	Course No.	Core Courses (CC)	Discipline Specific Courses (DSC)	Ability Enhancement Courses (AEC)	Skill Enhancement Courses (SEC)	Generic/Interdisciplinary courses (GE/IDC)
I						
II						

29. Elective/Optional Courses:

Please mention Optional/Elective Courses of your Choice as per provisions (if applicable). Please read the Programme details carefully before choosing optional/elective courses.

MA (EDU) applicants:
Any ONE from A1/A2/A3/A4/A5
(Details given at Annexure 1 (a)

MLIS applicants:
Any TWO courses from Annexure 1 (b)

MAPY applicants:
Any SIX courses from Annexure 1 (c)

PGDBP/CAFÉ/DAQ applications:
Any TWO courses from Annexure 1 (d)

PGDDM/PGDEMA/PGDUPDL/PGDRD applicants:
Annexure 1 (e)

DTS applicants:
Any TWO courses from one Group TS4 and PTS4 **OR** TS5 and PTS5 **OR** TS6 and PTS6

DCE applicants:
Any THREE courses DCE2/ DCE3/DCE4/DCE5

CHCWM applicants:
Any two courses from Appendix 1(f)

30. Declaration and Undertaking:

I hereby declare that I have read and understood the conditions of eligibility for the programme for which I seek admission. To the best of my knowledge and belief, I fulfill the minimum eligibility criteria and I have provided necessary information and relevant self-attested documents with this application. I further undertake that I have not concealed or distorted any information and in the event of any information or self-attested documents is found to be incorrect, false or misleading, my candidature shall be liable for cancellation by the University at any time and I shall have no claim of any nature including refund of any fee paid by me and all the benefits availed by me shall be summarily withdrawn. I do undertake that I have carefully studied the rules of the University as printed in the Prospectus and I accept them in totality and shall not raise any dispute over the same. I do understand that the University can amend or change any rules without advance intimation and I will be abiding by them.

Place: _____

Date: _____

Signature of the Applicant

(FOR OFFICE USE ONLY)

ADMITTE	NOT-

Reason for NOT-Admitting

_____

_____

Signature with Date of Admission In-charge, Regional Centre

Annexure I(a):

MAEDU Programme Elective Courses (Details given under Programme)
(Choose any ONE stream)

A1	A2	A3	A4	A5
MES101 (6)	MES111 (4)	MES31 (6)	MES41 (6)	MAE1 (6)
MES102 (6)	MES112 (4)	MES32 (6)	MES42 (6)	MAE2 (6)
MES103 (6)	MES113 (4)	MES33 (6)	MES43 (6)	MAE3 (6)
MES104 (6)	MES114 (6)	MES34 (6)	MES44 (6)	MAE4 (6)
	MES115 (6)			

Note: If the candidate has already acquired a Diploma or PG Diploma in any of the above areas of specialization, the candidate is required to choose one area of specialization from the remaining areas of specialization.

Annexure I(b)

MLIS Programme Elective Courses (Details given under Programme) (Choose any TWO courses)

MLIE101	MLIE102	MLIE103	MLIE104	MLIE105	MLIE106

Annexure I(c)

MAPY Programme Elective Courses **(Details given under Programme)**
(Choose any **SIX** courses)

MPYE1	MPYE2	MPYE3	MPYE4	MPYE5	MPYE6
MPYE7	MGP5				

Annexure I(d)

PGDBP Programme Elective Courses **(Details given under Programme)**
(Choose any **TWO** courses)

MBP5 (4)	MBP6 (4)	MBP7 (4)

CAFE Programme Elective Courses (Details given under Programme)
(Choose any TWO courses)

BFEE101 (4)	BFEE102 (4)	BFEE103 (4)	BFEE104 (4)

DAQ Programme Elective Courses (Details given under Programme) (Choose TWO course/ONE STREAM)

STREAM I

BAQ2 (8)	BAQL1 (6)
THEORY	LAB

STREAM II

BAQ3 (8)	BAQL2
THEORY	LAB

PGCMDM Programme (Choice of Learners Support Centre)

Choice(1) | | **Choice(2)** | | **Choice(3)** | | **Choice(4)** | |

Annexure I(e)

PGDDM Programme Elective Courses (Details given under Programme)
(Choose any ONE courses)

MED4 (4)	MPAP1 (4)

PGDEMA Programme Elective Courses (Details given under Programme)
(Choose any **ONE** courses)

MES45 (4)	MES46 (4)	MES47 (4)	MES48 (4)

PGDRD Programme Elective Courses (Details given under Programme)
(Choose any **ONE** courses)

MRDE101 (6)	RDD6 (6)	RDD7 (6)

