

Date :- 11.11.2014

Sub: Quotation/Estimation of rates for supply of Envelopes of different sizes- reg.

Indira Gandhi National Open University (IGNOU) is a Central University established by an Act of Parliament working under MHRD Govt. of India having its Head Quarters at New Delhi. IGNOU has a Regional Centre at Vijayawada and it is proposed to purchase big size envelopes of different sizes for packing its Study Materials to dispatch to the Learners.

The sizes and specifications are mentioned below:-

S.No.	Type	Size of Envelope and specifications	Quantity Required
1.	P – I 150GSM paper made with cloth lining	25.0Wx32.5Lx24/24 threads per Sq.cm x 2.0 Centre seam x Bottom flap 3.0x7.0 Top Flap – with printing	2000
2.	P – II 150GSM paper made with cloth lining	22.0Wx31.0Lx24/24 threads per Sq.cm x 4.0 Centre seam x Top flap 9.0x4.5 Side gate – with printing	3000
3.	P – III 150GSM paper made with cloth lining	24.0Wx33.0Lx24/24 threads per Sq.cm x 4.5 Centre seam x Top flap 11.0x6.0 Side gate – with printing	3000

Interested suppliers are requested to quote the rates for the above items subject to deliver at the office of IGNOU, Regional Centre, Vijayawada. **The quotations may be submitted to the office of Regional Centre, Vijayawada on or before 24.11.2014 by 5.00PM in a Sealed Envelope addressing to the Regional Director, IGNOU Regional Centre, Vijayawada** which are to be placed before the Purchase Committee for further process.

Regional Director
IGNOU, Regional Centre,
Vijayawada