

**Indira Gandhi National Open University  
Vijayawada Regional Centre**

**Report on Coordinator/PIC meeting held on 19<sup>th</sup> September 2015 at Regional Centre, Vijayawada between 10:00 AM and 05:30 PM in the Conference room of RC, Vijayawada.**

**Present:**

1. Dr. B.Rajagopal, RD
2. Dr. D.R.Sharma, DD
3. Dr.S.Fiayaz Ahmed, DD,
4. Mr. Nitin, Asst. Coordinator, 0102
5. Mr. P.L.Ramesh, Asst. Coordinator, 0103
6. Mr. A.B. Muralidhar, Coordinator, 0104
7. Sh. M. Murali Mohan Reddy, Coordinator, 0106
8. Dr. V.Devender, Coordinator, 0148
9. Sr. Santha, PIC, 0162 (P)
10. Mr. S. Joseph Kumar, Asst. Coordinator 01121 D
11. Mrs. Gousia, Representative from 33001 (P)
12. Ms. Aruna Kumari, Representative from 33009 (P)
13. Dr. K. Basava Punnaiah, PIC, 33021 (P)
14. Dr. V.Narasimha Kumar, Coordinator, 33023
15. Mr. P. Srinivas, Asst. Coordinator, 33024
16. Dr. A. Suresh, Coordinator, 33025
17. Mr B.Chittaranjan Das, Coordinator, 33032
18. Mr. Narayana Rao, Representative from 33033
19. Mr. Ch. Suresh Kumar, Representative from 33034
20. Mr. M.Vejendra Babu, Coordinator, 33035
21. Mr. T. Nagaraju, Coordinator, 33036
22. Dr. K. Suryanarayana Sarma, PIC, 33037 P
23. Dr. D. Prasad, PIC, 33038 P
24. Mr. H.Srinivas, PIC-33039P

Coordinators/PICs meeting started as per the schedule on 19<sup>th</sup> September 2015 and Dr. D.R.Sharma, Deputy Director welcomed all the participants and requested Dr. B.Rajagopal, Regional Director and Coordinators to lighten the inaugural lamp. After lightening the inaugural lamp Dr. T.Babu Rao, Managing Director, Vijaya Dairy, Vijayawada, Chief Guest of the Programme explained the importance of the periodical meeting with the Coordinators/PICs for providing better support services with the help of the Regional Centre and Headquarters. He expressed his gratitude to IGNOU Authorities for opening a LSC at Vijaya Dairy for DDT Programme through which they can train the work force in the area of Dairy technology leading to better employment opportunities.

Regional Director interacted with all the participants and enquired about their experience with IGNOU and their host institution. He expressed his happiness to Coordinator/PICs for their participation in the meeting. In his initial remarks, the Regional Director while interacting with the Coordinators/PICs individually enquired about the conduct of Counselling sessions, Student Support Services, Programmes activated and enrolment status and the problems faced by them for Finance, Administration and others matters at their LSCs. Regional

Director requested all the Coordinator/PICs to activate more number of programmes at their LSCs so that the enrolment number can be enhanced. Further, the Regional Director introduced the Coordinators and PICs of newly established LSCs i.e. 33032, 33033, 33034, 33035, 33036, 33037, 33038, and 33039 in the meeting and all other Coordinators/PICs welcomed them to the IGNOU family. Special focus been taken to guide and orient these newly joined Coordinators/PICs.

During the interaction all the Coordinators/PICs have submitted the student strength at their LSC during the years i.e. July 2014 and January 2015. Programmes activated, proposed programmes to be activated and the measures they have taken for enhancing the enrolment in the past and the innovative steps to be adopted in consultation with the Academics of the Regional Centre, Vijayawada for the ensuing session.

Mr. Nitin, Asst. Coordinator of 0102 LSC given a detailed report on the student support services carrying at his study centre and they are going to activate various new academic programmes also for this cycle as many students took admission in those programmes.

Mr. .P.Ramesh, Asst. Coordinator 0103 submitted a brief on the activities going on at 0103 LSC and support services available at their centre. Regional Director asked Mr. P. Ramesh to organise a promotional programme and also meeting with their college students for joining certificate programmes of IGNOU at their host institution for the next session

Mr. Bhanu Murali of LSC 0104 narrated the activities of his study centre and informed about the increase of sale of forms as well admissions in the study centre.

Dr. Murali Mohan Reddy, Coordinator, 0106, SSBN Degree College, Anantapur informed that they are planning to increase the enrolment number in B.Com and M.Com programmes at their LSC through innovative promotional activities. He asked for permission to start DDT Programme by tying up with a local Dairy at Anantapur. Regional Director responded positively and requested to submit the proposal for consideration. He further added that IGNOU's M.Com programme is attracting their learners with moderate fee when compared to other universities in their vicinity.

**Coordinators of Khammam Dr. V.Devender, LSC 0148 and Coordinators of Kothagudem Mr. V. Narasimha Kumar, LSC 33023 jointly represented to the University Authorities through Regional Centre to attach Khamma district with RC, Vijayawada only as it is very near to Vijayawada and far away from Hyderabad, though it is in the Telangana State.**

Mrs. P. Santha, PIC, 0162(P) informed that PGDSLML, CIG, MA(Education), PGDPPED Programmes have been activated at their LSC, which are proving useful to the students of Education discipline.