PGDUPDL Programme Elective Courses (Details given under Programme)
(Choose any **ONE** courses)

MEDSP45 (8)	MEDSE46 (8)

Annexure I(f)

CHCWM Programme Elective Courses (Details given under Programme) at Page No. 255 (Section 8.46) Optional Courses
(Choose any Two courses)

BHME101	BHME102	BHME103	BHME104	BHME105	BHME106	BHMP101	BHML101

Annexure-I

Government of .....
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____ Date: _____

VALID FOR THE YEAR_____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post Office _____ District_____ in the State/Union Territory _____ Pin Code_____ whose photograph is attested below belongs to *Economically Weaker Sections, since the gross annual income* of his/her "family"** is below Rs. 8* lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets*** :

I. *5 acres of agricultural land and above;*
II. Residential flat of 1000 sq. ft. and above;
III. Residential plot of 100 sq. yards and above in notified municipalities;
IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office_____
Name _____
Designation _____

Recent Passport size attested photograph of the applicant

*Note1:. Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

G. Sreenivasan

Annexure-II

Undertaking from Prospective Students with Disability

I, ...enrolled in .....

(name of Programme) ..... admission cycle, certify that

I read and understand information published on hyperlink of Ministry of Social Justice and Empowerment, Govt. of India (www.disabilityaffairs.gov.in/content/page/rules--and -regulations.php#ipd2013) ragarding physical requirement of various posts identified for persons with disabilities (PWD) enrolling in this programme is my informed decision.

Signatur

Name in Capital Letters

Date :

Place :

Annexure-III

APPLICATION FORMAT FOR CHANGE OF EMAIL ID/PHONE NO.

Request may be sent to Email address - infochange@ignou.ac.in

Subject :- Application for Change of Email ID/ Phone No.

Sir/Madam,
I would like to request you that my email ID/ Phone no is not correct. Kindly change my new Email ID/ Phone no as below.

New Email ID (capital Letter) .....

New Mobile no .....

(STUDENT I-CARD ATTACHED)

Thanking You
Yours faithfully

Name :-

Enrollment no.-

Programme Code-

FORM OF CASTE CERTIFICATE TO BE SENT BY THE CANDIDATE BELONGING TO SC/ST CATEGORIES ALONGWITH APPLICATION FORM

FORM OF CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimathi*/Kumari*.....Son/daughter* of ..... of village/town*.....inDistrict/ Division*.....of the State/Union Territory*.....belongs to the.....

Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* Under:

The Constitution (Scheduled Castes) Order, 1950.

*The Constitution (Scheduled Tribes) Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

(As amended by the Scheduled Castes and Schedules Tribes Lists (Modification Order)1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North- Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Schedules Tribes Orders(Amendment) Act,1976.)

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment)Act, 1976;

*The constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order,1962;

*The Constitution (Pondicherry) Scheduled Castes Order, 1964;

*The Constitution (Uttar Pradesh, Scheduled Tribes Order, 1967;

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order,1968;

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order,1968;

*The Constitution (Nagaland) Scheduled Tribes Order,1970; *The Constitution (Sikkim) Scheduled Castes Order, 1978; *The Constitution (Sikkim) Scheduled Tribes Order, 1978; *The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989. *The Constitution (Scheduled Castes) Order (Amendment) Act, 1990. *The Constitution (Scheduled Tribes) Order Amendment Act, 1991. *The Constitution (Scheduled Tribes) Order Second Amendment Act,1991.

2. **This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/ Shrimathi*.....father/mother*of Shri/Shrimathi/Kumari*.....of village/ town*.....in District/Division*.....of th e State/ Un ion Territory*.....who belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Trib e* in th e State/ Un ionTerritory*..... issu ed b y th e .....dated.....
3. Shri/Shrimathi*/Kumari* .....and /or* his/her* family ordinarily reside(s) invillage/ town*.....of .....District/Division* of the State/Union Territory* of .....

District Magistrate

Deputy Commissioner, etc.

Dated:

SEAL _____

* Strike out whichever is not applicable
Note: - The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.
* Please delete the words which are not applicable.
* * Applicable in the case of SCs, STs persons who have migrated from one State/UT (Employment News9/92).

FORM OF CASTE CERTIFICATE TO BE SENT BY THE CANDIDATE BELONGING TO OBC (NON CREAMY LAYER) CATEGORIES ALONGWITH APPLICATION FORM

This is to certify that ....., son/daughter of.....,of village.....District/Division.....in the State.....belongsto the.....community which is recognized as a Backward Class in under following resolutions of Government of India, Ministry of Welfare*(i) Resolution No.12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India,

Extraordinary, Part-I, Section I, No. 186, dated the 13th September, 1993,

* (ii) Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I,Section I,No.163,dated the 20th October,1994.
* (iii) Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No.88, dated the 25th May,1995.
* (iv) Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No.210, datedthe 11th December, 1996.
* (v) Resolution No. 12011/96/94-BCC dated 9/03/96.
* (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
* (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
* (viii) Resolution No. 12011/68/98-BCC dated 27/12/99.
* (ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
* (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
* (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated21/09/2000.