Mrs. Aruna Kumari who represented 33001 (P) expressed her happiness for accepting their proposal of Regional Merit List in connection with BSC Nursing and conveyed that with this the Nursing Personnel from Andhra Pradesh will get total benefit in the admissions.

The PIC of 33021, Dr. K. Basavapunnaiah, Sangam Dairy informed that the eligibility of the DDT Programme should be restricted to 10+2 Science Students only. Further, he added 10<sup>th</sup> class students with BPP should not be allowed to join DDT Programme as they are not able to cope up with the vast syllabus of DDT Programme. Of course, now the programme is

translated into Telugu Medium, hence there is a hope of more pass percentage in the programme.

Dr. Narasimha Kumar, Coordinator, 33023 advised to activate new programmes which are suitable to the local industries. Regional Director asked to activate DNHE, CFN, and PGDRD Programmes as the students of these programmes are already allotted to their LSC. He further added that DECE, DNHE and CFN Programmes are already proposed for translation into Telugu Medium to attract more number of students in the rural areas like Kothagudam.

As, Sh. T. Jaganmohan Rao, Coordinator of LSC 33024 has been transferred to Avaniigadda, Mr. P. Srinivas, Asst. Coordinator attended the meeting and brought to the notice of the Regional Centre Authorities that there is a problem with the conduct of counselling sessions of Psychology Programmes. Regional Director asked the Asst. Coordinator to take over the charge at the earliest for the smooth conduct of induction and counselling sessions at the centre.

Dr. A. Suresh, Coordinator, 33025 informed that their Management constructed two rooms separately for the operation of IGNOU in their premises. He explained the promotional activities undertaken by them. Further, he requested for furniture for the IGNOU Centre.

Mr. B.Chittaranjandas Coordinator, 33032, Machilipatnam, through his positive words showed good interest in enrolling more number of learners from their college and nearby places for next cycle i.e. January 2016 as they got IGNOU LS during this semester only.

Mr. Narasimharao, representative of 33033 has told that they have given wide publicity and they got admission to DDT and other programmes for this semester and they assured that they will put in good efforts in future.

Mr. Ch.Suresh Kumar, representative of 33034 requested to activate B.Sc Programme and to permit for the conduct of counselling sessions at their LSC for the current batch as there are 08 students for the programme. He further requested to allow the learners to write examinations in Telugu Medium so that more number of students would enroll the programmes. Regional Director suggested to submit their proposal for activation of the same. He informed that they got recently the LSC and put in very good efforts for admitting the students and they have admitted 8 BSC students from their college, where BSC is popular programme at their place.

Mr. Vijendra Babu, Coordinator, 33035 while submitting their efforts for admissions, informed that they got very good response for DECE Programme and 20 students took the admission, hence, expressed their happiness for allotting IGNOU LSC. He informed that they will be submitting the proforma for activating DECE Programme and in the meanwhile to permit them to conduct counselling sessions at their LSC for the current batch students. Regional Director suggested to submit their proposal for activation of the same.

Mr. T. Nagaraju, Coordinator 33036, LSC at Kadapa informed that they are interested in activating tourism programmes as he is receiving more queries related to tourism field. Regional Director asked the Coordinator to enhance the enrolment for the next session upto 150.

The PIC of the newly established LSC 33037, Prof. K.Suryanarayana Sarma, Heritage Foods Limited, felt that through DDT Programme, IGNOU is providing employment opportunities to

the rural youth and he promised that Heritage Dairy will provide all required support services to the students of DDT Programme.

Dr. D. Prasad, PIC, 33038, Vijaya Dairy, Vijayawada informed that they will provide all support services to the DDT Students if necessary, extra counselling sessions will also be provided voluntarily. Further informed that they have a separate high-tech room for counselling/training of IGNOU Learners.

33037 (P), 33038 (P), 33039 (P) are the newly established PSCs for Diploma in Dairy Technology Programme and admitted the required students strength of 30 students in the first session itself.

The other Coordinators also expressed their views and shared their experiences w.r.t. admissions and promotional programmes for enhancement of student enrolment.

Dr.D.R.Sharma spoke on counselling scheduling, assignments handling and preparation for TEE December 2015 and its operational problems generally faced by the Coordinator/PICs and how to overcome the same.

Dr. S.Fiayaz Ahmed, DD informed the participants about the new guidelines w.r.t. verification of Certificates, issuance of Student I-Card and Study Material at the LSCs. The Coordinators/PICs were requested to submit the proposals for activation of the new programmes at the earliest so that the counselling sessions can be conducted before completion of the session.

In the post lunch session, Regional Director, Mr. Md. Sharieff, SO, Mr. VV Krishna Rao, SO and Mr. Gopal Rao, EA spoke on the issues related to Finance and Administrative activities and maintenance of various registers and records for the long term benefit to IGNOU Learners, particularly newly joined Coordinators/PICs. Regional Director obtained the feedback from the Coordinators/PICs. In response they told that got relevant information through Coordinators meeting. Particularly, very good support from the RC, Vijayawada in all the aspects. Dr. B.Rajagopal, Regional Director said that it was his pleasure and felt very happy about the feedback

The meeting ended with formal vote of thanks by Dr. S.Fiayaz Ahmed, Deputy Director, IGNOU Regional Centre, Vijayawada.

**B.Rajagopal**  
**Regional Director**