*(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.

*(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.

*(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.

*(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

* Shri.....and/or his/her family ordinarily reside(s)inthe. ..... District/ Division of the.....State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.36012/22/93-Estt. (SCT), dated 8-9-1993 which is modified vide OM No. 36033/3/ 3004 Estt. (Res) dated 09/03/2004.

District Magistrate

Deputy Commissioner, etc.

Dated:

SEAL _____

*Strike out whichever is not applicable

N.B.—

(a) The above certificate should not be more than 3 years old from the date of issuance till the time of submission of application form

(b) The term 'Ordinarily'used here will have the same meaning as in Section 20 of the Representation of the People's Act,1950.

(c) The authorities competent to issue caste certificates are indicated below:

(i) District Magistrate/Additional Magistrate/Collector/Deputy Commisioner/Additional Deputy Commissioner/ Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner (not below the rank of FirstClass Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate. (iii)Revenue Officer not below the rank of Tehsildar; and (iv)Sub-Divisional Officer of the area where the candidate and/or his family resides

NOTE: IF THE CERTIFICATE FURNISHED BY OBC CANDIDATES (NON-CREAMY LAYER) FOUND TO BE FAKE AT LATER STAGE, ADMISSION WILL BE CANCELLED WITH NO REFUND OF FEE AND DISCIPLINARY PROCEEDINGS WILL BE INITIATED BY THE UNIVERSITY.

Annexure-IV

EXPERIENCE CERTIFICATE

(DBPOFA Programme)

(Certificate in Business Process Outsourcing Financeand Accounting-CBPOFA)

The Exit Option after completing the 1st Semester (BPOI-001 to BPOI-005) courses is only available to Working Professionals.

In light of above, the Experience Certificate placed below will have to be filled up by the Organization where the enrolled student is working for obtaining.

"Certificate in Business Process Outsourcing-Finance and Accounting"(CBPOFA) from IGNOU and to be returned back to the School dully filled up along with the Photocopy of Application Form

"EXPERIENCE CERTIFICATE"

This is to certified thatMr. /Ms./Mrs._____

Is employed with this school/Institution/Organisation/Office/Hospital as_____

since_____

Place:_____ Signature: _____

Date:_____ Name: _____

(In Block letters)_____

Designation:

Name of School/Institution/ _____

Organisation/Office/Hospital _____

(Seal/Stamp) _____

(Self employed professionals may certify on their own behalf, but they should attach copies of their Registration Certificates)

EXPERIENCE CERTIFICATE

(PGJMC/ CIG/CTE/ PGDHE / PGDHHM/ DNA)

This is to certified that Mr./Ms./Mrs. _____

is employed with this school/Institution/Organisation/Office/Hospital as_____

since _____

Place:_____ Signature: _____

Date:_____ Name: _____

(in Block letters)

Designation :

Name of School/Institution/ _____

Organisation/Office/Hospital _____

(Seal/Stamp) _____

(Self employed professionals may certify on their own behalf, butthey should attach copies of their Registration Certificates)

FORM - A

(For those seeking admission to DNA Programme)

1) Registration with the Council after General Nursing & Midwifery/B.ScN.

a) RNRM Number with Date of Registration

b) Name of the Nursing Council

2) Marks Obtained

Years	Total Marks Obtained	Total Max.Marks	Percentage
1st year			
2nd year			
3rd year			
Total			

3) Male Nurses to mention course done in lieu of Midwifery (recognized by INC)

Mention the course completed in lieu of Midwifery

4) Working Experience (Please give details chronologically):

S.No.	Name of Organization	Designation	Dates of Service		Length of Experience	
			From	To	Years	Months
			Total			

FORM – B

(For those seeking admission to PGDMCH/PGDGM/PGCMDM Programme)

1. Date of Completion of Internship. ☐☐ ☐☐ ☐☐☐☐
2. Number of completed years as on date of application
   Since the date of completing of Internship ☐☐ yrs ☐☐ months
3. Details of M.B.B.S.Marks:
   You are required to enclose certificate of Internship completion, all MBBS marks, certificate from MCI and proof for date of birth. Incomplete forms will not be considered for merit list.

Examination	Number of Attempts	Maximum Marks	Marks Obtained	Percentage	Enclosure No.	For Official Use
1st M.B.B.S.						
2nd M.B.B.S.						
3rd M.B.B.S.						
4th M.B.B.S. (if any)						
Grand Total						

4. If MBBS marks in grade system, mention the above all grade for total MBBS .....
5. Mention if sponsored by the State/ Central Government .....
6. In case you are applying for PGCMDM, you are required to submit scanned copy of either of the three documents as proof of your Indian Citizenship, without which your application will be considered incomplete:

   1. Indian Passport 2. Aadhar Card 3. Pan Card

FORM – C

(For those seeking admission to PGDHHM)

1. Educational Qualifications

Degree(s)/Diploma(s)held	Date of Completion	University
i)		
ii)		
iii)		
iv)		

2. Date of Completion of Internship (where applicable).....
3. Medical Council/States/Other Council Registration Number (indicate if not applicable)
   .....
4. Work Experience in chronological order starting from present (indicate if self employed)

Name of Hospital	Bed Strength	Designation	Nature of work	No. of years
.....				
.....				
.....				

FORM – D
(For those seeking admission to CCPD Programme)

Registration category (tick ▤ in appropriate box only)

☐ Sponsored
(Bulk registration through PSC)

☐ NonSponsored
(Individual registration)

If sponsored, please specify	**(for IGNOU use)**
PSC Code: **Name and Seal of office**	

Qualification and Work Experience in chronological order

S.No.	**Educational (8th onwards)**	**Professional**	**S.No.**	**Work experience in chronological order starting from present**
i			i	
i			**i**	
ii			**ii**	
iv			iv	
v			v	

Summary of Qualification and Experience

Educational Qualification	**(Tick ▤ in appropriate box only)**	**Official use only A**	**Total Experience**	**(Tick ▤ in appropriate box only)**	**Official use B**
8th class			Less than 1 year		
10th class			1 to 2 years		
12th class			2 to 3 years		
Diploma			3 to 5 years		
Degree			5 years to 7 years		
Any other relevant Professional Qualification			7 years to 10 years		
			10 years to 15years		
			More than 15 years		

INSTRUCTIONS

1. . This card should be produced on demand at the Learner Support Centre and Examination Cent re or any ot her Establishment of IGNOU to use its facilities. No Student shall be allowed to appear in any examination/ practical without it.
2. . The facilities would be available only relating to the course or courses for which the student is actually registered.
3. . Duplicate Identity Card will be issued by the Regional Director at the city where Regional Centre islocated.
4. . Loss of Identity Card is to be reported immediately to the nearest Police Station.
5. . Identity Card is to be submitted to the issuing authority after completion of the said programme.

INDIRA GANDHI NATIONAL OPEN UNIVERSITY

ignou THE PEOPLE'S UNIVERSITY

STUDENT CARD

(FOR USE OF IGNOU FACILITIES ONLY)

Indira Gandhi National Open University

ACKNOWLEDGEMENT CARD

Dear Student,

Thank you for joining IGNOU Programme. We acknowledge the receipt t of your application form. Please mention Enrolment Number and course applied forinall your future correspondence with the University.

To be filled in by the Student

Course Applied for : .....

DD / Challan No. : .....

DD /Challan Date : .....

Amount : .....

DD Drawn on : .....

For Office Use Only

Your Enrolment Number is

Enrolment No. _____

Name of the Programme _____

Name _____

Father's/Husband's/Mother's Name _____

_____

Address (in Capital Letters)_____

_____

_____

Pin Code _____

Full Signature of the Student

_____

PASTE

LATEST PHOTOGRAPH TO BE PASTED WHICH WILL BE ATTESTED BY UNIVERSITY OFFICERS

ATTESTED BY
REGIONAL DIRECTOR_____
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Affix Postage stamp for Rs 6/-

_____

_____

_____

IMPORTANT LINKS/INFORMATION AT A GLANCE

• **Please use the link on the Samarth portal for fresh admission to the ODL programmes, the link** https://ignouadmission.samarth.edu.in/
• **Please use the link online programmes** https://iop.ignouonline.ac.in/
• **Please use the link re-registration** https://onlinerr.ignou.ac.in/ **in each cycle (July & January)**
• **Please use the link** https://ignou.samarth.edu.in/ **to download your Student I card.**
• **Please use the link** http://egyankosh.ac.in/ **to download the digital copies of the self-learning materials**
• **Please use the link** http://www.ignou.ac.in/ignou/aboutignou/division/mpdd/material **to know the status of dispatch of the self-learning materials.**
• **After confirmation of admission, please visit the website of your respective Regional Centre for Induction Meetings, academic counseling schedules and other academic support.**
• **Please use the link** https://webservices.ignou.ac.in/assignments **to download the assignments for your programme.**
• **Submission of Assignments and Project are compulsory component for completion of a degree.**
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